

Burwood Council Gifts Register - Council Officers

Record of gifts and benefits offered to Council officers (including to employees, volunteers, consultants and contractors) and any disposal arrangements

Ref # 20/54164 - Maintained in accordance with the Burwood Council Gifts and Benefits Policy adopted on 22 November 2022

| Declaration Date | Receipt Date | Business Unit | Giver (Individual / Organisation) | Relationship to Council / Council Officer | Description of Gift / Benefit | Estimated Value | Action Taken | Reviewing Officer/s |
|------------------|--------------|--|--|---|--|-----------------|--|---|
| 26/06/2023 | 22/06/2023 | Customer Service | Cherrie Huang | Customer | 2 x bottles of wine and food | \$50 | Initially accepted but subsequently returned | Manager Community Life Governance Officer |
| 20/04/2022 | 5/04/2023 | Finance | NSW Revenue Professionals | Conference attended by council officer | \$50 Gift Card raffle prize | \$50 | Initially accepted but subsequently returned with letter explaining cash-like gifts contravene Council Gifts and Benefits Policy | CFO Manager Governance & Risk |
| 22/12/2022 | 22/12/2022 | Community and Culture | Chris Clarkson (Christmas Decorator) | Christmas Decorator | Food hamper with wine | \$150 | Surrendered and donated to Women's & Girls' Emergency Centre c/o Carol Coorey | Manager Community & Culture Governance Officer |
| 22/12/2022 | 19/12/2022 | Enfield Aquatic Centre | Bill Chow (Jennifer's Swim School) | Enfield Aquatic Centre business hirer | Fruit hamper with red wine, chocolates and card | \$172.90 | Surrendered and donated to Women's & Girls' Emergency Centre c/o Carol Coorey | Director Community Life. Manager, Coordinator Governance |
| 16/12/2022 | 16/12/2022 | City Development | Thomas Zeng and Bizhou Shu | Applicant for a Building Information Certificate | Bottle of liquor | \$50-100 | Declined | Director City Strategy Coordinator Governance |
| 16/12/2022 | 16/12/2022 | City Development | Thomas Zeng and Bizhou Shu | Applicant for a Building Information Certificate | Hamper containing chocolate, biscuits, confectionary and dried fruit. | \$70.00 | Returned with covering letter | Director City Strategy Coordinator Governance |
| 14/12/2022 | 14/12/2022 | Community Safety | JTP Graphic Design & Custom Print | Supplier to Council - Prints the Unattended Item Labels | Branded Coffee Mug, Ruler, Notepads and Chocolates | \$30.00 | Accepted and surrendered | Manager Community Safety Coordinator Governance |
| 10/11/2022 | 9/11/2022 | Community Development, Community & Culture | Chinese Traditional Dancing | Volunteer organisation | Chocolates | \$24.00 | Accepted and shared with team | Manager Community & Culture Coordinator Governance |
| 21/10/2022 | 21/10/2022 | Place Management & Communications | Students from Ebenezer Mission | Community Charity Group | Small plant and handmade candle | \$10.00 | Accepted and kept | Coordinator Communication & Engagement Coordinator Governance |
| 21/10/2022 | 21/10/2022 | Information Technology | Kalan Higgins | Work experience student | Cadbury Favourites Games Edition tin of chocolates | \$30.00 | Accepted and shared with team | Director Corporate Services Coordinator Governance |
| 7/10/2022 | 10/10/2022 | Governance & Risk | Ganghyun Lee from National Archives of Korea | Korean National Archives visiting Council on 20/9/2022 | Sent via overseas air mail - 6 small packages of specialty herbal tea and 9 computer mouse mats with letter of gratitude | \$30.00 | Accepted and surrendered | Director Corporate Services Coordinator Governance |
| 12/08/2022 | 12/08/2022 | Customer Service | Rosaria Sicurella | Resident | 2 bottles of Tia Maria alcohol | \$40.00 | Declined | Senior Customer Service Officer Coordinator Governance |
| 4/05/2022 | 4/05/2022 | Community Development, Community & Culture | Carol fromThe Gig Buddies Team | Volunteer organisation | Orchid flower pot plant from Urban Flowers | \$85.00 | Accepted but donor advised it would be donated to a charity. Donated to Womens' & Girls Emergency Centre (WAGEC) | Director City Life Coordinator Governance |
