



MINUTES OF THE MEETING OF THE COUNCIL OF BURWOOD held in the Conference Room, Level 1, 2 Conder Street, Burwood on Tuesday 18 April 2023 commencing at 6:16pm.

**Attendance**

Councillor John Faker (Mayor)  
Councillor Heather Crichton  
Councillor Ned Cutcher  
Councillor David Hull  
Councillor George Mannah (Deputy Mayor) attended via Zoom  
Councillor Hugo Robinson

Mr T Briscece, General Manager  
Mr F Zincone, Director Corporate Services  
Ms D McQuoid, Acting Director Community Life  
Mr G El Kazzi, Director City Assets  
Mr D Porter, Director City Strategy  
Mr W Armitage, Chief Finance Officer  
Ms R Vella, Manager City Planning  
Ms H Duan, Senior Strategic Planner  
Ms M Thorogood, Manager Property  
Ms T Whitmarsh, Manager Governance & Risk  
Ms M Butler, Coordinator Governance  
Ms A Nicholson, Governance Officer

**Opening of meeting by the Mayor**

The Mayor opened the meeting with a prayer and Acknowledgement of Country.

**Apologies and attendance by audio visual link**

**20/23 RESOLVED**

That Cr Mannah be granted leave to attend the meeting by audio visual link.

(Moved Councillor Heather Crichton/Seconded Councillor Hugo Robinson)

**For: Cr Faker, Cr Mannah, Cr Crichton, Cr Cutcher, Cr Hull, Cr Robinson**

**Against: Nil**

**21/23 RESOLVED**

That Cr Esber be granted a leave of absence.

(Moved Councillor Ned Cutcher/Seconded Councillor Hugo Robinson)

**For: Cr Faker, Cr Mannah, Cr Crichton, Cr Cutcher, Cr Hull, Cr Robinson**

**Against: Nil**

**Declarations of interest**

There were no declarations of interests by Councillors.

## Declarations of political donations

There were no declarations of political interests by Councillors.

## Confirmation of Minutes

### 22/23 RESOLVED

That the minutes of the meeting of the Council Meeting of Burwood held on Tuesday 28 March 2023, as circulated, be confirmed and signed as a true record of the proceeding of the meeting.

(Moved Deputy Mayor George Mannah/Seconded Councillor Heather Crichton)

**For: Cr Faker, Cr Mannah, Cr Crichton, Cr Cutcher, Cr Hull, Cr Robinson**

**Against: Nil**

## General Business

### (Item 22/23) Amendments to the Burwood Development Control Plan - Boarding House and Co-Living Housing Development - Adoption

File No: 23/9578

#### Summary

This report provides an overview of the public exhibition of the amendments to the Burwood DCP with regards to the controls for boarding house and co-living housing developments. During the exhibition, three (3) submission were received. Changes have been made to the draft DCP to respond to issues raised in the submissions.

It is proposed that the amended controls for boarding house and co-living housing developments, with the changes included in the body of the report and associated annexures be adopted.

#### **Operational Plan Objective**

A.32 Undertake a comprehensive review of the Development Control Plan (DCP) 2013 and prepare a user friendly and interactive DCP

2.1.3 Ensure transparency and accountability in decision making.

### 23/23 RESOLVED

1. That Council, pursuant to Section 3.43 of the Environmental Planning & Assessment Act and in accordance with clause 14 of the Environmental Planning & Assessment Regulation 2021, adopt the amendments to:
  - Section 5.4 of the Burwood DCP, as included at Attachment 5
  - the car parking rates for boarding houses in Section 3.9 and 4.6 and the recycling waste generation rates for boarding houses in Section 8.1.6 of the Burwood DCP as exhibited and included at Attachment 1.
2. That the General Manager be endorsed to make minor modifications to any numerical, typographical, interpretation and formatting errors, if required, prior to the finalisation of the amendment to the abovementioned sections of the Burwood DCP.
3. That Council give public notice of the decision to approve the amendments to Burwood DCP, on its website within 28 days in accordance with Clause 14(2) of the Environmental Planning and Assessment Regulation 2021.

(Moved Deputy Mayor George Mannah/Seconded Councillor Heather Crichton)

**For: Cr Faker, Cr Mannah, Cr Crichton, Cr Cutcher, Cr Hull, Cr Robinson**

**Against: Nil**

**(Item 23/23) Draft Section 7.12 Local Infrastructure Contributions Plan for the Burwood Local Government Area - Adoption**

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File No: 23/13698

**Summary**

This report provides an overview of the public exhibition of the consolidated draft Section 7.12 Local Infrastructure Contributions Plan for the Burwood Local Government Area (LGA).

During the exhibition period no submissions were received. It is now recommended that the consolidated Section 7.12 Local Infrastructure Contributions Plan for the Burwood Local Government Area be formally adopted by Council.

**Operational Plan Objective**

- A.34 Review and update the Burwood Contributions Plan to facilitate appropriate delivery of infrastructure
- C.10 A well informed community active in civic life, local planning and decision making
- C.11.1 Conduct Council business with transparency, accountability, compliance and probity that ensures community confidence in decision making

**24/23 RESOLVED**

1. That Council approve the draft Section 7.12 Local Infrastructure Contributions Plan for the Burwood Local Government Area.
2. That Council authorise the General Manager to allow further editorial or minor changes, including incorporation of relevant mapping and formatting to the draft Section 7.12 Local Infrastructure Contributions Plan.
3. That the Section 7.12 Local Infrastructure Contributions Plan for the Burwood LGA become effective on the day on which notice of the Council's decision to approve the plan is published on Council's website.

