



**ATTACHMENTS**

**BURWOOD COUNCIL MEETING  
27 June, 2023  
6:00pm**

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**(Item 37/23) - Draft Integrated Planning and Reporting Documents - Adoption**

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A woman with long brown hair in a high ponytail, wearing a traditional Indigenous Australian dress with a brown and yellow patterned top and a dark brown skirt, is crouching on the grass. She is holding a small plant in her hands and appears to be performing a water ceremony. In the background, other people are visible, some sitting and some standing. The scene is outdoors on a grassy area.

## Acknowledgement of Country

Burwood Council acknowledges the Wangal Clan of the Eora Nation, the traditional custodians of the lands in which the Burwood Local Government Area is located.

We pay our respects to their elders past, present and emerging. We acknowledge and respect their cultural heritage, beliefs and ongoing relationship with the land.



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## Message from The Mayor, John Faker



**Burwood is a vibrant and dynamic local government area with a rich history and a strong sense of community. Our council is committed to working collaboratively with residents, businesses, and other stakeholders to ensure that Burwood continues to be a great place to live, work, and visit.**

The 2023-24 Operational Plan reflects our commitment to providing high quality services to the community, maintaining our infrastructure, and fostering economic growth.

For the coming year, I am excited to see Council continue to prioritise the creation of world-class public spaces for all to enjoy. We are dedicated to investing in the development of our community facilities, parks and open spaces, and ensuring that our streets and public places are safe and well-maintained. After Council's highly successful WestInvest Program funding bids, I am eager to see works begin on key transformative community infrastructure projects worth close to \$100 million, including the Enfield Aquatic Centre upgrade, Burwood Urban Park, Arts and Cultural Centre, Deane Street upgrade and millions more invested into our parks, streets and places.

Work has also begun on the Burwood North Metro Station, a key piece of infrastructure that will build on our existing transport system and improve opportunities for people who live, work and visit Burwood. This project is critical in sustaining growth and maintaining our local community's liveability and prosperity.

Sustainability remains a priority focus for all of us here at Council. We began the year transitioning all Council facilities to 100% renewable energy, and will continue to promote and deliver sustainable initiatives for our community including rolling out our successful street tree planting program for 2023.

I would like to take this opportunity to thank the residents of Burwood for their ongoing support and engagement in the local community. I would also like to thank my fellow Councillors and Council staff for their hard work and dedication to delivering high-quality services to our community.

Together, we can continue to make our local community a great place to live, work, and visit.

## Message from The General Manager, Tommaso Briscese



**Burwood Council's Operational Plan for 2023-24 outlines our strategic priorities and key initiatives for the upcoming year, reflecting our commitment to delivering high quality services and achieving positive outcomes for our community.**

We have remained dedicated to providing a wide range of services and programs that meet the diverse needs of our residents, businesses and visitors. Our Operational Plan reflects this commitment by outlining a comprehensive framework for the delivery of essential services, harnessing our strengths, and cementing Burwood's position as a key destination to live, work, study and visit in Sydney.

We are focused on driving sustainable economic growth and supporting local businesses, particularly as we look ahead to exciting developments and transformational projects on the horizon. This plan reflects our goals for the future and our dedication to making Burwood an exciting place to be, both during the day and night, as we solidify our reputation as a place to visit for food, shopping and creative cultural experiences.

Collaborations and partnerships with the community, stakeholder groups, and all levels of government have been integral to our success, and we will continue to prioritise these relationships to ensure our community's ongoing growth and prosperity.

Council continues to lead the way in quality leadership and meaningful community engagement, as exemplified by our recently

endorsed Community Engagement Strategy.

I extend my thanks to the dedicated staff of Burwood Council for their hard work and commitment to our community, which match the aspirations and vision of our political leadership. I would also like to acknowledge the ongoing support of our community and local businesses, and look forward to working together to achieve our shared goals.

I hope you find this Operational Plan informative and useful, and I look forward to the year ahead with confidence and optimism.





# Our Delivery Program and Operational Plan

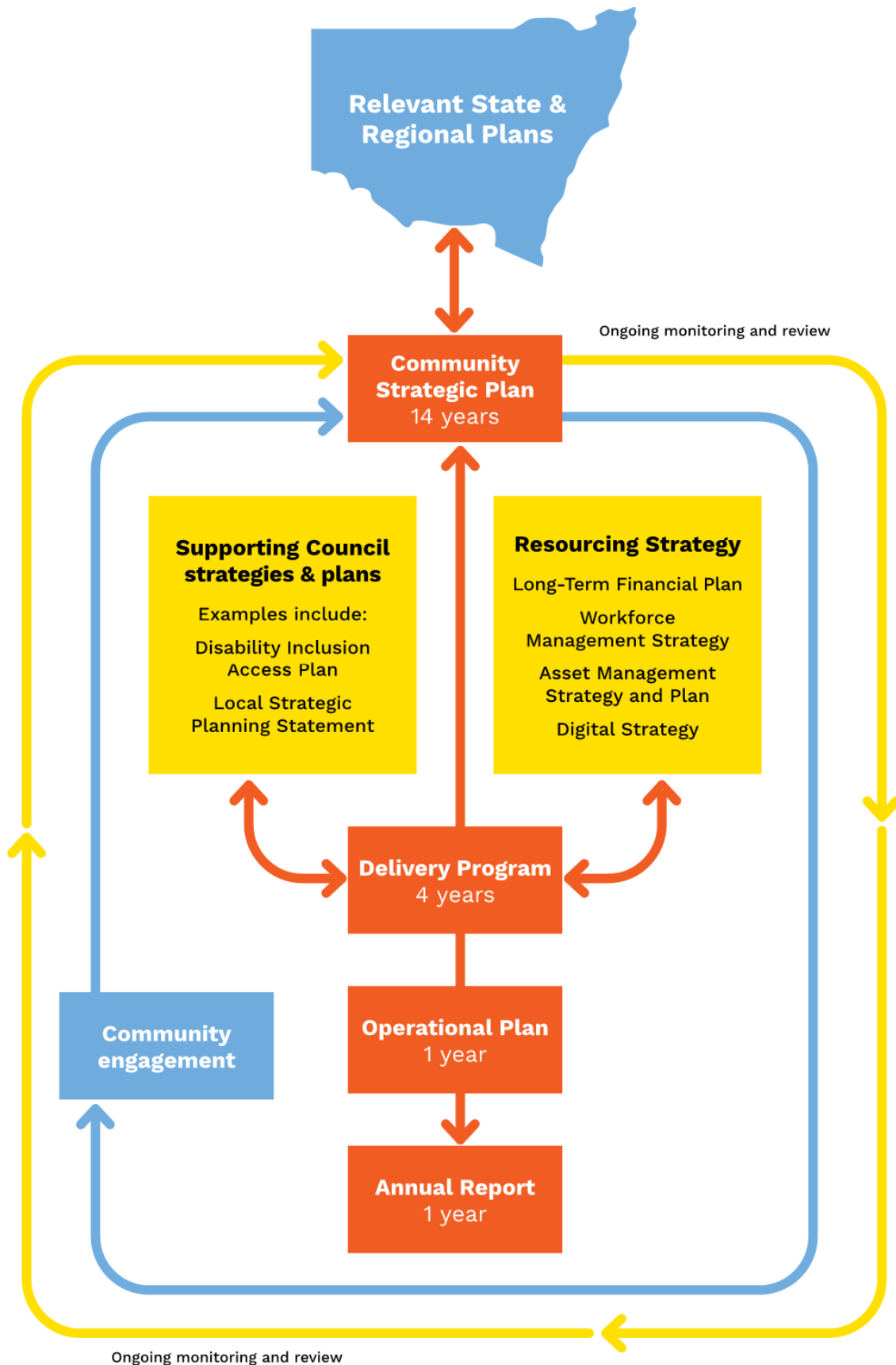
The Burwood 2022-2026 Delivery Program is Council's response to delivering on the long-term aspirations of our community, partners and organisation. It responds to the strategic direction established by Burwood2036, our Community Strategic Plan.

