

Ordinary Meeting

Notice is hereby given that a meeting of Burwood Council will be held in the Conference Room, Level 1, 2 Conder Street, Burwood on Tuesday 28 March 2023 at 6:00pm to consider the matters contained in the attached Agenda.

The public gallery will be open for those wishing to observe the meeting. In addition, an opportunity to observe the meeting via audio visual link will also be made available.

Public Forum

A public forum will be held at 6:00pm, prior to the commencement of the meeting, to allow members of the public to make oral submissions about an item on the Agenda for the meeting. The opportunity will also be provided to speak via audio visual link.

Anyone wishing to address Council during the public forum will need to register by 2:00pm on the day of the meeting. A person wishing to speak must indicate the item of business on the Agenda they wish to speak on and whether they wish to speak 'for' or 'against' the item. Registrations to speak can be lodged on [Council's website](#).

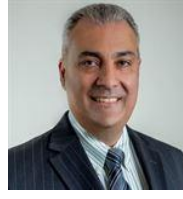
The Council Meeting will commence immediately after the conclusion of the Public Forum. In the event there are no speakers registered, the Public Forum will not be held and the Council Meeting will commence promptly at 6:00pm.

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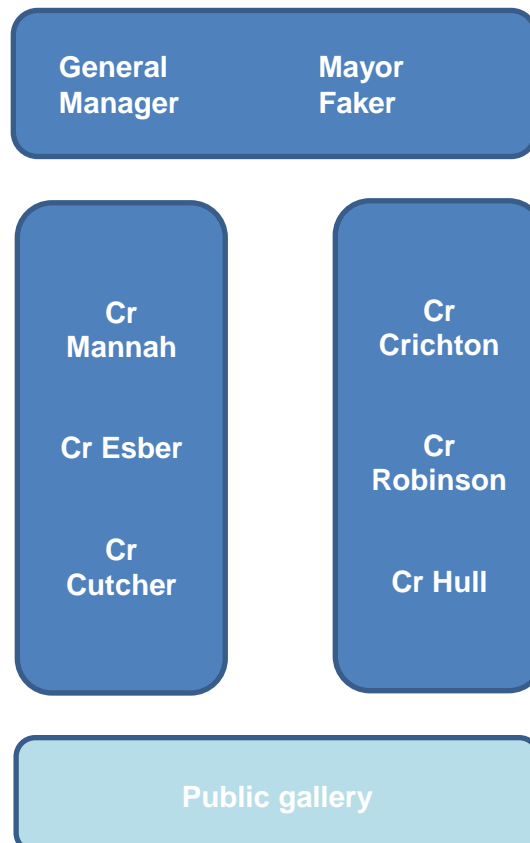


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Council meeting room



Agenda

For an Ordinary Meeting of Burwood Council to be held in the Conference Room, Level 1, 2 Conder Street, Burwood on Tuesday 28 March 2023 immediately after the Public Forum commencing at 6.00pm.

1. Prayer
2. Acknowledgement of Country
3. Statement of Ethical Obligations
4. Apologies
5. Declarations of Interest
6. Declaration of Political Donations
7. Confirmation of Minutes
8. Mayoral Minutes
9. General Business

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(Item 15/23) Post Exhibition - Planning Proposal to Heritage List Properties within the Appian Way Heritage Conservation Area

File No: 23/10136

Report by Director City Strategy

Summary

The planning proposal to group heritage list properties in the Appian Way Conservation Area was publically exhibited from 23 January - 24 February 2023. Twenty-three (23) submissions were received, largely in support of the Planning Proposal.

This report provides an overview of the submissions and recommends that the planning proposal be finalised. It also outlines further work that is proposed to be undertaken in relation to investigating the heritage listing of the Appian Way Recreation Club and significant landscape features (significant trees and vegetation) in the Appian Way Heritage Conservation Area.

Operational Plan Objective

A.16 Deliver initiatives that promote and improve access to local heritage
C.3 An urban environment that maintains and enhances our sense of identity and place
C.3.2 Protect our unique built heritage and maintain or enhance local character
P.13 Identify and plan for built heritage and local character

Background

Council at its meeting of 27 September 2022 considered a Mayoral Minute (MM12/22) and resolved the following:

That Council request the General Manager to investigate the listing of the properties in the Appian Way as heritage items and to further seek advice on the question of whether the Appian Way Conservation Area could be lifted to a State significant status.

The planning proposal for the group heritage listing is the first step in implementing this resolution.

A heritage assessment of each of the properties within the existing heritage conservation area was undertaken, and those that met the requirements were included in the planning proposal.

The Burwood Local Planning Panel (BLPP) at its meeting on 8 November 2022 resolved to:

- (a) support the Planning Proposal to amend Schedule 5 of Burwood Local Environmental Plan 2012 to group list those properties that demonstrate heritage significance and meet the threshold of local significance for the relevant criteria, as outlined in the Planning Proposal.*
- (b) provides advice to Council to proceed with the Planning Proposal at Attachment 1 to group list the relevant properties in the Appian Way Heritage Conservation Area as a local heritage item in the Burwood LEP 2012.*

Council, at its meeting of 22 November 2022, considered the planning proposal and resolved the following:

- 1. That Council support the group listing of the identified properties, as outlined in the Planning Proposal as a local heritage item on the heritage schedule of the Burwood Environmental Plan 2012 which contains the appropriate provisions for protecting and managing the listed properties.*

2. *That Council endorse the forwarding of the Planning Proposal to the NSW Department of Planning and Environment (DPE) to request a Gateway Determination under Section 3.33 of the Environmental Planning and Assessment Act 1979 for an amendment to the Burwood Local Environmental Plan 2012 by:*
 - i. *Group listing the properties as identified in the Planning Proposal as a heritage item in Schedule 5 Environmental heritage; and*
 - ii. *Mapping the properties as "Item – General" on the Heritage Map*
3. *That subject to the Gateway Determination, affected property owners be notified in writing.*
4. *That the results of the public exhibition and consultation be reported back to Council.*
5. *That Council supports the nomination of the Appian Way Heritage Conservation Area as State Heritage item and that engagement with NSW Government is authorised to commence this process. A further report should be provided to Council to outline a process and pathway to secure State Heritage Listing.*

On 23 December 2022, DPE issued a Gateway Determination allowing the planning proposal to be publically exhibited.

Public Exhibition

The public exhibition of the planning proposal was undertaken in accordance with the conditions of the Gateway Determination and also the requirements for public exhibition of planning proposals as set out in DPE's *Local Environmental Plan Making Guideline*.

The Gateway Determination for the planning proposal required that:

- The Planning Proposal be publicly exhibited for a minimum of 20 working days.
- Heritage NSW be consulted.

The planning proposal, included at Attachment 1 was placed on public exhibition from 23 January - 24 February 2023. Property owners, residents and surrounding properties were notified in writing of the public exhibition. The exhibition notice included a link to Participate Burwood and the NSW Planning Portal where the planning proposal and the supporting documentation were available for viewing.

Heritage NSW were consulted through the Planning Portal and made a submission.

Discussion of Submissions

A total of twenty-three (23) submissions were received during the exhibition period - 17 in support, 3 unclear or neutral and 3 in objection.

All of the submission received have been considered and the following themes have been identified:

- Positive comments about architecture, uniqueness and reasons for greater protection
- Inclusion of the Appian Way Recreation Club (central open space, tennis courts and pavilion) as a heritage item
- Removing non-residential land uses such as child care centres to retain the residential integrity of the conservation area
- Inclusion of all properties in the Appian Way Heritage Conservation Area
- Greater protection for streetscape and character of street
- Inclusion of street trees as heritage items

- Extension of Clause 6.8 of Burwood LEP to Appian Way and surrounding properties to allow greater development opportunities
- Introduce height limits on land adjoining heritage
- Suggestion for Council to take action on demolition by neglect
- Suggestion for Council to heritage list the Malvern Hill Heritage Conservation Area
- Comments about specific dwellings and justification for not meeting threshold for inclusion

An assessment of each of the submissions has been undertaken. A summary of the submissions with an officer's comment is included at Attachment 2.

Submission by Heritage NSW

Heritage NSW supports the identification and listing of this group item and raised no objection to the planning proposal.

Amendments in response to submissions

The points and matters raised in the submissions are noted and have been considered as outlined in Attachment 2 and do not necessitate any changes to the planning proposal.

It is considered that there is some merit in considering the preparation of a planning proposal to separately list the landscape features (significant trees and vegetation) and the Appian Way Recreation Club as a heritage item. This is noting that those items are also protected as they are included within the Heritage Conservation Area.

However, Council's Heritage Adviser will undertake a review and a further report will be brought back to Council.

Planning or Policy Implications

The properties have been afforded heritage protection (i.e. deemed a "draft heritage item") as soon as the planning proposal was placed on public exhibition. The planning proposal has been progressed in a timely manner thereby limiting the risk of alterations to the dwellings ahead of heritage listing.

DPE has delegated the making of the amendment to the Burwood LEP 2012 to Council.

Should Council resolve to finalise the planning proposal, Council staff will liaise with DPE and Parliamentary Counsel to draft the amendment, which will come into force from the date of being notified on the NSW Legislation website.

Financial Implications

There are no financial implications for Council other than staff time.

Conclusion

The planning proposal was placed on public exhibition in accordance with DPE's Gateway Determination and DPE's *Local Environmental Plan Making Guideline*, and Council's *Community Engagement Strategy 2023-2026*. All of the submissions have been considered and it is recommended that Council endorse the planning proposal as exhibited and progress finalisation.

It is also recommended that investigations be undertaken by Council's Heritage Adviser on the heritage significance of the landscape features (significant trees and vegetation) and the Appian Way Recreation Club and if appropriate prepare a planning proposal for the heritage listing of the items.

Recommendation(s)

1. That Council note the submissions and responses to feedback on the Planning Proposal for the heritage listing (group listing) of properties within the Appian Way Heritage Conservation Area.
2. That Council, pursuant to Section 3.36 of the *Environmental Planning & Assessment Act 1979* and in accordance with the Gateway Conditions, exercise its LEP making delegations to finalise and make the draft Local Environmental Plan.
3. That the affected property owners and those who made a submission be advised in writing of Council's decision.
4. That Council's Heritage Adviser undertake an investigation of the landscape features (significant trees and vegetation) and the Appian Way Recreation Club and if appropriate prepare a planning proposal for the heritage listing of the items.

Attachments

- 1 [↓](#) Attachment 1 - Planning Proposal - Appian Way Listing - Exhibition Version January 2023
- 2 [↓](#) Attachment 2 - Consideration and Analysis of Submissions - Appian Way Listing PP



Planning Proposal

Amendment of Schedule 5 of the Burwood LEP 2012 to heritage list (group listing) properties within the Appian Way Heritage Conservation Area

November 2022; As amended January 2023

A Planning Proposal is the first step in proposing amendments to Council's principle environmental planning instrument, known as the Burwood Local Environmental Plan (BLEP) 2012. A Planning Proposal explains the intended effect of the proposed amendment and also sets out the justification for making the change. The Planning Proposal is submitted to the NSW Department of Planning and Environment (DPE) for its consideration, referred to as the Gateway Determination, and is also made available to the public as part of the community consultation process.

Part 1 – Objectives and Intended Outcomes

The Planning Proposal (PP) proposes to heritage list, as a group listing under Schedule 5 of the Burwood Local Environmental Plan (BLEP) 2012, those dwellings within the Appian Way Heritage Conservation Area that are intact and representative Federation era dwellings and have been assessed to demonstrate heritage significance at the local level and meet the threshold of local significance for the relevant criteria.

Part 2 – Explanation of Provisions

The Burwood LEP 2012 is to be amended by:

1. Amending Schedule 5 of the Burwood LEP 2012 to amend Part 1 Heritage items to include the following properties as a group item of local significance (see Table 1 below).

Table 1: Properties included in planning proposal

Address	Lot Number	Deposited Plan Number
2 Appian Way Burwood	Lot102	DP592227
2A Appian Way Burwood	Lot40	DP12249
3 Appian Way Burwood	Lot1	DP984192
4 Appian Way Burwood	Lot18	DP12249
5 Appian Way Burwood	Lot37	DP166468
6 Appian Way Burwood	Lot1	DP953252
7 Appian Way Burwood	Lot36	DP12249
8 Appian Way Burwood	Lot20	DP12249
9 Appian Way Burwood	Lot1	DP167955
10 Appian Way Burwood	Lot21	DP12249
11 Appian Way Burwood	Lot1	DP304076
12 Appian Way Burwood	Lot22	DP12249
13 Appian Way Burwood	Lot33	DP12249
14 Appian Way Burwood	Lot1	DP945586
15 Appian Way Burwood	Lot32 and 32A	DP12249
16 Appian Way Burwood	LotB	DP406214
17 Appian Way Burwood	Lot31 and 31A	DP12249
18 Appian Way Burwood	Lot1	DP12249
19 Appian Way Burwood	Lot30	DP12249
21 Appian Way Burwood	Lot29	DP12249
23 Appian Way Burwood	Lot28	DP12249
25 Appian Way Burwood	Lot27	DP12249
304 Burwood Road Burwood	Lot1	DP945216
306 Burwood Road Burwood	Lot2	DP12249
308 Burwood Road Burwood	Lot3	DP12249
310 Burwood Road Burwood	Lot4	DP12249
312 Burwood Road Burwood	Lot5	DP12249
316 Burwood Road Burwood	Lot1	DP305311
318 Burwood Road Burwood	Lot8 and 1	DP12249 and DP311836
55 Liverpool Road Burwood	Lot43	DP12249
59 Liverpool Road Burwood	Lot15	DP12249

67 Liverpool Road Burwood	Lot12	DP12249
72 Liverpool Road Burwood Heights	Lot85	DP7371
74 Liverpool Road Burwood Heights	Lot84	DP7371
78 Liverpool Road Burwood Heights	Lot52	DP7371

The heritage listing would apply to the whole of the properties. Appendix 1 includes details of the proposed listing, which will be subject to review by Parliamentary Counsel.

- Amend the relevant Heritage Map (HER_001 & HER_002) as per Figure 1 and Figure 2 below.



Figure 1: Aerial Photograph of subject properties.
 Subject properties are shown outlined in red.

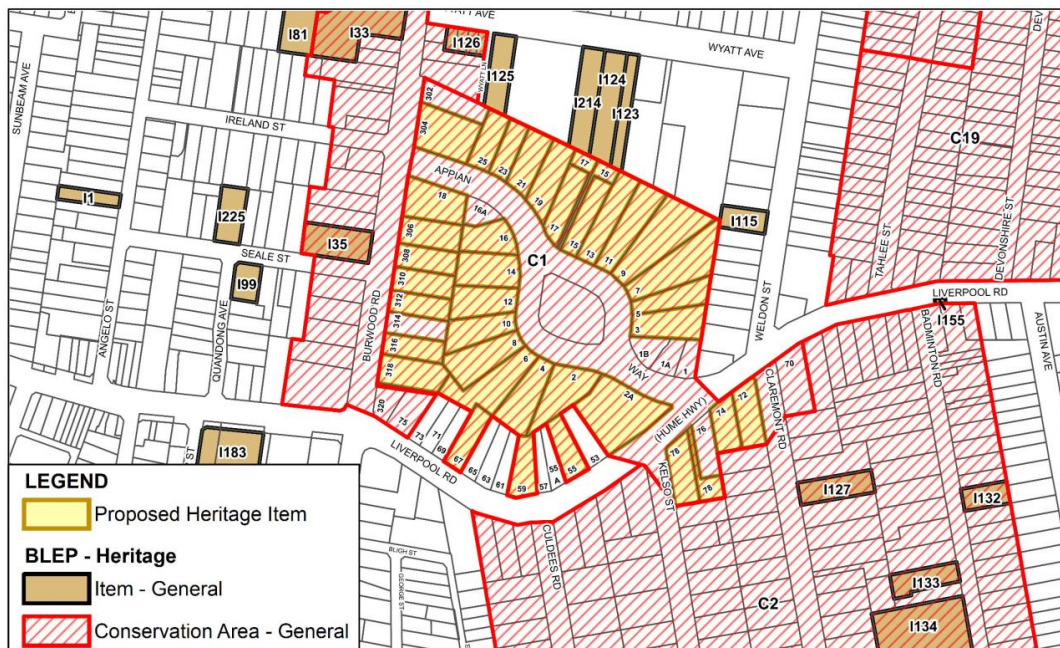


Figure 2: Existing BLEP Heritage Map of Appian Way Burwood with proposed group item.

Subject properties are shown in yellow.

Part 3 – Justification of strategic and site-specific merit

Section A – Need for the planning proposal

1. *Is the planning proposal a result of an endorsed LSPS, strategic study or report?*

This planning proposal has been prepared as a result of an assessment undertaken by Council's Heritage Advisor.

An independent external heritage consultant was not engaged to prepare a report or undertake an assessment due to these sites having previously been recognised as having heritage significance within the conservation area and the broadly known heritage significance of the Appian Way Conservation Area, its historic significance, its aesthetic significance and its rarity.

Council's Heritage Advisor has undertaken a heritage assessment of each of the properties within the existing heritage conservation area. The dwellings proposed to listed within the group listing have been assessed to demonstrate heritage significance at the local level and meet the threshold of local significance for the relevant criteria, as outlined below.

The properties were assessed against the seven criteria in the guidelines (see Table 2 below).

Each criterion has inclusions and exclusions guidelines which are used to assist in the assessment process. If an item meets one of the seven heritage criteria at a local level, and

retains the integrity of its key attributes, it can be considered to have local heritage significance.

Table 2: NSW Heritage assessment criteria summary

Criteria	
(a) Historic significance	An item is important in the course, or pattern, of NSW's cultural or natural history (or the cultural or natural history of the local area)
(b) Associational significance	An item has strong or special association with the life or works of a person, or group of persons, of importance in NSW's cultural or natural history (or the cultural or natural history of the local area)
(c) Aesthetic significance	An item is important in demonstrating aesthetic characteristics and/or a high degree of creative or technical achievement in NSW (or the local area)
(d) Social significance	An item has strong or special association with a particular community or cultural group in NSW (or the local area) for social, cultural or spiritual reasons
(e) Technological significance/ research potential	An item has potential to yield information that will contribute to an understanding of NSW's cultural or natural history (or the cultural or natural history of the local area)
(f) Rarity	An item possesses uncommon, rare or endangered aspects of NSW's cultural or natural history (or the cultural or natural history of the local area)
(g) Representativeness	An item is important in demonstrating the principal characteristics of a class of NSW's <ul style="list-style-type: none"> - cultural or natural places; or - cultural or natural environments. - or a class of the local area's - cultural or natural places; or - cultural or natural environment

The heritage assessment report concludes that the subject properties demonstrate heritage significance at the local level for the following reasons:

- The group of dwellings are representative of an innovative approach to residential development that contains outstanding examples of Edwardian and Federation architecture in a garden setting.
- Each dwelling which remains intact from the original subdivision (Hoskins Estate) demonstrate the early 20th Century development of Burwood through a consistent, yet elaborate architectural forms.

- Each original dwelling within the group represent the historical 'garden city' planning movement influenced by the first 'Garden Suburbs' in England, but on a smaller scale and based on local Australian Architecture.
- The dwellings are all interpretations of Federation styles by prominent industrialist George Hoskins and builder/designer William Richards.
- Dwellings located within the Austinlee Estate facing the Appian Way are historically important due to their relationship with the Hoskins Estate (Appian Way), which demonstrate a similar style.
- The group consists of rare Federation Queen Anne (sometimes referred to as Edwardian Bungalow) precinct of architectural and constructional excellence. The group of dwellings represents an almost intact, complete Federation streetscape (though not strictly in Federation style) and is a unique part of the development of Burwood, and more broadly, Sydney with exceptionally generous landscaped settings of high quality.
- The dwellings demonstrate rare significance as part of a very unusual and discrete form of garden suburb incorporating the ideas of the builder and owner where no two houses are identical, yet are consistent in their overall Federation era form.
- Each of the dwellings as an individual dwelling and as part of the group of Federation era dwellings have minimal additions or alterations from the public domain with the majority of dwellings (to Council's knowledge) retaining significant internal heritage fabric.

The detailed Heritage Assessment and draft Heritage Inventory Sheet is included at Attachment 1 and 2, respectively

Properties within the Appian Way Conservation Area which have not met this threshold have been excluded from this planning proposal, but will continue to have heritage protection as part of the conservation area. No changes will be made to the Appian Way Conservation Area.

On 8 November 2022 the Burwood Local Planning Panel (BLPP) considered a report on the draft Planning Proposal and heritage investigation assessment report. The BLPP recommended to:

- a) *support the Planning Proposal to amend Schedule 5 of Burwood Local Environmental Plan 2012 to group list those properties that demonstrate heritage significance and meet the threshold of local significance for the relevant criteria, as outlined in the Planning Proposal.*
- b) *provides advice to Council to proceed with the Planning Proposal at Attachment 1 to group list the relevant properties in the Appian Way Heritage Conservation Area as a local heritage item in the Burwood LEP 2012.*

The BLPP advised:

The Panel supports the Planning Proposal to amend Schedule 5 of Burwood Local Environmental Plan 2012 to group list those properties that demonstrate heritage significance and meet the threshold of local significance for the relevant criteria, as outlined in the Planning Proposal.

The Panel advice is that the Planning Proposal satisfies the Strategic Merit and Site-Specific Merit tests and should be forwarded to the Department of Planning and Environment for Gateway consideration. The decision was unanimous.

On 22 November 2022, Council considered a report on the draft Planning Proposal, heritage investigation assessment report, and BLPP's advice. The Council resolved:

1. *That Council support the group listing of the identified properties, as outlined in the Planning Proposal as a local heritage item on the heritage schedule of the Burwood Environmental Plan 2012 which contains the appropriate provisions for protecting and managing the listed properties.*
2. *That Council endorse the forwarding of the Planning Proposal to the NSW Department of Planning and Environment (DPE) to request a Gateway Determination under Section 3.33 of the Environmental Planning and Assessment Act 1979 for an amendment to the Burwood Local Environmental Plan 2012 by:*
 - i. *Group listing the properties as identified in the Planning Proposal as a heritage item in Schedule 5 Environmental heritage; and*
 - ii. *Mapping the properties as "Item – General" on the Heritage Map*
3. *That subject to the Gateway Determination, affected property owners be notified in writing.*
4. *That the results of the public exhibition and consultation be reported back to Council.*
5. *That Council supports the nomination of the Appian Way Heritage Conservation Area as State Heritage item and that engagement with NSW Government is authorised to commence this process. A further report should be provided to Council to outline a process and pathway to secure State Heritage Listing.*

This Planning Proposal seeks to implement the BLPP recommendation and advice and Councils resolution and endorsement.

2. *Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?*

Yes. The planning proposal is the only means of listing the items as a group heritage item of local significance and ensuring the protection of those individual properties within the Appian Way Heritage Conservation Area that have been assessed to demonstrate heritage significance at the local level and meet the thresholds for significance.

Section B – Relationship to the strategic planning framework

3. *Will the planning proposal give effect to the objectives and actions of the applicable regional, or district plan or strategy?*

Yes. The proposal is consistent with metropolitan, subregional and district strategies and plans.

The State Government has prepared the *Eastern City District Plan* (applicable to the Burwood LGA) to manage growth for the next 20 years in the context of economic, social and environmental matters at a district level, to contribute towards the 20-year vision for Greater Sydney. It contains the planning priorities and actions for implementing the Greater Sydney Region Plan, *A Metropolis of Three Cities*, at a district level, and is a bridge between local and regional planning.

Objective 13 of *A Metropolis of Three Cities* states that '*environmental heritage is identified, conserved and enhanced*'. Meanwhile, Planning Priority E6 of the *Eastern City District Plan* relates to '*creating and renewing great places and local centres, and respecting the District's heritage*'. In addition, the *Eastern City District Plan* states:

Heritage and history are important components of local identity and great places. The District's rich Aboriginal, cultural and natural heritage reinforces its sense of place and identity...

Identifying, conserving, interpreting and celebrating Greater Sydney's heritage values leads to a better understanding of history and respect for the experiences of diverse communities. Heritage identification, management and interpretation are required so that heritage places and stories can be experienced by current and future generations.

By identifying the abovementioned properties as a group heritage listing of local significance, this planning proposal supports Objective 13 of the Region Plan, and Planning Priority E6 of the District Plan.

4. *Is the planning proposal consistent with a council LSPS that has been endorsed by the Planning Secretary or GSC, or another endorsed local strategy or strategic plan?*

Yes. Burwood's Local Strategic Planning Statement (LSPS) was endorsed by the Greater Sydney Commission (GSC) in March 2020. The vision for Burwood makes reference to '*cherished heritage conservation areas, ...well designed buildings and... neighbourhoods filled with distinct character*'. One of the LSPS's objectives include:

Preserve local character by preventing extensive redevelopment in those parts of the LGA which have heritage significance or a significant local character.

By identifying properties of local heritage significance, this planning proposal is in keeping with the vision and objectives of the LSPS.

Also, the Burwood 2036 Community Strategic Plan recognises the need to create places for people that are built around people while protecting the unique built heritage of Burwood. Community Outcome 2.1 aims to '*create an urban environment that maintains and enhances our sense of identity and place*'. Strategy 2.1.2 is to '*Protect our unique built heritage and maintain or enhance local character*'. This planning proposal is in keeping with this strategy.

5. *Is the planning proposal consistent with any other applicable State and regional studies or strategies?*

Yes. The planning proposal is consistent with the Standard Instrument – Principal Local Environmental Plan and all other applicable State Environmental Planning Policies.

6. *Is the planning proposal consistent with applicable State Environmental Planning Policies?*

Yes. There are no State Environmental Planning Policies (SEPPs) which would be contravened by the amendments proposed in the planning proposal.

All SEPPs applicable to the Burwood local government area are set out in Table 3 below, together with a comment regarding the planning proposal's consistency:

Table 3: Consistency with State Environmental Planning Policies

SEPP	Comment
Housing (2021)	Not relevant. The subject properties are not known to contain affordable housing. The heritage listing of properties may alter whether development under the former ARH SEPP may be carried out on that site, but this planning proposal would not contravene the SEPP in any way.
No 65 – Design Quality of Residential Apartment Development	Not relevant.
Planning Systems (2021)	Not relevant.
Biodiversity and Conservation (2021)	Not relevant. This SEPP contains provisions in respect to heritage trees. The heritage listing of properties may alter whether development under the SEPP may be carried out on that site, but this planning proposal would not contravene the SEPP in any way.
Resilience and Hazards (2021)	Not relevant. There is no indication that previous uses at the subject sites would trigger site remediation requirements. The subject properties are not located within the coastal areas identified by this SEPP.
Transport and Infrastructure (2021)	Not relevant.
Industry and Employment (2021)	Not relevant.
Resources and Energy (2021)	Not relevant.
Primary Production (2021)	Not relevant.
Precincts – Eastern Harbour City (2021)	Not relevant.
Precincts – Central River City (2021)	Not relevant.

Precincts – Western Parkland City (2021)	Not relevant.
Precincts – Regional	Not relevant.
Exempt and Complying Development Codes (2008)	Not relevant. The heritage listing of properties may alter whether development under the Codes SEPP may be carried out on that site, but all properties are currently included in the heritage conservation area. This planning proposal would not contravene the SEPP in any way.
Building Sustainability Index: BASIX (2004)	Consistent and not contravened.

7. Is the planning proposal consistent with applicable Ministerial Directions (section 9.1 Directions)?

Yes. Consistency with the list of Directions (under section 9.1(2) of the *Environmental Planning and Assessment Act 1979* issued by the Minister for Planning) is set out in Table 4 below.

Table 4: Consistency with Ministerial Directions

Direction		Comment
Focus area 1: Planning Systems		
1.1	Implementation of Regional Plans	Not relevant.
1.2	Development of Aboriginal Land Council	Not relevant.
1.3	Approval and Referral Requirements	The planning proposal will not contain provisions which require the concurrence, referral or consultation of other public authorities, nor identify any use as designated development.
1.4	Site Specific Provisions	Not relevant.
Focus area 1: Planning Systems – Place based		
1.5	Parramatta Road Corridor Urban Transformation Strategy	Not relevant. The subject properties are not within the Parramatta Road corridor, nor undermine the achievement of that Strategy's vision or objectives.
1.6	Implementation of North West Priority Growth Area Land Use and	Not relevant.
1.7	Implementation of Greater Parramatta Priority Growth Area Interim Land Use and Infrastructure Implementation	Not relevant.
1.8	Implementation of Wilton Priority Growth Area Interim Land Use and	Not relevant.
1.9	Implementation of Glenfield to Macarthur Urban Renewal	Not relevant.
1.10	Implementation of the Western Sydney Aerotropolis Plan	Not relevant.
1.11	Implementation of Bayside West	Not relevant.