(Moved Councillor Hugo Robinson/Seconded Deputy Mayor George Mannah)

**For: Cr Faker, Cr Mannah, Cr Crichton, Cr Cutcher, Cr Hull, Cr Robinson**

**Against: Nil**

**(Item 24/23) Hoarding Policy - Adoption**

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File No: 23/15709

**Summary**

This report provides an overview of the exhibition of the amendments to Council's Hoarding Policy.

It is recommended that the Hoarding Policy be adopted, with the additional amendments to Section 6.16 Site Fencing, as proposed in the body of the report.

### **Operational Plan Objective**

2.1.3 Ensure transparency and accountability in decision making.

## **25/23 RESOLVED**

1. That the Hoarding Policy be adopted with the changes to Section 6.16 Site Fencing, as outlined in the body of the report.
2. That Council's website be updated to provide access to the updated Hoarding Policy, as adopted by Council.

(Moved Councillor Heather Crichton/Seconded Councillor Hugo Robinson)

**For: Cr Faker, Cr Mannah, Cr Crichton, Cr Cutcher, Cr Hull, Cr Robinson**

**Against: Nil**

### **(Item 25/23) Draft Library Collection Development Policy - Endorsement for Public Exhibition**

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File No: 23/15740

### **Summary**

This report presents the Draft Burwood Library Collection Development Policy 2023 – 2027 that outlines how Council will choose what collection items to purchase and outlines who is responsible for making decisions about the collection. It also seeks Council's endorsement to place the Draft Policy on public exhibition for a period of 28 days for feedback from the community. Once the public exhibition period has concluded, necessary amendments will be made and the finalised Policy will be reported to Council for adoption in June 2023.

### **Operational Plan Objective**

- 1.1: High quality facilities, services and initiatives to meet the diverse needs of the community.
- 1.1.1: Provide a diverse range of strategies and initiatives that meet the needs of the community.
- 1.1.2: Provide library services that engage the community in lifelong learning and provide recreational and social opportunities in accessible and people-friendly environments and spaces.
- 2.1.1: Provide opportunities for engagement and report decisions back to the community.
- A.14: Develop the Burwood Library Collection Development Policy.

## **26/23 RESOLVED**

That Council:

1. Endorse the Draft Library Collection Development Policy 2023-2027 and place the document on public exhibition for a period of 28 days.
2. Receive a report following the conclusion of the public exhibition period in June 2023, outlining all submissions received and detailing any changes to the final document recommended for adoption by Council.

(Moved Councillor Heather Crichton/Seconded Deputy Mayor George Mannah)

**For: Cr Faker, Cr Mannah, Cr Crichton, Cr Cutcher, Cr Hull, Cr Robinson**

**Against: Nil**

**(Item 26/23) Investment Report as at 31 March 2023**

File No: 23/10122

**Summary**

In accordance with Clause 212 of the *Local Government (General) Regulation 2005*, this report details all money that Council has invested under Section 625 of the *Local Government Act 1993*.

**Operational Plan Objective**

A.103 Implement and monitor appropriate investment strategies and prepare monthly investment reports

**27/23 RESOLVED**

1. That the investment report for 31 March 2023 be received and endorsed.
2. That the Certificate of the Responsible Accounting Officer be received and noted.

(Moved Deputy Mayor George Mannah/Seconded Councillor Hugo Robinson)

**For: Cr Faker, Cr Mannah, Cr Crichton, Cr Cutcher, Cr Hull, Cr Robinson**

**Against: Nil**

**Reports of Committees****(Item RC5/23) 150 Year Steering Committee Minutes**

File No: 23/16126

**Summary**

Burwood Council's 150 Year Advisory Committee meets on a quarterly basis. Attached are the minutes from the Committee meeting on 21 February 2023. The minutes are hereby submitted to the Ordinary Council Meeting in accordance with the Terms of Reference of the Committee.

**Operational Plan Objective**

A.99 Facilitate interagency networks and advisory committees to provide opportunities for collaboration and participation

**28/23 RESOLVED**

That Council receives and notes the minutes of Burwood Council's 150 Year Advisory Committee of 21 February 2023.

(Moved Councillor Heather Crichton/Seconded Deputy Mayor George Mannah)

**For: Cr Faker, Cr Mannah, Cr Crichton, Cr Cutcher, Cr Hull, Cr Robinson**

**Against: Nil**

**(Item RC6/23) Minutes of Multicultural Advisory Committee**

File No: 23/16141

**Summary**

Burwood Council's Multicultural Advisory Committee meets bi-monthly. Attached are the minutes of the Committee meetings held on 30 November 2022 and 22 February 2023. The Minutes are hereby submitted to the Ordinary Council Meeting for review and approval by Council in accordance with the Terms of Reference of the Committee.

**Operational Plan Objective**

C.1.1 Support and deliver initiatives that encourage social inclusion and community connections.  
A.99 Facilitate interagency networks and advisory committees to provide opportunities for collaboration and participation.

**29/23 RESOLVED**

That Council review and approve the minutes of the Multicultural Advisory Committee of 30 November 2022 and 22 February 2023.

(Moved Councillor Ned Cutcher/Seconded Councillor Heather Crichton)

**For: Cr Faker, Cr Mannah, Cr Crichton, Cr Cutcher, Cr Hull, Cr Robinson**

**Against: Nil**

This concluded the business of the meeting and Council rose at 6:38pm.

The Minutes of the Ordinary Meeting held on 18 April 2023 were submitted for confirmation by council on 23 May 2023 and were confirmed without amendment by resolution 31/23. The confirmed Minutes were signed by the Mayor, John Faker, at the meeting of 23 May 2023.