| 15/12/2021 | 10/12/2021 | Community, Library and Aquatic Services | Burwood Community Welfare Services | Officer sits on BCWS management committee. Gifts were sent to all committee members. | Box of perishable food items, including chocolate and cheese | \$30.00 | Accepted and kept | Director City Life Consultant Governance Specialist |
| 9/12/2021 | 9/12/2021 | Enfield Aquatic Centre | Brian Dougan | Customer | Box of chocolates | \$5.00 | Accepted and shared amongst EAC staff. | Coordinator Enfield Aquatic Centre Governance Coordinator |
| 2/12/2021 | 2/12/2021 | Enfield Aquatic Centre | Daisy Xie – Head of Ling Ling Oz Swim School | Daisy Xie hires some lanes for her swim school | 10 Gatorades | \$25.00 | The gift was initially refused but Daisy left them at front desk. The Gatorades were left in the staff fridge. | Coordinator Enfield Aquatic Centre Consultant Governance Specialist |
| 18/11/2021 | 17/11/2021 | Library | Unknown member of the public | Employee found and returned her mobile phone | Lotto ticket | \$11.00 | Accepted but then lost | Group Manager - Community, Library and Aquatic Services Governance Coordinator Consultant Governance Specialist |
| 5/11/2021 | 3/11/2021 | Information Technology | Bucketty's | No known relationship. Unsolicited delivery. | Beer samples with a glass. | \$20.00 | Accepted and surrendered | Director Corporate Services Consultant Governance Specialist |
| 1/10/2021 | 30/09/2021 | Information Technology | Rubrik | Vendor demonstrating Online Backup features and capabilities | Meal delivery from Providoor provided to all participants | \$170.00 | Delivered to his home. Accepted and disposed of - perishable goods and did not open package until the next day | Group Manager IT Governance Coordinator |
| 30/09/2021 | 30/09/2021 | Information Technology | Rubrik | Vendor demonstrating Online Backup features and capabilities (online workshop) | Meal delivery from Providoor provided to all participants | \$180.00 | Delivered to his home. Accepted and surrendered. Donated to Salvation Army. | Director Corporate Services Consultant Governance Specialist |
| 25/10/2021 | 22/10/2021 | General Manager's Office | Kayla Dinsdale | Former employee of Council - recently resigned. Gift meant as a farewell / thank you. | Bottle of wine | \$20.00 | Accepted and surrendered | Consultant Governance Specialist |
| 8/04/2021 | 8/04/2021 | Enfield Aquatic Centre | Jessica Uncle Jacks Swim School | Enfield Aquatic Centre business hirer | Box of donuts | \$28.95 | Accepted - perishable item shared amongst Enfield Aquatic Centre staff on duty | Team Leader Customer Service, Enfield Aquatic Centre Consultant Governance Specialist |
| 16/02/2021 | 16/02/2021 | Corporate Planning and Communication | Holy Innocents Parish Croydon | Council organised a Lunar New Year Celebration event at the Holy Innocents with support from the Sydney Chinese Drum Art Troupe | Box of chocolates | \$10.00 | Accepted and Kept | Group Manager, Corporate Planning and Communication Consultant Governance Specialist |
| 22/01/2021 | 29/01/2021 | Enfield Aquatic Centre | Jose da Silva (no organisational affiliation) | Enfield Aquatic Centre customer | Sweet foods and canned foods | \$15.00 | Accepted - sweet foods shared among EAC staff and canned food surrendered for inclusion in a hamper to benefit a local charity or other community support organisation | Coordinator Enfield Aquatic Centre Group Manager - Community, Library and Aquatic Services Consultant Governance Specialist |
| 24/12/2020 | 24/12/2020 | Enfield Aquatic Centre | Jeanne Smith | Enfield Aquatic Centre customer | Lindt Lindor Gala chocolates | \$28.00 | Accepted | Team Leader Operations, Enfield Aquatic Centre Consultant Governance Specialist |
| 24/12/2020 | 24/12/2020 | Enfield Aquatic Centre | Dina Stavrayk | Enfield Aquatic Centre customer | Lindt Lindor milk chocolates | \$5.00 | Accepted | Team Leader Operations, Enfield Aquatic Centre Consultant Governance Specialist |