The Delivery Program is Council's four year commitment to our community. It outlines the activities we will take as an organisation to work towards the 2036 Vision while we support current needs through delivering our extensive range of services, assets and initiatives.

## **Monitoring our progress**

We have developed a set of measures to help us monitor our success in implementing this Delivery Program. These align with the outcomes of each of our five Strategic Directions. We will report on these measures every four years at the end of each Council term through our State of the City Report.

Each year we will also report on a six-monthly basis on the progress of our annual Operational Plan. Each Operational Plan will define the annual targets we commit to delivering on.





# Our long term aspirations

## Our 2036 Vision

Burwood is a welcoming and inclusive community that is defined by our diversity of people, liveable places and progressive ideas. We acknowledge and celebrate our history and place, protect our heritage and environment and share a quality of life that is equitable, sustainable and supports each other to thrive and prosper.

### Vision

summarises the kind of place and community Burwood aspires to be as defined in Burwood2036, our Community Strategic Plan



### Strategic directions

are the big picture results which the community would like Council and its many partners to focus on achieving



### Community outcomes

identify community and Council priorities to achieve the community outcomes



### Principal activities

are the main activities that Council will undertake over the next 4 years to deliver the desired community outcomes



### 4 year measures

will help us to identify how successful we have been in delivering on the community outcomes over the term of each Council



### Annual Operational Plan actions

will define the actions we will take each year within each Principal Activity to achieve the community outcomes



### Annual targets

will help us to monitor our operational progress each year on meeting our Delivery Program commitments

# Introducing the strategic directions

Each direction describes our vision of where we want to be in 2036.





# Our Burwood

Burwood is a cultural melting pot of inclusive and diverse communities with a thriving business and retail centre surrounded by historic villages, each with their own distinct character and charm. The Local Government Area (LGA) includes Burwood, Burwood Heights, Croydon Park and Enfield and parts of Croydon and Strathfield.

The quality of life residents enjoy, the central location, local schools and excellent transport infrastructure has made the Burwood LGA an attractive destination for people to live, work and visit.

As the first strategic centre west of the Sydney CBD, Burwood will strengthen

its role in Sydney over the next 10 years, attracting new business sectors, higher skilled jobs and a diverse mix of housing.

By 2036 the population of the Burwood LGA is anticipated to nearly double to 73,500.

## Who we are



**Current population: 40,397**

**48.9%** males

**51.1%** females

**0.4%** First Nations People

**63.2%** Australian Citizens



## Languages & ethnicity

**62%** Over 25,000 residents speak a language other than English at home

**55+** different languages spoken

**57.7%** of residents born overseas

**33%** of residents arrived from overseas since 2016

Source: 2021 Census data





## How we live and work



### Employed population

**94%** employed  
**17.5%** travel to work on public transport  
**35.8%** worked from home  
**5,000+** local businesses  
**\$2.8 billion** GDP



### Top 4 industry sectors

**16.53%** Construction  
**15.7%** Rental, Hiring & Real Estate Services  
**13.39%** Professional, Scientific & Technical Services  
**8.66%** Healthcare & Social Assistance



