



**Burwood** Inc.1874

Burwood . Burwood Heights . Croydon . Croydon Park . Enfield . Strathfield

MINUTES OF THE MEETING OF THE COUNCIL OF BURWOOD held electronically on Tuesday 27 October 2020 commencing at 4:05pm.

**ATTENDANCE** Councillor John Faker (Mayor)  
Councillor Ernest Chan (Deputy Mayor)  
Councillor Heather Crichton  
Councillor Raj Dixit  
Councillor George Mannah

Mr T Briscese, General Manager  
Mr F Zincone, Director Corporate Services  
Ms B Endycott, Director Community Life  
Mr G El Kazzi, Director City Assets  
Ms P Hatzigiannis, Director People and Performance  
Mr W Armitage, Group Manager Finance and Resource Management  
Mr B Olsen, Group Manager Building & Development  
Ms K Castellanos, Acting Group Manager Strategic Planning, Heritage & Place Planning  
Ms L Hennessy, Group Manager Corporate Planning and Communications  
Mr R Federico, Manager Traffic and Transport  
Mr U Jeffrey, Auditor – Audit Office of NSW  
Ms T Whitmarsh, Consultant – Governance Specialist  
Ms R Gerges, Governance Officer

### **OPENING OF MEETING BY THE MAYOR**

The Mayor opened the meeting with a prayer and Acknowledgement of Country.

### **OPEN FORUM**

There was no business for this item.

### **APOLOGIES**

**107/20 RESOLVED** *(carried unanimously)*

That Councillor Lesley Furneaux-Cook is an apology to the meeting and that Councillor Joseph Del Duca be granted a leave of absence.

(Moved Councillor Raj Dixit/Seconded Councillor Heather Crichton)

### **DECLARATIONS OF INTEREST**

Councillor Faker declared a less than significant non-pecuniary conflict of interest in item 104/20 (Draft Voluntary Planning Agreement for 1 Lyons Street Strathfield) as his family engages the same architect. Councillor Faker remained in the Chair.

### **DECLARATIONS OF POLITICAL DONATIONS**

There were no declarations of political interests by Councillors.

**CONFIRMATION OF MINUTES****108/20 RESOLVED** *(carried unanimously)*

That the minutes of the meeting of the Council of Burwood held on Tuesday 22 September 2020, as circulated, be confirmed and signed as a true record of the proceeding of the meeting.

(Moved Councillor George Mannah/Seconded Deputy Mayor Ernest Chan)

**ADDRESS BY THE PUBLIC ON AGENDA ITEMS**

There was no business for this item.

**NOTICES OF MOTION****(ITEM NM7/20) SMALL BUSINESS MONTH TRIBUTE - CR HEATHER CRICHTON**

File No: 20/47491

**Summary**

As the NSW Government recognises October as 'Small Business Month' I wish to pay tribute to our 5,184 local businesses. Collectively they create some 20,644 local jobs across 18 different sectors, adding \$2.7 billion in GDP to Burwood's economy.<sup>1</sup> In addition to the economic benefits, our businesses:

- give our community access to jobs, services and training opportunities close to home,
- shape our liveability and local identity,
- add culture and diversity to our streets, and
- create opportunities for us all to connect.

Burwood is the business and employment hub of Sydney's inner west. As we strengthen our role as a strategic centre, the sustainability of our existing small businesses remains vital, as too our ability to attract new investment, business activity and jobs to Burwood.

I acknowledge the work of the Rotary Club of Burwood who has served our community with distinction since 1939, and our two Chambers of Commerce, Croydon Park and Burwood, in utilising their extensive networks in support and encouragement of local businesses and community. Following redevelopment, The Coronation Club will return to 86 Burwood Road where since opening its doors in 1961 'exclusively for businessmen and executives'<sup>2</sup> it has played a central role in our business community.