Direction		Comment
1.12	Implementation of Planning Principles for the Cooks Cove	Not relevant.
1.13	Implementation of St Leonards and Crows Nest 2036 Plan	Not relevant.
1.14	Implementation of Greater Macarthur	Not relevant.
1.15	Implementation of the Pyrmont Peninsula Place Strategy	Not relevant.
1.16	North West Rail Link Corridor Strategy	Not relevant.
1.17	Implementation of the Bays West Place	Not relevant.
1.18	Implementation of the Macquarie Park Innovation Precinct	Not relevant.
1.19	Implementation of the Westmead Place Strategy	Not relevant.
Focus area 2: Design and Place		
Focus area 3: Biodiversity and Conservation		
3.1	Conservation zones	Not relevant.
3.2	Heritage Conservation	Refer to discussion below
3.3	Sydney Drinking Water Catchments	Not relevant.
3.4	Application of C2 and C3 Zones and Environmental Overlays in Far North	Not relevant.
3.5	Recreation Vehicle Areas	Not relevant.
3.6	Strategic Conservation Planning	Not relevant.
Focus area 4: Resilience and Hazards		
4.1	Flooding	Not relevant.
4.2	Coastal Management	Not relevant.
4.3	Planning for Bushfire Protection	Not relevant.
4.4	Remediation of Contaminated Land	Not relevant.
4.5	Acid Sulfate Soils	The properties have been identified as Class 5 on the Acid Sulfate Soils Map, representing the lowest probability of containing Acid Sulfate Soils.
4.6	Mine Subsidence and Unstable Land	Not relevant.
Focus area 5: Transport and Infrastructure		
5.1	Integrating Land Use and Transport	The planning proposal does not alter the land zoning, and as such, would not affect travel demand or the availability of transport options.
5.2	Reserving Land for Public Purposes	Not relevant.
5.3	Development Near Regulated Airports and Defence Airfields	Not relevant.
5.4	Shooting Ranges	Not relevant.
Focus area 6: Housing		
6.1	Residential Zones	The properties are zoned R2 – Low Density Residential. The planning proposal does not seek to amend the zoning or range of permissible uses on the sites. The sensitive development of heritage properties is supported by Council's Development Control Plan (DCP).
6.2	Caravan Parks and Manufactured Home	Not relevant.
Focus area 7: Industry and Employment		

Direction		Comment
7.1	Business and Industrial Zones	Not relevant.
7.2	Reduction in non-hosted short-term rental	Not relevant.
7.3	Commercial and Retail Development along the Pacific Highway, North	Not relevant.
Focus area 8: Resources and Energy		
8.1	Mining, Petroleum Production and Extractive Industries	Not relevant.
Focus area 9: Primary Production		
9.1	Rural Zones	Not relevant.
9.2	Rural Lands	Not relevant.
9.3	Oyster Aquaculture	Not relevant.
9.4	Farmland of State and Regional Significance on the NSW Far North	Not relevant.

3.2 Heritage Conservation

The objective of this Direction is to conserve items, areas, objects and places of environmental heritage significance and indigenous heritage significance. This Direction applies when a relevant planning authority prepares a planning proposal (see Table 5 below).

Table 5: Heritage Conservation Direction Assessment

Direction Requirement	Assessment
1) A planning proposal must contain provisions that facilitate the conservation of:	
a) items, places, buildings, works, relics, moveable objects or precincts of environmental heritage significance to an area, in relation to the historical, scientific, cultural, social, archaeological, architectural, natural or aesthetic value of the item, area, object or place, identified in a study of the environmental heritage of the area	<p>The accompanying assessment report prepared by Council's Heritage Advisor has examined each of the properties within the existing Appian Way Heritage Conservation Area and has identified 35 properties within the existing HCA that should be listed as heritage items, as part of the proposed group listing</p> <p>This PP seeks to list these properties as new items local heritage significance, as part of a group listing. Once listed the provisions of Clause 5.10 Heritage Conservation of the Burwood LEP would apply to these sites. The provisions of Clause 5.10 of the Burwood LEP seek to conserve the environmental heritage of Burwood.</p>
b) Aboriginal objects or Aboriginal places that are protected under the National Parks and Wildlife Act 1974, and	N/A.
c) Aboriginal areas, Aboriginal objects, Aboriginal places or	The assessment report prepared by Council's Heritage Advisor does not address Aboriginal cultural

landscapes identified by an Aboriginal heritage survey prepared by or on behalf of an Aboriginal Land Council, Aboriginal body or public authority and provided to the relevant planning authority, which identifies the area, object, place or landscape as being of heritage significance to Aboriginal culture and people.	heritage values.
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The planning proposal is consistent with this direction

Section C – Environmental, Social and Economic Impact

8. *Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected because of the proposal?*

No. There is no known critical habitat or threatened species, populations or ecological communities, or their habitats affected by the planning proposal.

9. *Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?*

No. There are no other likely environmental effects as a result of the planning proposal, such as flooding, landslip, bushfire hazard and the like.

10. *How has the planning proposal adequately addressed any social and economic effects?*

The Planning Proposal is considered to have positive social effect for the community.

This will have positive social effects for the community as it will ensure the protection and retention of local heritage and that appropriate development controls and/or restrictions are in place to guide any future development. This will ensure best practice urban design and development that retains character and is sympathetic to adjoining heritage and/or the HCA.

Social heritage are the non-physical aspects of our culture in our society. By retaining items of cultural significance this has positive effects on restoring the social effects of heritage. The Planning Proposal is considered to have positive economic effect for the community. Amending the LEP to include new heritage items will have a positive effect on the community as it ensures that cultural heritage and local character will be protected.

The planning proposal is not expected to have any adverse social or economic effects.

Section D – Infrastructure (Local, State and Commonwealth)

11. *Is there adequate public infrastructure for the planning proposal?*

The proposal seeks to list new heritage items, as a group listing in Schedule 5 of the Burwood LEP 2012 and therefore does not have the potential to increase the current demand on public infrastructure.

Section E – State and Commonwealth Interests

12. *What are the views of state and federal public authorities and government agencies consulted in order to inform the Gateway determination?*

Pre Gateway consultation

The proposal is minor in nature and as such, no State or Commonwealth authorities have been consulted as part of the preparation of this Planning Proposal.

Post Gateway consultation

Following the receipt of any Gateway Determination, Council proposes to seek the views of the following state and federal public authorities and government agencies:

- Heritage NSW

Part 4 – Maps

The planning proposal seeks to amend the following LEP Maps:

- Heritage Maps
 - Sheet HER_001
 - Sheet HER_002

The planning proposal does not seek to alter the zoning, height of buildings, floor space ratio, or any other BLEP maps.

Part 5 – Community Consultation

Burwood Council has not consulted with the affected property owners ahead of preparing this Planning Proposal. The properties are already identified within the Appian Way Heritage Conservation Area and this Planning Proposal is seeking to list the significant and intact buildings as part of a group listed heritage item, with the aim of ensuring that those buildings and their curtilage have greater protection.

It is proposed that affected and adjoining property owners will be consulted during the exhibition of the planning proposal in accordance with the timeframes identified in any Gateway Determination. The public exhibition will include:

- Electronic copy of all relevant information on Council's Participate Burwood page, as well as the DPE Planning Proposal tracker
- Letters to affected/neighbouring land owners
- Letters to relevant State agencies and other authorities/agencies nominated by the DPE as part of the Gateway Determination.

Part 6 – Project Timeline

The timeframe for the Planning Proposal is that, from date of Gateway determination to date of submission to the Department of Planning & Environment (DPE), to finalise the LEP is a period of 9 months.

Table 6: Project Timeframe

Submit to DPE seeking a Gateway Determination	December 2022
Receive Gateway Determination	January 2023
Consult with State/commonwealth agencies	February-March 2023
Timeframe for government agency consultation	February-March 2023
Commencement and completion dates for the public exhibition period	February-March 2023
Dates for public hearing	Not applicable
Review of Public Submissions and preparation of report to Council	April 2023
Report to Council for final endorsement	May 2023
Seek Parliamentary Counsel Office's (PCO) opinion	June 2023
Submit maps for DPE review	June 2023
Gazettal of LEP amendment	July 2023

Appendix One

- Proposed Amendment to Schedule 5

Appendix Two

- Delegation Checklist

Supporting Documentation

- List of supporting documents that are provided under separate cover.

Links to Supporting Material

- Links to Council meeting reports and resolutions to be added later.

Appendix One

Proposed Amendment to Schedule 5

The proposed heritage item would be inserted into Schedule 5 of the BLEP 2012. The proposed Item No will be confirmed by Parliamentary Counsel at the finalisation stage of the LEP amendment.

For the avoidance of doubt, the following table sets out the proposed new Schedule 5 text.

Suburb	Item name	Address	Property description	Significance	Item no
Burwood, Burwood Heights	Federation houses associated with the Appian Way Conservation Area	2, 2A, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 21, 23, 25 Appian Way Burwood, 304, 306, 308, 310, 312, 316, 318 Burwood Road Burwood, 55, 59, 67 Liverpool Road Burwood, 72, 74, 78 Liverpool Road Burwood Heights.	Lot 102, DP 592227; Lots, 1, 2, 3, 4, 5, 8, 12, 15, 18, 20, 21, 22, 27, 28, 29, 30, 31, 31A, 32, 32A, 33, 36, 40, 43, DP 12249; Lot 1, DP 984192; Lot 37, DP 166468; Lot 1, DP 953252; Lot 1, DP 167955; Lot 1, DP 304076; Lot 1, DP 945586; Lot B, DP406214; Lot 1, DP 945216; Lot 1, DP 305311; Lots, 52, 84, 85, DP 7371; Lot 1, DP311836.	Local	

The wording of any BLEP provisions will be subject to possible revision by the Parliamentary Counsel's Office.

Appendix Two

Delegation Checklist and Evaluation Criteria

Checklist for the review of a request for delegation of plan making functions to councils
Local Government Area:
Burwood.
Name of draft LEP:
Amendment of Schedule 5 of the Burwood LEP 2012 to heritage list (group listing) properties within the Appian Way Heritage Conservation Area
Address of Land (if applicable):
2, 2A, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 21, 23, 25 Appian Way Burwood, 304, 306, 308, 310, 312, 316, 318 Burwood Road Burwood, 55, 59, 67 Liverpool Road Burwood, 72, 74, 78 Liverpool Road Burwood Heights.
Intent of draft LEP:
Group heritage listing of the subject properties.
Additional Supporting Points/Information:
Please refer to the PP.

Evaluation criteria for the issuing of an Authorisation				
(NOTE – where the matter is identified as relevant and the requirement has not been met, council is attach information to explain why the matter has not been addressed)	Council response		Department assessment	
	Y/N	Not relevant	Agree	Not agree
Is the planning proposal consistent with the Standard Instrument Order, 2006?	Y			
Does the planning proposal contain an adequate explanation of the intent, objectives, and intended outcome of the proposed amendment?	Y			
Are appropriate maps included to identify the location of the site and the intent of the amendment?	Y			
Does the planning proposal contain details related to proposed consultation?	Y			
Is the planning proposal compatible with an endorsed regional or sub-regional planning strategy or a local strategy endorsed by the Director-General?	Y			
Does the planning proposal adequately address any consistency with all relevant S117 Planning Directions?	Y			
Is the planning proposal consistent with all relevant State Environmental Planning Policies (SEPPs)?	Y			
Minor Mapping Error Amendments	Y/N			
Does the planning proposal seek to address a minor mapping error and contain all appropriate maps that clearly identify the error and the manner in which the error will be addressed?	N			
Heritage LEPs	Y/N			
Does the planning proposal seek to add or remove a local heritage item and is it supported by a strategy/study endorsed by the Heritage Office?	Y*			
Does the planning proposal include another form of endorsement or support from the Heritage Office if there is no supporting strategy/study?		N/A		
Does the planning proposal potentially impact on an item of State Heritage Significance and if so, have the views of the Heritage Office been obtained?		N/A		
Reclassifications	Y/N			
Is there an associated spot rezoning with the reclassification?		N/A		
If yes to the above, is the rezoning consistent with an endorsed Plan of Management (POM) or strategy?		N/A		
Is the planning proposal proposed to rectify an anomaly in a classification?		N/A		
Will the planning proposal be consistent with an adopted POM or other strategy related to the site?		N/A		
Will the draft LEP discharge any interests in public land under section 30 of the <i>Local Government Act, 1993</i> ?		N/A		

* It is proposed that the PP be submitted to the Heritage NSW during the consultation stage. Heritage assessments have been carried out in accordance with Heritage NSW guidelines.

If so, has council identified all interests; whether any rights or interests will be extinguished; any trusts and covenants relevant to the site; and, included a copy of the title with the planning proposal?		N/A		
Has the council identified that it will exhibit the planning proposal in accordance with the department's Practice Note (PN 09-003) <i>Classification and reclassification of public land through a local environmental plan and Best Practice Guideline for LEPs and Council Land</i> ?		N/A		
Has council acknowledged in its planning proposal that a Public Hearing will be required and agreed to hold one as part of its documentation?		N/A		
Spot Rezoning	Y/N			
Will the proposal result in a loss of development potential for the site (ie reduced FSR or building height) that is not supported by an endorsed strategy?	N			
Is the rezoning intended to address an anomaly that has been identified following the conversion of a principal LEP into a Standard Instrument LEP format?	N			
Will the planning proposal deal with a previously deferred matter in an existing LEP and if so, does it provide enough information to explain how the issue that lead to the deferral has been addressed?	N			
If yes, does the planning proposal contain sufficient documented justification to enable the matter to proceed?		N/A		
Does the planning proposal create an exception to a mapped development standard?		N/A		
Section 73A matters				
Does the proposed instrument a. correct an obvious error in the principal instrument consisting of a misdescription, the inconsistent numbering of provisions, a wrong cross-reference, a spelling error, a grammatical mistake, the insertion of obviously missing words, the removal of obviously unnecessary words or a formatting error?; b. address matters in the principal instrument that are of a consequential, transitional, machinery or other minor nature?; or c. deal with matters that do not warrant compliance with the conditions precedent for the making of the instrument because they will not have any significant adverse impact on the environment or adjoining land? (NOTE - the Minister (or Delegate) will need to form an Opinion under section 73(A)(1)(c) of the Act in order for a matter in this category to proceed).		N/A		
NOTES <ul style="list-style-type: none"> Where a council responds 'yes' or can demonstrate that the matter is 'not relevant', in most cases, the planning proposal will routinely be delegated to council to finalise as a matter of local planning significance. Endorsed strategy means a regional strategy, sub-regional strategy, or any other local strategic planning document that is endorsed by the Director-General of the department. 				


Supporting Documentation

Heritage assessments and other supporting documents are provided
under separate cover

Enclosure No.	Description
1	Heritage Assessment of the Appian Way Conservation Area, undertaken by Council's Heritage Advisor in October 2022.
2	Draft Inventory Sheet.


Mapping




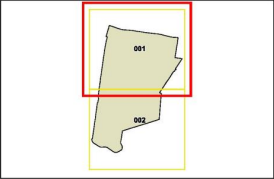



Burwood Local Environmental Plan 2012

Site Identification Map
- Sheet SIM_001


 Subject Land

 Cadastre 27/10/2022 © Burwood Council





N

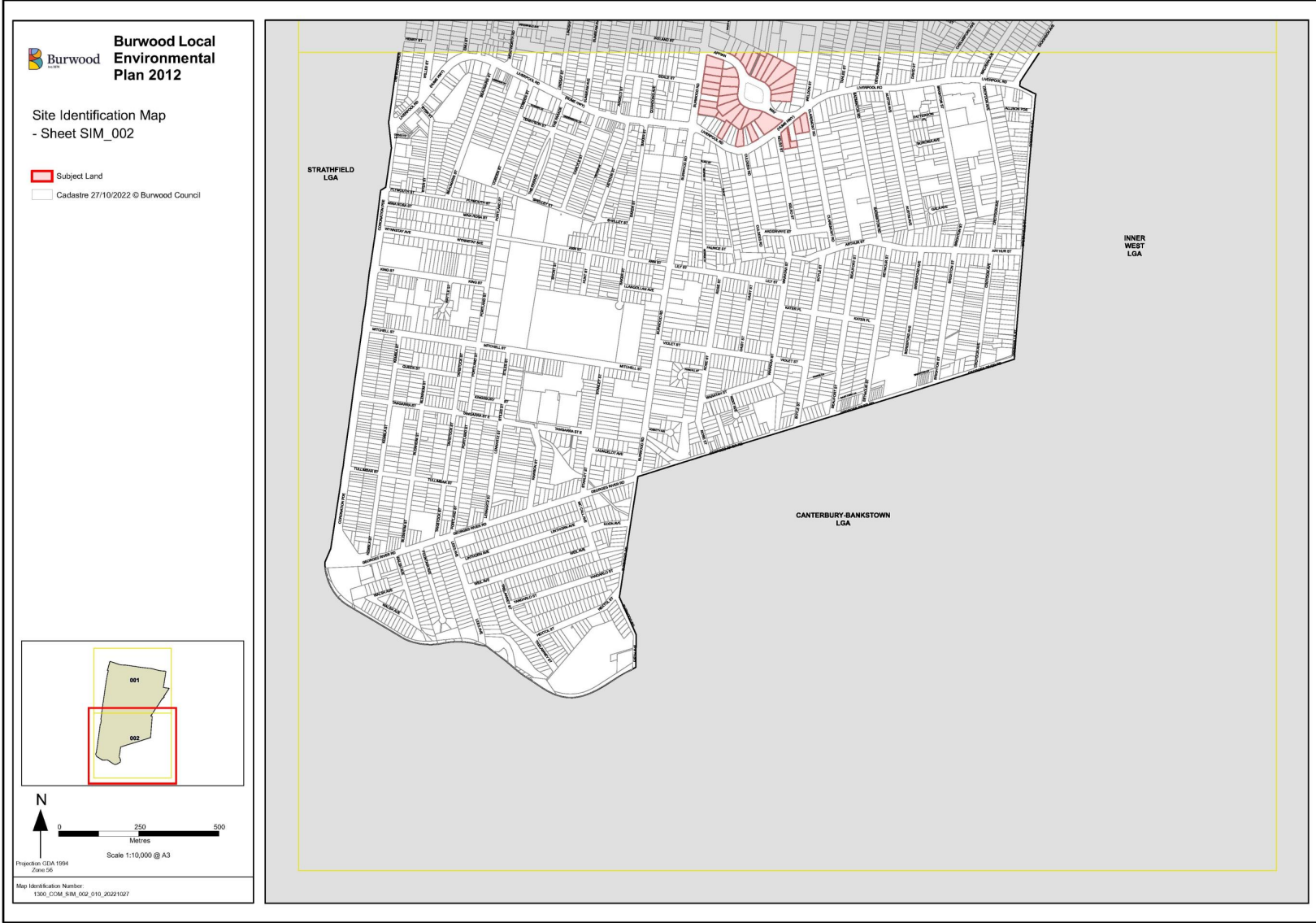


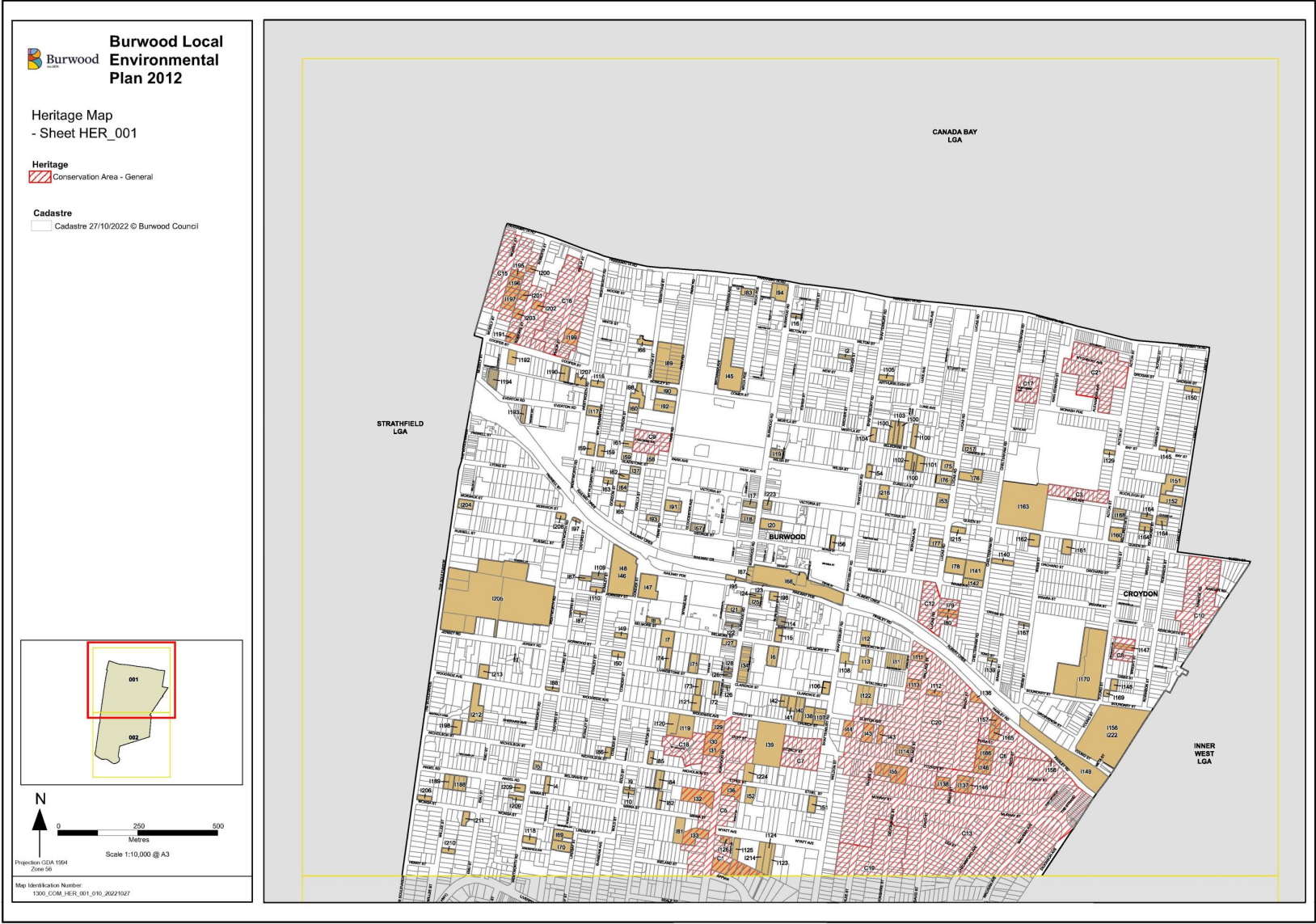
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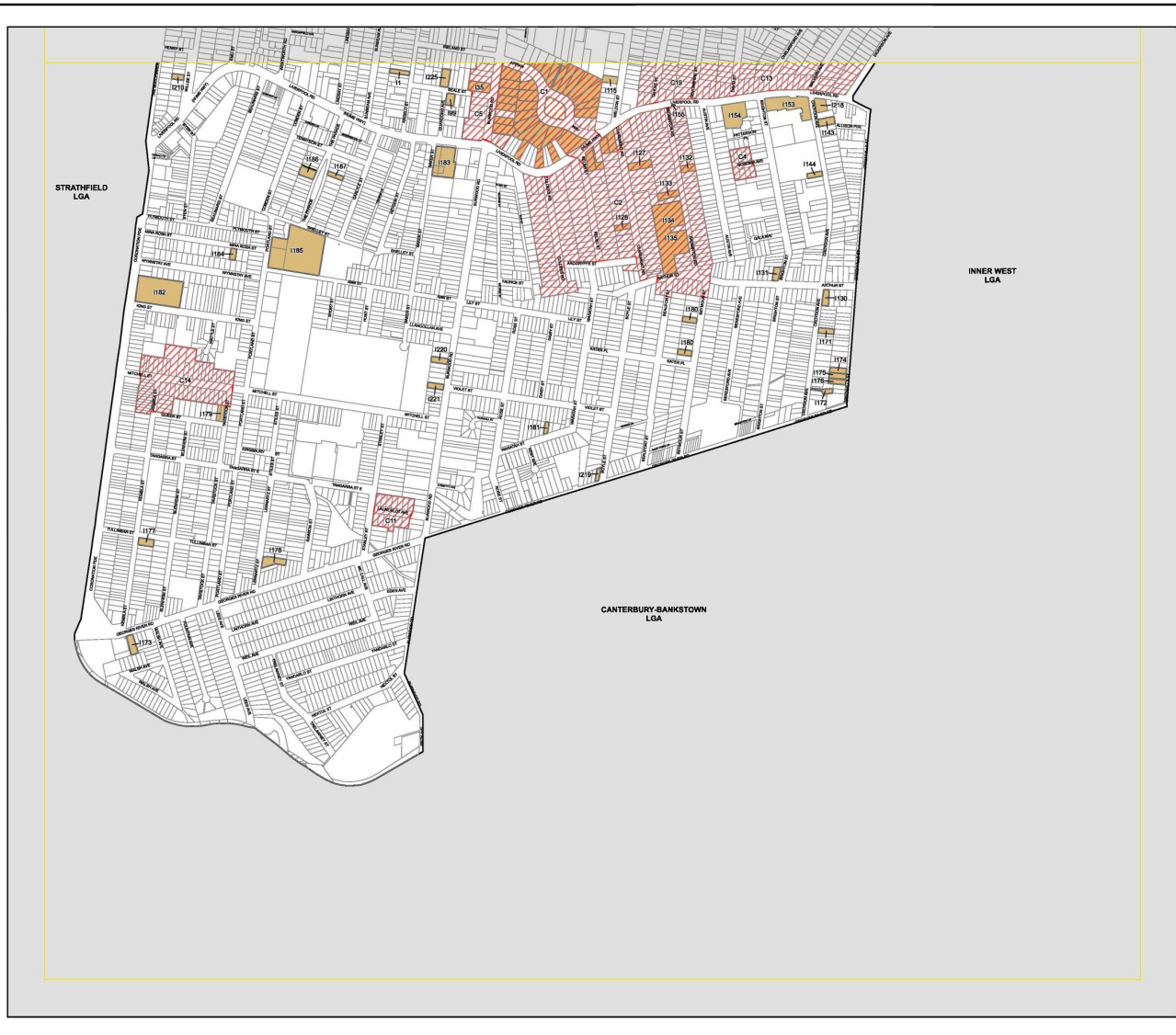
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Projection GDA 1984
Zone 56

Map Identification Number
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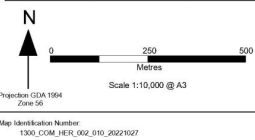
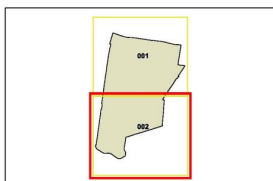




Burwood Local Environmental Plan 2012

Heritage Map
 - Sheet HER_002

- Heritage**
- Conservation Area - General
 - Item - General
- Cadastral**
- Cadastral 27/10/2022 © Burwood Council



Attachment 2 - Consideration and Analysis of Submissions

Appian Way Listing Planning Proposal

Internal Reference	Submission Summary	Council Officer's Comments
E23/2996	Notes Appian Way is a gem and should have been listed long ago. Further notes may well be the single best site in Sydney to represent unique Federation architecture. Unrelated discussion about Fitzroy Street and suggestion for further heritage listings.	Support noted. Further heritage listings will be considered as required or as part of a future heritage review.
23/10074	Need for balance between the development in the Burwood Town Centre and preservation of heritage. Explains how the Appian Way is valuable to Australia's architectural history. Mentions how the area is worthy of preservation and protection envisioned for the LGA, equally modern and historical.	Support noted.
E23/3167	HNSW encourage the listing of Local heritage, however it is noted that the Heritage Council of NSW, and Heritage NSW as its Delegate, do not have a role in the approval of Local heritage listings to LEPs. As HNSW do not have a legislative role in the approval of Local heritage listings, no further referral or consultation on this planning proposal is required.	Comments noted.
E23/5296	Notes this is overdue and Appian Way has not been sufficiently protected. Understands Council needs to allow development to meet State government rules, but welcomes heritage. Notes court rulings and bypassing of Council. Discussion around 18 Appian Way and precedent set. Commends Council for trying to stop further loss of heritage.	Support noted.
E23/6201	Advocate for attention to heritage. Recommends extension to all properties to ensure consistent streetscape. Suggests inclusion of the tennis courts and pavilion.	Support noted. Each property in the Appian Way Heritage Conservation Area has been assessed for inclusion against the standard assessment criteria. Including properties that do not meet the criteria would not be supported by the

		<p>Department of Planning and Environment who would not have granted Gateway Determination or allowed this planning proposal to proceed.</p> <p>The Appian Way Recreation Club is different to other dwellings and is not similar enough to be included as part of the group listing. Heritage listing as an individual item is proposed separate to this planning proposal. It is recommended that Council investigate the listing of the Appian Way Recreation Club.</p>
E23/6292	In support due to heritage characteristics of the precinct. Notes the tennis club house and courts should be protected against future development.	<p>Support noted.</p> <p>Council is unable to protect the Appian Way Recreation Club against development. As part of the Appian Way Heritage Conservation Area any development would have to take into consideration the values of the conservation area and the inventory sheet. A heritage impact statement would have to justify how development is consistent with the values and inventory sheet, but may still be developed if sympathetic.</p> <p>It is recommended that Council investigate the listing of the Appian Way Recreation Club.</p>
E23/6338	Supports inclusion of all properties. Suggestion to add the central common area including tennis courts, clubhouse and grounds. Notes none of the common area buildings have heritage value but important to preserve ambience. Includes quote from National Trust to justify and support submission.	<p>Support noted.</p> <p>Each property in the Appian Way Heritage Conservation Area has been assessed for inclusion against the standard assessment criteria. Including properties that do not meet the criteria would not be supported by the Department of Planning and Environment who would not have granted Gateway Determination or allowed this planning proposal to proceed.</p> <p>The Appian Way Recreation Club is different to other</p>