### Employment location

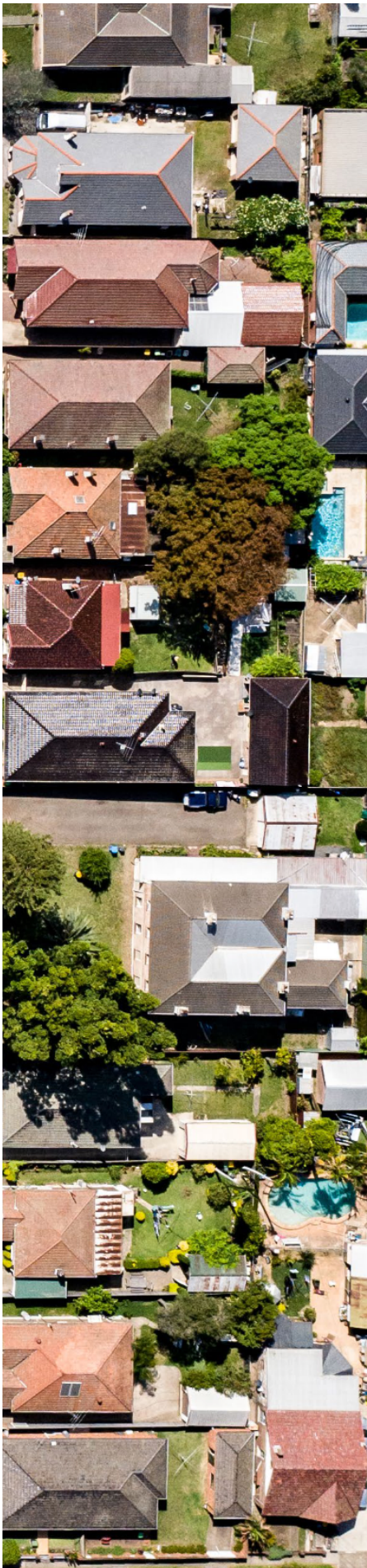
**15.5%** live and work in the Burwood LGA  
**26.7%** work in City of Sydney  
**19.9%** work in surrounding LGAs of Inner West, Canada Bay, Strathfield and Canterbury-Bankstown  
**37.9%** work outside Burwood, surrounding LGAs and City of Sydney



### Our homes

**Over 60%** live in medium density and high density housing





# About Council

## Our Councillors



**Cr John Faker**  
Mayor of Burwood



**Cr George Mannah**  
Deputy Mayor



**Cr Heather Crichton**  
Councillor



**Cr Ned Cutcher**  
Councillor



**Cr Pascale Esber**  
Councillor

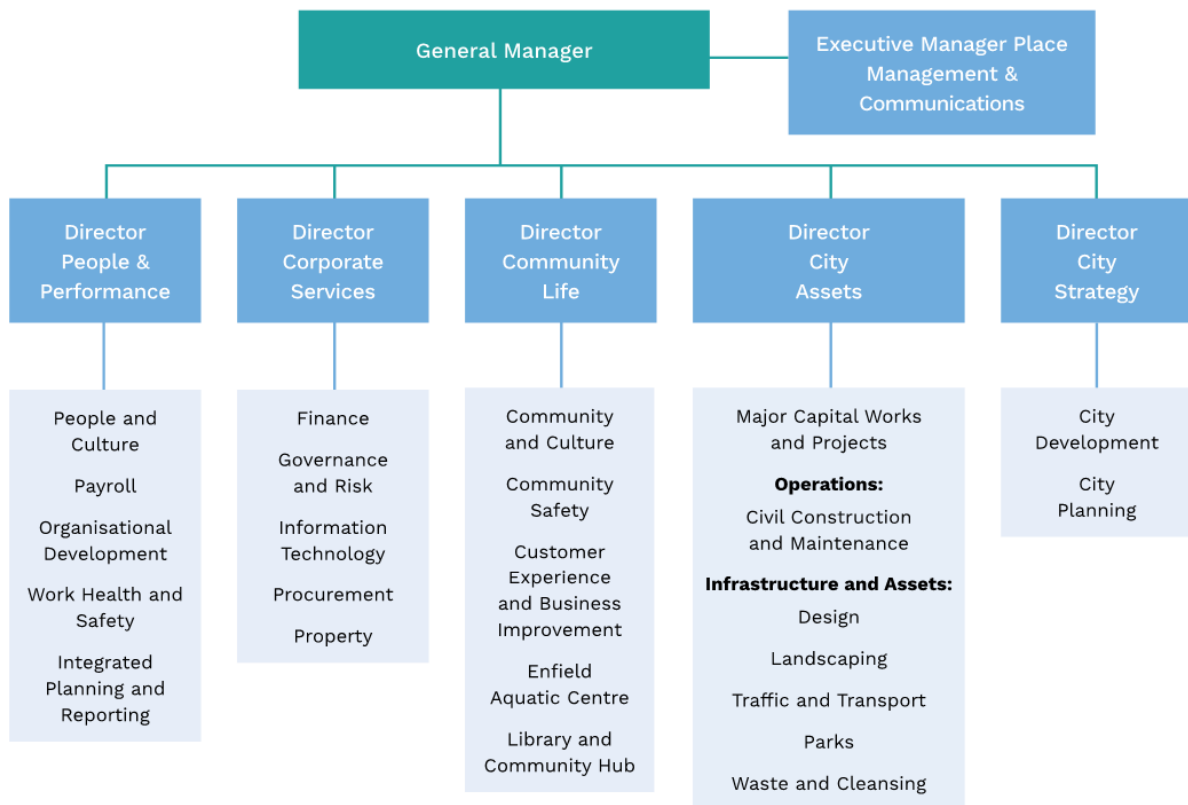


**Cr David Hull**  
Councillor



**Cr Hugo Robinson**  
Councillor

# Our organisational structure



# Our assets

Council manages and looks after a broad range of assets, such as community and recreation facilities, sportsgrounds, parks and open space, buildings, roads and other infrastructure assets which enable people to live, work and play within our LGA. This infrastructure has a total replacement value of \$570.36 million.