Burwood enjoys loyal support from several long-established small businesses, with some family businesses now in their second, third and in the case of Logan's Pianos, fourth generation of trade. Here is a sample of specialty small businesses that have been based in our main street, Burwood Road, for many years:

**Logan's Pianos**, 250 Burwood Road, since 1920 (with 85 years in Burwood)  
**Burwood Disposals**, 81 Burwood Road, since 1964 (56 years)  
**Pasticceria Mancuso**, 228 Burwood Road, since 1972 (48 years)  
**John Hill & Co**, 74 Burwood Road, since 1978 (43 years)  
**Sahara By The Park**, 100 Burwood Road, since 1990 (31 years)  
**Leung Tim Choppers Co**, 198-200 Burwood Road, since 1995 (25 years)

<sup>1</sup> Burwood2030 Community Strategic Plan

<sup>2</sup> Harvest of the Years, The Story of Burwood, Eric Dunlop, 1974, p.125

**Schools Out Designer Kidswear**, 35E Burwood Road, since 1995 (25 years).

Council has a civic role to play in honouring these businesses and it is with this in mind that I propose the creation of the *Mayor's Commendation* awards for our local businesses.

The *Mayor's Commendation* would create an opportunity for formal recognition of our small independent businesses who have operated continuously within the Burwood Local Government area for a significant period. Businesses would be encouraged to nominate for the categories: 10+ years, 25+ years, 40+ years, 50+ years and Generational Family Business commendation.

The *Mayor's Commendation* could include:

- workplace/shopfront window decal and certificate of appreciation
- photographic exhibition capturing Commendation Recipients in their workplace, which overtime would become a valuable addition to our Local Studies Collection
- membership to an alumni of Commendation Recipients
- celebration of Commendation Recipients at a presentation event and via our social media platforms during Small Business Month.

As we look towards post Covid-19 business recovery, there is opportunity for Council to take a fresh look at our engagement with our Chambers of Commerce and our small business community. By seeking out NSW and Federal Government grant opportunities, it is my hope that we can tailor our own program of events for '*Burwood Small Business Month 2021*' with our library and community hub providing the ideal setting for collaboration with our business community.

**Operational Plan Objective**

- 1.2 A well informed, supported and engaged community
- 2.2 Strong partnerships to benefit the community
- 5.2 Support and engage with local services and businesses
- 5.3 Enhance and foster the local identity.

**109/20 RESOLVED** (*carried unanimously*)

1. That the General Manager investigate the creation of the '*Mayor's Commendation*' awards as Council recognition for our long-established small independent businesses.
2. That the General Manager investigate the development of a program for '*Burwood Small Business Month 2021*' and seeks out all possible NSW and Federal Government grant funding opportunities.
3. That the General Manager extends a formal invitation to members of the Rotary Club of Burwood, the Lions Club, the Burwood Chamber of Commerce and the Croydon Park Chamber of Commerce to join an escorted tour of our new library and community hub facility.
4. That the General Manger provides a report back to Council by February 2021.

(Moved Councillor Heather Crichton/Seconded Councillor Raj Dixit)



**GENERAL BUSINESS****(ITEM 101/20) ADOPTION OF AUDITED FINANCIAL REPORTS FOR THE YEAR ENDED 30 JUNE 2020**

File No: 20/45326

**Summary**

In accordance with Section 418 (1)(a) of the *Local Government Act 1993* (the Act), Council must fix a date for the meeting at which it proposes to present its Audited Financial Report, together with the Auditor's Report. The presentation of this Report to this Council Meeting fulfils this requirement.

In all material respects, the financial statements are presented fairly in accordance with Australian Accounting Standards and other mandatory professional reporting requirements and statutory requirements so as to present a view which is consistent with Council's understanding of the financial position, the operating result and cash flows.