		<p>dwellings and is not similar enough to be included as part of the group listing. Heritage listing as an individual item is proposed separate to this planning proposal.</p>
E23/6473	<p>Supportive of proposal. Recommends inclusion of tennis courts. Suggests rezoning to residential uses only to discourage developers of child care centres. Mentions if owners choose to list they should not be asked to take a financial loss.</p>	<p>Support noted.</p> <p>The Appian Way Recreation Club is different to other dwellings and is not similar enough to be included as part of the group listing. Heritage listing as an individual item is proposed separate to this planning proposal.</p> <p>Suggestion to rezone to residential use only is not possible. Properties are currently zoned R2 Low Density Residential. Burwood LEP 2012 is must be consistent with the Standard Instrument Local Environment Plan, which includes uses which must be mandated in certain zones. Centre-based child care facilities is a mandated use in the R2 zone and must be permitted with consent.</p> <p>As per <u>Heritage NSW's Factsheet</u>, there is no evidence to suggest that owning a heritage property has an adverse impact on property prices. Indeed property prices are generally increased with within a HCA or owning a heritage item.</p>
E23/6511	<p>Describes how precinct is unique and all have exceptional quality and beauty, even those that are rundown. Suggests Council consider appealing LEC approval for child care centre.</p>	<p>Support noted.</p> <p>Appealing the decision of the Land and Environment Court approval of child care centre was considered at the time and as per legal advice was decided not to be pursued.</p>
E23/6529	<p>Objects to the listing of the property as part of the group item</p> <p>Objection based on No 72 Liverpool Road not meeting the requirements for selected properties to be in original condition to the extent that they demonstrate continued integrity of their initial architectural design and presentation. Objects to property description in heritage assessment report. Physical examination</p>	<p>Council's Heritage Adviser has reviewed the submission and considers that the property meets the criteria for heritage listing as per the heritage significance threshold.</p> <p>Although altered, the circumstances of the approved alterations are largely in keeping within the character and values of the heritage features. Any unsympathetic</p>

	<p>undertaken by submitter who concludes the building has been extensively altered as per Council approvals.</p> <p>Mentions the cumulative impact of these alterations and additions have severely degraded the original authenticity and integrity such that the existing house does not meet the required criteria for selection in the group listing. Discusses objection due to physical relationship between the property and Hoskins Estate where there is no visual linkage. Suggestion to remove from planning proposal and retain in conservation area.</p>	<p>alterations are able to be removed at a later time and the property can be reverted and restored back similar to original condition.</p> <p>In relation to the first floor addition, the representation notes that it was completed sometime in the later 20th Century (suggesting the 1980s). This is clearly incorrect as it is visible within the 1943 Aerial image, making it either part of the original design or added shortly after construction. Regardless it is sympathetic and has been in situ for over 80 years.</p> <p>Based on this assessment it is recommended that No 72 Liverpool Road be retained within the Planning Proposal and included as part of the group heritage listing.</p> <p>The relationship between the Hoskins Estate and the Austinlee Estate is suitably justified in Council's assessment report. The intent of the planning proposal is to heritage list federation dwellings within the Appian Way Heritage Conservation Area. This dwelling at No 72 Liverpool Road is a representative example of a federation dwelling.</p>
E23/6530	<p>Mentions it is critical to change the land use table to prevent non-residential uses such as boarding houses, child care centres etc. LEC approval of childcare centre highlights urgency. Will be repeated if status quo remains.</p>	<p>Support noted.</p> <p>Suggestion to rezone to residential use only is not possible. Properties are currently zoned R2 Low Density Residential. Burwood LEP 2012 is must be consistent with the Standard Instrument Local Environment Plan, which includes uses which must be mandated in certain zones. Centre-based child care facilities is a mandated use in the R2 zone and must be permitted with consent. Boarding houses are no longer permitted in the R2 zone.</p>
E23/6694	<p>Proposes amendments.</p>	<p>Support noted.</p> <p>75 Liverpool Road is part of the Burwood Road Heritage</p>

	<p>Recommends the inclusion of 75 Liverpool Road. Suggests central reserve and brush box street trees should be included within the group heritage listing.</p> <p>Makes reference to dwellings on the southern side of Liverpool Road and how they are part of the Austinlee Estate. Recommends a separate group heritage listing of Austinlee Estate to avoid confusion and complication.</p> <p>Suggests the inclusion of the whole Liverpool Road frontage adjacent to the Appian Way within the Appian Way Heritage Conservation Area.</p> <p>Supports nomination on the State Heritage Register. Included spreadsheet of information on dwellings.</p>	<p>Conservation Area. The intent of the planning proposal is to heritage list federation dwellings within the Appian Way Heritage Conservation Area.</p> <p>The Appian Way Recreation Club is different to other dwellings and is not similar enough to be included as part of the group listing. Heritage listing as an individual item is proposed separate to this planning proposal.</p> <p>The brush box trees are protected as part of the Appian Way Heritage Conservation Area.</p> <p>Houses on the southern side of Liverpool Road part of the Austinlee Estate are included within the Appian Way Heritage Conservation Area. The relationship between the Hoskins Estate and the Austinlee Estate is suitably justified in Council's assessment report. Separate group listing is unnecessary and the differences are explained within the heritage inventory sheet.</p> <p>Properties with a frontage along Liverpool Road adjacent to Appian Way were previously investigated by Council and determined to not meet the heritage significance threshold against the standard assessment criteria. Properties that met the criteria were included in the conservation area. Including properties that do not meet the criteria would not be supported by the Department of Planning and Environment.</p> <p>Support for State listing is noted.</p>
E23/6737	<p>Encourages Council to implement listing as soon as possible. Suggestion to include all properties and that all properties which replaced originals should also be managed to stop unsympathetic degradation of precinct. Notes many modifications to properties have been undertaken, mostly sympathetic, and encourages Council to continue sympathetic</p>	<p>Support noted.</p> <p>Each property in the Appian Way Heritage Conservation Area has been assessed for inclusion against the standard assessment criteria. Including properties that do not meet the criteria would not be supported by the</p>

	<p>modifications and modernisation. Suggests Council pursue state listing under Heritage Act. Mentions it is unfortunate pavilion, tennis courts and gardens are not included as it is a linchpin to the character. Strongly advocates for including pavilion, tennis courts and gardens. Suggestion to extend BLEP clause 6.8 to lots adjoining Appian Way due to inadequate setbacks on recent developments. Suggestion to amend BLEP land use table to prevent non-residential uses on residential heritage properties. Suggestion to drive State government to address demolition by neglect. Suggestion to heritage list the Malvern Hill Heritage Conservation Area similar to this planning proposal.</p>	<p>Department of Planning and Environment who would not have granted Gateway Determination or allowed this planning proposal to proceed.</p> <p>Council will continue to allow sympathetic alterations as justified in a heritage impact statement to the satisfaction of Council.</p> <p>Council is currently in the process of including the Appian Way Heritage Conservation Area on the State Heritage Register.</p> <p>The Appian Way Recreation Club is different to other dwellings and is not similar enough to be included as part of the group listing. Heritage listing as an individual item is proposed separate to this planning proposal.</p> <p>Extending the Burwood Local Environmental Plan Clause 6.8 to properties adjoining Appian Way is out of the scope of this planning proposal. This planning proposal is for heritage listing, and is not looking at other development standards. Making an amendment such as this at this stage would require further consultation with the Department of Planning and Environment who would advise if a new Gateway Determination is required. This may result in re-exhibiting this planning proposal, creating delays and increasing risk.</p> <p>Suggestion to amend the land use table to prevent non-residential uses is not possible. Properties are currently zoned R2 Low Density Residential. Burwood LEP 2012 is must be consistent with the Standard Instrument Local Environment Plan, which includes uses which must be mandated in certain zones. Centre-based child care</p>
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		<p>facilities are a mandated use in the R2 zone and must be permitted with consent.</p> <p>Council understands concerns regarding demolition by neglect, but has few powers to assist with this.</p> <p>Suggestion to heritage list the Malvern Hill Heritage Conservation Area similar to this planning proposal is noted.</p>
E23/8370	<p>Discusses beautiful and unique houses of Appian Way and historic value. Lived there for 71 years. Explains strong community connections. Preference for family residential use only. Opposes subdivisions, preschools, commercial enterprises, boarding houses, removal of original heritage features or tennis court pavilion. Mentions future additions should be sympathetic. Discusses how older residents have moved on, houses have been sold, and are now neglected.</p>	<p>Support noted.</p> <p>Preference for residential use only is not possible. Properties are currently zoned R2 Low Density Residential. Burwood LEP 2012 is must be consistent with the Standard Instrument Local Environment Plan, which includes uses which must be mandated in certain zones. Centre-based child care facilities is a mandated use in the R2 zone and must be permitted with consent.</p> <p>Removal of original heritage features may be permitted where justified in a heritage impact statement to the satisfaction of Council. An application would be required to be submitted and assessed by Council.</p> <p>Removal of the Appian Way Recreation Club would require approval by Council and need to be suitably justified as it is protected as part of the Appian Way Heritage Conservation Area. Council would be unlikely to support removal unless in exceptional circumstances.</p>
E23/6857	<p>Supports due to unique values and applauds Council. Has questions for clarification. Suggestion to include tennis courts.</p>	<p>Support noted.</p> <p>The Appian Way Recreation Club is different to other dwellings and is not similar enough to be included as part</p>

		of the group listing. Heritage listing as an individual item is proposed separate to this planning proposal.
E23/6864 and E23/8334	<p>Supports with suggestion for further protections. Suggestion to include tennis courts and pavilion, listing of Malvern Hill houses, extend clause 6.8(2)(b) to properties adjoining Appian Way, introduce height limits on land adjoining heritage. Raises concern about demolition by neglect and suggests Council lobby State government. Believes land use tables should only permit residential uses in Malvern Hill and Appian Way.</p> <p>Addendum received 7/03/2023 specifying they only support on the understanding all of the identified properties would be included (including recreation club).</p>	<p>Support noted. Although note they might not support.</p> <p>The Appian Way Recreation Club is different to other dwellings and is not similar enough to be included as part of the group listing. Heritage listing as an individual item is proposed separate to this planning proposal.</p> <p>Suggestion to heritage list the Malvern Hill Heritage Conservation Area similar to this planning proposal is noted.</p> <p>Extending the Burwood Local Environmental Plan Clause 6.8 to properties adjoining Appian Way is out of the scope of this planning proposal. This planning proposal is for heritage listing, and is not looking at other development standards. Making an amendment such as this as this stage would require further consultation with the Department of Planning and Environment who would advise if a new Gateway Determination is required. This may result in re-exhibiting this planning proposal, creating delays and increasing risk.</p> <p>Amending the Burwood Local Environmental Plan to introduce height limits on development on land adjoining heritage items is out of scope of this planning proposal. All properties adjoining Appian Way currently have height limit of 8.5m, the lowest in the BLEP.</p> <p>Council understands concerns regarding demolition by neglect, but has few powers to assist with this.</p> <p>Council has no powers to prevent commercial uses. Properties are currently zoned R2 Low Density Residential. Burwood LEP 2012 is must be consistent</p>

		with the Standard Instrument Local Environment Plan, which includes uses which must be mandated in certain zones. Centre-based child care facilities is a mandated use in the R2 zone and must be permitted with consent.
E23/6925	Suggests inclusion of tennis court to stop development. Raises concern about demolition by neglect, specifically 2A and 3 Appian Way. Mentions Appian Way was built as a residential street and there is no place for commercial enterprise such as preschools, boarding houses, sub divisions or unsympathetic renovations. Wants to keep character of houses, tennis court and street intact.	<p>Support noted.</p> <p>The Appian Way Recreation Club is different to other dwellings and is not similar enough to be included as part of the group listing. Heritage listing as an individual item is proposed separate to this planning proposal.</p> <p>Council understands concerns regarding demolition by neglect, but has few powers to assist with this.</p> <p>Council has no powers to prevent commercial uses. Properties are currently zoned R2 Low Density Residential. Burwood LEP 2012 is must be consistent with the Standard Instrument Local Environment Plan, which includes uses which must be mandated in certain zones. Centre-based child care facilities is a mandated use in the R2 zone and must be permitted with consent.</p>
E23/7042	Specifies they believe the proposal may have adverse effects on the local community such as decrease in property value, economic loses to owners, reducing incentive to restore and repair properties. Explains how heritage has lower property value due to restrictions and maintenance costs. Discussion of personal experience in buying property. Explanation of cost of repairs exceeding estimates and how they are unable to do thorough repairs. Explains how increasing level of protection is counterproductive to upkeep and restoration and is a burden. Mentions they support heritage, and the Appian Way has ample protection currently and there is no evidence the current level of protection is insufficient. Suggests only some houses with special heritage significance be included. Alternate suggestion to exclude properties such as theirs that lack basis or need.	<p>As per <u>Heritage NSW's Factsheet</u>, there is no evidence to suggest that owning a heritage property has an adverse impact on property prices. Indeed, property prices are generally increased with within a HCA or owning a heritage item.</p> <p>There is no evidence to suggest there is an increased incentive to restore and repair heritage properties/items.</p> <p>No evidence to suggest that because the property is a heritage property that cost of repairs exceed estimates, this can occur for any property and requires the owner to get multiple quotes or seek other options. For example,</p>

	Suggestion for additional support to heritage properties to facilitate maintenance and restoration. Attached roof quote as evidence.	<p>the roof quote is considerably higher than other quotes Council has seen and approved.</p> <p>There is evidence to suggest the current level of protection is insufficient with multiple properties applying for subdivision, proposing unsympathetic alterations or additions and Land and Environment Court decisions such as approving an uncharacteristic and highly visible intrusive underground basement and child care centre within the conservation area.</p>
E23/7044	Duplicate submission. Only difference is email subject.	N/A
E23/7045	Suggestion to cover all properties to avoid a 'swiss cheese' approach which will diminish historical and cultural value. Suggestion to include tennis courts, trees and streetscape.	<p>Support noted.</p> <p>Each property in the Appian Way Heritage Conservation Area has been assessed for inclusion against the standard assessment criteria. Including properties that do not meet the criteria would not be supported by the Department of Planning and Environment who would not have granted Gateway Determination or allowed this planning proposal to proceed.</p> <p>The Appian Way Recreation Club is different to other dwellings and is not similar enough to be included as part of the group listing. Heritage listing as an individual item is proposed separate to this planning proposal.</p> <p>The trees and streetscape are currently protected as part of the Appian Way Heritage Conservation Area.</p>
E23/7046	Unclear as to their position. Does not set out reasoning for submission and raises specific questions regarding their property that cannot be responded to in this report.	Comments noted.
E23/9935	In support of proposal for extant Hoskins Estate houses. Recommends inclusion of 75 Liverpool Road. Suggestion to include tennis court area and club house.	<p>Support noted.</p> <p>75 Liverpool Road is part of the Burwood Road Heritage Conservation Area. The intent of the planning proposal is</p>

		<p>to heritage list federation dwellings within the Appian Way Heritage Conservation Area.</p> <p>The Appian Way Recreation Club is different to other dwellings and is not similar enough to be included as part of the group listing. Heritage listing as an individual item is proposed separate to this planning proposal.</p>
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(Item 16/23) Recognising Our Local Heritage

File No: 23/10683

Report by Director City Strategy

Summary

This report provides an update to the implementation of 'Recognising Our Local Heritage' and response status with respect to the Mayoral Minute dated 13 December 2022 in relation to investigating opportunities to recognise places of significance.

Council staff have been working on the rollout of directional wayfinding signage in line with the Wayfinding and Signage Guidelines. The next step is to investigate options for heritage interpretation in the public domain such as plaques or bollard signage.

Operational Plan Objective

- A.16 Deliver initiatives that promote and improve access to local heritage
- C.3 An urban environment that maintains and enhances our sense of identity and place
- C.3.2 Protect our unique built heritage and maintain or enhance local character
- P.13 Identify and plan for built heritage and local character

Background

Council, at its meeting on 23 June 2020 considered a Notice of Motion titled 'Honouring our Local Heritage' where it resolved (in part) the following:

- 1a. *The General Manager investigates revising and updating the route for a sign posted Burwood Heritage Walking Trail to be supported by an app which shares our local stories and history.*
- 1b. *The General Manager investigates finalising and updating the route for the Enfield walking trail which is also part of the original heritage project.*
- 1c. *The General Manager investigates the inclusion of indigenous history of the area in any of these Council publications and products.*
2. *The General Manager investigates other jurisdictions and provide a report to Council on options for a heritage scheme that includes signage plaques for buildings and homes, footpath plaques and street signs.*

An update on the implementation of the June resolution was provided to Council at its meeting on 24 November 2020. This report included an update on the Wayfinding and Signage Strategy and Design Guideline, Heritage Walking Trail, Enfield Walking Trail, Website Heritage Pages, and Inclusion of Aboriginal Heritage.

Implementation Update

Since June 2020, Council staff have been implementing the resolutions relating to recognising our local heritage and a number of projects have been completed.

A new Burwood Town Centre Historical Walk (Heritage Trail) has been delivered on Council's website with an interactive map and PDF available. This covers a number of heritage sites in the Burwood Town Centre, supported by an additional extended route to include sites south of the Burwood Town Centre to the Appian Way. An additional walk has also been produced for five sites

in Croydon. A copy of the Burwood Town Centre Historical Walk (Heritage Trail) is included in Attachment 1.

A new section on Council's website titled 'Heritage in Burwood' has been created, which provides resources and information relating to heritage such as Minor Heritage Works, Hoardings on Heritage Items and in HCAs, and Installation of Solar Panels in Heritage Conservation Areas. An owner's fact sheet has been produced to guide owners through alterations and additions on heritage properties. A copy of the Heritage properties – alterations & additions fact sheet is included at Attachment 2.

Following the completion of the Wayfinding and Signage Guidelines, Council staff have been implementing the delivery of directional wayfinding signage. Twenty-four (24) local and State listed sites, as identified in Table 1 below, have been selected as part of the current rollout and are planned to receive heritage directional blade signs in accordance with the Wayfinding and Signage Guideline, which is available at Attachment 3. These sites have been selected due to their importance as State heritage items or significant local heritage items of prominence.

Table 1: Heritage Sites – Directional Signage

Heritage Type	LEP Item Number	Name	Address
Local	I95	Parcels Office (former)	1A Railway Parade, Burwood
State	I204	Trinity Uniting Church	62 The Boulevard, Strathfield
State	I30	St Paul's Anglican Church and Pipe Organ	205-207 Burwood Road, Burwood
State	I32	The Priory and Grounds	213 Burwood Road, Burwood
State	I35	St Cloud and Grounds	223 Burwood Road, Burwood
State	I40	Lynton	4 Clarence Street, Burwood
State	I122	Shubra Hall including Stables and Garden	Boundary Street, Croydon
Local	C1	Appian Way Heritage Conservation Area	The Appian Way, Burwood Road, Liverpool Road
Local	I116	Tablikoom	40 Wentworth Road, Burwood
Local	I91	Rossmoyne (formally Tulloona)	48-50 Park Road, Burwood
Local	C13	The Strand Shops	The Strand, Croydon
State	I24	Burwood Post Office (former)	168A Burwood Road, Burwood
Local	I13	Federation House	16 Brooklyn Street, Burwood
Local	I71	Orissa	5 Livingstone Street, Burwood
Local	I205	Santa Sabina	90-98 The Boulevard Strathfield
Local	I213	Inter-War House	65 Woodside Avenue, Strathfield
Local	I212	Federation House	48 Woodside Avenue, Strathfield
Local	I119	Wellings and Gatehouse	4 Woodside Avenue, Strathfield
Local	I182	St Thomas' Church and Cemetery	60A Coronation Parade, Enfield

Heritage Type	LEP Item Number	Name	Address
Local	I185	Enfield Olympic Pool	8A Portland Street, Enfield
Local	I33	Gayton	213C Burwood Road, Burwood
Local	I20	Congregational (Uniting) Church and Church Hall	134A Burwood Road Burwood
Local	I92	Victorian Villas	51 & 53 Park Road, Burwood
Local	I96	St Nectarios Greek Orthodox Church	26 Railway Parade, Burwood

Council staff are currently in the process of finalising the design and text of the signage for the heritage directional signage. The next step is to procure and assess quotes for the production and installation of the signs. This process is anticipated to be completed in the next 4-6 weeks and an update report will be presented to Council once this process has been completed.

Next Steps

Following the installation of heritage directional blade signs, Council staff will begin scoping implementation options for heritage interpretation in the public domain such as plaques and bollard signage. A scoping report will be prepared and will outline the criteria for the identification of suitable places in the public domain, as well as options for delivery, including the types of signage/plaques and budget requirements for implementation.

An indicative option could be a small coaster sized plaque with a QR code linked to relevant information. These would be sympathetic to the public domain and heritage items without being visually distracting.

All options will be discussed in a future report to Council.

Consultation

Consultation is proposed to be undertaken with internal stakeholders and impacted property owners.

Planning or Policy Implications

The implementation is not expected to have an impact on planning processes or Council policy.

Financial Implications

The next step is to undertake an investigation of options with costings – an indicative price for bollard signage ranges from \$2,000 to \$4,000 per sign, and for coaster sized plaques between \$60 and \$120 (dependent on scale of order).

A breakdown of the costs related to each option will be outlined in a future report to Council.




Conclusion

Progress has been made on the implementation of 'Honouring our Local Heritage' and 'Recognising Our Local Heritage' Council resolutions. Implementation of heritage signage is in the delivery phase and scoping of options for heritage interpretation in the public domain has begun.

Recommendation(s)

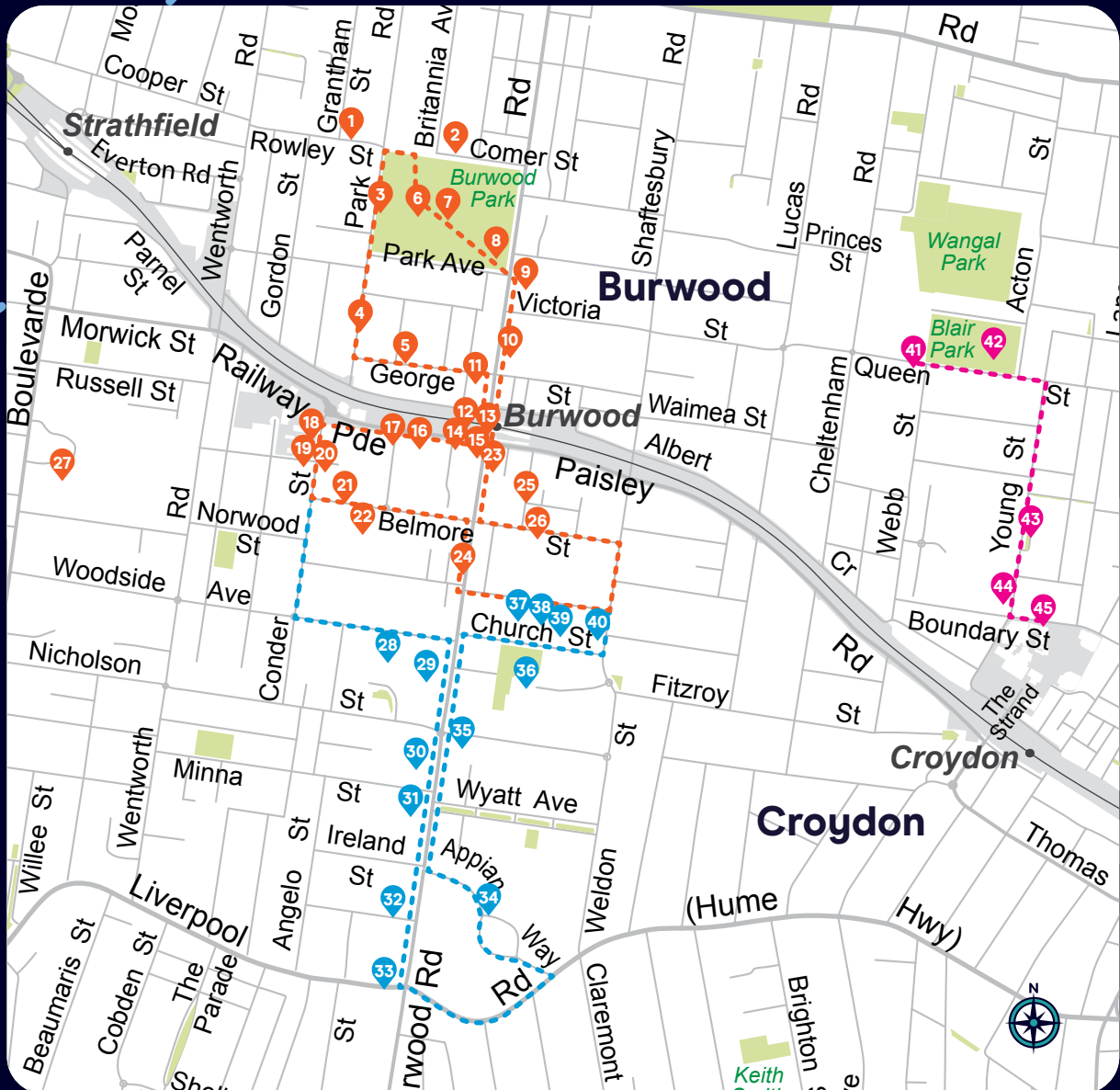
1. That Council note the updates on the Implementation of 'Honouring our Local Heritage' and 'Recognising Our Local Heritage', as outlined in the report.
2. That a report be brought back to the June 2023 Council meeting outlining the options and costings and suggested locations in the public domain for recognising places of heritage significance.

Attachments

- 1  Attachment 1 - Burwood Town Centre Historical Walk (Heritage Trail)
- 2  Attachment 2 - Owners Factsheet - Heritage Properties - Alterations and Additions
- 3  Attachment 3 - Burwood Council Wayfinding and Signage Guidelines - Heritage Signage

Heritage Trail

Discover the wonderful heritage that gives Burwood its character by walking the Burwood Heritage Trail.



