



FITZROY CENTRE – BURWOOD INFORMATION SHEET



From dance performances and Zumba classes to business expos and conferences, the Fitzroy Centre at Woodstock is a hive of activity. The leafy setting at Woodstock Park is also an ideal location for family events with the Centre opening up to an outdoor barbeque area and playground which also offers the opportunity to have a Jumping Castle (subject to approval).

For specific conditions relating to the hire of Halls and Community Centres, refer to Burwood Council's Hire of Community Centres and Council Chambers at www.burwood.nsw.gov.au.

To make a reservation, please contact the Community Facilities Officer on 9911 9911 or email: council@burwood.nsw.gov.au

LOCATION	22 Church Street, Burwood NSW 2134 (Enter via Fitzroy Street)
Rooms	Large Hall including Kitchenette Located on grounds of Woodstock Park Non-soundproofed dividing wall can divide room into two spaces
Operating Hours (unless otherwise reserved)	Sunday to Thursday 9.00am – 10.00pm Friday and Saturday 9.00am - Midnight
Capacity	Maximum 120 people
Tables & Chairs	Four tables 1200mm x 750mm Five tables 1600mm x 750mm 100 Chairs

Size of Room	TBA
Air Conditioning	Air- conditioned
Rest Rooms	Female, Male internal access, Unisex Disabled Rest Ro external entry
Floor Covering	Floating Floor Boards
IT Equipment	Data Projector, Microphone AV Sound System No wireless
Alcohol	Yes - RSA Certificate is not required
Parking	4P Parking. Four hours free parking 8am–6pm Monday-Friday and 8am-1pm Saturday Unlimited parking at other times Entry to parking and Centre via Fitzroy Street
Access Instructions	Key card access to front doors AV Cupboard (key number on receipt of bond)
Security	All doors and lights are to be locked on leaving premises AV Cupboard – all items are to be returned and cupboard locked
Kitchenette	Instant Hot Water System Sink, storage and workbench Dishwasher, Bar Fridge, Microwave Cutlery, plates or cups are not provided There are no cooking facilities
Other	Dividing wall
Travel times from Burwood Train Station	Car: 3 minutes Public transport: 6 minutes Walk: 8 minutes Cycle: 3 minutes
Conditions	Minimum of three hours for functions Air conditioning must be turned off at completion All chairs are to be stacked and returned to cupboard

Note	Woodstock Park can be reserved at council@burwood.nsw.gov.au Jumping Castle applications are subject to Council Approval BBQs and playground located in Woodstock Park Music to cease by 10pm
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