**Operational Plan Objective**

2.3 Ensure financial sustainability and organisational effectiveness

**110/20 RESOLVED** (*carried unanimously*)

1. That in accordance with Section 413(2)(c) of the *Local Government Act 1993* and Clause 215 of the *Local Government (General) Regulation 2005*, the Council make the following declaration:
  - a. That Council's Financial Reports have been drawn up in accordance with the *Local Government Act 1993* and associated Regulations; the Statement of Accounting Concept; the Local Government Code of Accounting Practice and Financial Reporting update no. 28; and the Australian Accounting Standards.
  - b. The Audited financial reports present fairly the Council's financial position and performance for the year.
  - c. These reports accord with Council's accounting and other records.
2. That the Council note that the 2019-2020 Audited Financial Reports and Auditor's Report will be forwarded to the Office of Local Government.

(Moved Councillor George Mannah/Seconded Deputy Mayor Ernest Chan)

**(ITEM 102/20) INVESTMENT REPORT AS AT 30 SEPTEMBER 2020**

File No: 20/45328

**Summary**

In accordance with Clause 212 of the *Local Government (General) Regulation 2005*, this report details all money that Council has invested under Section 625 of the *Local Government Act 1993*.

**Operational Plan Objective**

2.3.1 Identify and maintain additional revenue sources to ensure financial sustainability



**111/20 RESOLVED** *(carried unanimously)*

1. That the investment report for 30 September 2020 be received and endorsed.
2. That the Certificate of the Responsible Accounting Officer be received and noted.

(Moved Deputy Mayor Ernest Chan/Seconded Councillor George Mannah)

**(ITEM 103/20) GIFTS AND BENEFITS POLICY**

File No: 20/42654

**Summary**

Amended proposal to remake Council policy in relation to gifts and benefits management. Address the need to improve clarity and transparency around Council's policy position in light of contemporary statutory mandates. In particular:

1. The universal relevance of the policy to all classes of Council Officials;
2. Appropriate responses to gift offers; and
3. Proactive public release of information about offers of gifts and the responses to offers.

**Operational Plan Objective**

- 2.1 Community confidence in Council's decision making
- 2.5 Leaders in the Local Government sector

**112/20 RESOLVED** *(carried unanimously)*

That Council:

1. retires the current Receipt of Gifts and Benefits Policy;
2. adopts the draft Gifts and Benefits Policy as shown in the attachment to this report; and
3. delegates authority to the General Manager to make minor administrative changes to the Gifts and Benefits Policy as may be required.

(Moved Councillor Heather Crichton/Seconded Councillor George Mannah)

**(ITEM 104/20) DRAFT VOLUNTARY PLANNING AGREEMENT FOR 1 LYONS STREET STRATHFIELD**

File No: 20/45783

**Applicant:** UrbanLink Pty Ltd  
**Developer:** Prospect Road Pty Ltd  
**Company Director:** Mr Kanaan Kanaan

**Operational Plan Objective**

- 1.2.1 Inform the community of Council's activities, facilities and services using accessible communication.

**Summary**

A draft Voluntary Planning Agreement (VPA) and Explanatory Note (EN) prepared in connection with a modification application to modify an existing Consent No. 101/2015, involving a change of use of part of the ground floor parking area to a café within the boarding house development on the site have been publicly notified in accordance with the relevant legislation. Under the draft VPA the developer would pay a monetary contribution of \$260,050 to Council in lieu of five on-site parking spaces. Council's endorsement is sought to enter into the VPA after the granting of the modification application. It is further recommended that the General Manager investigate the possibility of seeking expressions of interest from land owners and/or developers to undertake new development within the Strathfield Town Centre to include public parking spaces in the development additional to the requirements of the BDCP.

**113/20 RESOLVED**

1. That Council enter into the VPA for 1 Lyons Street Strathfield for the provision of a monetary contribution of \$260,050 towards public car parking after the granting of the modification application for Consent No. 101/2015, which would include a condition requiring that the VPA be entered into prior to the issue of any Construction Certificate for the proposed cafe.
2. That Council authorise the General Manager to sign the VPA and any related documentation under his Power of Attorney.
3. That Council authorise the General Manager to endorse the minor revisions of the VPA documents prior to execution.
- 3a. That the General Manager be authorised to negotiate an amendment to the VPA to include a contribution for public domain works in accordance with a public domain plan to be submitted by the applicant.
4. That the General Manager investigate the possibility of seeking expressions of interest from land owners and/or developers to undertake new development within the Strathfield Town Centre to include public parking spaces in the development additional to the requirements of the BDCP.