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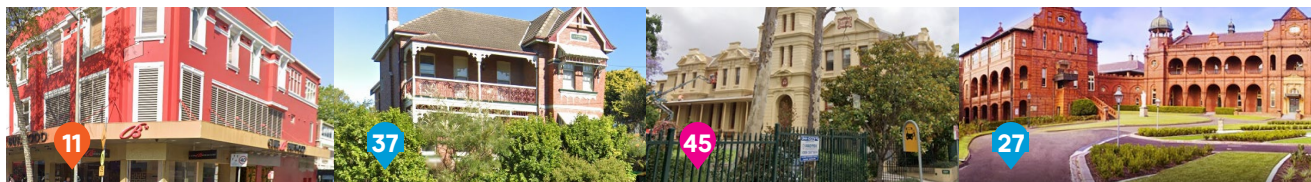
Heritage Site

- Burwood Heritage Walk
- Old Burwood Heritage Walk
- Croydon Heritage Walk

- ~~~~~ River
- ~~~~~ Waterbody
- ~~~~~ Park or Reserve

Item Number 16/23 - Attachment 1

Attachment 1 - Burwood Town Centre Historical Walk (Heritage Trail)



1. Methodist Ladies College

In 1886, Wesleyan Ladies College opened with 10 pupils. In 1889 the name was changed to Burwood Ladies College, then in 1914 to Methodist Ladies College.

2. Southern Cross Catholic College

This 'Christian Brothers' school for boys was opened by Cardinal Moran in 1910. At first there were only 2 classrooms and 100 pupils. Now known as Southern Cross Catholic College.

3. Obelisk (Burwood Villa)

Burwood Villa, the house built by Alexander Riley after 1814 on the site of Rowley's farm and adopted as one of Burwood's civic symbols, was demolished in 1937, but is marked by an obelisk in the park.

4. Tulloona (later Rossmoyne)

Built in 1875 and evidence of one of Burwood's grander houses and has retained some original garden planting. The 1930s bungalows which dominate this street were built after the subdivisions of Tulloona and Ilfracombe House Estates.

5. Late Victorian Terrace Housing

Late Victorian terrace housing including Lochiel Terrace.

6. Rotunda (Burwood Park)

In 1902, a rotunda was erected to mark the coronation of King Edward VII.

7. Burwood Park

Burwood Park is on land which was granted to Captain Thomas Rowley of the NSW Corps in 1799 who established Burwood Farm with a garden of 4 acres and upwards of 300 trees. Council established Burwood Park at this site in the 1880's.

8. Memorial Arch

The Memorial Arch commemorates the sacrifice of 937 servicemen and 4 nurses in the Great War (1914-1918). Unveiled on Anzac Day in 1923.

9. Westfield Burwood

Occupies a site where Astor Cinema, Victoria Hall, many shops, businesses and residential dwellings, once stood. Westfield Burwood was originally built in 1966 and then demolished and rebuilt double in size in 2000.

10. Burwood Uniting Church

Consecrated as a Congregational Church in 1869, but fire destroyed the first building in 1879. With the support of prominent parishioners a new church, designed by John Rowe, was built on the same site in 1880.

11. Club Burwood

Opened in 1878 as Freemason's Hotel.

12. Rail Bridge

An elevated rail bridge constructed in 1892 which unified the north and south sections of Burwood. The NSW State Heritage Register recognises the bridge as a rare example of a mainline single span triple girder bridge.

13. Burwood Railway Station

The first railway station from Sydney to Parramatta was opened in September 1855. The original station stood on the western side of Burwood Road and was a little wooden platform.

14. Railway Heritage Items

Historic Railway Heritage Buildings.

15. Burwood Hotel

Opened in 1862, the Burwood Hotel was one of the first hotels built for railway travellers, replacing the old coaching inns which offered a respite on the long road journey between Sydney and beyond.

16. Burwood Plaza

Stands on the site of Burwood's first theatre which opened in 1910. This was replaced by the Palatial Theatre which opened in 1921 and was then demolished in 1978 and the current shopping centre was built.

17. Wynne Avenue

Named after Burwood's first elected mayor. It was Richard Wynne who successfully initiated a petition that resulted in the incorporation of Burwood as a municipality.

18. Burwood Public School

Burwood Public School was established after the petition of local citizens who purchased the site and funded the construction of the brick schoolroom and master's residence in 1871.

19. School of Arts

Originally built in two stages in 1879 and 1885. Used for musical society performances, dances and public meetings. Purchased for the Burwood Primary School in 1936.

20. Burwood Council Chambers

Designed by architect John Hennessey and built in 1887. Originally a single structure building, it was renovated and extended in 1935 and the second storey added in 1953 to include the Council Chamber and Mayor's rooms.

21. Masonic Temple

The imposing Classical Revival style Freemason's Masonic Temple, built in 1924 for Lodge 143 (founded in 1886).

22. St James Presbyterian Church

Erected in 1882. Previously, parishioners used the School of Arts for religious services.

23. Burwood Post Office

Built in 1892 in the Anglo Dutch Revival style with a four storey campanile tower or belltower. The post office ceased trading in 1996 and is a State heritage listed property.

24. Burwood Rd Shop Facades

Good examples of Federation-style first floor shop facades.

25. Victorian Terrace Houses

Interesting row of Victorian terrace houses. Number 4 Burleigh Street was home to AC/DC band members Angus and Malcolm Young in the 1960's.

26. Burwood Police Station

Built in 1900 in Federation-style. Until it was completed, Burwood had the services of one police constable and the nearest police headquarters were in Newtown. Court hearings were held in the Council Chambers until 1907 until the courthouse was erected.

27. Santa Sabina

The first Catholic secondary school in Burwood established by the Dominican Nuns in 1894. It began with seven day girls and three boarders.

28. Wellings

The dwelling at 4 Woodside Avenue is known as 'Wellings', a rare example of a timber gentleman's residence. The original part was most likely erected in the 1830's and includes a Gate House moved to the location in the 1960's.

29. St Paul's Anglican Church

Designed by renowned architect, Edmund Blacket, and built in 1871. Remains one of the finest examples of the Victorian Gothic Style. The vicarage was added in 1897 and the tower in 1924.

30. The Priory

Built in 1877, 'The Priory' is an excellent example of Victorian architecture. It features an expansive garden a 3 storey decorated tower and 2 storey verandah with cast iron balustrades.

31. Gayton

'Gayton' is a 2 storey Victorian residence constructed of rendered brick in the 1880's. The property was at one time a maternity hospital, a hostel and a boarding house.

32. St Cloud

'St Cloud' is a 2 storey Victorian mansion built in 1893. It includes a spacious garden, a slate roof, intricate mouldings, cast iron lacework, bay windows and a 3 storey tower with a copper clad dome.

33. Royal Sheaf Hotel

The hotel was built in 1847 and originally known as "New Inn" before becoming "Ireland's Hotel" in 1880 and then "Royal Sheaf Hotel" in 1944. Includes a 2 storey curved corner elevation and a parapeted roof.

34. Appian Way

Regarded as one of Australia's finest private model garden estates and an outstanding example of an Edwardian style residential suburb. Constructed between 1903 and 1911 with 36 Federation houses.

35. Deolee

Constructed in 1889, "Deolee" is an early 2 storey Federation style house with Colonial Indian influences.

36. Woodstock

Built in 1872, "Woodstock" is a 2 storey late Victorian Italianate villa which was purchased by Burwood Council in 1982. It features an elegant entrance, staircase and hall and stained glass windows.

37. Cranbrook

The late Victorian mansion "Cranbrook" at number 8 Clarence Street, Burwood was built in 1898.

38. Dobroyde

Built in 1913, "Dobroyde" at number 6 Clarence Street, Burwood was a large, late Federation cottage built for Archibald Ramsay.

39. Lynton

In 1906, architect Stanley Richard designed "Lynton" at number 4 Clarence Street, Burwood in Federation style for Arthur Hezlett.

40. Elim

A two storey Queen Ann style residence constructed in 1905, of Flemish bond red brick slate roof, large chimneys and decorative windows. Today Elim is a reception venue.

41. Queen Street

Queen Street has an array of historical properties including No. 74 "Cicada" built in 1836 and No. 84 "Esperanza" built in 1894.

42. Blair Park

Named in honour of the former Mayor, George S. Blair. This park is lined by trees selected by Walter Froggatt.

43. Froggatt Crescent

Named after Walter Froggatt, president of the Linnean Society of NSW and publisher of books on Australian insects, who lived in the street.

44. Croydon Primary School

Officially opened in 1884 by Sir George Reid, Minister of Education. Designed by the government architect, William Kemp, and opened with 393 pupils and 9 teachers.

45. Presbyterian Ladies College

Founded in 1888 and officially opened in 1891. Shubra Hall, the residence of the late Anthony Horden, was purchased and other buildings erected on the site.

Heritage properties – alterations & additions

What is a heritage property?

A heritage property may include buildings, sites and building elements of both State and local significance. A property may also be included in a Heritage Conservation Area (HCA).

Heritage items and HCAs are identified in [Schedule 5](#) of the Burwood Local Environmental Plan 2012 (Burwood LEP).

Is my house a heritage property?

If your house is identified as an item or is a dwelling within a Heritage Conservation Area in Schedule 5 of Burwood LEP then it is classified as a heritage property. You can view the [Burwood LEP Heritage Map](#) on Council's website.

A section 10.7 planning certificate will also identify if a property is a heritage item.



Am I able to make changes to a heritage property?

Yes – you may be able to make changes to your property as long as they are in keeping with the style of the building and do not result in adverse impacts to the original building.

Changes may include additions and alterations (both internal and external), attic extensions, two storey additions, new fences or driveways, new roofs, external painting etc.

Proposed works to a heritage property and/or a dwelling in a HCA needs to be consistent with Clause 5.10 of Burwood LEP and Section 4.7 of Burwood Development Control Plan.



OWNER'S FACTSHEET

Heritage properties – alterations & additions

Do I need Council approval to make changes to my heritage property?

You will generally need some form of Council approval to make changes to your heritage property.

Minor Heritage Works

You may not need development consent (DA approval) if the work does not affect the heritage significance of a building, structure or place.

Clause 5.10(3) of Burwood LEP outlines what work may be carried out to heritage properties without development consent. These include:

- Replacing roof cladding, like for like. Changing the roof cladding to a different material will need a DA
- Re-painting with the same colours. Altering the existing colour scheme will require a paint schedule to be submitted with the application.
- Replacing the front or boundary fence like-for-like (eg replacing an existing timber paling fence with a new timber paling fence)
- Replacing existing damaged doors and windows like-for-like
- Minor non-structural works, where the works are like-for-like or similar

The [Minor Heritage Works Exemption Form](#) must be submitted to Council for approval of minor heritage work **prior to commencing** the work.



Development Application

All other works not included as minor works will require lodgement of a Development Application. Our Heritage Advisor can provide advice on maintenance, restoration and development proposals for a heritage item or property within a HCA.

As part of the Development Application documentation you will need to submit a [Statement of Heritage Impact](#) (SoHI). The SoHI must be prepared by a suitably qualified professional and must be prepared in accordance with the document titled Statements of Heritage Impact published by the NSW Heritage Office

Works to heritage properties

Building works to heritage properties should minimise the visibility or appearance of the addition or works from the streetscape. They should be in keeping with the scale, form and character of the existing building.

When designing new additions, consideration should be given to:

Materials – should match the existing or be a contemporary material, compatible with the existing. The replacement of timber windows with aluminium framed windows will generally not be supported. Timber look aluminium frames may be acceptable to rear additions of properties.

Scale and form of additions – modest additions which do not overwhelm the existing dwelling may be supported. Rear additions should be lower than the existing roof ridge. Boxy or bulky two storey rear additions will generally not be supported.

Character – the style of additions should reference existing features and elements that contribute to the heritage property or properties within the HCA.

Colours – colour schemes should reflect the architectural style and period of the heritage property. Further information: *Colour Schemes for old Australian Houses* (Evans, Lucas and Stapleton).



Can I make internal changes to my heritage property?

You need to contact Council prior to making any changes to a heritage property, including changes to internal areas and features.

Even if the property is within a HCA you cannot make any changes, including internal changes, without first contacting Burwood Council.

Council generally does not support the removal of significant heritage features in heritage items or properties within HCAs. Areas such as hallways and the front principal rooms are primary areas that should be retained. Features such as fireplaces, ornate ceilings, original joinery and fretwork must also be retained.

FIGURE 1
Pavilion extension concept

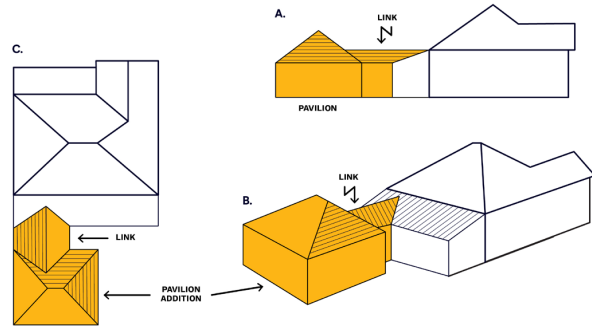


FIGURE 2
Single storey rear additions

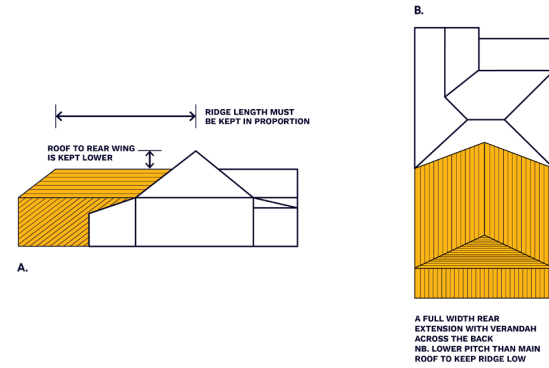
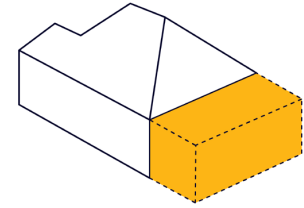


FIGURE 3
Skillion example

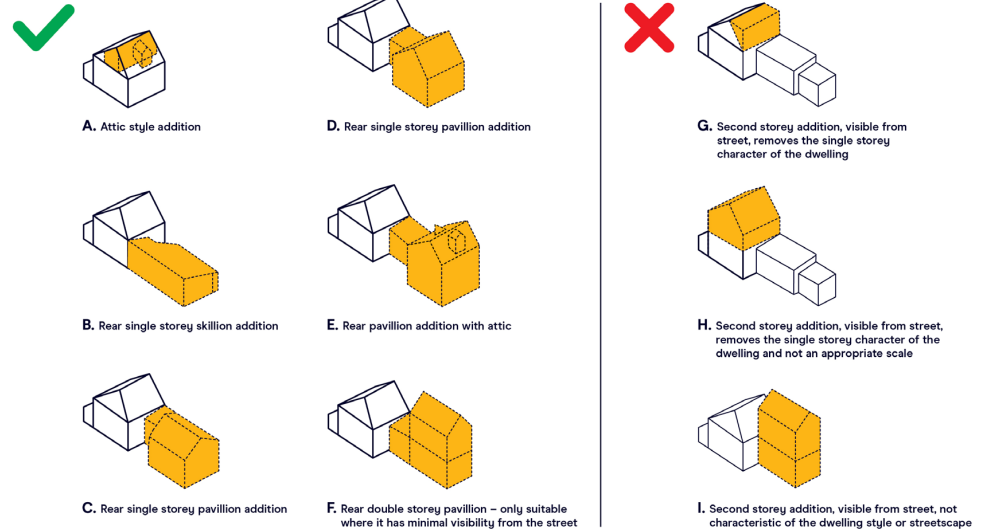


Figures 1–4

Keeping additions to the rear of the existing building, incorporating rooms in roof spaces or designing a minimally visible two-storey addition constructed behind the existing roof form reduces the impact of the building and ensures that the building maintains a single storey character consistent with the heritage property or HCA.



FIGURE 4
Guidance on form of additions
for existing single storey dwellings



Figures 5&6

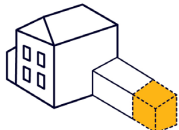
Two storey additions, particularly to bungalow style dwellings and those with low pitched roofs may not be appropriate for some properties.

FIGURE 5

Guidance on form of additions for existing two storey dwellings



A. Attic style addition



B. Extension to existing rear wing



C. Second storey skillion extension to rear wing



D. Additional storey visible from street, removes the character and original roof form of the dwelling



E. Rear wing pop-up addition. Visible from the street and not characteristic of the dwelling style or streetscape

FIGURE 6

Guidance on form of additions to Bungalows



A.



C.

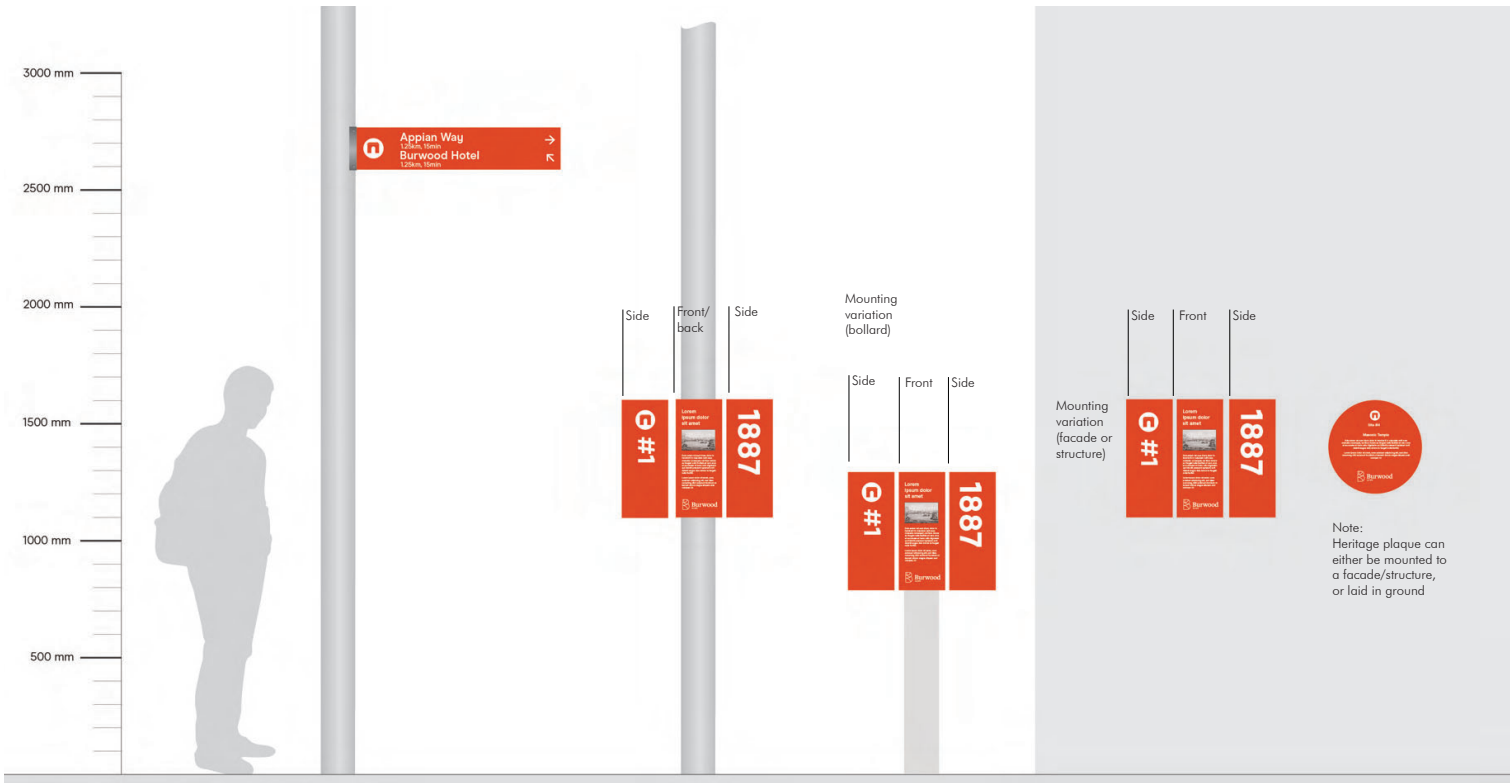


Burwood
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FOR MORE INFORMATION:

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www.burwood.nsw.gov.au

Signage Suite
Heritage Signage



Sign Code	HDF	HPB	HBB	HMB	HP
Sign Name	Heritage directional fingeboard	Heritage pole box	Heritage bollard box	Heritage mounted box	Heritage plaque
Purpose	To provide users with key directional information to heritage destinations, co-located on existing street poles	To identify specific heritage destinations and provide users with site specific interpretive information to enhance knowledge, awarness and historical stories about the site			To identify specific heritage destinations and provide users with site specific interpretive information to enhance knowledge, awarness and historical stories about the site

HDF Heritage Directional Fingerboard

The heritage fingerboard directional signage are used to provide directional information as part of the heritage trails of the LGA. They should be generally used to provide information about the heritage trail, as well as the next destination(s) in the trail.

The content of the fingerblades should only include items on the heritage trail and major heritage items in the LGA, directional areas, distances and walking times. Symbols for particular heritage trails can be used where appropriate.

Fingerblades can accommodate up to two destinations only. The top destination is to always be used for the closest location.

The colour of the heritage blades is to be red. They are to be collocated with street name blades where possible and on existing poles where not possible. New poles for heritage wayfinding fingerblades should be avoided wherever possible.



HPB & HMB Heritage Pole/Mounted Box

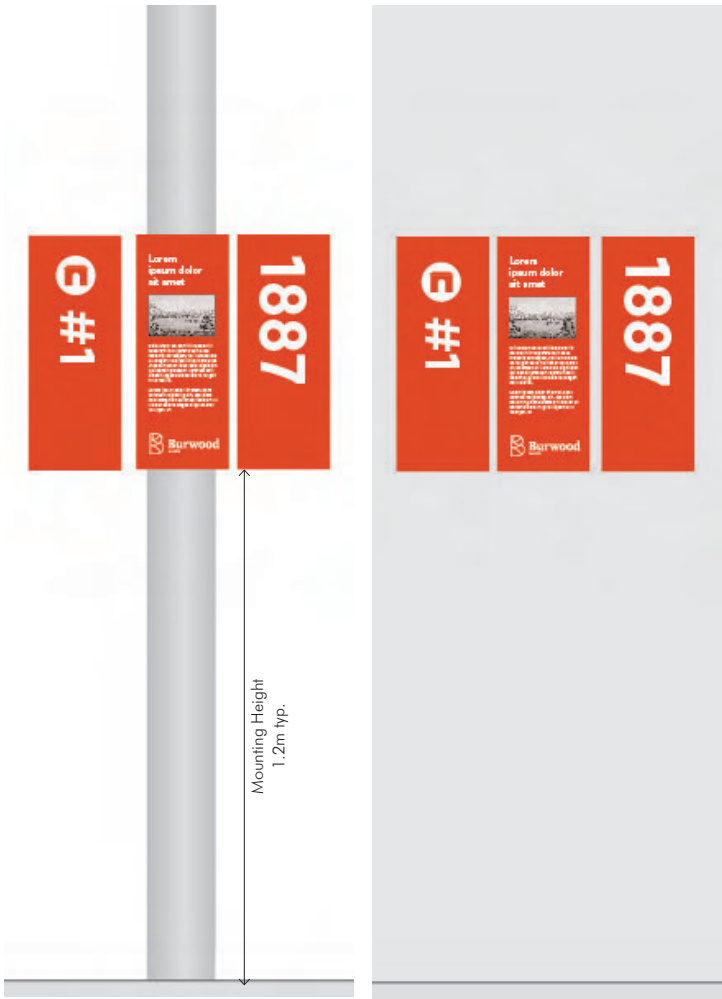
The heritage pole or building mounted interpretive signage box is similar to the directional box with the key difference being that it is to be used for educational and interpretive text rather than for directional signage.

The signage box can be installed on either existing poles or on the building face depending on the location. The most accessible facing element of the box is to include the key interpretive signage text for the relevant heritage item. This can include text, images, figures or similar as appropriate. This face is also to include Council’s logo and the heritage trail.

The sides of the box are to include information that creates visual interest and curiosity through use of a historical date, historical symbol, or similar abstracted element. Where the heritage item is on a designated Council heritage trail, one or both sides of the box is to include the heritage trail identifier or logo and the heritage trail item number.

The back of the box where it is visible is to include additional interpretive information. For those items on a heritage trail, the alternate side of the box is to include information on the heritage trail that the item is part of.

The signage box should be placed on existing poles or buildings within the public domain. Where no appropriate poles or appropriate locations on a building exist the heritage bollard should be adopted.



Overall Sign Dimensions
W = 200mm H = 500mm D = 200mm

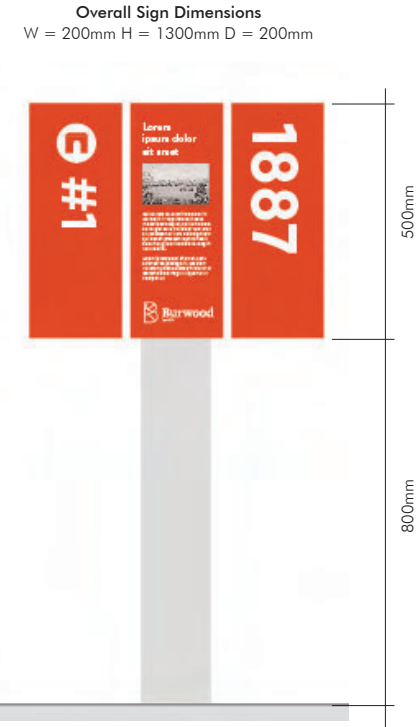


HBB Heritage Bollard Box

The heritage bollard is identical to the signage box with the main exception that the bollard is to be used when there are no appropriate existing poles or buildings that the signage box can be fixed to.

In placing the heritage bollard, particularly in streetscapes, the location of the bollard needs to carefully balance the location for:

- Proximity to the heritage item
- Proximity and visibility from the path
- The line of travel in and around the bollard to ensure that public movement is not impacted on, this is particularly important in the main town centres where there are high pedestrian movements



Overall Sign Dimensions
W = 200mm H = 500mm D = 200mm



HP Heritage Plaque

The heritage plaque can be installed on either existing an existing building facade depnding on the location or be inlaid in pavement on the ground plane.

The heritage plaque is to include the key interpretive signage text for the relevant heritage item. The face is also to include Council’s logo and the heritage trail.

Images, figures or similar are not to be used on the heritage plaque.



(Item 17/23) Draft Permit Parking Scheme Policy - Endorsement for Public Exhibition

File No: 23/11261

Report by Director City Assets

Summary

This report recommends the adoption of the Draft Permit Parking Scheme Policy for public exhibition following a review.

Operational Plan Objective

A.49 Review parking strategy within the Burwood CBD and investigate parking initiatives to alleviate traffic congestion

Background

At the December 2022 Ordinary Council Meeting a Mayoral Minute was passed, which moved:

1. That the General Manager be provided delegation to approve Temporary Permits in the interim for volunteers who provide a service to Council at 2 Conder Street Burwood as well as until such time as the Policy has been formally adopted by Council.
2. That the General Manager be provided with delegation to approve Temporary Permits to elected Government officials where an invitation has been issued by Council to attend a facility or Council run public event, with permits to be issued in line with the associated area of visitation.
3. That Council implement a new parking area associated with the Burwood Library Car Park to be known as 'Parking Area L'.
4. That Council's Permit Parking Scheme Policy be reviewed, with a draft policy to be reported to Council in March 2023 outlining the provision for Temporary Visitor Permits.

Burwood Council is the parking authority for all on-street parking within the Burwood Local Government Area (LGA). Under the Road Transport (General) Regulation 2013 parking authorities may issue a permit authorising the parking of a vehicle without charge or time restrictions in a parking space located within a parking area or road.

Council has implemented a Permit Parking Scheme (PPS) in order to allow residents, residents' visitors, business and commuters to park their vehicles in these restricted areas without time restrictions or charge.

This Draft Policy outlines the circumstances under which individuals or organisations may apply for, and be granted, a Parking Permit.

Proposal

The below changes have been made within the Draft Policy.

Residential Permits

- Properties outside of residential flat buildings which are not subdivided, including properties with granny flats or secondary dwellings, will be treated as a single property and not entitled to any additional permits for occupants beyond the above provisions.
- New multi-dwelling developments (such as residential flat buildings, townhouses and mixed use developments) in existing Permit Parking Scheme Areas will be excluded from eligibility to

obtain permits. Such developments are required to provide on-site parking in accordance with Council's DCP or relevant planning Policy.

Business Permits

Business Permits are only available to an eligible vehicle being required for routine use in the day to day operation of the registered business and where the vehicle is registered for business use in the name of the business.

Annual Permits

This permit was introduced for business operators who are not owners of the property and therefore do not pay any Council rates. Since its inception no applications for these permits have been received.

It is therefore proposed to remove this permit and allow for eligible business operators to obtain a standard Business Permit provided that they meet the eligibility requirements.

Commuter Permits

Added requirement for Opal card usage history to be provided with application to verify the use of public transport to get to and from work.

Temporary Visitor Permits

To address the intention of Mayoral Minute a new Temporary Visitor Permit is proposed to be made available. These permits will be used to facilitate Council's daily business with external stakeholders visiting the Burwood Local Government Area, in instances where a voluntary service is being provided to Council or in unique circumstances whereby Council issues invitations to Government Officials Council may issue Temporary Visitor permits.

Temporary Visitor permits may be issued for a duration no greater than 1 business day and be allocated for use in streets or Council off-street car parks in alignment with the associated area of visitation or service.

The permits may be requested by members of the Executive Team and may be approved at the discretion of the General Manager on a case by case basis.

Request for Additional Permits

The below additional assessment criteria for residents requesting an additional Resident Permit have been added:

- the total number of off-street parking spaces within the property or available to the applicant
- the total number of vehicles registered to the address

Application Form

The Application form has been removed from the Policy as all applications are now required to be made via the online form available on Council's website. Council's Customer Service Team are able to assist applicants that come into Council and requires support with online forms.

Consultation

The policy has not been placed on public exhibition at this time. While there is no legal requirement to publicly exhibit the policy it is considered appropriate to advertise the policy to gauge public sentiment on the matter.

Any feedback will be reviewed and taken into account as part of the finalisation of the policy.

Financial Implications

The proposed changes to the Draft Policy will not have any financial implications. There are no changes proposed to any fees or charges with the exemption of the removal of the Annual Permit which as stated has not had any applications received.

Recommendations

1. That Council endorse the Draft Permit Parking Scheme Policy appearing as Attachment 1 to this report for the purposes of public exhibition and the Policy be publicly exhibited in accordance with Council's *Community Engagement Strategy 2023–2026* for a period of 28 days.
2. That following the exhibition of the draft Policy, a report be brought to Council advising of any submissions made and making recommendations on the adoption of the Policy.

Attachments

- 1 [!\[\]\(4c660a3c4ce1da3313488b7854f55083_img.jpg\)](#) DRAFT Permit Parking Scheme Policy - For Public Exhibition



PERMIT PARKING SCHEME POLICY

PO Box 240, BURWOOD NSW 1805
2 Conder Street, BURWOOD NSW 2134
Phone: (02) 9911 9911 Fax: (02) 9911 9900
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Public Document
Adopted by Council: XXX 2023 (Min. No. XXX/23)
Trim No.: 23/XXX
Version No. 6
Ownership: Traffic and Transport

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1. Introduction

Burwood Council is the parking authority for all on-street parking within the Burwood Local Government Area (LGA). Under the Road Transport (General) Regulation 2013 parking authorities may issue a permit authorising the parking of a vehicle without charge or time restrictions in a parking space located within a parking area or road.

In certain areas where demand for on-street parking exceeds supply, or areas which fall under Council's Public Parking Strategy, Council may introduce time restricted parking to better manage these facilities.

To allow residents, residents' visitors, business and commuters to park their vehicles in these restricted areas without time restrictions or charge, Council has implemented a Permit Parking Scheme (PPS).

This Policy outlines the circumstances under which individuals or organisations may apply for, and be granted, a Parking Permit. Permits will only be issued in accordance with the eligibility criteria and conditions outlined in this Policy.

More information, including a map of eligible properties, is available from Council's Customer Service Centre and website (www.burwood.nsw.gov.au).

2. Overview of the Scheme

Burwood Council offers five types of Parking Permit for use by members of the public:

- Resident Permit
- Visitor Permit
- Business Permit
- Commuter Permit
- Temporary Visitor Permit