**169.8 km of footpath**



**89.73 km of roads**



**29 parks**

including;

**10** x sports-fields  
**2** x outdoor multi-sports courts  
**2** x tennis facilities



**23 playgrounds**



**1 civic square**



**1 aquatic centre**

including;

**1** x 50m pool  
**2** x 25m indoor heated pools



**1 library and community hub**

including;

**4** x meeting rooms  
**2** x studios  
**2** x learning hubs  
**1** x conference room

plus additional spaces for study and creative programs



**6 community centres / venues for hire**



# Our services

**Our Delivery Program and Operational Plan will be achieved by delivering through the following service areas:**

- **City Development** – Town planning, building and development assessment services.
- **City Planning** – Strategic and land use planning, long term place planning, heritage advisory services, sustainability and resilience planning and programs.
- **Community and Culture** – Community development, community programs, social planning and research, cultural projects, public art and community events.
- **Community Safety** – Regulatory and compliance services, environmental health, community safety education and crime prevention initiatives.
- **Customer Experience and Business Improvement** – Customer service counter and call centre, community facilities and parks bookings, customer research and improvement projects.
- **Enfield Aquatic Centre** – Recreational facilities and programs, including learn to swim and fitness classes, aquatic events and family recreational and leisure activities.
- **Infrastructure and Assets** – Design and engineering services, landscape architecture, tree management, asset management, traffic, transport and road safety.
- **Library and Community Hub** – Collections and resources and access to learning, technology, creative experiences and programs.
- **Major Capital Works & Projects** – Delivery of major or complex infrastructure projects in Council's Capital Works Program.
- **Operations** – Parks, waste and cleansing, civil construction and maintenance (roads, footpaths and drainage) and depot operations.
- **Place Management and Communications** – Coordination of place management and community engagement initiatives, media liaison, print and digital communications.
- **Property** – Management of Council's property portfolio, including property projects and maintenance.

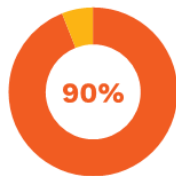
**The following internal service areas assist in the delivery of frontline services:**

- Finance
- Procurement
- Information Technology (Information Systems and Support, Digital Transformation and GIS)
- Governance and Risk (including Records Management and Internal Ombudsman)
- People and Performance (People and Culture, Organisational Development, Payroll, Work Health and Safety).

# What our community has told us

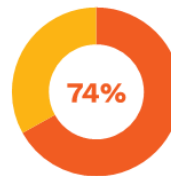
## About Council

How our community feels about us.



### Overall Satisfaction

of Burwood residents are at least somewhat satisfied with the **performance of Council** over the last 12 months



### Community Engagement

of Burwood residents describe Council's current level of **community engagement** as good to excellent



### Integrity and Decision Making

**85%** of residents are at least somewhat satisfied with Council's **transparency and integrity** in decision making



### Council's Level of Communication

**83%** of residents are at least somewhat satisfied with Council's current level of **communication**

## Drivers of Overall Satisfaction



Council's level of communication



Council's transparency and integrity in decision making



Long term planning for development



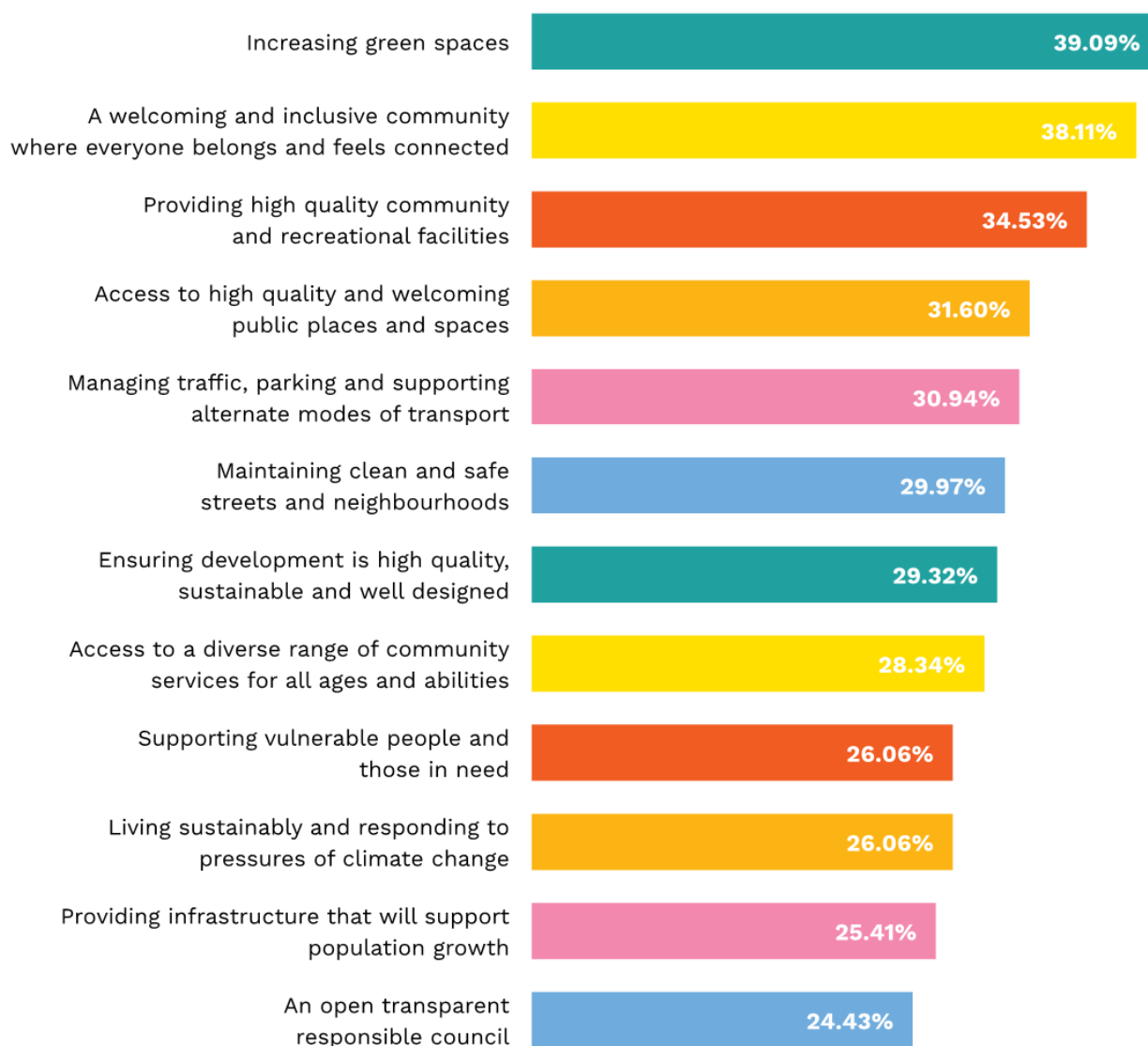
Council policies and delivery plans



Financial management

## About Burwood

The highest priorities for the Burwood LGA to achieve by 2036.