(Moved Councillor George Mannah/Seconded Deputy Mayor Ernest Chan)

Councillors George Mannah and Ernest Chan called for a **DIVISION**.

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

<b>FOR</b>	<b>AGAINST</b>
Councillor Faker	Councillor Dixit
Councillor Mannah	
Councillor Crichton	
Councillor Chan	
<b>Total (4)</b>	<b>Total (1)</b>

**(ITEM 105/20) DISCLOSURE OF INTEREST RETURNS - COUNCILLORS AND DESIGNATED PERSONS**

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File No: 20/46222

**Summary**

The General Manager is required under the *Local Government Act 1993* and supporting instruments to table written returns of interests for councillors and designated persons at a meeting of Council. Annual returns for the period 2019/20 are now due to be formally received and noted.

**Operational Plan Objective**

2.1.3 Ensure transparency and accountability in decision making

**114/20 RESOLVED** *(carried unanimously)*

That the report and tabled disclosure of interest returns by councillors and designated persons for 2019/20 are received and noted.

(Moved Councillor Heather Crichton/Seconded Councillor Raj Dixit)

**(ITEM 106/20) ADOPTION OF COUNCIL'S COMMUNICATIONS POLICY, SOCIAL MEDIA POLICY AND MEDIA POLICY**

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File No: 20/44972

**Summary**

The draft Communications Policy, draft Social Media Policy and draft Media Policy was endorsed by Council at the February Council Meeting and placed on public exhibition in accordance with *Section 160 of the Local Government Act 1993* for a period of 28 days. This report seeks Council's adoption of the three policies following the conclusion of the public consultation period.

**Operational Plan Objective**

1.2.1 Inform the community of Council's activities, facilities and services using accessible communication

1.2.2 Modernise and enhance access to information on services

1.4.1 Celebrate the achievements of the local community

1.4.2 Engage with culturally and linguistically diverse community

**115/20 RESOLVED** *(carried unanimously)*

That the Council adopt the Communications Policy, Social Media Policy and Media Policy.

(Moved Councillor George Mannah/Seconded Deputy Mayor Ernest Chan)

**(ITEM 107/20) CONCESSION DAYS - CHRISTMAS & NEW YEAR 2020-2021**

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File No: 20/45898

**Summary**

This report outlines the proposed staffing levels for the 2020-2021 Christmas and New

Year holiday period to ensure that an appropriate level of service to the Burwood Council community is maintained.

### **Operational Plan Objective**

2.3.2 Ensure the organisation is well led, staff can carry out their roles efficiently and effectively in line with the community's vision

#### **116/20 RESOLVED** *(carried unanimously)*

1. That the Council receive and note the information pertaining to the operational hours for Council services and facilities over the Christmas and New Year holiday period as detailed in the report, which will provide an appropriate level of service to the Burwood community during the 2020-2021 festive period.
2. That the Council endorse the three concession leave days during the Christmas and New Year holiday period as identified in this report.
3. That the General Manager ensures suitable notification is provided to the community of the operational hours for Council services and facilities during the 2020-2021 holiday period.

(Moved Deputy Mayor Ernest Chan/Seconded Councillor Heather Crichton)

## **REPORTS OF COMMITTEES**

### **(ITEM RC4/20) BURWOOD LOCAL TRAFFIC COMMITTEE - OCTOBER 2020**

File No: 20/46139

#### **Summary**

Attached are the Minutes of the Burwood Local Traffic Committee from its meeting of October 2020. The Minutes are hereby submitted to the Ordinary Council Meeting for consideration and adoption by Council.

#### **Operational Plan Objective**

4.1.5 - Work with RMS and Transport NSW in the development of integrated transport plans.