Permits may only be issued as outlined within the Policy. In order to ensure the number of permits issued in a PPS area does not exceed the available on-street parking in that PPS area Council must set a limit on the number of permits residents and businesses are eligible for.

Each Parking Permit is valid for a fixed period and is issued for a specific Permit Area only (as indicated on both the street signage). A holder of a Parking Permit is not guaranteed a parking space within the specific area for which the Parking Permit is issued.

Parking Permits will NOT be issued for trucks (vehicles over 4.5 tonnes GVM), trailers (boats or caravans), buses, trams, tractors or any other vehicle deemed unsuitable by the General Manager.

2.1 Resident Permits

Resident parking permits enable eligible residents, who do not have sufficient on-site parking, to park on-street and avoid time limits and parking fees. The number of permits available to each property is based upon the number of off-street parking spaces available.

Specific entitlements are:

Number of Off-Street Car Spaces	Number of Permits
Nil off-street spaces	2
One or more off-street spaces	1

Off-street parking spaces are defined as a garage, carport, or any other facility which allows a resident to store their vehicle within or on their premises. All applications will be assessed and audited individually for off-street car spaces.

Resident Permits will only be issued for vehicles that are registered at the address of the applicant or (for business vehicles that are used privately) kept at the resident's address. Resident Permits are linked to a vehicle's registration and therefore are non-transferable.

Premises including, but no limited to, boarding houses, hostels, seniors housing and bed and breakfast accommodation will be assessed based on the number of off-street parking spaces available, with eligibility to be determined by authorised Council Officers.

Properties outside of residential flat buildings which are not subdivided, including properties with granny flats or secondary dwellings, will be treated as a single property and not entitled to any additional permits for occupants beyond the above provisions.

New multi-dwelling developments (such as residential flat buildings, townhouses and mixed use developments) in existing Permit Parking Scheme Areas will be excluded from eligibility to obtain permits. Such developments are required to provide on-site parking in accordance with Council's DCP or relevant planning Policy.

All Resident parking permits are valid for two (2) years from the date of application being approved.

2.2 Visitor Permits

To allow eligible residents' visitors such as carers, relatives, friends, medical practitioners and tradespersons to park on-street in certain locations without restriction or charge, Council may issue Visitor Permits. Eligible residents are entitled to a maximum of two Visitor Permits as follows:

- One free Visitor Permit per household.
- One additional Visitor Permit with a fee payable in accordance with Council's Schedule of Fees and Charges.

Visitor Parking Permits are for residents' visitors only and cannot be issued for a business or organisation. Visitor Permits are only valid in circumstances where the driver or passenger of the vehicle are directly visiting the address of the applicant (resident)

The first visitor permit is provided free of charge with an annual fee payable for an additional Visitor Permit. Lost Visitor Permits are replaceable at a cost, in accordance with Council's Schedule of Fees and Charges. Pensioner Concession Card holders are exempt from fees in relation to Visitor permits.

Premises including, but no limited to, boarding houses, hostels, seniors housing and bed and breakfast accommodation will be assessed based on the number of off street parking spaces available, with eligibility to be determined by authorised Council Officers.

All Visitor parking permits are valid for one (1) year from the date of application being approved.

2.3 Business Permits

Business Permits allow for owners or operators of commercial premises who pay Business Rates and are located within a Permit Parking Scheme area in certain Town Centre areas, that have nil off-street parking spaces, to park on-street without restriction or charge. All costs are in accordance with Council's Schedule of Fees and Charges.

Business Permits are only available to an eligible vehicle being required for routine use in the day to day operation of the registered business and where the vehicle is registered for business use in the name of the business.

Each eligible organisation/ business is entitled to:

Number of Off Street Car Spaces	Number of Permits
Nil off street spaces	1

Any business with one or more off-street parking spaces or where the property can be reasonably modified to provide off-street parking is not entitled to a Business Permit.

All Business parking permits are valid for one (1) year from the date of application being approved.

2.4 Commuter Permits

Commuter Permits are available to residents of Burwood whose property is located south of Liverpool Road, and are used to attract commuters to walk or to use public transport for part of their journey to work. A limited number of Commuter Permits will be issued for specific commuter parking areas.

Commuter Permits can only be issued for vehicles that are registered at the address of the applicant or (for business vehicles that are used privately) kept at the residents' address. Commuter Permits are linked to a vehicle's registration and therefore are non-transferable. Commuter Permits will be issued for a maximum of 12 months and may be reapplied for once expired.

The following eligibility criteria for applicants will need to be addressed prior to the issuing of Commuter Parking Permits:

1. Permits will be issued only to residents of Burwood Local Government Area who reside south of Liverpool Road.
2. The resident is able to verify to Council that they use public transport to commute to their place of business outside of the Burwood LGA (such as a letter from their employer and Opal card usage history).
3. A maximum of one Commuter Permit will be issued per household.

Once issued, Commuter Permits may only be used for the purpose of commuting via public transport to a workplace outside of the Burwood LGA. The Commuter Permit is not valid for use outside of this purpose or for activities such as attending areas within the Burwood LGA.

All Commuter parking permits are valid for one (1) year from the date of application being approved.

2.5 Temporary Visitors Permits

In order to facilitate Council's daily business with external stakeholders visiting the Burwood Local Government Area, in instances where a voluntary service is being provide to Council or in unique circumstances whereby Council issues invitations to Government Officials Council may issue Temporary Visitor permits.

Temporary Visitor permits may be issued for a duration no greater than 1 business day and be allocated for use in streets or Council off-street car parks in alignment with the associated area of visitation or service.

The permits may be requested by members of the Executive Team and may be approved at the discretion of the General Manager on a case by case basis.

3. Requests for Additional Parking Permits

In instances where an applicant requests an additional Resident Permit, over and above the maximum allowable under this Policy, an assessment is to take place by the Manager Traffic and Transport, with sign-off to occur by the Director City Assets.

This assessment will be based on, but not limited to, the following factors:

- the area for which the Parking Permit is to be issued
- the total number of Parking Permits issued for the area in which the Parking Permit is sought
- the total number of Parking Permits (in all categories) that have been issued to the applicant
- the total number of off-street parking spaces within the property or available to the applicant
- the total number of vehicles registered to the address
- the individual circumstances identified by the applicant as being necessary for the additional Parking Permit(s)

A maximum of one additional Resident permit may be issued above what is permissible the provisions in Section 2.1.

The decision to refuse or allow additional Parking Permit(s), over and above the maximum allowable, and the reasons for this decision, must be sufficiently documented. The reasons to refuse or allow additional Parking Permit(s) must be provided to the applicant.

4. Special Consideration

Applications may be made under special consideration for temporary one-day permits to be issued to facilitate religious events, such as weddings and funerals etc. A formal application (together with supporting documentation) must be made to Council in advance of any event for assessment. Applications will be assessed by the Manager Traffic and Transport, with sign-off to occur by the Director City Assets.

This assessment will be based on, but not limited to, the following factors:

- parking demand within the requested area
- potential impacts upon the road network
- history of request for special consideration

5. Conditions of Use for All Parking Permits

1. Printed Parking Permits are only valid if it is displayed in the vicinity of the lower windscreen on the passenger side of the vehicle and is clearly visible to an authorised Officer.
2. Printed Resident, Business and Commuter permit must be affixed to the windscreen using the supplied adhesive application and no other substance or substitute is permitted (such as card holders with a suction cap or other adhesive device).
3. Digital parking ePermits are a digital permit that will be associated to a vehicle's registration. Permit holders will no longer receive a physical permit that needs to be displayed in a vehicle.
4. Parking Permits exempt vehicles from time limits and parking charges ONLY in locations signposted as "Permit Holders Excepted (Area Identifier)".
5. It is the responsibility of the driver to ensure the permit is valid and used correctly.

6. A valid parking permit exempts the nominated vehicle (by registration number) from timed restrictions only in the applicable Zone only. All other restrictions (in accordance with Road Rules 2014) still apply.
7. Parking permits are not available, nor valid if the ePermit is assigned to boat trailers, box trailers, caravans or vehicle over 3 Tonne. (in line with the Permit Parking Scheme policy).
8. Parking Permit holders are strictly prohibited from selling, leasing, transferring or assigning any Parking Permit to any party for any use not permitted under this Policy.
9. If a Parking Permit holder disposes of the vehicle to which the Permit applies, and/or changes their residential address, the permit holder is responsible for the cancellation of the Permit and its return to Council (for printed permits).
10. Fraudulent use of a Parking Permit is an offence and may result in fines or the cancellation of the Parking Permit.
11. All Parking Permits remain the property of Burwood Council and Council reserves the right to withdraw and cancel any Parking Permit that is used in contravention to this Policy.

6. Application/Renewal Process and Forms

Residents and Business operators wanting to obtain a Parking Permit must complete the online application form. The vehicles registration certificate, personal identification and other relevant documentation must be attached for review.

Applications will be assessed, and eligibility confirmed, by Council Officers prior to the issuing of the Parking Permit(s).

Where applicable, fees must be paid upon submission of the application form. If an application is unsuccessful, except in the case of fraudulent applications, Council will refund the fee in full.

Permit holders will be notified prior to the expiration of their current Parking Permit/s. Fees and Charges will be updated annually in accordance with Council's Schedule of Fees and Charges.

If you have any queries regarding Council's Permit Parking Scheme, please contact our Customer Service Centre on (02) 9911 9911 or email council@burwood.nsw.gov.au.

(Item 18/23) Investment Report as at 28 February 2023

File No: 23/3072

Report By Director Corporate Services

Summary

In accordance with Clause 212 of the *Local Government (General) Regulation 2005*, this report details all money that Council has invested under Section 625 of the *Local Government Act 1993*.

Operational Plan Objective

A.103 Implement and monitor appropriate investment strategies and prepare monthly investment reports

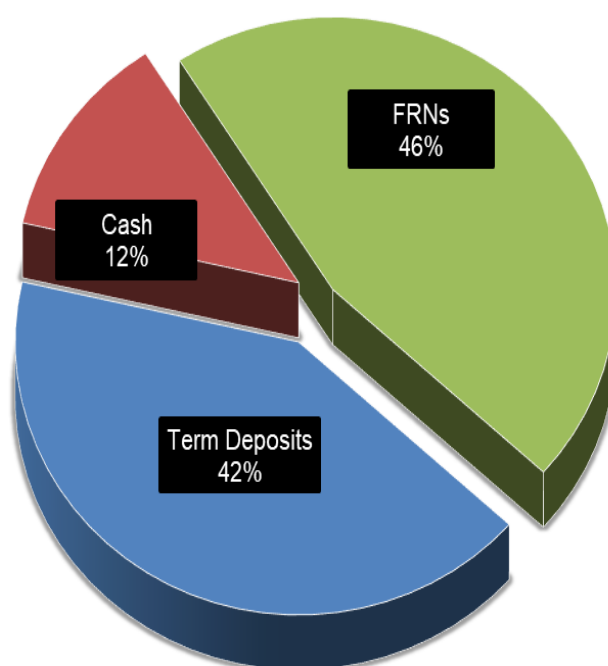
Background

As provided for in Clause 212 of the *Local Government (General) Regulation 2005*, a report listing Council's investments must be presented to Council.

Council's investments are made up of a number of direct investments some of which are managed or advised by external agencies.

Investment Portfolio

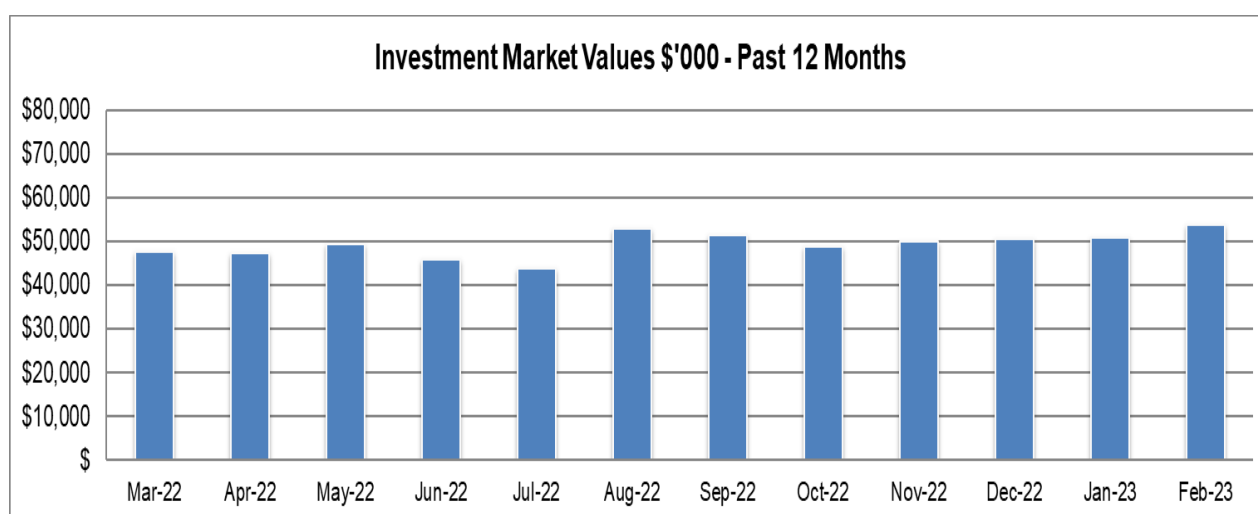
Council has a diversified investment portfolio and has a number of direct investments in term deposits. Its investment portfolio as at 28 February 2023 is:

February 2023 - Portfolio Dissection

As at 28 February 2023 Council held the following term deposits:

Purchase Date	Financial Institution	Principal Amount	Interest Rate	Investment Days	Maturity Date
31 Aug 21	National Australia Bank	3,000,000	0.80%	1,095	30 Aug 24
31 Aug 21	Westpac	3,000,000	0.75%	1,095	30 Aug 24
08 Dec 22	National Australia Bank	4,000,000	3.83%	90	08 Mar 23
10 Jan 23	Commonwealth Bank	4,000,000	4.08%	91	11 Apr 23
14 Feb 23	Commonwealth Bank	4,000,000	4.19%	90	15 May 23
16 Feb 23	Commonwealth Bank	4,000,000	4.17%	90	17 May 23
Total		22,000,000			

The following graph highlights Council's investment balances for the past 12 months:



Council's investment portfolio is recognised at market value and some of its investments are based on the midpoint valuations of the underlying assets and are subject to market conditions that occur over the month.

Council's investment balances as at reporting date and for the previous two months are detailed in Attachment 1. Definitions on the types of investments are detailed in Attachment 2.

Investment Performance and Market Commentary

At the Reserve Bank of Australia (RBA) meeting held on the 7 March 2023, the Board decided to increase the official cash rate by 25 basis points to 3.60 per cent. According to the RBA Governor "... The Board has indicated that Global inflation remains very high. It is, however, moderating in response to lower energy prices, the resolution of supply-chain problems and the tightening of monetary policy. The outlook for the global economy remains subdued, with below average growth expected this year and next.

The monthly CPI indicator suggests that inflation has peaked in Australia. Goods price inflation is expected to moderate over the months ahead due to both global developments and softer demand in Australia. Services price inflation remains high, with strong demand for some services over the summer. Rents are increasing at the fastest rate in some years, with vacancy rates low in many parts of the country. The central forecast is for inflation to decline this year and next, to be around 3 per cent in mid-2025.

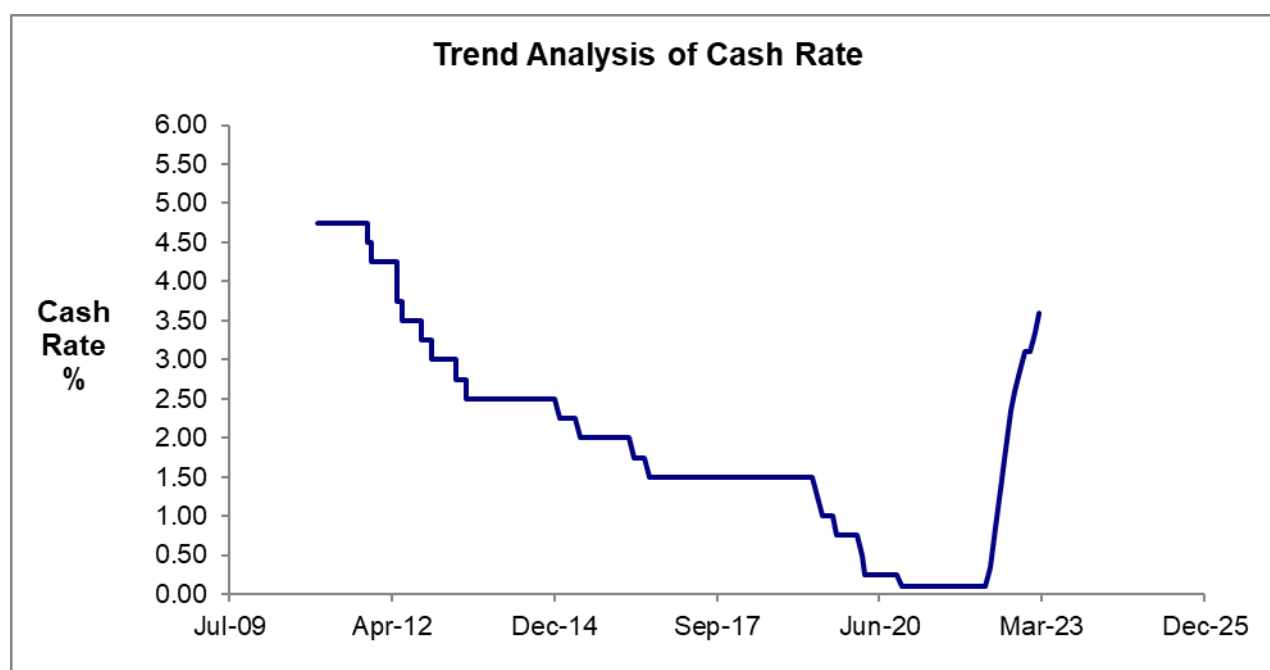
Growth in the Australian economy has slowed, with GDP increasing by 0.5 per cent in the December quarter and 2.7 per cent over the year. Growth over the next couple of years is expected to be below trend. Household consumption growth has slowed due to the tighter financial conditions and the outlook for housing construction has softened. In contrast, the outlook for business investment remains positive, with many businesses operating at a very high level of capacity utilisation.

The labour market remains very tight, although conditions have eased a little. The unemployment rate remains at close to a 50-year low. Employment fell in January, but this partly reflects changing seasonal patterns in labour hiring. Many firms continue to experience difficulty hiring workers, although some report a recent easing in labour shortages. As economic growth slows, unemployment is expected to increase.

Wages growth is continuing to pick up in response to the tight labour market and higher inflation. At the aggregate level, wages growth is still consistent with the inflation target and recent data suggest a lower risk of a cycle in which prices and wages chase one another. The Board, however, remains alert to the risk of a prices-wages spiral, given the limited spare capacity in the economy and the historically low rate of unemployment. Accordingly, it will continue to pay close attention to both the evolution of labour costs and the price-setting behaviour of firms.

The Board expects that further tightening of monetary policy will be needed to ensure that inflation returns to target and that this period of high inflation is only temporary. In assessing when and how much further interest rates need to increase, the Board will be paying close attention to developments in the global economy, trends in household spending and the outlook for inflation and the labour market. The Board remains resolute in its determination to return inflation to target and will do what is necessary to achieve that. Statement by Philip Lowe, Governor: Monetary Policy Decision – 7 March 2023”.

The following graph provides information on the current RBA monetary policy:



Recommendation(s)

1. That the investment report for 28 February 2023 be received and endorsed.
2. That the Certificate of the Responsible Accounting Officer be received and noted.

Attachments

1 [Investment Register - 28 February 2023](#)

INVESTMENT PORTFOLIO
as at 28 February 2023

Investment Investor	Issuer	ADI or N-ADI	Investment Name	Type	Rating S&P	Invested Amount	Market Value as at 31/12/2022	Market Value as at 31/01/2023	Market Value as at Reporting Date	% of Total Invested
Fixed Income										
Uncollected										
uncil	Commonwealth Bank	ADI	Operating Account	Cash	AA-	6,160,656	3,598,251	2,843,684	6,160,656	11.46
uncil	Commonwealth Bank	ADI	Online Saver	At Call	AA-	354,889	353,012	353,942	354,889	0.66
uncil	Macquarie Bank	ADI	Accelerator Account	At Call	AA-	0	-	-	-	0.00
uncil	AMP Bank Limited	ADI	AMP Business Saver	At Call	BBB-	1,256	1,254	1,254	1,256	0.00
uncil	AMP Bank Limited	ADI	AMP Notice Account	Notice 30 days	BBB-	3,517	3,496	3,506	3,517	0.01
Term Deposits										
uncil	Westpac	ADI	Westpac	Term Deposit	AA-	3,000,000	3,001,911	3,003,822	3,000,000	5.58
uncil	National Australia Bank	ADI	National Australia Bank	Term Deposit	AA-	-	4,037,497	-	-	0.00
uncil	National Australia Bank	ADI	National Australia Bank	Term Deposit	AA-	-	4,018,345	4,030,983	-	0.00
uncil	National Australia Bank	ADI	National Australia Bank	Term Deposit	AA-	4,000,000	4,009,654	4,022,665	4,034,418	7.50
uncil	Commonwealth Bank	ADI	Commonwealth Bank	Term Deposit	AA-	4,000,000	-	4,009,390	4,021,909	7.48
uncil	Commonwealth Bank	ADI	Commonwealth Bank	Term Deposit	AA-	4,000,000	-	-	4,005,484	7.45
uncil	Commonwealth Bank	ADI	Commonwealth Bank	Term Deposit	AA-	4,000,000	-	-	4,006,428	7.45
uncil	AMP Bank Limited	ADI	AMP Business Saver	Term Deposit	BBB-	-	4,055,956	4,068,526	-	0.00
uncil	National Australia Bank	ADI	National Australia Bank	Term Deposit	AA-	3,000,000	3,008,022	3,010,060	3,011,901	5.60
Term Deposits - Covered Fixed Bond										
uncil	Suncorp-Metway Limited	ADI	Suncorp-Metway Limited	Covered Fixed Bond (4.87%) Semi Annual	AA-	1,000,000	1,010,780	1,025,250	1,020,490	1.90
Rating Rate Notes										
Fixed Income										
uncil	MyState Bank Ltd	ADI	MyState Bank Ltd	Floating Rate Notes (90 day BBSW +130 bps)	BBB	1,500,000	1,514,670	1,505,670	1,513,395	2.82
uncil	Suncorp-Metway Limited	ADI	Suncorp-Metway Limited	Covered Floating Bond (90 day BBSW +88 bps)	AA-	800,000	807,272	803,312	807,064	1.50
uncil	Bendigo-Adelaide	ADI	Bendigo Bank & Adelaide Bank	Floating Rate Notes (90 day BBSW mid + 105 bps)	BBB+	-	1,511,715	-	-	0.00
uncil	ANZ Group	ADI	ANZ Group	Floating Rate Notes (90 day BBSW mid + 77 bps)	AA-	-	2,015,280	-	-	0.00
uncil	Rabobank U.A Australia Branch	ADI	Rabobank U.A Australia Branch	Floating Rate Notes (90 day BBSW mid + 118 bps)	A	1,500,000	-	1,507,380	1,520,565	2.83
uncil	Commonwealth Bank of Australia	ADI	Commonwealth Bank of Australia	Floating Rate Notes (90 day BBSW +112 bps)	AA-	3,000,000	-	3,025,020	3,044,670	5.66
uncil	Newcastle Permanent Building Society	ADI	Newcastle Permanent Building Society	Floating Rate Notes (90 day BBSW +140 bps)	BBB	-	1,259,125	1,263,125	-	0.00
uncil	Newcastle Permanent Building Society	ADI	Newcastle Permanent Building Society	Floating Rate Notes (90 day BBSW +138 bps)	BBB	1,000,000	-	-	982,410	1.83
uncil	Sumitomo Mitsui Banking Corporation Sydney	ADI	Sumitomo Mitsui Banking Corporation	Floating Rate Notes (90 day BBSW +110 bps)	A	2,000,000	2,019,180	2,029,180	2,017,640	3.75
uncil	National Australia Bank	ADI	National Australia Bank	Floating Rate Notes (90 day BBSW +41 bps)	AA-	1,500,000	1,481,325	1,487,580	1,481,385	2.76
uncil	MyState Bank Ltd	ADI	MyState Bank Ltd	Floating Rate Notes (90 day BBSW +65 bps)	BBB	2,500,000	2,470,575	2,481,850	2,494,500	4.64
uncil	Westpac Banking Corporation Ltd	ADI	Westpac Banking Corporation Ltd	Floating Rate Notes (90 day BBSW +80 bps)	AA-	1,800,000	1,811,088	1,818,648	1,809,702	3.37
uncil	Commonwealth Bank of Australia	ADI	Commonwealth Bank of Australia	Floating Rate Notes (90 day BBSW +102 bps)	AA-	2,400,000	2,414,208	2,423,496	2,412,528	4.49
uncil	Commonwealth Bank of Australia	ADI	Commonwealth Bank of Australia	Floating Rate Notes (90 day BBSW +93 bps)	AA-	2,000,000	2,015,980	2,022,140	2,007,980	3.73
uncil	Commonwealth Bank of Australia	ADI	Commonwealth Bank of Australia	Floating Rate Notes (90 day BBSW +113 bps)	AA-	4,000,000	4,060,840	4,035,040	4,048,680	7.53
and Total						53,520,318	50,479,435	50,775,524	53,761,467	100.00

Credit Ratings	
AAA	Extremely strong capacity to meet financial commitments. Highest Rating
AA	Very strong capacity to meet financial commitments.
A	Strong capacity to meet financial commitments but somewhat susceptible to adverse economic conditions and changes in circumstances.
BBB	Adequate capacity to meet financial commitments, but more subject to adverse economic conditions.
CCC	Currently vulnerable and dependent on favourable business, financial and economic conditions to meet financial commitments
D	Payment default on financial commitments
+	Means that a rating may be raised
-	Means that a rating may be lowered

Certificate of Responsible Accounting Officer

I hereby certify that the investments listed have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policies at the time of their placement.

W. Armitage

Wayne Armitage

Chief Finance Officer

Types of Investment

Types of Investments

Council's investment portfolio consists of the following types of investment:

1. **Cash and Deposits at Call** – Cash and Deposits at Call accounts are a flexible savings facility providing a competitive rate of interest for funds which are at call (available within 24hours). These accounts enable us to control Council's cashflows along with council's General Fund Bank account. Interest rates are updated in accordance with movements in market rates.

The following investments are classified as Cash and Deposits at Call:

- Commonwealth Bank of Australia – Online Saver AA-
- Commonwealth Bank of Australia – Operating Account AA-
- AMP Business Saver and Notice – At Call/Notice BBB-
- Macquarie Accelerator – At Call account AA-

2. **Floating Rate Notes (FRN)** - FRNs are a contractual obligation whereby the issuer has an obligation to pay the investor an interest coupon payment which is based on a margin above bank bill. The risk to the investor is the ability of the issuer to meet the obligation.

FRNs are either sub-debt or senior-debt which means that they are guaranteed by the bank that issues them with sub-debt notes rated a notch lower than the bank itself. The reason for this is that the hierarchy for payments of debt in event of default is:

1. Term Deposits
2. Global Fixed Income Deposits
3. Senior Debt
4. Subordinated Debt
5. Hybrids
6. Preference shares
7. Equity holders

In the case of default, the purchaser of subordinated debt is not paid until the senior debt holders are paid in full. Subordinated debt is therefore more risky than senior debt.

(Item 19/23) First Time Disclosure of Interests - Designated Persons

File No: 23/10618

Report by Director Corporate Services

Summary

The Burwood Council *Code of Conduct for Council Staff* require designated persons to submit disclosure of interests returns within 3 months of taking up their position with Council. The *Local Government Act 1993* obliges the General Manager to add these to a consolidated register of returns and bring the returns to the notice of Council by promptly tabling them at a Council meeting. Five first time returns have been lodged in recent months and are now brought to the attention of elected Council.

Operational Plan Objective

P4.9 Ensure transparency and accountability in decision making

Background

Sections 440AAA and 440AAB of the *Local Government Act 1993* establish the framework for disclosure of interests that must be completed by councillors and designated persons. The returns are fundamental transparency and accountability documents and as such must be retained as part of a publicly accessible register. Section 6(2) of the *Government Information (Public Access) Act 2009* stipulates that certain open access information must be made publicly accessible on the Council website. Returns of interests of councillors, designated persons and delegates are classed under Schedule 1 of the *Government Information (Public Access) Regulation 2018* as open access information for the purposes of website publication. Those requirements are echoed in clause 4.2 of the *Code of Conduct for Council Staff*.

Discussion

Specific requirements for preparation and lodgement of returns is contained the Model Code of Conduct, which is required under the *Local Government Act 1993*. The Model Code is the basis of the *Code of Conduct for Council Staff*. Under the Model Code, all designated persons must lodge disclosure of interest returns within 3 months of:

- a) becoming a councillor or designated person (first time return)
- b) 30 June each year
- c) the councillor or designated person becoming aware of an interest they are required to disclose under Schedule 1 of the relevant *Code of Conduct* that has not been previously disclosed in a return lodged in a first time return or an annual return

A 'designated person' is described in clause 4.8 of the *Code of Conduct for Council Staff* as:

- a) the general manager
- b) other senior staff of the council
- c) a person (other than a member of the senior staff of the council) who is a member of staff of the council or a delegate of the council and who holds a position identified by the council as the position of a designated person because it involves the exercise of functions under the LGA or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest
- d) a person who is a member of a committee of the council identified by the council as a committee whose members are designated persons because the functions of the committee involve the exercise of the council's functions (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the member's duty as a member of the committee and the member's private interest.

Preparation and proactive release of disclosure of interests returns are important elements in promoting public accountability of Council. They help to protect the integrity of Council decision making processes by allowing scrutiny of potential conflicts of interest that could arise where councillors or other key council officials participate in decision making from which they or their close associates may derive (or be perceived to derive) personal or financial benefit.

Updated and first time returns have recently been submitted by five council officials, all of whom are new to Burwood Council. These returns are tabled accordingly.

Conclusion

Pursuant to Section 440AAB of the *Local Government Act 1993*, first time and updated returns are now formally tabled for information from the following council officials:

- Mark Bolduan (Town Planner)
- Suresh Kumar (Manager Major Capital Works & Projects)
- Rebecca Lau (Executive Strategic Planner)
- Gaanesh Prasad (Project Manager Burwood Urban Park and Cultural Centre)
- Michelle Pritchard (Financial Operations Accountant)

The above disclosures have been published on Council's website as required by Clause 4.2 of the *Code of Conduct for Council Staff* and Schedule 1 of the *Government Information (Public Access) Regulation 2018*.

Recommendation(s)

That Council notes:

1. that mandatory proactive release of the returns via publication on the Council website has been effected in accordance with clause 4.2 of the *Code of Conduct for Council Staff* and the *Government Information (Public Access) Act 2009*.
2. the tabling of disclosure of interest returns in accordance with Part 4 of the *Code of Conduct for Council Staff* and the *Local Government Act 1993* for the following Council officials:
 - Mark Bolduan (Town Planner)
 - Suresh Kumar (Manager Major Capital Works & Projects)
 - Rebecca Lau (Executive Strategic Planner)
 - Gaanesh Prasad (Project Manager Burwood Urban Park and Cultural Centre)
 - Michelle Pritchard (Financial Operations Accountant)

Attachments

There are no attachments for this report.

(Item 20/23) Public Exhibition - Conflict of Interest Policy: Council Related Development

File No: 23/12589

Report by Director City Strategy

Summary

In response to forthcoming amendments to the *Environmental Planning and Assessment Regulation 2021*, all councils are required to adopt a policy that specifically deals with council-related development and associated conflicts of interest.

A draft policy has been prepared and placed on public exhibition. This report provides update following consultation and seeks endorsement of the policy.

Operational Plan Objective

C.10 A well informed community active in civic life, local planning and decision making
C.11 Effective, innovative and collaborative leadership is underpinned by open, transparent and responsible governance

Background

Amendments to the *Environmental Planning and Assessment Regulation 2021* will come into effect on 3 April 2023. The legislative changes are intended to address the situations where the Council is both the applicant and regulator for particular development applications. This might arise when a Council is undertaking property renewal or replacement activities and it is intended to ensure that any inherent conflicts of interests are appropriately identified and managed.

Importantly, the requirement to adopt a policy by 3 April 2023 is mandated by the legislative changes. Under section 66A of the Act, after that date, council-related development applications must not be determined unless the council has an adopted conflict of interest policy and council considers the policy in the determination of the application.

Accordingly, a draft Conflict of Interest Policy was presented to the Council meeting on 14 February 2023 seeking endorsement to proceed with public consultation. At that meeting Council resolved to:

1. *That Council endorse the Draft Conflict of Interest Policy: Council-related Development Applications policy for public exhibition for a period of public exhibition for a period of 28 days.*
2. *That a report be tabled at the 28 March Meeting 2023 outlining the outcomes of public exhibition and seeking final adoption of the policy.*

Public consultation has now occurred (between 20 February and 15 March 2023) and this report seeks endorsement to adopt the policy.

Proposal

A draft 'Conflict of Interest Policy: Council-related Development Applications' has been prepared based on the guidance provided by the NSW Department of Planning and Environment (the Department). This document has now been placed on public exhibition.

The guidance provided by the Department makes it clear that Council is empowered to determine the risks associated with conflicts of interest and whether any specific management measures are warranted or not. However, importance is placed on communicating this assessment and decision to the community. A conflict of interest management statement will be required to be lodged with any Council-related development application.

The management statement must consider all stages of the development process, including regulatory and compliance stages post application determination. Dependent upon the identified risk associated with the application, examples of management measures might include:

- *Assessment must be by Council officers not involved in the project*
- *Assessment must be peer reviewed by the Manager City Development*
- *If determined as necessary following a risk assessment, an assessment will be undertaken by an external independent town planning consultant*
- *A management statement to be prepared and exhibited with the application*
- *Key project milestones will be publically reported by publication on the Burwood Council website*

In relation to the determination of a Council related development application, whilst the assessment maybe completed by Council officers, the decision would be made by the Burwood Local Planning Panel (BLPP). This is separately mandated under Schedule 1 of a Local Planning Panels Ministerial Direction dated 30 June 2020. In that, matters that involve a conflict of interest must be referred to the BLPP for determination. This means any development application where the applicant or land owner is Burwood Council must be referred to the BLPP.

Any application for Council-related development with a capital investment value of \$5 million or greater, must be referred to the Sydney Eastern City Planning Panel as the consent authority. As described above the separation between the assessment of the application and determination by independent parties, provides a further level of integrity in decision making.

Full details of the policy are contained in Attachment 1 to this report.

Consultation

The draft policy was placed on public exhibition via the Burwood Participate webpage between 20 February and 15 March 2023.

During that period the dedicated website page received 36 views by 26 visitors but no submissions were made in relation to the policy.

Planning or Policy Implications

As outlined, the policy will formally change the way in which applications for Council-related development are assessed and determined. The principal changes relate to:

- The requirement that such applications are accompanied by a conflict of interest management statement.
- The requirement to place such applications on public exhibition for a period of 28 days.

However, this does not constitute a change to the planning controls and policies that would otherwise be used to assess the acceptability or otherwise of submitted applications.

Financial Implications

There will be financial implications associated with this policy as a result of those applications where the conflict of interest risk factors required the appointment of external consultants to assess the application. However, this can be managed on a case-by-case basis and would be within standard budgetary assumptions.

Conclusion

The proposed conflict of interest policy for Council-related developments implements a number of practices that Council has been utilising in relation to the management probity matters when assessing development applications for Council related projects.

Clearly identifying conflicts of interest and applying appropriate management measures to Council-related development applications will enhance the level of transparency and community trust in the execution of Council's planning functions.

The policy is commended to Council for adoption.

Recommendation(s)

That:

1. The contents of this report be noted.
2. That the draft *Conflict of Interest Policy: Council-related Development Applications* be endorsed and adopted as Council policy. Also that a copy of the policy be made available for public inspection via the Burwood Council website.

Attachments

1 [↓](#) Draft Conflict of Interest Policy: Council related development applications



Burwood^{Inc.1874}
Burwood . Burwood Heights . Croydon . Croydon Park . Enfield . Strathfield

CONFLICT OF INTEREST POLICY: COUNCIL-RELATED DEVELOPMENT APPLICATIONS

In accordance with the Guidelines issued under clause 66A of the Environmental Planning and Assessment Regulation 2021

PO Box 240, BURWOOD NSW 1805
2 Conder Street, BURWOOD NSW 2134
Phone: 9911-9911 Fax: 9911-9900
Email: council@burwood.nsw.gov.au
Website: www.burwood.nsw.gov.au

Public Document
Adopted by Council: <Date>
Ref. No.: <Content Manager Ref. No.>
Version No.: 1
Ownership: Governance & Risk

1. Purpose

It is sometimes necessary for Council to prepare and lodge an application for the replacement, upgrade or extension of existing Council buildings, facilities and other related property matters.

This policy aims to manage potential conflicts of interest and increase transparency at all stages of the development process for Council-related development. It identifies the appropriate management controls for the assessment and determination of Council-related development.

This policy complies with the Guidelines issued under clause 66A of the Regulation.

2. Scope

This policy relates to all Council-related development.

This policy takes effect from 3 April 2023 when the relevant amendments to the Regulation commence.

This policy should be read in conjunction with Burwood Council's *Conflict of Interest Policy*, which assists individuals in determining if they have a conflict of interest in performing their public duties, including those duties related to the development process.

3. Definitions

In this policy:

Application means an application for consent under Part 4 of the Act to carry out development and includes an application to modify a development consent. It does not include an application for a complying development certificate.

Capital Investment Value (CIV) means all costs necessary to establish and operate a development, as defined in clause 3 of the *Environmental Planning & Assessment Regulation 2021*.

Council means Burwood Council.

Council-related development means development for which the Council is the applicant developer (whether lodged by or on behalf of Council), landowner, or has a commercial interest in the land the subject of the application, where it will also be the regulator or consent authority

Development process means application, assessment, determination, and enforcement.

Management statement means a Council-related Development Conflict of Interest Management Statement in the form approved by the General Manager.

Major Application means large scale, significant or contentious development that is likely to require complex development assessment and with a CIV of greater than \$5 million.

Conflict of Interest Policy: Council-related development applications

Minor Application means small scale or routine development application for minor, small scale operational matter, building upgrades or replacements with a CIV generally less than \$1 million.

Probity Advisor is a person who provides guidance and advice on how conflict of interest issues should be addressed, and may also assist in anticipating problems and advising on courses of action for the duration of the development process. Depending on the application, this may be a Council officer who is independent of the City Strategy Directorate, a legal provider on Council's legal services panel, or another third-party probity advisor who is independent of Council.

Standard Application means other development that is taking place on land within the ownership or control of Council that is consistent with existing land use zoning and relevant development control plan provisions and has a CIV generally between \$1 million and \$5 million.

the Act means the *Environmental Planning and Assessment Act 1979*.

the Regulation means the *Environmental Assessment and Planning Regulation 2021*.

A word or expression used in this policy has the same meaning as it has in the Act, and any instruments made under the Act, unless it is otherwise defined in this policy.

Notes and examples included in this policy do not form part of the policy.

4. Process for identifying and managing potential conflicts of interest

4.1 Risk-based factors impacting management controls and strategies

The nature of management controls and strategies in relation to Council-related development will vary depending upon a number of risk-based factors. In determining the appropriate management controls, the following matters should be taken into account:

- Classification as major, minor and standard application.
- The scale and nature of the development and whether it would be viewed as a consistent form of development, taking into account current local environmental plan and development control plan provisions.
- The complexity of the proposal and whether the potential impacts of the proposal would likely need consideration at the local, neighbour or sub-regional scale.
- Whether the application would trigger referral to the Sydney Eastern City Planning Panel for determination as the consent authority.
- An application that is likely to require amendment to existing planning controls or substantial variation to current controls of greater than 10%.
- The likelihood that the development application will be viewed as contentious and receive a large number of submissions.
- Whether it would attract any financial benefit to Council.

4.2 Classification of Major, Minor and Standard Applications

The classification of Council-related applications as major, minor or standard has been separately defined in this policy. It should be noted that the application classification provides an indication of the likely risk associated with an application and suggested management responses. However, the particular circumstances and nature of each application should still be individually considered.

Generally, it is expected that the nature of a major, minor or standard application would be display the characteristics as described below.

Conflict of Interest Policy: Council-related development applications

1. The classification of an application as a Minor Application is one that is consistent with Council planning policy, non-controversial and has a CIV less than \$1 million.

Examples of Minor Applications: Replacement of an existing amenities block, minor modification to an existing approved development application or small scale subdivision.

2. An application classified as a Standard Application is one that may attract some submissions, is generally consistent with Council planning policy and has a CIV of between \$1 million and less than \$5 million

Examples of Standard Applications: A new community facility or extension or replacement of an existing facility.

3. An Application classified as a Major Application is one that is likely to be contentious or attract a substantial number of objections or have a CIV greater than \$5 million.

Example of a Major Application: A new building or facilities located in prominent or sensitive location, linked to development on an adjoining site or delivered through a voluntary planning agreement.

4.3 Management controls and strategies

In all instances, any Council-related application must be prepared and lodged with Burwood Council by an external consultant. Such applications must be complete and accompanied by the required supporting information.

Subject to the general manager's (or delegate's) assessment under part 4 of this policy, the following management controls may be applied to:

a) The assessment of an application for Council-related development

Minor applications	Standard applications	Major applications
<ul style="list-style-type: none"> Assessment must be by Council officers not involved in the application Assessment will be peer reviewed by the Manager City Development. A management statement is to be prepared and exhibited with the application, unless it is an exempt application as referred to in part 5 of this policy. 	<ul style="list-style-type: none"> Assessment must be by Council officers not involved in the application Assessment peer reviewed by the Manager City Development. If determined as necessary by the risk assessment, will be undertaken by an external independent town planning consultant. A management statement to be prepared and exhibited with the application. 	<ul style="list-style-type: none"> Assessment by an external independent town planning consultant. Appointment of a probity advisor to advise on and monitor the development process A management statement to be prepared and exhibited with the application.

b) The determination of an application for Council-related development

Conflict of Interest Policy: Council-related development applications

Under Schedule 1 of the *Local Planning Panels Direction – Development Applications and Applications to Modify Development Consents* dated 30 June 2020, matters that involve a conflict of interest must be referred to the Burwood Local Planning Panel (BLPP) for determination. This means any development application for which the applicant or land owner is Burwood Council must be referred to the BLPP. This policy does not affect that requirement and all such matters will continue to be referred to the BLPP.

In addition, any application for which Council has a lease or licence, or the land is other vested in or under the control of Council, but Council is not the applicant or owner of the land, will also be referred to the BLPP for determination.

The determination of applications for modifications under section 4.55 of the Act may continue to be undertaken by Council officers in accordance with the approved scheme of delegation.

c) The regulation and enforcement of approved Council-related development

Following application approval, the usual regulatory activities will need to be carried out. This includes construction certification, demonstration of compliance with conditions of consent and issue of occupation certificate. Options to manage this could include:

- Regulation and enforcement will be undertaken by Council officers not involved with the delivery or operation of the development
- Key project milestones will be publically reported by publication on the Burwood Council website. *Examples of key milestones: the issue of construction certificates or occupancy certificates.*
- Use of independent consultants.

4.4 Identifying whether a potential conflict of interest exists, assessment of level risk and determination of appropriate management controls

Applications lodged with Council that are Council-related development, are to be referred to the General Manager (or a delegate) for a conflict-of-interest risk assessment. Any delegate is to be an officer who is independent of the development process.

The General Manager is to:

- a) Assess whether the application is one in which a potential conflict of interest exists
- b) Identify the phase(s) of the development process at which the identified conflict of interest arises
- c) Assess the level of risk involved at each phase of the development process
- d) Determine what (if any) management controls should be implemented to address the identified conflict of interest (in each phase of the development process, if necessary) having regard to any controls and strategies outlined in part 4.3 of the policy and the outcome of the assessment of the level of risk involved as set out in paragraph (c) above
- e) Document the proposed conflict of management approach for the proposal in a statement that is published on the NSW Planning Portal.

The General Manager may delegate the preparation of the Conflict of Interest Management Statements referred to in paragraph (e) above, either generally or in relation to individual applications, or classes of applications.

Note: The general manager could determine that no management controls are necessary in the circumstances.

5. Types of development exempt from this policy

Conflict of Interest Policy: Council-related development applications

Council has determined that the risks associated with the following Council-related developments are sufficiently low that no specific controls are warranted:

- commercial fit outs and minor changes to the building façade
- internal alterations or additions to buildings that are not a heritage item
- advertising signage
- minor building structures projecting from a building facade over public land (such as awnings, verandas, bay windows, flagpoles, pipes, and services)

As a result, applications for developments of this kind are exempt from this policy.

6. Other Legislative Requirements

Other legislative requirements under the Act and the Regulation that apply to Council-related development applications include:

- Schedule 1, clause 9B of the Act provides that the minimum public exhibition period for a Council-related application is 28 days.
- Clause 30B of the Regulation provides that a Council-related application must be accompanied by a statement specifying how the Council will manage conflicts of interest, or a statement that a management strategy is not required.

7. Relevant Information

- *Environmental Planning and Assessment Act 1979*
- *Environmental Planning and Assessment Regulation 2021*
- *Local Government Act 1993*
- *Local Government (General) Regulation 1993*
- Conflict of Interest Management Statement Form (CM Ref: XXXXX/XXXX)

8. Review

To be reviewed every 2 years or as otherwise required by changes to relevant legislation.

9. Contact

Manager Governance & Risk 9911 9910

(Item 21/23) National General Assembly of Local Government 2023 - Canberra

File No: 23/12817

Report by General Manager

Summary

This report is to inform Council that the 2023 National General Assembly of Local Government (NGA22) will be held at the National Convention Centre in Canberra from 13 to 16 June 2023. Council may nominate one Voting Delegate, and Council is requested to consider the delegate and nominated observers to attend the NGA23.

The theme for the annual NGA is “Our Communities Our Future”, which reflects the important role that Councils play in building a stronger, more inclusive, and more sustainable Australia.

Given the NGA23 will occur after the upcoming state election, it is likely going to be an ideal opportunity to engage with either a new or re-elected state Government about building stronger relationships and partnerships.

Operational Plan Objective

2.5.1 Provide strong leadership and advocacy on behalf of the community.

Financial Implications

The below are approximate costs per person to attend the conference in Canberra:

	\$
• Early Bird Registration Fee (Payment due by Friday 19 May 2023)	895.00
• Conference Dinners	
○ GA Dinner – 14 June 2023	175.00
• Return Air Fare to Canberra Or Travel by Car	350.00 - 400.00
• Hotel Accommodation per Night	460.00

Councillors using private vehicles will be reimbursed in accordance with the Rate payable for claims by Council Officers under the *NSW (Local Government) State Award*, subject to the cost not exceeding the average air fare of other Councillors who flew or, if no other Councillor flew, the Flexible Economy Class air fare to the same destination available at the time of the conference.

The above expenses will be met by Council in accordance with the Councillors' Expenses and Facilities Policy. If spouses/partners wish to accompany Councillors to the NGA22, all costs, including any additional air fare/accommodation costs, must be met by the Councillor or spouse/partner.

Recommendation(s)

1. That Council nominate the Mayor, or his alternate, as the Voting Delegate for the 2023 National General Assembly of Local Government (NGA23) to be held from 13 to 16 June 2023 in Canberra.

2. That Council determines the attendance of Councillors and the General Manager as observers at the 2023 National General Assembly of Local Government (NGA23) from 13 to 16 June 2023 in Canberra.

Attachments

There are no attachments for this report.

(Item RC2/23) Sustainability and Environment Advisory Committee Minutes - 7 February 2023

File No: 23/4953

Report by Director City Strategy

Summary

The report presents the Minutes of the Sustainability and Environment Advisory Committee (SEAC) meeting held on Tuesday 7 February 2023.

Operational Plan Objective

- 1.2 A healthy and active lifestyle where people experience a sense of connection and wellbeing
- 3.2 People and infrastructure contribute positively to the environment and respond to climate change
- 3.2.1 Deliver efficiency and innovation in the use of resources

Background

The SEAC has been established to:

- Actively participate in the development of programs and initiatives to achieve the priorities and targets outlined in the Sustainable Burwood strategy.
- Provide two-way communication between Council and the community on sustainability and environmental matters
- Promote and raise awareness of sustainability and environmental issues in the community

Meeting Overview

The SEAC held its third meeting on 7 February 2023. At the meeting two main topics were discussed including:

- Presentation from Inner West Community Energy (IWCE). IWCE is a not-for-profit community organisation who assist residents, businesses and community organisations of the Inner West area navigate the process of installing solar power to their homes and businesses.
- Council provided an update to the Committee on the GreenPower campaign.

The draft minutes of the Committee Meeting are included in Attachment 2 of this report.

Planning or Policy Implications

No Planning or Policy implications.

Financial Implications

No Financial implications.

Conclusion

This report provides the meeting minutes of the Sustainability and Environment Advisory Committee held on 7 February 2023 for Council's information. The SEAC will continue to meet quarterly.

Recommendation

That Council receives and notes the minutes of the Sustainability and Environment Advisory Committee held on 7 February 2023, as included in Attachment 2.

Attachments

- 1 [↓](#) SEAC Meeting #3 7 February 2023 - Inner West Community Energy Overview