# Our Priorities (2023–2024)

## **Business Continuity and Driving Excellence in Customer Experience**

Reviewing our services and operations and implementing key improvement strategies to make sure we deliver the right services at the right level to our community and customers.

## **Fostering Community Connections and Listening to Our Community**

Utilising a strong community development approach, Council will strengthen its initiatives that facilitate an inclusive and engaged community via a broad program of social research, community engagement and collaborative strategy development with projects such as the implementation of the Disability Inclusion Action Plan and the development of Burwood's Multicultural Strategy.

Council will continue to deliver and expand quality community programs at the Burwood Library and Community Hub, Enfield Aquatic Centre and across Council's network of community facilities. The development of a new Community Engagement Strategy will ensure Council is implementing best practice engagement strategies to ensure our community is well informed and engaged.

## **Creating Places for Our Future**

Developing a strategic place based planning framework to improve the way we plan and manage key parts of our Local Government Area (LGA) to ensure the maintenance and protection of our unique character, facilitate the ongoing vibrancy and economic viability of centres and promote the delivery of high quality development and public spaces. This will include review of our planning framework to ensure the delivery of City Excellence - high quality public spaces and places; as well as policy trials, process improvements, physical upgrades, small-scale activations and events. These changes will be supported by immediate

infrastructure improvement projects such as the delivery of the permanent transformation of the Deane Street precinct.

## **Strengthening Our Local Economy**

Improving Burwood's positioning as a retail and dining hub by day and night in key strategic centres and locations. This includes leveraging Burwood's position as a dynamic destination for business, entertainment, arts, culture and recreation and activating our public spaces with new community events, ongoing streetscape improvements and new public art that enlivens and enriches our town centres. New strategic documents will also be developed including a Night Time Economy Strategy that provides the tools to deliver an inclusive and diverse night time economy, meeting the needs of residents, visitors and business.



### Ensuring a Sustainable and Green Burwood

The Sustainable Burwood Strategy identifies a clear vision for Council to achieve key environmental and sustainability outcomes. The vision is built on three pillars: striving towards achieving net zero emissions; increasing and enhancing green open space; and being an early adopter of new sustainability initiatives.

The Strategy identifies four 'Big Moves' which support the delivery of the vision and represent the areas where Council can have an immediate and lasting impact on delivering the objectives of the Strategy. The "Big Moves" focus on the reduction of waste creation and diversion of materials from landfill, reducing Council's carbon footprint, maximising new green infrastructure and enhancing our existing open spaces; and encouraging high levels of community participation to create a lasting positive impact on our environment.

### Building Strong Partnerships that Benefit Our Community

Maintaining strong leadership with active collaboration that creates strategic, viable and progressive outcomes for Burwood and our community. This will include actively pursuing funding opportunities to fund transformational infrastructure projects that make a real difference to the liveability of Burwood and the quality of life enjoyed by our residents over the coming years.





# Our City Shaping Projects (2022–2026)

Until 2026, we anticipate that the following significant projects will strengthen Burwood's position as a strategic centre within Greater Sydney.



## **Burwood Urban Park Arts and Cultural Centre**

Responding to the growth of Burwood, the Burwood Urban Park Arts and Cultural Centre seeks to deliver a vibrant and dynamic civic and cultural precinct that celebrates the unique diversity of cultures in Burwood.

The project responds to three key issues facing Burwood – the need for more public open space, limited community facilities and the identified need for an arts and cultural centre with purpose built spaces to support arts and cultural outcomes for the local community and broader region.

The project will deliver:

- A new arts and cultural centre, including dedicated performance and rehearsal spaces, studio space, community lounge, flexible multipurpose spaces and café.
- A new urban park including a public plaza, sloping green lawn area, trees, landscaping, interactive water play features and public art.
- An underground public car park.

By creating a place where communities can gather to celebrate and experience arts and culture, the project will establish Burwood as a destination with resulting social, cultural, sustainability and economic outcomes.



## **Burwood North Precinct and Sydney Metro Station**

The Burwood North Precinct will be a benchmark of sustainable urban renewal and design excellence, anchored by the delivery of Sydney Metro West. The delivery of the Burwood North Metro Station will support the existing transport infrastructure in the Burwood Town Centre, making Burwood North one of the most accessible, walkable and connected Centres in Metro Sydney. The delivery of the new planning framework for the Burwood North Precinct will ensure that Burwood North is an exemplary model of urban renewal, focused on delivering high quality buildings, housing suited to meet the needs of our changing community, opportunities for jobs and a thriving local economy and provides a variety of welcoming public places and a leafy street network.





## \$96M Boost for Our Community

Council was successful in securing \$96M through the WestInvest fund that will support the delivery of 11 transformational projects in the Burwood LGA over the next four years. These funds will be injected directly into the Burwood LGA, rejuvenating our local communities enabling Council to deliver better local facilities, new open spaces, activated streets and convenient new services close to home. The projects are a direct response to the needs and aspirations of the community and include:

### Enfield Aquatic Centre Redevelopment

- a brand new health and fitness centre and programming spaces
- a café with outdoor seating
- a state-of-the-art upgrade to the 50m outdoor pool
- an innovative energy co-generation system to heat and power the centre to assist in managing our energy consumption and reducing our carbon footprint



### Paisley Road beautification works

- dedicated performance, rehearsal and studio spaces
- new urban park including a public plaza, sloping green lawn area, trees, landscaping, interactive water play features and public art