#### **117/20 RESOLVED** *(carried unanimously)*

That the minutes of the Burwood Local Traffic Committee of October 2020 be noted and the recommendations of the Committee as detailed below be adopted as a resolution of the Council.

### **(ITEM LTC23/20) PARK ROAD, BURWOOD - TRAFFIC AND PARKING MANAGEMENT**

#### **Recommendations**

1. That Council approve the installation of 'No Left Turn' restrictions for vehicles exiting Parramatta Road onto Park Road.
2. That Council approve the installation of 'No Stopping 8.00am-9.30am and 2.30pm-4.00pm School Days Only' restrictions of Park Road in the existing unrestricted parking areas along the MLC frontage.



**(ITEM LTC24/20) MCDONALD CRESCENT STRATHFIELD - PROPOSED NO PARKING RESTRICTION*****Recommendation***

That Council approve the installation of 'No Parking' restrictions along the eastern end of the cul-de-sac in McDonald Crescent Strathfield per the plan in the report.

**(ITEM LTC25/20) BROOKLYN STREET, BURWOOD - EXTENSION OF 1P PARKING RESTRICTIONS*****Recommendation***

That Council approve the installation of '1P 8.00am – 6.00pm Monday – Friday and 8.00am – 1.00pm Saturday Permit Holders Excepted Area 5' parking restrictions for a length of 6 meters on the northern side of Brooklyn Street Burwood per the plan in the report.

**(ITEM LTC26/20) 2020-2021 AUSTRALIAN GOVERNMENT BLACK SPOT FUNDING PROGRAM SUBMISSIONS*****Recommendation***

That Council approve the construction of the four successful Black Spot Program projects, as per the plans in the report.

(Moved Councillor George Mannah/Seconded Councillor Heather Crichton)

**INFORMATION ITEMS****(ITEM IN34/20) LOW RISE MEDIUM DENSITY HOUSING CODE - RESTRICTION ON SUBDIVISION OF DUAL OCCUPANCIES - MEETING WITH MINISTER FOR PLANNING & PUBLIC SPACES**

File No: 20/45690

**Summary**

Council at its meeting 28 July 2020 considered a report from the Senior Strategic Planner regarding a Planning Proposal (PP) which sought to permit dual occupancy subdivisions in the R2 zone if each resulting lot would have a minimum site area of 400sqm. The PP resulted in a draft amendment to the Burwood Local Environmental Plan (BLEP) 2012 being prepared. It has become clear that this BLEP amendment will not fully achieve Council's initial intention of preventing dual occupancy subdivisions in the R2 Low Density Residential zone via Complying Development Certificates (CDCs) under the State Environmental Planning Policy (Exempt and Complying Development Codes) 2019 (the Codes SEPP). Council subsequently resolved :

That the Mayor seek an urgent meeting with the Minister for Planning and Public Spaces to discuss:

- a. Why our Council which has for years worked to meet our housing supply which has been in line with the State government's housing policy, would now be disadvantaged with a change to policy which this Council believes will have major changes to the character of our residential streets; and,
- b. Council's disappointment that the planning proposal, which has gone through the proper process since 2018 to make amendments to Burwood's LEP, including extensive community consultation and a granting of a Gateway Determination, would now be found by the Parliamentary Counsel's Office to not meet Council's full intent.

**Operational Plan Objective**

4.4.1 Provide advocacy on regional and metropolitan projects on behalf of the Community.

A meeting via electronic means was held with the Minister for Planning and Public Spaces, the Hon. Robert Stokes, MP, on 29 September 2020, staff from the Department of Planning Industry & Environment (DoPIE) with the Mayor, General Manager & Group Manager Building & Development attending. The Mayor raised the point of Council's past performance with meeting housing targets without impacting upon its residential areas. Following discussion on this issue the Minister appeared sympathetic to Council's position and agreed to look into the matter and would advise Council further.