- 2 [↓](#) Sustainability and Environment Advisory Committee - Meeting #3 Minutes 7 February 2023



Who is Inner West Community Energy?

We are a not-for-profit community group of volunteers established in December 2017.

We firmly believe in a fair transition to renewable energy, and that this transition is vital in reducing carbon emissions and combating catastrophic climate change.

We see the need to help people navigate the process of installing solar power to their homes through up-to-date, non-biased information, education and support.

Our Aim:

- **To promote solar and other renewable energy systems and encourage energy efficiency in Sydney's Inner West.** (we have actually helped people throughout Sydney and the ACT)
- **To make solar more accessible to households on fixed incomes or low incomes** irrespective of whether they are a homeowner or a tenant.
- **To provide information on batteries, heat pump hot water systems and the process of "getting off gas"**
- **To play an educational role in low-carbon living.**
- **To support national community action on solar energy.**

What do we do?

IWCE (Inner West Community Energy) provides a service offering practical advice and solutions to individuals, businesses and community groups who wish to install solar.

We run Solar Information Sessions, which are free to the public, with no obligation. We always have one of our preferred installers there to answer any questions that residents may have. None of our installers has been stumped yet!

We help residents, keen to go solar, to clarify what sort of solar system would suit them best, answer any questions they may have, put them in touch with one of our six preferred installers, check quotes for value and design, and offer help with changes to metering.

IWCE has helped over 230 households install quality solar and we have worked through a lot of the issues that come up for households.

“Quality solar at a fair price” is our motto.

Why?

Besides the looming (has arrived!) climate emergency, and the need to reduce emissions and transition rapidly to renewable sources of energy, there is often an erroneous perception, by many Inner West homeowners, that rooftop solar won't work/be possible for them.

For example:

- Not enough roof space or overshadowing -
With today's super-efficient panels and advanced electronics, most houses have enough roof space, even if partly shaded.
- Live in a Heritage/Conservation area
The NSW Government's SEPP 20212 overrides previous restrictions on sensible installation of rooftop solar in such areas.
- Live in an apartment (as a strata development)
There are now options for apartment dwellers involving solar installations to power the common areas, and individual apartment access to solar power (through products such as Allume)

IWCE finances our work via:

- Membership fees
- A small “finder’s fee” that our fully vetted preferred installers pay to us on completed installations.
We save a quarter of our finders fees to finance **community work** e.g. we have donated and installed a solar PV system (and the solar analytics to monitor this) on the roof of the Asylum Seekers Centre in Newtown.
- We have a regular income from our big 36kW IWCE-owned system on the roof of the Camperdown Commons, operated by Canterbury-Hurlstone Park RSL. The Club pays IWCE for the electricity generated (at a very competitive rate) through a power purchase agreement (PPA). It took two fundraising events, in two years, to achieve this remarkable system.
- We receive an annual donation from Leichhardt Bowling Club in appreciation for our assistance with the installation of solar PV on their roof.
- We also apply for **Grants** to facilitate our work - for example:
 1. Knowledge Exchange Grant (with City of Sydney)
To run Information Evenings throughout the LGA.
 2. Powering Communities Grant (with Federal Government)
To put solar PV on the roof of Styles St Community Childcare Centre in Leichhardt.
 3. Stronger Communities Programme (with Federal Government)
 - a. To enable Leichhardt Women’s Community Health Centre to transform their centre to completely run on solar PV energy, battery backup and an efficient heat pump providing hot water.
 - b. To help Leichhardt Bowling Club to install solar PV on their roof.
 4. Building Communities Programme (with State Government)
To enable rooftop solar for Aboriginal Medical Service in Redfern.
- IWCE also has a **Service Agreement**, “Solar for Community”, with City of Canada Bay to provide Solar Information sessions, in our friendly informal format, to explain how solar works, what it costs, and the climate benefits. It includes an open floor Q&A with one our certified, vetted, installers to answer whatever questions people may hav

Questions like:

- “My house is in a Council conservation zone – can I install solar?”
- “What’s the difference between a string array and a microinverter?”
- “Do solar panels need maintenance?”/“Warranty periods?”
- “Are there some roof types that are unsuitable for solar panels?”
- “Are batteries worthwhile?”
- “Am I going to be charged for feeding into the grid?”
- “Do you recommend any particular brands of panels/inverters/batteries?”



Tuesday 7 February 2023
5.30pm – 6.30pm

Sustainability and Environment Advisory Committee MINUTES

ATTENDEES

Mayor John Faker (Chairperson) (JF)
Councillor George Mannah (GM)
Councillor Ned Cutcher (NC)
Billie Ayling (BA)
Ruby Bron (RB)
Chris Gray (CG)
Rita Vella, Manager City Planning (RV)
Edwina Holland, Sustainability and Resilience Officer (EH)
Ryan King, Strategic Planner (RK)
Gavin Gilchrist (GG) Inner West Community Energy, Project Manager
Susie Coates (SC), Inner West Community Energy, Secretary
Barb Matchett (BM), Inner West Community Energy, Treasurer

APOLOGIES

Preeti Govindan

A. WELCOME and INTRODUCTIONS

JF welcomed attendees and gave an acknowledgement of country. JF introduced the Inner West Community Energy (IWCE) team.

B. INNER WEST COMMUNITY ENERGY

IWCE is a not-for-profit community group of volunteers established in 2017. IWCE aim to across the Inner West:

- promote solar and renewable energy systems and encourage energy efficiency
- make solar more accessible for all (tenants and homeowners)
- provide information on batteries, heat pump hot water systems and the process of electrification
- support national community action on solar energy

They provide a service offering practical advice and solutions to residents, businesses and community groups looking to install solar.

IWCE run free Information Sessions with no obligation. For residents keen to go solar, they help to clarify what solar system is best suited to them, answer any questions, put them in contact with one of their preferred installers, check quotes for value and design and offer help with changes to metering. To date IWCE have assisted with 240 solar installations.

IWCE have a pool of preferred installers and receive a small 'finder's fee' (~4%) that their vetted preferred installers pay to them for completed installations.

GG advised that Burwood Council area currently has 1375 solar installations on residential dwellings (approximately 15.8% source: Australian Photovoltaic Institute APVI).

C. GREENPOWER CAMPAIGN

Council has joined the City of Sydney and the Office of Environment and Climate Change (OECC) to promote the only government accredited and audited green energy program. It is the easiest way for all residents and businesses to get renewable energy, especially for renters and/or people living in certain apartment buildings where the installation of solar may not an option.

Engagement and information on the GreenPower campaign will be available on Council's website, posts on social media, e-newsletters and newsletters. The campaign will commence in late February 2023.

D. GENERAL BUSINESS

EH advised the committee that committee member Monica Fehon had stepped down from SEAC due to potential conflicts with her role at the Department of Planning and Environment. An EOI process will need to be undertaken to fill the vacancy on the Committee.

A motion was moved by CG and motioned by BA that 'Council considers a position on solar energy as an advocate and enabler'. Council staff to proceed with reviewing this position. Update to be provided at next SEAC meeting.

Next Meeting: Tuesday 30 May 2023
Conference Room, Burwood Library and Community Hub
5.30pm – 6.30pm

(Item RC3/23) Burwood Local Traffic Committee - March 2023

File No: 23/10331

Report by Director City Assets

Summary

Attached are the Minutes of the Burwood Local Traffic Committee from its meeting of March 2023. The Minutes are hereby submitted to the Ordinary Council Meeting for consideration and adoption by Council.

Operational Plan Objective

C.4.1 Plan and manage transport infrastructure to meet current and future community needs
A.40 Investigate traffic hot spots and implement solutions such as pedestrian refuges, roundabouts or traffic calming devices

Recommendation(s)

That the minutes of the Burwood Local Traffic Committee of March 2023 be noted and the recommendations of the Committee as detailed below be adopted as a resolution of the Council.

(ITEM LTC3/23) LUKE AVENUE, BURWOOD - CHANGES TO PARKING RESTRICTIONS***Recommendation***

That Council approves the extension of 'No Stopping' restrictions on the western side of Luke Avenue, Burwood, by 9 metres south.

(ITEM LTC4/23) ROYCE AVENUE, CROYDON - CHANGES TO PARKING RESTRICTIONS***Recommendations***

1. That Council approve the removal of 10 metres of Double Centre lines in Royce Avenue near its intersection with Monash Parade.
2. That Council approve the conversion of 20m of unrestricted parking on the eastern side of Royce Avenue to 'No Parking'.

(ITEM LTC5/23) ANZAC COMMEMORATIVE DAWN SERVICE 2023 - ROAD CLOSURE***Recommendations***

1. That Council approve the temporary road closure on the northern side of Church Street on Tuesday 25 April 2023 commencing at 5.00am for the purpose of organising participants.
2. That Council approve the rolling road closure from Church Street onto Burwood Road to Burwood Park on Tuesday 25 April 2023 commencing at 6.00am.
3. That organisers/marshals be requested to ensure that all participants remain within the confines of the west bound lane of Church Street and northbound lane on Burwood Road.
4. That Council and TfNSW note that this is a Category 3 event.

(ITEM LTC6/23) CLARENDON PLACE, BURWOOD - 2023 EVENT ROAD CLOSURES***Recommendation***

That Council approve the full road closure of Clarendon Place for the Burwood Chinatown Laneway Market on the following dates:

- April 7th – 10th (Friday 6pm to Monday 11pm)
- April 14th -16th (Friday 6pm to Sunday 11pm)
- May 5th – 7th (Friday 6pm to Sunday 11pm)
- June 2nd -4th (Friday 6pm to Sunday 11pm)
- July 7th -9th (Friday 6pm to Sunday 11pm)
- July 14th -16th (Friday 6pm to Sunday 11pm)
- Aug 4th – 6th (Friday 6pm to Sunday 11pm)
- Sep 1st -3rd (Friday 6pm to Sunday 11pm)
- September 29th – October 2nd (Friday 6pm to Monday 11pm)
- October 6th – 8th (Friday 6pm to Sunday 11pm)
- November 3rd -5th (Friday 6pm to Sunday 11pm)
- December 1st -3rd (Friday 6pm to Sunday 11pm)
- December 22nd -24th (Friday 6pm to Sunday 11pm)

(ITEM LTC7/23) CROYDON AVENUE, CROYDON - REVIEW OF PARKING RESTRICTIONS***Recommendation***

That Council approve the installation of 6m of 'No Parking' signage on the western side of Croydon Avenue, Croydon, immediately south of the existing 'No Parking' restrictions outside 17-23 Croydon Avenue.

Attachments

- 1 [↓](#) Burwood Local Traffic Committee Agenda - 02.03.2023
- 2 [↓](#) Burwood Local Traffic Committee Minutes - 02.03.2023



Notice of Burwood Local Traffic Committee Meeting

The March 2023 meeting of the Burwood Local Traffic Committee will be held via Zoom on Thursday 2 March 2023 starting at 9.30am, with the Agenda emailed to Members for review.

The minutes from the February 2023 meeting have also been emailed to members for confirmation. All comments are requested to be returned to Council by 9.30 am Friday 3 March 2023.

Tommaso Briscese
General Manager

Agenda

Acknowledgement of Country

Council acknowledges the Wangal people of the Eora Nation who are the traditional custodians of this land. Council also pays respect to their elders, both past and present, and extends that respect to other First Nations People who may be present.

Apologies/Leave of Absences

Confirmation of Minutes

Recommendation

That the Minutes of the February 2023 Meeting of Burwood Local Traffic Committee as typed and circulated, be confirmed and signed as a true record of the proceedings of that meeting.

GENERAL BUSINESS

(ITEM LTC3/23)	LUKE AVENUE, BURWOOD - CHANGES TO PARKING RESTRICTIONS.....	4
(ITEM LTC4/23)	ROYCE AVENUE, CROYDON - CHANGES TO PARKING RESTRICTIONS	7
(ITEM LTC5/23)	ANZAC COMMEMORATIVE DAWN SERVICE 2023 - ROAD CLOSURE.....	10
(ITEM LTC6/23)	CLARENDON PLACE, BURWOOD - 2023 EVENT ROAD CLOSURES	13
(ITEM LTC7/23)	CROYDON AVENUE, CROYDON - REVIEW OF PARKING RESTRICTIONS.....	16

(ITEM LTC3/23) LUKE AVENUE, BURWOOD - CHANGES TO PARKING RESTRICTIONS

File No: 23/1619

REPORT BY TRAFFIC ENGINEER, ASSETS & INFRASTRUCTURE

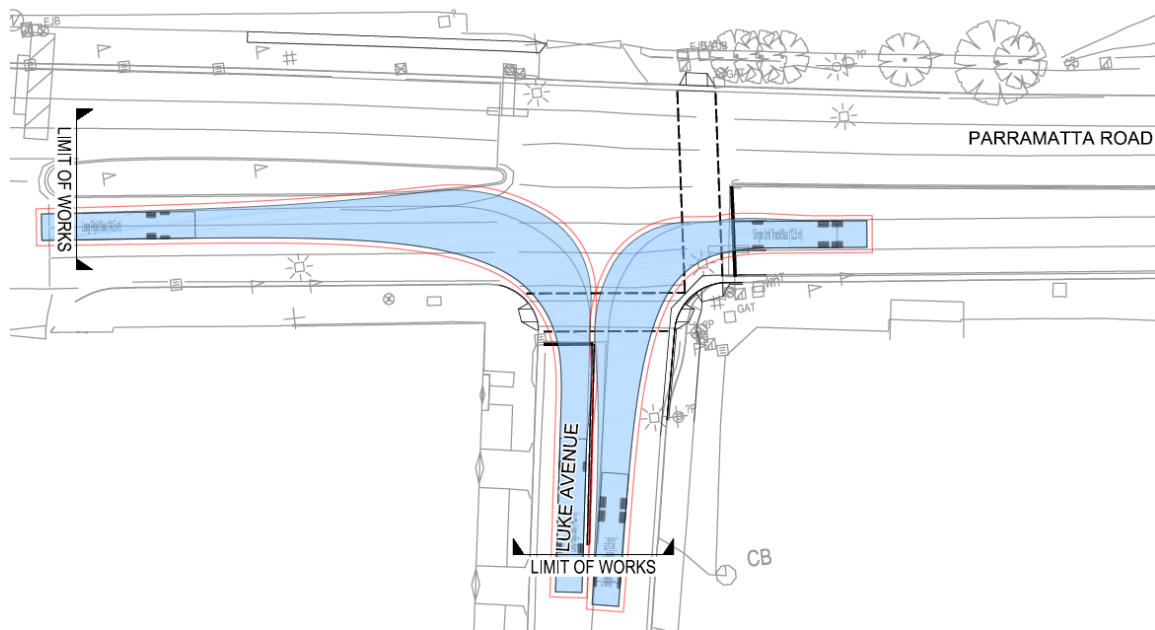
Summary

Transport for NSW is seeking to modify the parking restrictions along the western side of Luke Avenue, Burwood as part of proposed works to upgrade the Luke Avenue / Parramatta Road signalised intersection.

Background

Luke Avenue is a local access road that is used by the Transit System Bus Depot as its egress point onto Parramatta Road. It is fronted by an automotive store and the bus depot to the east, and residential lots to the west. Parking restrictions along Luke Avenue is primarily '1P 8AM – 6PM Mon – Fri, 9AM – 1PM, Sat, Permit Holders Excepted Area 4', with eight parking spaces on the eastern side and two parking spaces on the western side.

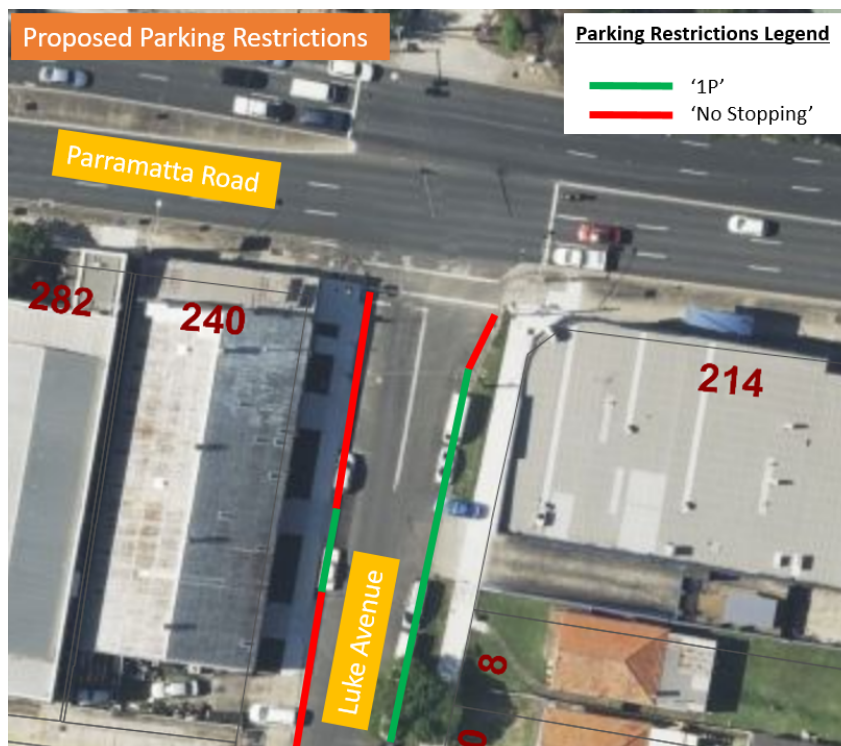
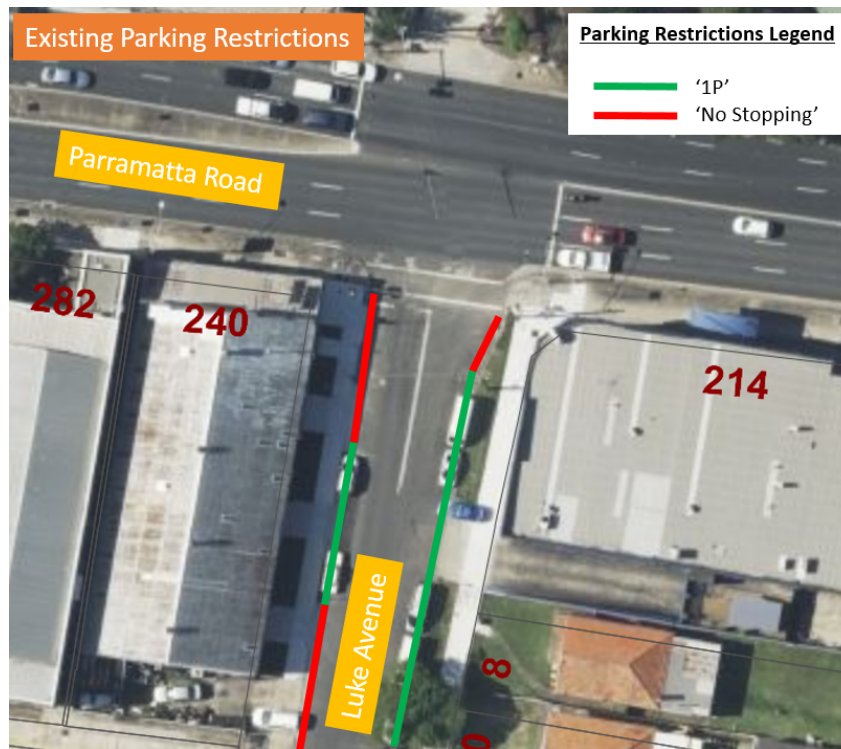
Under the Parramatta Road Urban Amenity Improvement Program, TfNSW is planning to install new pedestrian and cyclist crossing facilities across Parramatta Road on the eastern leg of the intersection. As part of the works, the existing double dividing (BB) line at the Luke Avenue approach needs to be shifted west to achieve vehicle turn path requirements for buses entering and exiting the street.



Swept path analysis for buses entering and exiting Luke Avenue

Proposal

Under the NSW road rules, cars must not park within 3m of BB lines. It is proposed that the 'No Stopping' restriction be extended south by approximately 9 metres to ensure the new alignment complies with the NSW road rules. This will result in the loss of one parking space on the western side of Luke Avenue.



Consultation

No consultation was undertaken as this change is to bring parking in compliance with NSW road rules. Residents and commercial sites fronting Luke Avenue will be notified of this change by TfNSW as part of their stakeholder engagement process.

Financial Implications

There are no financial implications. Sign relocation will be undertaken as part of TfNSW works.

Recommendation

That Council approves the extension of 'No Stopping' restrictions on the western side of Luke Avenue, Burwood, by 9 metres south.

Attachments

There are no attachments for this report.

(ITEM LTC4/23) ROYCE AVENUE, CROYDON - CHANGES TO PARKING RESTRICTIONS

File No: 23/1634

REPORT BY TRAFFIC ENGINEER, ASSETS & INFRASTRUCTURE

Summary

Burwood Council has received concerns regarding the safety of vehicle movements in the narrow section of Royce Avenue south of Monash Parade, requesting a review of parking be undertaken in the area.

Background

Royce Avenue is a local road that runs predominantly north-south, between Wangal Park and Parramatta Road. The area in question is the approximately 70 metre section between Monash Parade and the southern bend in which Royce Avenue transitions from being north-south to east-west.

This narrow section is approximately 7 metres wide, with double dividing lines provided to guide motorists around the curves to the north and south. There is a 20 metre length of road at the centre of this section of Royce Avenue with no dividing lines, which allows for unrestricted parking on both sides.

When cars are parked on both sides in this section, the remaining road width only allows single-direction flow travel lane. This poses a safety risk as vehicles in the opposite direction are forced to wait in the 'No Stopping' zone, which obstructs sightlines around the bends.

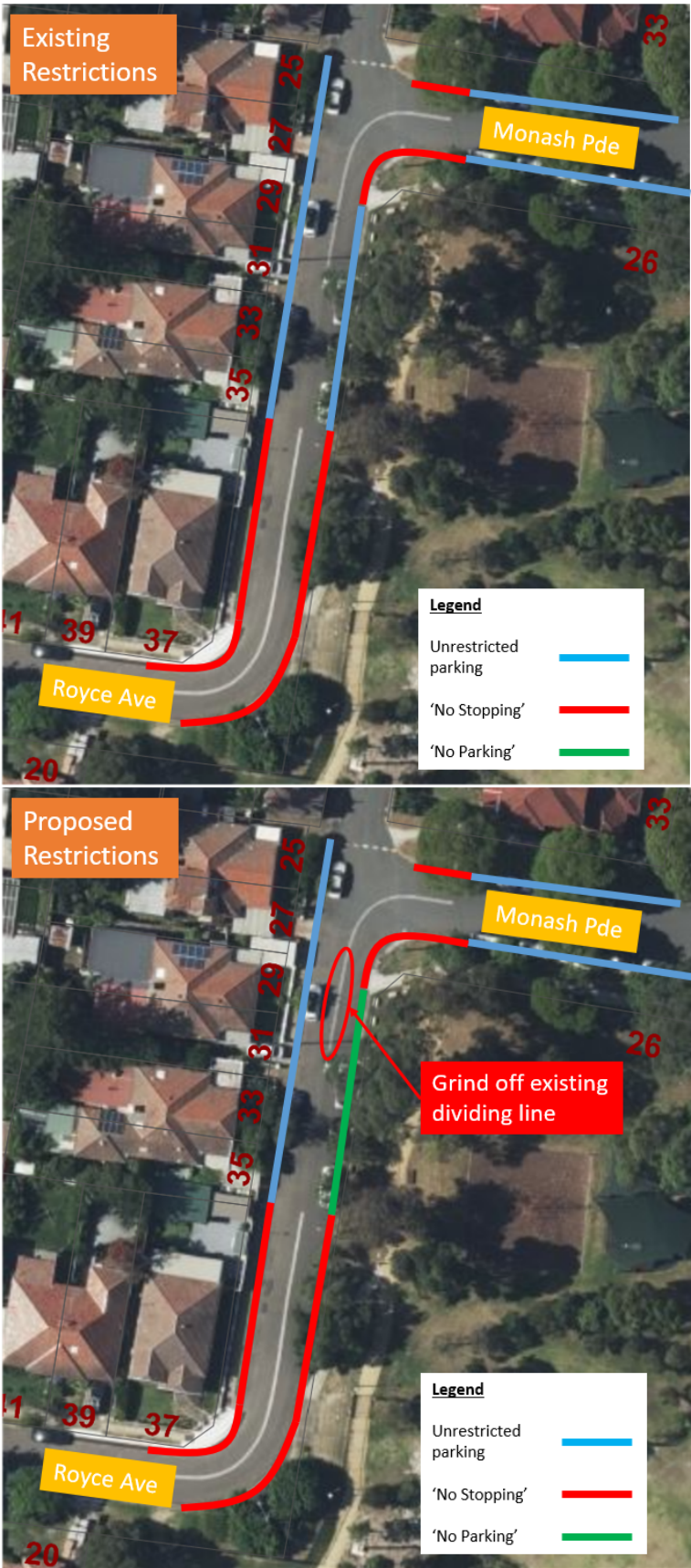
It is noted that the unrestricted parking on the western side of Royce Avenue near Monash Parade is not compliant with the NSW Road Rules requirement that there should be no parking within 3m of double dividing lines.

There are no recorded accidents in the previous 5-year period along this section of road.

Proposal

It is proposed that the following changes be made to improve safety along this section of Royce Avenue:

- Grind off approximately 10 metres of the Double Centre lines in Royce Avenue south of Monash Parade in order to formalise parking and bring it in line with NSW road rules.
- Convert the unrestricted parking on the eastern side to 'No Parking', resulting in the loss of 3 parking spaces. This will improve traffic flow and visibility, while allowing the area to be used as a pickup/drop off area for Wangal Park.



Consultation

Consultation was conducted with 13 properties of Royce Avenue near the proposed parking restrictions. Council received 1 response, representing a response rate of 8%. The response was 'strongly in favour' of the proposal.

Financial Implications

The cost of modifying line-marking and relocating installing signs is estimated to be \$1,500.00 and will be funded from the 2022/23 Traffic Facilities budget.

Recommendations

1. That Council approve the removal of 10 metres of Double Centre lines in Royce Avenue near its intersection with Monash Parade.
2. That Council approve the conversion of 20m of unrestricted parking on the eastern side of Royce Avenue to 'No Parking'.

Attachments

There are no attachments for this report.

(ITEM LTC5/23) ANZAC COMMEMORATIVE DAWN SERVICE 2023 - ROAD CLOSURE

File No: 23/5996

REPORT BY TRAFFIC ENGINEER, ASSETS & INFRASTRUCTURE

Summary

Council is organising a parade for the annual ANZAC Commemorative March on Tuesday 25 April 2023. To facilitate the parade Council proposes a temporary road closure of the northern side of Church Street Burwood from 5.00am followed by a rolling road closure from Church Street onto Burwood Road from 6.00am, continuing northbound along the western side of Burwood Road before ending in Burwood Park.

Background

On Tuesday 25 April 2023 Burwood Council will be marking the 107th year since the Returned Services League (RSL) was established to support serving and ex-serving personnel and their families during and after the First World War. Council would like to express its gratitude to the RSL for their care, compassion and commitment to the Australian Defence Force and to pay tribute to the brave servicemen and women who fought in the WWI campaign with a Commemorative March down Burwood Road and Dawn Service in Burwood Park.

Recognising that ANZAC Day is an important day to the Burwood Community, Council has organised a Commemorative March that will begin at Church Street Burwood before continuing down Burwood Road to the Memorial Arch in Burwood Park.

Proposal

Council proposes a temporary road closure of the northern side of Church Street Burwood on Tuesday 25 April 2023 from 5.00am to 6.00am before allowing a rolling road closure to commence at 6.00am from Church Street. The rolling road closure will continue onto the western side of Burwood Road before ending at Burwood Park. The rolling road closure is expected to take approximately 30 minutes.

Burwood Police and SES will organise the traffic management relating to the rolling road closure. All participants are to remain within the confines of the northbound lane to comply with Traffic Control at Worksites Manual.

Consultation

Council will conduct a letterbox drop to residents along Church Street and Burwood Road providing a minimum of one weeks' notice. Two VMS boards will be on display prior to the commencement of the event, one in Burwood Park facing Westfield, and one at the round-a-bout on Burwood Road and Nicholson Street, advising of the road closures and possible delays to traffic.

Financial Implications

The event will be funded from the 2022/2023 Events Budget.

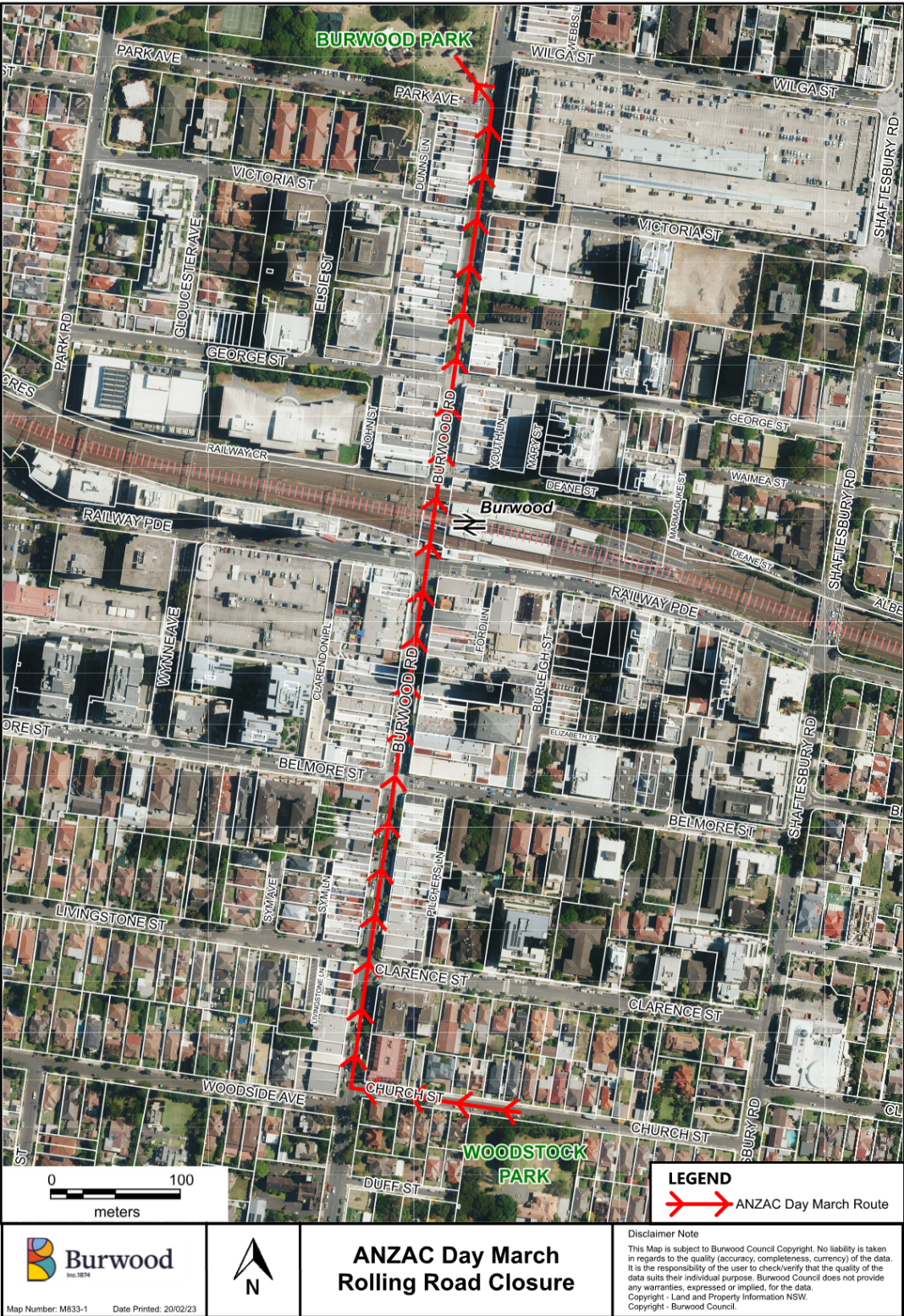
Recommendations

1. That Council approve the temporary road closure on the northern side of Church Street on Tuesday 25 April 2023 commencing at 5.00am for the purpose of organising participants.
2. That Council approve the rolling road closure from Church Street onto Burwood Road to Burwood Park on Tuesday 25 April 2023 commencing at 6.00am.
3. That organisers/marshals be requested to ensure that all participants remain within the confines of the west bound lane of Church Street and northbound lane on Burwood Road.
4. That Council and TfNSW note that this is a Category 3 event.

Attachments

- 1 Anzac Day March - Rolling Road Closure 2023

ITEM NUMBER LTC3/23 - ATTACHMENT 1
Anzac Day March - Rolling Road Closure 2023



(ITEM LTC6/23) CLARENDON PLACE, BURWOOD - 2023 EVENT ROAD CLOSURES

File No: 23/6028

REPORT BY TRAFFIC ENGINEER, ASSETS & INFRASTRUCTURE

Summary

To seek the Committee's endorsement of the full road closure of Clarendon Place for the Burwood Chinatown Laneway Market and associated activities on various dates throughout 2023.

Background

The Burwood Chinatown Laneway Market is a vibrant and dynamic event that celebrates the Asian cuisine, culture and community, and also provides a platform for local businesses, performers and artists to showcase their talents.

The market covers a diverse range of food stalls, and features a range of entertainment options, attracting people from all walks of life to visit, shop and dine in Burwood. It's a great opportunity for friends and family to come together and connect, which helps foster a sense of community.

Entry is free of charge with amazing local designers, delicious Asian street food and unique products, the market has been attracting both locals and tourists, cementing Burwood's position as a key destination for Sydneysiders seeking novel, inexpensive food experiences.

Proposal

The proposed events will incorporate a full road closure of Clarendon Place for its entire length. As Clarendon Place is a no through road that primarily acts as loading and parking for Burwood Chinatown businesses, it is not expected that the closure will have an impact on surrounding traffic.

Appropriate warning signage and will be provided on the day with a Traffic Management Plan, and even organisers will ensure that access through the closed-off area will be available for emergency vehicles with the guidance of traffic controllers.

The proposed dates and times of the road closure are:

- April 7th – 10th (Friday 6pm to Monday 11pm)
- April 14th -16th (Friday 6pm to Sunday 11pm)
- May 5th – 7th (Friday 6pm to Sunday 11pm)
- June 2nd -4th (Friday 6pm to Sunday 11pm)
- July 7th -9th (Friday 6pm to Sunday 11pm)
- July 14th -16th (Friday 6pm to Sunday 11pm)
- Aug 4th – 6th (Friday 6pm to Sunday 11pm)
- Sep 1st -3rd (Friday 6pm to Sunday 11pm)
- September 29th – October 2nd (Friday 6pm to Monday 11pm)
- October 6th – 8th (Friday 6pm to Sunday 11pm)
- November 3rd -5th (Friday 6pm to Sunday 11pm)
- December 1st -3rd (Friday 6pm to Sunday 11pm)
- December 22nd -24th (Friday 6pm to Sunday 11pm)

Consultation

Burwood Chinatown will undertake community consultation with their tenants, and circulate the full list of road closures dates will be circulated after approval.

Financial Implications

No financial implications to Council. All consultation and traffic management will be engaged by Burwood Chinatown.

Recommendation

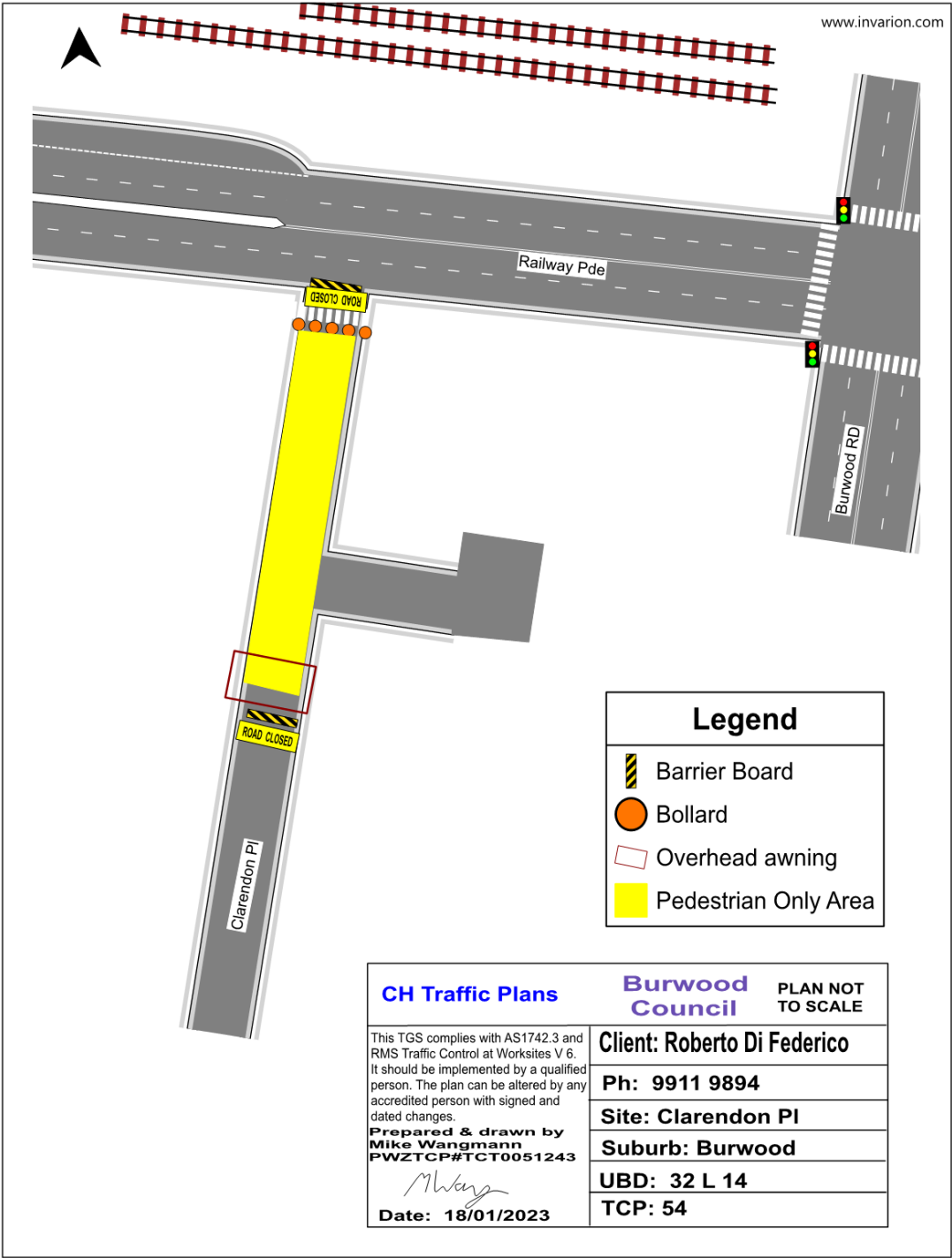
That Council approve the full road closure of Clarendon Place for the Burwood Chinatown Laneway Market on the following dates:

- April 7th – 10th (Friday 6pm to Monday 11pm)
- April 14th -16th (Friday 6pm to Sunday 11pm)
- May 5th – 7th (Friday 6pm to Sunday 11pm)
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- November 3rd -5th (Friday 6pm to Sunday 11pm)
- December 1st -3rd (Friday 6pm to Sunday 11pm)
- December 22nd -24th (Friday 6pm to Sunday 11pm)

Attachments

- 1 Clarendon Place Closure TMP

ITEM NUMBER LTC6/23 - ATTACHMENT 1
Clarendon Place Closure TMP



(ITEM LTC7/23) CROYDON AVENUE, CROYDON - REVIEW OF PARKING RESTRICTIONS

File No: 23/6141

REPORT BY TRAFFIC ENGINEER & DESIGN

Summary

A review has been undertaken of parking on the western side of Croydon Avenue following recent changes made to parking to improve sightlines for drivers exiting The Brighton Catholic Healthcare (BCH), located at 17-23 Croydon Avenue.

Background

In 2017 a review of the parking adjacent to this driveway was undertaken with Council resolving to install 'No Parking' restrictions either side of the driveways on Croydon Avenue for a total length of 36 metres which resulted in the loss of four on-street parking spaces. Since then, BCH residents have raised further safety concerns resulting from large vehicles and trailers parked south of the driveway, limiting sightlines of northbound traffic.

In March 2022 Council investigated the area of concern and found that the trailer was parked legally and unable to be moved. It was requested that the existing 'No Parking' restrictions be extended 5m south of the current locations, resulting in the loss of one parking space. This issue was presented in the May Burwood Local Traffic Committee Meeting, where it was recommended that the Council could implement 'No Parking – Motor Vehicles Excepted' restrictions along the western side of Croydon Avenue. These restrictions intend to allow the parking of motor vehicles and restrict the parking of all types of trailers and caravans.

A review of these new restrictions has shown that it has been successful in relocating the large trailer which had been left permanently parked in the vicinity, however other large motor vehicles have subsequently been observed parking in this area, continuing to impact sightlines of northbound traffic.

Consultation

Consultation was undertaken with 12 residential properties in Croydon Avenue, as well as with The Brighton management and residents. Three options were provided for feedback:

- Option 1: Extend the 'No Parking' Zone by an additional 6m (loss of one parking space)
- Option 2: Do Nothing
- Option 3: Other please specify



Consultation Plan

A total of four responses were received from residents of Croydon Avenue, as well as a response on behalf of the 120 residents of The Brighton.

All 120 residents of The Brighton were strongly in favour of the extended 'No Parking' restrictions.

Of the four responses received from other residents of Croydon Avenue, the responses were divided per the below:

- Two of the four were in favour of the extension of the No Parking restrictions (Option 1)