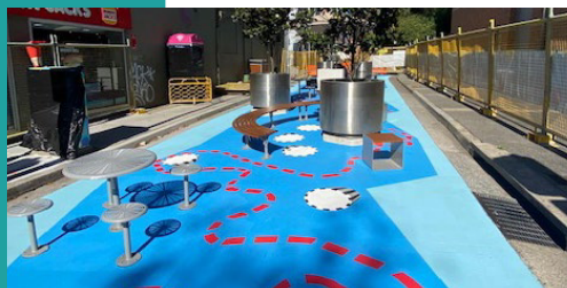
### Burwood main street transformation

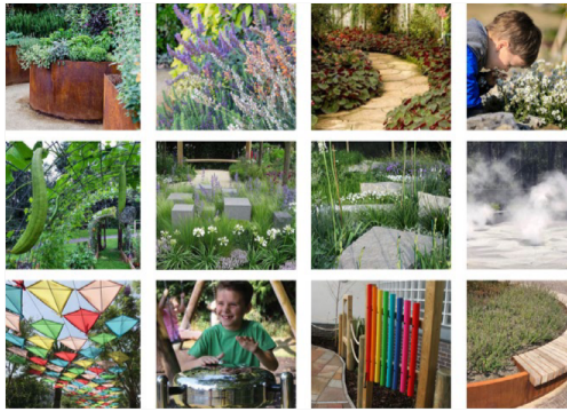
Re-imagining Burwood Road into a vibrant and iconic food and culture destination.



### Deane Street Precinct transformation

Building on the current NSW Government funded trial to create a permanent food and entertainment destination in the heart of the Burwood Town Centre.





### Woodstock sensory garden

Revitalising an underutilised area of open space on the edge of the Burwood Town Centre.



### Strathfield placemaking

Re-imagining Bells Lane as a vibrant laneway and shared pedestrian zone, increasing opportunities for outdoor dining.



### Expansion of Russell Reserve and Henley Park

Turning 1,450m2 of underutilised land into a new open space.



### Burwood Park inclusive play space

Transforming Burwood Park into an inclusive and welcoming recreational precinct.



### Burwood library pod

Implementing new technology to deliver an innovative and purpose-built 24/7 library pod in Enfield.



### Henley Park sports field upgrade

Revitalising new sports fields and their surrounding amenities to improve sport and recreational facilities.



# Our commitment to our community

Delivering on our Strategic Directions







**STRATEGIC DIRECTION 1:**

# Inclusive community and culture

A thriving community where diversity is embraced, everyone is valued, connected and has the opportunity to contribute and belong.





### Services which contribute

- Community and Culture
- Community Safety
- Customer Experience and Business Improvement
- Enfield Aquatic Centre
- Library and Community Hub
- Place Management and Communications
- Property

### Relevant strategies and plans

- Burwood Community Facilities and Open Space Strategy
- Burwood Cultural Plan
- Burwood Library Strategic Plan
- Burwood Multicultural Strategy
- Burwood Youth Action Plan
- Child Safe Policy and Child Safe Action Plan
- Disability Inclusion and Action Plan
- Property Strategy

### Measures

Satisfaction with:

- Community centres and facilities (Baseline: 92%)
- Community safety programs (Baseline: 89%)
- Council library services (Baseline: 93%)
- Council public points of contact (Baseline to be determined)
- Enfield Aquatic Centre (Baseline: 88%)
- Opportunities for volunteers and volunteering (Baseline: 85%)
- Public festivals and events (Baseline: 83%)

Source: Community Satisfaction Survey, Micromex Research 2021

**ITEM NUMBER 37/23 - ATTACHMENT 1**  
**Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption**

Community Strategic Plan 2022-36				Delivery Program 2022-26		
Community Outcome		Strategy		Principal Activity		Directorate
C.1	A welcoming community that cares and looks after each other	C.1.1	Support and deliver initiatives that encourage social inclusion and community connections	P.1	Encourage, support and recognise individual and organisational community contributions	Community Life  General Manager's Office
			P.2	Provide and support initiatives which facilitate an inclusive community and respond to community needs	Community Life	



## Operational Plan 2023-24

Action	Service Area	Target
<b>A.1</b> Coordinate Council's Volunteer Program and initiatives to support and recognise volunteering in the community	Community and Culture	Volunteer Awards Program (May 2024)  Increase number of active volunteers referred to local services and organisations (Baseline 500, 2022)  4 volunteer training sessions (June 2024)
<b>A.2</b> Deliver annual awards programs that recognise local community and business achievements	Place Management and Communications	Australia Day Citizen of the Year Awards Program (January 2024)  Mayor's Commendation Awards for Local Business (March 2024)
<b>A.3</b> Deliver capacity building and funding initiatives to support the community sector, including the annual Community Grants, Club Grants and the Councillor's Donation Programs	Community and Culture	Club Grants Program administered (July 2023)  6 sector support initiatives (June 2024)  100% of Community Grants Program allocated in accordance with Program Guidelines (June 2024)  Donation requests supported (June 2024)
<b>A.4</b> Implement the Disability Inclusion Action Plan 2022-2025	Community and Culture	100% of year 2 actions implemented (June 2024)
<b>A.5</b> Implement the Multicultural Strategy	Community and Culture	100% of year 1 actions implemented (June 2024)
<b>A.6</b> Undertake initiatives that address homelessness and the needs of rough sleepers across the Burwood LGA	Community and Culture	Service provider forum (August 2023)  Annual street count delivered (February 2024)
<b>A.7</b> Develop and implement the Youth Action Plan	Community and Culture	Adopted (September 2023)  100% of year 1 actions implemented (June 2024)
<b>A.8</b> Implement social research program to identify and address existing and emerging community needs	Community and Culture	4 research projects completed (June 2024)

Community Strategic Plan 2022-36				Delivery Program 2022-26		
Community Outcome		Strategy		Principal Activity		Directorate
		C.1.2	Facilitate equitable access to services and facilities at all stages of life	P.3	Provide a range of venues and facilities for residents and community groups which accommodate diverse and changing needs	Community Life
		C.1.3	Support community resilience initiatives to adapt to changing circumstances	P.4	Work with local agencies and networks to identify opportunities for developing resilience within the community	General Manager's Office
		C.1.4	Acknowledge, respect and engage First Nations peoples, their culture and heritage	P.5	Actively engage First Nations people in the development of programs, policies and strategies	Community Life
C.2	A healthy and active lifestyle where people experience a sense of connection and wellbeing	C.2.1	Provide access to formal and informal life-long learning and recreation opportunities, facilities and services	P.6	Deliver library information, facilities and services that support the community in lifelong learning and provide social opportunities in accessible, people-friendly spaces	Community Life