The Mayor also sought an update from the Minister on the Parramatta Rd Project re-development which includes the Burwood Concord Precinct. Staff from DoPIE advised that discussions with the relevant Councils have just commenced regarding strategic traffic modelling being prepared by Transport for NSW for all Councils and which will be a basis for traffic studies to be undertaken as part of the review of the Burwood LEP 2012. Strategic Planning staff will meet with relevant staff from DoPIE and this will form part of the review of Burwood Local Environmental Plan 2012 that will be referred to Council in the first half of 2021.

**No Decision – Information Item Only****(ITEM IN35/20) POWER OF ATTORNEY FOR THE GENERAL MANAGER - REPORT FOR PERIOD OF JUNE TO AUGUST 2020**

File No: 20/47709

**Summary**

At the Council Meeting of 28 May 2019, Council resolved to delegate to Tommaso Briscese a general Power of Attorney.


The resolution included a request for a report to Council every three months on all documents signed under the general Power of Attorney.

Council notes that the following document was signed under Power of Attorney between June and August 2020:

- Voluntary Planning Agreement for 42-50 and 52-60 Railway Parade Burwood. Presented to Council on 23 June 2020, Item 31/20.

**Operational Plan Objective**

2.1.3 Ensure transparent and accountability in decision making

**No Decision – Information Item Only**

**(ITEM IN36/20) PETITIONS**

File No: 20/45971

**Summary**

Petitions received are reported to Council on a monthly basis. Council has received one petition since the September 2020 Council Meeting.

**Operational Plan Objective**

2.1.1 Provide opportunities for discussions and report decisions back to the community

**Background**

<b>Date Received</b>	<b>Petition Subject</b>	<b>No. of Households and Businesses within the LGA</b>	<b>No. of Households outside the LGA</b>	<b>Responsible Council Division</b>
21 September 2020	Petition received in objection to the proposed boarding house at 35 Young Street Croydon - DA.2019.057.	174	18	City Strategy

**Comments**

That Council notes that the Petitions have been referred to the appropriate Council Officers for attention.

**No Decision – Information Item Only****(ITEM IN37/20) ANSWERS TO QUESTIONS ON NOTICE - COUNCIL MEETING OF 22 SEPTEMBER 2020**

File No: 20/46677

**Summary**

At the Council Meeting of 22 September 2020 the following Questions on Notice (QoN) were submitted by Councillors. Council Officers responded to the QoN and Councillors were notified on 12 October 2020 of the outcome of the QoN.


**Operational Plan Objective**

2.1.3 Ensure transparency and accountability in decision making.

This is now submitted as part of the Council Agenda for Public Notification:

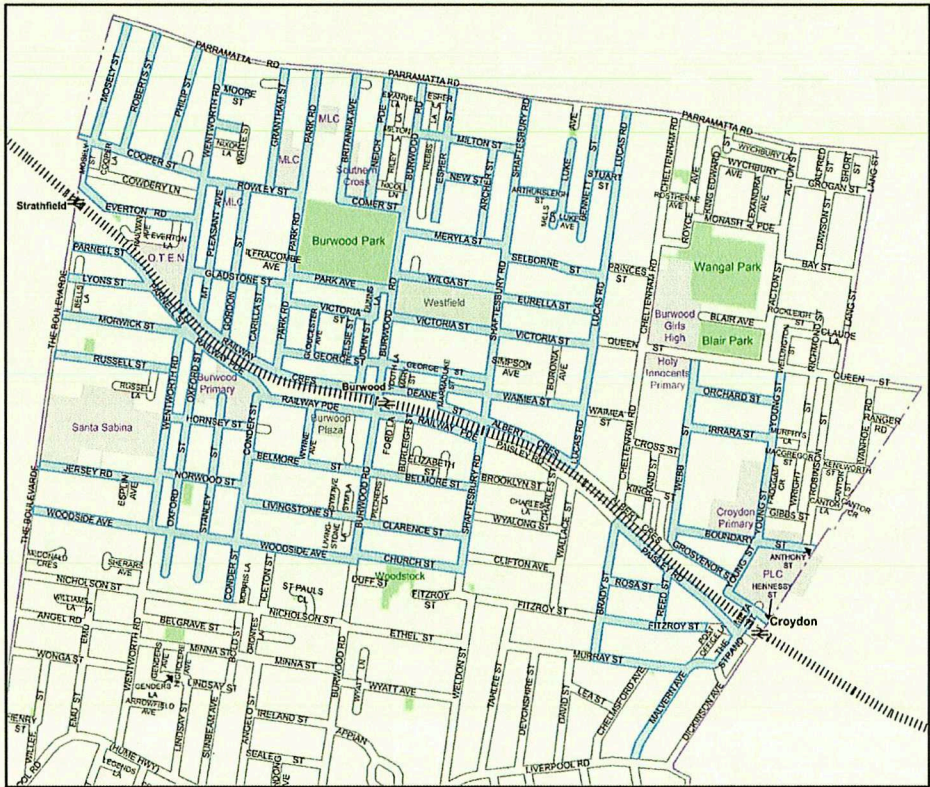
QUESTIONS ON NOTICE – COUNCIL MEETING OF 22 SEPTEMBER 2020	
Question	Response
<p><b><u>Councillor Heather Crichton</u></b></p> <p><b>Question 1:</b></p> <p>What are the breakdown participation rates for our suite of Council apps? How do we promote the availability of our apps? Are all our apps available at the App Store and Android Apps/Google Play Store?</p>	<p><b><u>Group Manager Corporate Planning and Communications</u></b></p> <p>Council has two apps, which include the following:</p> <ul style="list-style-type: none"> <li>▪ The new Burwood Library Solus app was launched in August 2020. It allows users to manage their library account, access digital resources, check out books within the library and search the catalogue. It is available via Google Play and App stores. Council promotes this app via screens in the library, multiple eNewsletters, social media, the information sheet provided to new members, on the Council website and via the library catalogue. Following the ‘go live’ date on 7 August 2020 there had been 310 downloads of the app (as at 30 September 2020).</li> <li>▪ Council’s Waste app was launched in late 2018 and provides a calendar of waste services, bin information and digital request forms. Council promotes this app on the Council website, via social media, on the side of the waste trucks, letters/emails/flyers to residents when engaging on waste and sustainability issues, via phone conversations with residents, Customer Service and eNewsletters. The app is available via Google Play and App stores. The total downloads as at 30 June 2020 were 537.</li> </ul> <p>In addition to the above, the Sine Pro app is currently used for collecting visitor details for contact tracing purposes and managing visitor numbers within the Customer Service Centre, Library and Community Hub. Sine Pro is a proprietary application so not managed by Council. Users scan a QR code, download the app and register their details onsite. The app has been promoted via all social media channels, eNewsletters and on the Council website. Since August 2020, 551 visitors have used the QR code to download the app and sign in, 3247 visitors have been signed in by Council staff and 20 visitors have utilised the Sine Weblink. Due to increasing numbers of library visitors, Council is currently exploring alternate applications to offer visitors a faster and more streamlined sign in process.</p>
<p><b><u>Councillor Heather Crichton</u></b></p> <p><b>Question 2:</b></p> <p>What are the results of the NSW</p>	<p><b><u>Manager Traffic and Transport</u></b></p> <p>Transport for NSW has advised that they are currently working on analysing the data and evaluating the trial of the automated</p>