- Two of the four were in favour of doing nothing (Option 2).

The two responses against the proposal believe that Council has taken adequate measures to improve sightlines for exiting drivers from the Brighton with the existing 36m of 'No Parking' restrictions. One responses added that they had not observed any large motor vehicles parking in the current 'No parking – Motor Vehicles Excepted' area.

Proposal

Based on the results of the consultation it is proposed to proceed with Option 1 above, being the extension of the full time 'No Parking' restrictions along the western side of Croydon Avenue, immediately south of the exiting 'No Parking' restrictions for a length of 6 metres.

Financial Implications

The estimated cost to install the additional signage is \$200 and will be funded from the 2022/23 traffic Facilities budget.

Recommendation

That Council approve the installation of 6m of 'No Parking' signage on the western side of Croydon Avenue, Croydon, immediately south of the existing 'No Parking' restrictions outside 17-23 Croydon Avenue.

Attachments

There are no attachments for this report.



MINUTES OF THE MEETING OF THE BURWOOD LOCAL TRAFFIC COMMITTEE held via Zoom on Thursday 2 March 2023 commencing at 9:30am.

Attendance

Cr John Faker (Mayor) Chairperson
Ms Angelica Joie Abragan, Transport for NSW
Ms Maryann Duggan, Representative for State Member for Strathfield

Mr Bill Adamopoulos, Acting Director City Assets
Mr Roberto Di Federico, Manager Traffic and Transport
Mr Jeremy Tinslay, Traffic Engineer
Mrs Manasa Simhalapathi, Traffic & Design Engineer

Apologies

Mr Peter Whitney, Transit Systems
Snr Constable Germaine Grant, NSW Police Service

Confirmation of Minutes

That the minutes of the Burwood Local Traffic Committee of Burwood held on Thursday 2 February 2023, as circulated, be confirmed and signed as a true record of the proceeding of the meeting.

GENERAL BUSINESS

(ITEM LTC3/23) LUKE AVENUE, BURWOOD - CHANGES TO PARKING RESTRICTIONS

File No: 23/1619

Summary

Transport for NSW is seeking to modify the parking restrictions along the western side of Luke Avenue, Burwood as part of proposed works to upgrade the Luke Avenue / Parramatta Road signalised intersection.

Recommendation

That Council approves the extension of 'No Stopping' restrictions on the western side of Luke Avenue, Burwood, by 9 metres south.

MINUTES OF BURWOOD LOCAL TRAFFIC COMMITTEE MEETING

2 MARCH 2023

(ITEM LTC4/23) ROYCE AVENUE, CROYDON - CHANGES TO PARKING RESTRICTIONS

File No: 23/1634

Summary

Burwood Council has received concerns regarding the safety of vehicle movements in the narrow section of Royce Avenue south of Monash Parade, requesting a review of parking be undertaken in the area.

Recommendations

1. That Council approve the removal of 10 metres of Double Centre lines in Royce Avenue near its intersection with Monash Parade.
2. That Council approve the conversion of 20m of unrestricted parking on the eastern side of Royce Avenue to 'No Parking'.

(ITEM LTC5/23) ANZAC COMMEMORATIVE DAWN SERVICE 2023 - ROAD CLOSURE

File No: 23/5996

Summary

Council is organising a parade for the annual ANZAC Commemorative March on Tuesday 25 April 2023. To facilitate the parade Council proposes a temporary road closure of the northern side of Church Street Burwood from 5.00am followed by a rolling road closure from Church Street onto Burwood Road from 6.00am, continuing northbound along the western side of Burwood Road before ending in Burwood Park.

Recommendations

1. That Council approve the temporary road closure on the northern side of Church Street on Tuesday 25 April 2023 commencing at 5.00am for the purpose of organising participants.
2. That Council approve the rolling road closure from Church Street onto Burwood Road to Burwood Park on Tuesday 25 April 2023 commencing at 6.00am.
3. That organisers/marshals be requested to ensure that all participants remain within the confines of the west bound lane of Church Street and northbound lane on Burwood Road.
4. That Council and TfNSW note that this is a Category 3 event.

MINUTES OF BURWOOD LOCAL TRAFFIC COMMITTEE MEETING

2 MARCH 2023

(ITEM LTC6/23) CLARENDON PLACE, BURWOOD - 2023 EVENT ROAD CLOSURES

File No: 23/6028

Summary

To seek the Committee's endorsement of the full road closure of Clarendon Place for the Burwood Chinatown Laneway Market and associated activities on various dates throughout 2023.

Recommendation

That Council approve the full road closure of Clarendon Place for the Burwood Chinatown Laneway Market on the following dates:

- April 7th – 10th (Friday 6pm to Monday 11pm)
- April 14th -16th (Friday 6pm to Sunday 11pm)
- May 5th – 7th (Friday 6pm to Sunday 11pm)
- June 2nd -4th (Friday 6pm to Sunday 11pm)
- July 7th -9th (Friday 6pm to Sunday 11pm)
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- Aug 4th – 6th (Friday 6pm to Sunday 11pm)
- Sep 1st -3rd (Friday 6pm to Sunday 11pm)
- September 29th – October 2nd (Friday 6pm to Monday 11pm)
- October 6th – 8th (Friday 6pm to Sunday 11pm)
- November 3rd -5th (Friday 6pm to Sunday 11pm)
- December 1st -3rd (Friday 6pm to Sunday 11pm)
- December 22nd -24th (Friday 6pm to Sunday 11pm)

(ITEM LTC7/23) CROYDON AVENUE, CROYDON - REVIEW OF PARKING RESTRICTIONS

File No: 23/6141

Summary

A review has been undertaken of parking on the western side of Croydon Avenue following recent changes made to parking to improve sightlines for drivers exiting The Brighton Catholic Healthcare (BCH), located at 17-23 Croydon Avenue.

Recommendation

That Council approve the installation of 6m of 'No Parking' signage on the western side of Croydon Avenue, Croydon, immediately south of the existing 'No Parking' restrictions outside 17-23 Croydon Avenue.

This concluded the business of the meeting.

(Item RC4/23) Burwood Local Traffic Committee - March 2023 Extraordinary Meeting

File No: 23/12270

Report by Director City Assets

Summary

Attached are the Minutes of the Extraordinary Burwood Local Traffic Committee from its meeting on 20 March 2023. The Minutes are hereby submitted to the Ordinary Council Meeting for consideration and adoption by Council.

Operational Plan Objective

C.4.1 Plan and manage transport infrastructure to meet current and future community needs
A.40 Investigate traffic hot spots and implement solutions such as pedestrian refuges, roundabouts or traffic calming devices

Recommendation

That the minutes of the Extraordinary Burwood Local Traffic Committee of 20 March 2023 be noted and the recommendations of the Committee as detailed below be adopted as a resolution of the Council.

(ITEM LTC8/23) RAILWAY PARADE AND BURLEIGH STREET TEMPORARY ROAD CLOSURES - ST NECTARIOS EASTER CELEBRATIONS

File No: 23/7821

Recommendations

That Council approve the procession and road closures associated with Saint Nectarios Easter Celebrations on Sunday 9 April 2023, Friday 14 April 2023 and Saturday 15 April 2023 subject to the following:

- a) Police agree to facilitate the road closure and rolling road closure on Friday 14 April 2023 between 8.00pm and 11.00pm and Saturday 15 April 2023 between 11.00pm and 12.30am;
- b) Emergency services and public transport operators are to be advised of the event (a copy to be forwarded to Council);
- c) A copy of the Public Liability Insurance for the event (\$20 million) to be forwarded to Council;
- d) Barricades and signs to be provided in accordance with Work Cover requirements and AS1742.3 (2002) – Traffic Control for Works on Roads;

(ITEM LTC9/23) COMER STREET, BURWOOD - CHANGES TO PARKING RESTRICTITONS FOR BURWOOD PARK UPGRADE WORKS

File No: 23/8977

Recommendations

1. That Council approve the conversion of the 20-meter long section on the south side of Comer Street west of Neich Parade into a site compound, commencing early April.
2. That Council approve the temporary changes to the two disabled parking spaces on the south side of Comer Street to '1/4P between 7AM – 9AM, 4PM – 6PM Mon-Fri and '2P between 9AM – 4PM Mon – Fri, 8:30AM – 12:30PM Sat'.
3. That Council approve all existing parking restrictions to be reinstated at the conclusion of the works.

Attachments

- 1 [↓](#) Burwood Local Traffic Committee Agenda - March 2023 Extraordinary Meeting
- 2 [↓](#) Burwood Local Traffic Committee Minutes - March 2023 Extraordinary Meeting



Notice of Burwood Local Traffic Committee Meeting

The March 2023 extraordinary meeting of the Burwood Local Traffic Committee will be held electronically with the Agenda emailed to Members for review. All comments are requested to be returned to Council by 9.30am 20 March 2023.

Tommaso Briscese
General Manager

Agenda

Acknowledgement of Country

Council acknowledges the Wangal people of the Eora Nation who are the traditional custodians of this land. Council also pays respect to their elders, both past and present, and extends that respect to other First Nations People who may be present.

Apologies/Leave of Absences

GENERAL BUSINESS

(ITEM LTC8/23)	RAILWAY PARADE AND BURLEIGH STREET TEMPORARY ROAD CLOSURES - ST NECTARIOS EASTER CELEBRATIONS	4
(ITEM LTC9/23)	COMER STREET, BURWOOD - CHANGES TO PARKING RESTRICITONS FOR BURWOOD PARK UPGRADE WORKS.....	8

**(ITEM LTC8/23) RAILWAY PARADE AND BURLEIGH STREET
TEMPORARY ROAD CLOSURES - ST NECTARIOS EASTER
CELEBRATIONS**

File No: 23/7821

REPORT BY TRAFFIC ENGINEER, ASSETS & INFRASTRUCTURE

Summary

For the purpose of the 2023 Saint Nectarios Easter Celebrations, this report seeks Council's approval for temporary road closures along Railway Parade and Burleigh Street to facilitate large crowds and a procession.

Background

Over the last 50 years the Greek Orthodox Easter services at Saint Nectarios involves thousands of Parishioners congregating in front of Saint Nectarios Greek Orthodox Church on Railway Parade, Burwood before a street procession is held along the local streets surrounding the Church. The celebrations this year will be held on Sunday 9 April 2023, Friday 14 April 2023 and Saturday 15 April 2023.

Recognising that the Greek Orthodox Easter is an important day to the Burwood Community, Council in conjunction with NSW Police Service have provided permission for the rolling road closure on Good Friday and Easter Saturday as done in previous years.

Proposal

Palm Sunday - Sunday 9 April 2023

- 9.30am – 11.30am - Full Road Closure of Burleigh Street from Railway Parade to driveway of Council Car park.

Good Friday - Friday 14 April 2023

- 8pm – 9pm - Full Road Closure of Railway Parade, between Burwood Road and Shaftesbury Road; and Burleigh Street, between Railway Parade and Elizabeth Street as shown in attachment 1.
- 9pm – 10pm - Rolling Road Closure to allow the Good Friday Procession to travel from the Church along Railway Parade, left onto Burwood Road, left onto Belmore Street, left onto Shaftesbury Road, left onto Railway Parade and into the Church as shown in attachment 2.
- 10pm – 11pm - Full Road Closure of Railway Parade at the conclusion of the procession between Burwood Road and Shaftesbury Road.

Easter Saturday - Saturday 15 April 2023

- 11pm – 12.30am - Full Road Closure of Railway Parade, between Burwood Road & Shaftesbury Road; and Burleigh Street between Railway parade and Elizabeth Street as shown in attachment 1.

As previous years, NSW Police Service will organise the traffic issues relating to the full road closure and rolling road closure as requested by the Church. All participants are to remain within the confines of the closed off area to comply with TfNSW Traffic and Transport Management of Special Events.

Consultation

Saint Nectarios Church is required to letterbox drop all affected stakeholders, residents and businesses on the procession route (outlining start and finish times, street closure details, contact name and phone number for the day). Emergency Services and public transport operators are also to be advised of the event.

Financial Implications

The Church will engage their own traffic control company who will supply the required traffic control devices (barricades, cones etc.)

Recommendations

That Council approve the procession and road closures associated with Saint Nectarios Easter Celebrations on Sunday 9 April 2023, Friday 14 April 2023 and Saturday 15 April 2023 subject to the following:

- a) Police agree to facilitate the road closure and rolling road closure on Friday 14 April 2023 between 8.00pm and 11.00pm and Saturday 15 April 2023 between 11.00pm and 12.30am;
- b) Emergency services and public transport operators are to be advised of the event (a copy to be forwarded to Council);
- c) A copy of the Public Liability Insurance for the event (\$20 million) to be forwarded to Council; Barricades and signs to be provided in accordance with Work Cover requirements and AS1742.3 (2002) – Traffic Control for Works on Roads;

Attachments

- 1** Greek Orthodox Easter - Rolling Road Closure 2023
- 2** Greek Orthodox Easter - Road Closure 2023



ITEM NUMBER L160/23 - ATTACHMENT 2
Greek Orthodox Easter - Road Closure 2023



(ITEM LTC9/23) COMER STREET, BURWOOD - CHANGES TO PARKING RESTRICITONS FOR BURWOOD PARK UPGRADE WORKS

File No: 23/8977

REPORT BY TRAFFIC ENGINEER, ASSETS & INFRASTRUCTURE

Summary

In order to facilitate the constructions works required as part of the Burwood Park Nature Play, Sensory Garden and Pond Upgrade, it is required to install a site compound over five existing car spaces the along the southern side of Comer Street west of Neich Parade.

Background

As part of the Burwood Park Nature Play, Sensory Garden and Pond Upgrade, Burwood Council is improving open spaces around the Burwood Park Pond and addressing water quality and ground conditions within the existing water feature.

To facilitate these works, a site compound has been established opposite 3 Comer Street, along the perpendicular car parking reserve on the south side of Comer Street. The site compound takes up 9 existing car spaces. A 10-metre long work zone west of the site compound has also been implemented, which was approved in the October 2022 BLTC. Construction activities have already commenced and are expected to be completed by end of June 2023.

The southern side of Comer Street west of Neich Parade is used as pick-up and drop-off area by the nearby Montessori Academy, and is signed:

- 1/4P between 7AM – 9AM, 4PM – 6PM Mon-Fri
- 2P between 9AM – 4PM Mon – Fri, 8:30AM – 12:30PM Sat

West of the pick-up and drop-off area are four parking areas with the following restrictions:

- 2 spaces 'No Stopping, Permit Holders Excepted – Area 17'
- 2 spaces 'Disabled Parking'

Proposal

It is proposed to convert a 20-meter long section on the south side of Comer Street west of Neich Parade, within the perpendicular parking area, into a site compound for the installation of the Gross Pollutant Trap (GPT). The compound will result in the loss of 5 spaces, and commence early April and extend for 1-2 months weather permitting.

To compensate for the loss of pick-up and drop-off area, it is proposed that the two disabled parking spaces to the west be modified to:

- 1/4P between 7AM – 9AM, 4PM – 6PM Mon-Fri
- 2P between 9AM – 4PM Mon – Fri, 8:30AM – 12:30PM Sat

The changes will result in a net loss of 3 pick-up and drop-off spaces for the Montessori Academy.

Consultation

Council has consulted with the Montessori Academy and they have expressed a preference for the two 'No Stopping, Permit Holders Excepted – Area 17' spaces to remain as is for staff parking.

The conversion of the two disabled parking spaces to an alternate pick-up and drop-off area is their preferred option.



Financial Implications

The cost of new signage will be approximately \$300.00.

Recommendations

1. That Council approve the conversion of the 20-meter long section on the south side of Comer Street west of Neich Parade into a site compound, commencing early April.
2. That Council approve the temporary changes to the two disabled parking spaces on the south side of Comer Street to '1/4P between 7AM – 9AM, 4PM – 6PM Mon-Fri and '2P between 9AM – 4PM Mon – Fri, 8:30AM – 12:30PM Sat'.
3. That Council approve all existing parking restrictions to be reinstated at the conclusion of the works.

Attachments

There are no attachments for this report.



MINUTES OF AN EXTRAORDINARY MEETING OF THE BURWOOD LOCAL TRAFFIC COMMITTEE held electronically on Monday 20 March 2023 commencing at 9:00 AM.

Attendance

Cr John Faker (Mayor) Chairperson
Ms Angelica Joie Abragan, Transport for NSW
Ms Maryann Duggan, Representative for State Member for Strathfield
Mr Peter Whitney, Transit Systems
Snr Constable Germaine Grant, NSW Police Service

Mr George El Kazzi, Director City Assets
Mr Roberto Di Federico, Manager Traffic and Transport
Mr Jeremy Tinslay, Traffic Engineer
Mrs Manasa Simhalapathi, Traffic & Design Engineer

Apologies

That there were no apologies.

Confirmation of Minutes

That there were no minutes to be confirmed.

MINUTES OF EXTRAORDINARY BURWOOD LOCAL TRAFFIC COMMITTEE MEETING 16
MARCH 2023

GENERAL BUSINESS

(ITEM LTC8/23) RAILWAY PARADE AND BURLEIGH STREET TEMPORARY ROAD CLOSURES - ST NECTARIOS EASTER CELEBRATIONS

File No: 23/7821

Summary

For the purpose of the 2023 Saint Nectarios Easter Celebrations, this report seeks Council's approval for temporary road closures along Railway Parade and Burleigh Street to facilitate large crowds and a procession.

Comments Received

TFNSW - No Objections, subject to all relevant approvals and ROLs being sought from TMC.

Council Response - Under the Guide To Traffic And Transport Management For Special Events, Class 4 events requires Police consent only and do not require RMS/TMC or Council consent.

Recommendations

That Council approve the procession and road closures associated with Saint Nectarios Easter Celebrations on Sunday 9 April 2023, Friday 14 April 2023 and Saturday 15 April 2023 subject to the following:

- a) Police agree to facilitate the road closure and rolling road closure on Friday 14 April 2023 between 8.00pm and 11.00pm and Saturday 15 April 2023 between 11.00pm and 12.30am;
- b) Emergency services and public transport operators are to be advised of the event (a copy to be forwarded to Council);
- c) A copy of the Public Liability Insurance for the event (\$20 million) to be forwarded to Council;
- d) Barricades and signs to be provided in accordance with Work Cover requirements and AS1742.3 (2002) – Traffic Control for Works on Roads;

(ITEM LTC9/23) COMER STREET, BURWOOD - CHANGES TO PARKING RESTRICITONS FOR BURWOOD PARK UPGRADE WORKS

File No: 23/8977

Summary

In order to facilitate the constructions works required as part of the Burwood Park Nature Play, Sensory Garden and Pond Upgrade, it is required to install a site compound over five existing car spaces the along the southern side of Comer Street west of Neich Parade.

Recommendations

1. That Council approve the conversion of the 20-meter long section on the south side of Comer Street west of Neich Parade into a site compound, commencing early April.
2. That Council approve the temporary changes to the two disabled parking spaces on the south side of Comer Street to '1/4P between 7AM – 9AM, 4PM – 6PM Mon-Fri and '2P between 9AM – 4PM Mon – Fri, 8:30AM – 12:30PM Sat'.
3. That Council approve all existing parking restrictions to be reinstated at the conclusion of the works.

This concluded the business of the meeting.

This is page 2 of the Minutes of the Burwood Local Traffic Committee
held on 16 March 2023

Notice of Motion

(Item NM1/23) Covid-19 Pandemic 2020

File No: 23/11188

Cr Heather Crichton

Summary

In building a Resilient Burwood, and three years on from the start of the Covid-19 pandemic 2020, it is timely and important to reflect on this once in a 100-year event, while being vigilant that Covid is on-going and remains active in our community.

Operational Plan Objective

C.1.3 Support community resilience initiatives to adapt to changing circumstances

Background

The Covid-19 Pandemic 2020 has been one of the biggest public health challenges Australia has faced since the Spanish Flu of 1918. Australia reported its first cases of Covid-19 on 25 January 2020, with the World Health Organisation declaring Coronavirus as a global pandemic on 11 March 2020 with this declaration still in place today. As an initial response by the Australian Government major gatherings of more than 500 people were cancelled throwing lives, plans, and routines into chaos and eroding public confidence.

NSW Health data shows that three years on 14,632 Burwood residents have contracted Covid-19 (nswhealth.gov.au/covid19). During this time, our community has suffered fear, isolation, financial hardship and for some, racism and together we have witnessed:

- Hand washing, hand sanitizing, and social distancing public health campaigns
- Wearing of face masks
- Stay at home orders
- Rapid antigen testing, PCR testing
- Covid-19 vaccinations, vaccine rollouts and pop-up vaccination hubs for the dispensing of AstraZeneca, Pfizer, Moderna and Novavax vaccines
- Drive-thru Covid testing facilities
- Formation of National Cabinet and the Premier's daily 11am press conference with the announcement of Covid numbers, hospitalisations, and deaths
- Sewage surveillance
- Contact tracing
- QR codes
- ServiceNSW app
- Covid screens in workplaces, restaurants, shops and on buses
- Working from home
- *Zoom* and *Teams* apps for on-line meetings including Council meetings and workshops
- Home-schooling, on-line tutoring
- Burwood LGA lockdown and night-time curfew
- Pressure on public spaces for exercise and outdoor gatherings
- Translation of public health information into community languages
- Lockdown of residential aged care facilities
- Expansion of Tele-Health, PPE gear for our front-line workers
- Long queues at Burwood Centrelink office for Covid relief payments including Job Keeper, Job Seeker

- Demand for community pantries and food banks, free meals provided by our churches and charities.
- Cancellation of Council festivals, community sport and swimming lessons
- Restrictions on weddings and funerals, no choirs, no dancing, cancellation of school formals
- Domestic and international supply chain issues, hoarding of toilet paper and food staples
- Border closures affecting interstate travel and no overseas travel, seeing no overseas students arriving to Burwood
- Rise of the Gig economy and an increase in food and delivery platforms seeing more scooter delivery drivers around Burwood
- Young people experiencing high rates of psychological distress.

With Burwood LGA subjected to the State's *most* stringent lockdown restrictions, the profile of Burwood increased, with the Mayor strongly advocating for our community on tv, radio and in the print media about the unfair lockdown conditions for our residents and businesses.

As a Council we quickly *pivoted* and supported our community primarily through our award-winning and comprehensive package of *Burwood Cares* initiatives. Our residents and businesses trusted and relied on Council's communication platforms, including the daily Covid-19 updates.

Staff were quickly redeployed to support Council's efforts and develop the *Burwood Cares* program and our targeted communications, while our staff in essential areas worked to maintain services. Staff began working remotely for the first time and found new ways to deliver services. Our new offices at 2 Conder Street remained empty for many months followed by a staggered return to the office necessitating more flexible working conditions.

Council suffered a substantial economic loss while waiving many fees and charges to assist our business community, residents and sporting clubs, leaving our budget with a shortfall of approximately \$10 million, which will take years to recoup.

State Government shifted some responsibilities to Council as an urgent ground response was needed to deal with the pandemic. Council swiftly assisted in the set-up of pop up of testing and vaccination hubs at the rooftop carpark of Westfield, Burwood Plaza as well as Burwood RSL and in the translation of public health information for our CALD community.

Our 2036 Burwood Community Strategic Plan discusses key community challenges including developing community resiliency with a greater emphasis on planning for and responding to the challenges of widespread events like Covid-19. The full impact of the Covid-19 Pandemic 2020 is yet to be known but clearly it has disrupted many regular aspects of life and has affected all segments of our community in Burwood.

Councillor Heather Crichton to move:

1. That the Mayor writes to Burwood RSL, Burwood Plaza and Burwood Westfield to thank them for their support in facilitating pop-up Covid testing and vaccination hubs for our residents. Further that the Mayor writes to our local churches and charities that assisted with community pantries, food banks and free meals during the Covid-19 Pandemic 2020 to thank them for their outreach.
2. That the Mayor and Councillors thank our General Manager, Directors, and staff for helping us deliver the best outcomes possible for our community during the Covid-19 Pandemic 2020.
3. That Council's Covid-19 Pandemic 2020 messaging be removed from our communications, website and from across our LGA including core flutes and stakes, floor and window decals, QR codes, and thank you banners.
4. That a collection of Council's Covid-19 Pandemic 2020 communications, materials, and photos be lodged in our local studies collection.

Council officer comments

Staff acknowledge the impacts the pandemic has generated at community and organisational level. In addition, it is important to highlight the positive collaboration and shared views between Mayor and Councillors and staff allowed for the efficient delivery of relief and support programs, as well as for one of the highest vaccination rates in Sydney, overall keeping community and staff safe.

In addition to the provision of support provided through the Burwood Cares Program, Council also delivered an award winning business support initiative called 'Burwood Bounce Back'. The program was instrumental in promoting an activated and vibrant street culture that supported the revival of local businesses after the extended lockdown period.

Some of the information collected and disseminated through the delivery of these programs remains pertinent to the community post-pandemic, and as such will be relocated to other relevant established pages on Council's website prior to decommissioning the Burwood Cares and Burwood Bounce Back sub-pages.

Further, in addition to removing all of Council's Covid-19 messaging from public places, all Covid-19 signage located within Council's community facilities will be removed.

Recommendation(s)

1. That the Mayor writes to Burwood RSL, Burwood Westfield and Burwood Plaza to thank them for their support in facilitating pop-up Covid testing and vaccination hubs for our residents. Further that the Mayor writes to our local churches and charities that assisted with community pantries, food banks and free meals during the Covid-19 Pandemic 2020 to thank them for their outreach.
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Attachments

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