## Operational Plan 2023-24

Action		Service Area	Target
<b>A.9</b>	Manage the allocation and use of community facilities, venues, parks and sports fields	Customer Experience and Business Improvement	10% increase in usage (June 2024)  Minimum of 10 new user groups accessing spaces (June 2024)  100% of bi-monthly condition inspections conducted (June 2024)
<b>A.10</b>	Conduct Community Facilities and Park Survey	Customer Experience and Business Improvement	Completed (October 2023)
<b>A.11</b>	Review and update Community Facilities and Open Space Strategy	Community and Culture	Community and Open Space Strategy completed (June 2024)
<b>A.12</b>	Implement a community resilience building initiative that supports local businesses, promotes creativity and builds on social and place capital	Place Management and Communications	Initiative implemented (January 2024)
<b>A.13</b>	Deliver initiatives that recognise and respect First Nations' history and ongoing culture	Community and Culture	Reconciliation Action Plan adopted (June 2024)
<b>A.14</b>	Implement the Burwood Library Strategic Plan	Library and Community Hub	100% of year 2 actions completed (June 2024)
<b>A.15</b>	Deliver initiatives that promote and improve access to local heritage	Library and Community Hub	Deliver minimum of two talks, two walks and two exhibits (June 2024)



# ITEM NUMBER 37/23 - ATTACHMENT 1

## Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption

Community Strategic Plan 2022-36				Delivery Program 2022-26		
Community Outcome		Strategy		Principal Activity		Directorate
				<b>P.7</b>	Collaborate and provide initiatives for active and passive recreation and wellbeing	Community Life
				<b>P.8</b>	Deliver Stage 4 of EAC Masterplan	Corporate Services
				<b>P.9</b>	Provide a safe and healthy environment for EAC customers and programs which respond to community needs	Community Life
		<b>C.2.2</b>	Ensure people of all abilities and backgrounds can enjoy our public spaces and places	<b>P.10</b>	Deliver infrastructure and services that keep our community safe	Community Life

## Operational Plan 2023-24

Action	Service Area	Target
<b>A.16</b> Activate the Community Hub with a range of opportunities that foster belonging and wellbeing	Library and Community Hub	>40 events delivered in partnership with community (June 2024)
<b>A.17</b> Deliver community programs to promote health, wellbeing and creativity across a range of Council venues	Community and Culture	>40 programs delivered (June 2024) >85% average participation capacity (June 2024) >80% of attendees would recommend program to another person (June 2024)
<b>A.18</b> Deliver Council's Mobile Play Van Service in community spaces	Community and Culture	Minimum 160 Play Van experiences delivered (June 2024)
<b>A.19</b> WestInvest Project – undertake planning and design for the delivery of the Enfield Aquatic Centre redevelopment project	Property	Detailed design commenced (June 2024) (pending WestInvest final funding approval)
<b>A.20</b> Operate and expand Council's Learn to Swim Program	Enfield Aquatic Centre (EAC)	>450 classes held per term (June 2024) 2000 active students per term (June 2024)
<b>A.21</b> Develop a range of new health, fitness and wellbeing programs to drive visitation	Enfield Aquatic Centre (EAC)	8 new programs piloted (June 2024) 100,000 annual visits (June 2024)
<b>A.22</b> Undertake Royal Life Saving Aquatic Facility Safety Assessment (AFSA) Audit Program	Enfield Aquatic Centre (EAC)	Safety Score >90% (June 2024) 5 Star Water Safety Partner Accreditation >90% (June 2024)
<b>A.23</b> Coordinate Council's CCTV Program	Community Safety	100% of CCTV requests processed within 5 working days (June 2024)

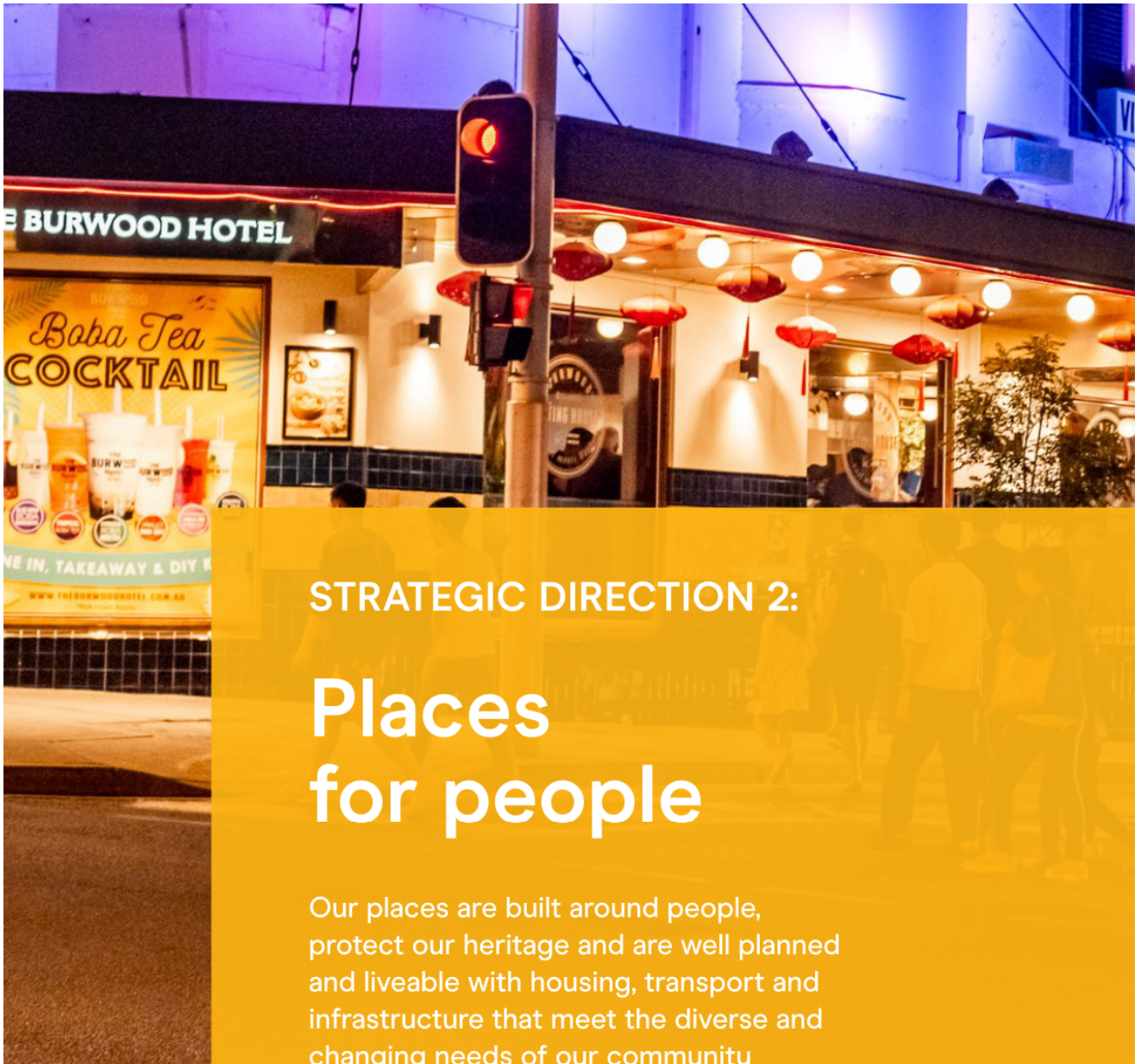
**ITEM NUMBER 37/23 - ATTACHMENT 1**  
**Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption**