<p>Government's three month trial of 'touchless pedestrian crossing sensors' at the intersection of Burwood Road and Railway Parade, implemented to minimise the transmission of Coronavirus and other bacteria?</p>	<p>crossing signals. Once their assessment has been undertaken they will provide a copy to Council.</p>
<p><b><u>Councillor Heather Crichton</u></b></p> <p><b>Question 3:</b></p> <p>Has an information plaque been included on site of Inge King AM's stainless steel abstract installation 'Awakening' acknowledging its internationally renowned Australian-German artist and providing sculpture details including the title, date, materials, dimensions and description? Has Council informed the National Gallery of Australia and the NSW Art Gallery of the location of this significant artwork?</p>	<p><b><u>Group Manager Community, Library and Aquatic Services</u></b></p> <p>The following plaque is installed at the base of the Awakening sculpture. It acknowledges the artist's name, the title of the artwork, the person who unveiled the work and when that occurred (1988).</p>  <p>The 'Public Art page' on the Council website has also been updated with further information about the artist and the work. Following the QWN, Council also contacted the National Gallery of Australia and the NSW Art Gallery to ensure they are aware of the location of the artwork.</p>
<p><b><u>Councillor Lesley Furneaux-Cook</u></b></p> <p><b>Question 1:</b></p> <p>How many parking fines were issued in the Oxford Street area in Burwood</p>	<p><b><u>Group Manager Community Safety</u></b></p> <p>A review of the system has indicated that 11 parking fines were issued in Oxford Street over the past two months.</p>

over the last two months?	
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In addition, there was one question received from Councillor Chan prior to the meeting. The question and associated response is as follows:

QUESTIONS ON NOTICE	
Question	Response
<p><b><u>Councillor Ernest Chan</u></b></p> <p>Question 1:</p> <p>When did Council last conduct an inspection of traffic / parking signage to ensure they are not obstructed?</p>	<p><b><u>Manager Traffic and Transport</u></b></p> <p>A review of traffic and parking signs was undertaken in September 2020 by Council’s Traffic &amp; Transport and Community Safety Teams. The audits were focused on the areas around the Burwood, Strathfield and Croydon Town Centres per the below plan. Over 100 regulatory and safety signs were identified as requiring replacing due to vandalism, damage or having faded over time. Work orders are being raised for the replacement of these signs in batches and are expected to be completed by the end of 2020. Ongoing audits of parking signs are being undertaken by the Community Safety as part of regular parking enforcement.</p> 

**No Decision – Information Item Only****CONFIDENTIAL ITEMS - CLOSED SESSION****118/20 RESOLVED** *(carried unanimously)*

That the meeting move into closed session in order to consider item 108/20 – Parking Meter Contract – Maintenance and Histing Services.

(Moved Deputy Mayor Ernest Chan/Seconded Councillor Raj Dixit)

THERE WERE NO REPRESENTATIVES FROM THE PUBLIC TO ADDRESS THE COUNCIL BEFORE THE RESOLUTION TO MOVE INTO CLOSED SESSION WAS CARRIED.

THE MEETING MOVED INTO CLOSED SESSION AT 5:50 PM THE PUBLIC EXCLUDED FROM THE MEETING.

THE MEETING RESUMED IN OPEN SESSION AT 6:04 PM.

**(ITEM 108/20) PARKING METER CONTRACT - MAINTENANCE AND HOSTING SERVICES**

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File No: 20/45677

*That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (c) of the Local Government Act, 1993, as the matter involves information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

**Summary**

Council's existing contract for the maintenance and hosting of its parking meter fleet will expire in November 2020. In order to maintain the fleet and current high levels of service provided, a new contract is required to be entered into.

**RESOLVED** *(carried unanimously)*

1. That Council, in accordance with Section 55(i) of the Local Government Act 1993, accept the quotation from APARC Pty Ltd for the maintenance and hosting (including licencing and communications) of Council's parking meter fleet without the calling of tenders because of the unavailability of competitive tenderers.
2. That the General Manager be authorised to execute the contract with APARC Pty Ltd together with any necessary documentation under his delegated Power of Attorney.
3. That the contract with APARC Pty Ltd be for a period of no less than one year with an option to extend for an additional two one year periods.

(Moved Deputy Mayor Ernest Chan/Seconded Councillor George Mannah)

**QUESTIONS ON NOTICE**

There was no business for this item.

This concluded the business of the meeting and Council rose at 6:05pm.

Confirmed this Tuesday 24 November 2020.



MAYOR