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| 23/12/2020 | 23/12/2020 | Civil Construction & Operations | Dennis Charcoal Boy Takeaway & Grill | Local restaurant in Croydon | Bonus food as part of lunch order | \$2.50 | Declined and paid for via supplementary EFT transaction | Consultant Governance Specialist Internal Ombudsman |
| 23/12/2020 | 15/12/2020 | Community Services | Iris Lou (no organisational affiliation) | Customer of Council services to seniors | Bag of home grown lemons | \$5.00 | Shared some with others attending a seniors function and accepted the rest | Group Manager - Community, Library and Aquatic Services Consultant Governance Specialist |
| 22/12/2020 | 22/12/2020 | Enfield Aquatic Centre | Bill Chow (Jennifer's Swim School) | Enfield Aquatic Centre business hirer | Box of fruit and bottle of 750ml bottle of Chandon Brut NV | \$119.90 | Refusal by receiving officer declined by giver. Fruit donated to local women and children's refuge. Wine set aside for use at a future staff charity raffle or other Council fund raising event for charity. | Group Manager - Community, Library and Aquatic Services Consultant Governance Specialist |
| 22/12/2020 | 22/12/2020 | Enfield Aquatic Centre | Jose da Silva (no organisational affiliation) | Enfield Aquatic Centre customer | 2 boxes of éclair chocolates and a box of Lindt chocolates | \$15.00 | Shared among Enfield Aquatic Centre staff | Manager Enfield Aquatic Centre Consultant Governance Specialist |
| 21/12/2020 | 21/12/2020 | Enfield Aquatic Centre | Richard Gafoor | Enfield Aquatic Centre customer | Box of chocolates | \$10.00 | Left in Aquatic Centre staff room for staff to share | Manager Enfield Aquatic Centre Consultant Governance Specialist |
| 18/12/2020 | 14/12/2020 | Enfield Aquatic Centre | Rima Mardini | Enfield Aquatic Centre customer | Bar of Toblerone chocolate and bottle of moscato wine | \$20.00 | Chocolate accepted and wine set aside for use at a future staff charity raffle or other Council fund raising event for charity | Group Manager - Community, Library and Aquatic Services Consultant Governance Specialist |
| 16/12/2020 | 15/12/2020 | Community Life | Korean Local Government Centre | Dealt with the Association in previous local government role at another Council | KitKat chocolate gift box | \$45.00 | Donated to local women and children's refuge | General Manager Consultant Governance Specialist |
| 10/12/2020 | 9/12/2020 | General Manager's Office | StateCover Mutual | Workers compensation insurance supplier to Council | Hamper | \$50.00 | Returned in person with covering letter | Mayor Consultant Governance Specialist |
| 18/11/2020 | 14/11/2020 | Enfield Aquatic Centre | Antoinette Gianni (no organisational affiliation) | Enfield Aquatic Centre customer | Homemade baking, chocolates and coffee | \$10.00 | Accepted and kept - as perishable items, placed in staff room for Aquatic Centre staff to share | Group Manager - Community, Library and Aquatic Services Consultant Governance Specialist |
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