



## FITZROY CENTRE – BURWOOD INFORMATION SHEET



*From dance performances and Zumba classes to business expos and conferences, the Fitzroy Centre at Woodstock is a hive of activity. The leafy setting at Woodstock Park is also an ideal location for family events with the Centre opening up to an outdoor barbeque area and playground which also offers the opportunity to have a Jumping Castle (subject to approval).*

For specific conditions relating to the hire of Halls and Community Centres, refer to Burwood Council's Hire of Community Centres and Council Chambers at [www.burwood.nsw.gov.au](http://www.burwood.nsw.gov.au).

To make a reservation, please contact the Community Facilities Officer on 9911 9911 or go to <https://burwood.bookable.net.au/#/>

LOCATION	22 Church Street, Burwood NSW 2134 (Enter via Fitzroy Street)
<b>Rooms</b>	Large Hall including Kitchenette Located on grounds of Woodstock Park Non-soundproofed dividing wall can divide room into two spaces
<b>Operating Hours</b> (unless otherwise reserved)	Sunday to Thursday 9.00am – 10.00pm Friday and Saturday 9.00am - Midnight
<b>Capacity</b>	Maximum 120 people
<b>Tables &amp; Chairs</b>	Four tables 1200mm x 750mm Five tables 1600mm x 750mm 100 Chairs

<b>Size of Room</b>	TBA
<b>Air Conditioning</b>	Air- conditioned
<b>Rest Rooms</b>	Female, Male internal access, Unisex Disabled Rest Ro external entry
<b>Floor Covering</b>	Floating Floor Boards
<b>IT Equipment</b>	Data Projector, Microphone AV Sound System No wireless
<b>Alcohol</b>	Yes - RSA Certificate is not required
<b>Parking</b>	4P Parking. Four hours free parking 8am–6pm Monday-Friday and 8am-1pm Saturday Unlimited parking at other times Entry to parking and Centre via Fitzroy Street
<b>Access Instructions</b>	Key card access to front doors AV Cupboard (key number on receipt of bond)
<b>Security</b>	All doors and lights are to be locked on leaving premises AV Cupboard – all items are to be returned and cupboard locked
<b>Kitchenette</b>	Instant Hot Water System Sink, storage and workbench Dishwasher, Bar Fridge, Microwave Cutlery, plates or cups are <b>not</b> provided There are <b>no</b> cooking facilities
<b>Other</b>	Dividing wall
<b>Travel times from Burwood Train Station</b>	Car: 3 minutes Public transport: 6 minutes Walk: 8 minutes Cycle: 3 minutes
<b>Conditions</b>	Minimum of three hours for functions Air conditioning must be turned off at completion All chairs are to be stacked and returned to cupboard

**Note**

Woodstock Park can be reserved at [council@burwood.nsw.gov.au](mailto:council@burwood.nsw.gov.au)

Jumping Castle applications are subject to Council Approval

BBQs and playground located in Woodstock Park

Music to cease by 10pm