[illegible]



## Operational Plan 2023-24

Action	Service Area	Target
<b>A.24</b> Implement initiatives from the Community Safety Plan that improves safety in partnership with NSW Police	Community Safety	100% of initiatives implemented (June 2024)
<b>A.25</b> Implement the Child Safe Standards to become a child safe organisation	Community and Culture	Ongoing monitoring and training to ensure 100% compliance with Child Safe Policy (June 2024)
<b>A.26</b> Deliver Council's ongoing program of civic and community ceremonies and events that celebrate local community and culture	Community and Culture	7 community events 5 street and laneway activations 4 civic events 4 citizenship ceremonies (June 2024)
<b>A.27</b> Support external partners to deliver community events	Community and Culture	5 external events supported (June 2024)
<b>A.28</b> Undertake events and activities which celebrate Burwood's Sesquicentenary	Community and Culture	100% of scheduled events and activities delivered (June 2024)
<b>A.29</b> Deliver regular citizenship ceremonies	Place Management and Communications	4 ceremonies delivered (June 2024)
<b>A.30</b> Deliver Council's ongoing program of community events that celebrate local community and culture	Community and Culture	7 community events 10 street and laneway activations 10 civic events (June 2024)



## STRATEGIC DIRECTION 2:

# Places for people

Our places are built around people, protect our heritage and are well planned and liveable with housing, transport and infrastructure that meet the diverse and changing needs of our community





### Services which contribute

- Assets and Design
- City Development
- City Planning
- Information Technology
- Major Capital Works and Projects
- Operations
- Place Management and Communications
- Property
- Traffic and Transport

### Relevant strategies and plans

- Affordable Housing Policy
- Asset Strategy and Asset Management Plan
- Burwood CBD Parking Strategy
- Burwood Contributions Plan
- Burwood Development Control Plan
- Burwood Local Environmental Plan
- Burwood Local Strategic Planning Statement
- Pedestrian Access and Mobility Plan for Burwood Town Centre
- Property Strategy
- Traffic and Transport Study

### Measures

Satisfaction with:

- Traffic management and road safety (Baseline: 85%)
- Protection of heritage buildings and items (Baseline: 76%)
- Maintaining local roads (Baseline: 85%)
- Maintaining footpaths (Baseline: 83%)
- Long term planning for development in LGA (Baseline: 66%)
- Access to cycleways (Baseline: 58%)
- Development compatibility with the local area (Baseline: 65%)

Source: Community Satisfaction Survey, Micromex Research 2021



Community Strategic Plan 2022-36				Delivery Program 2022-26		
Community Outcome		Strategy		Principal Activity		Directorate
<b>C.3</b>	An urban environment that maintains and enhances our sense of identity and place	<b>C.3.1</b>	Facilitate well designed, high quality and sustainable land use and development that is appropriately scaled to complement its surroundings	<b>P.12</b>	Deliver an urban environment that maintains and enhances our sense of identity and place	City Strategy
				<b>P.13</b>	Develop and implement planning policies to enhance and promote design excellence	City Strategy
		<b>C.3.2</b>	Protect our unique built heritage and maintain or enhance local character	<b>P.14</b>	Identify and plan for built heritage and local character	City Strategy

## Operational Plan 2023-24

Action	Service Area	Target
<b>A.31</b> Provide efficient, timely development assessment services, including pre-DA support	City Development	Median net turnover time <65 days (June 2024)
<b>A.32</b> Planning Proposal for the Burwood North Precinct endorsed by Council	City Planning	Draft planning proposal endorsed by Council (July 2023)  Planning Proposal for Burwood North Precinct gazetted (December 2023)
<b>A.33</b> Undertake a comprehensive review of the Development Control Plan (DCP) 2013 and prepare a user friendly and interactive DCP	City Planning	Comprehensive DCP review completed and is interactive (June 2024)
<b>A.34</b> Review and update the Burwood Contributions Plan to facilitate appropriate delivery of infrastructure	City Planning	Contributions framework reviewed and updated (December 2023)
<b>A.35</b> Ensure that design excellence is assessed as part of the development application process	City Development	100% of eligible applications are referred to the Burwood Design Review Panel (June 2024)
<b>A.36</b> Undertake a heritage assessment of all development applications relating to heritage items or conservation	City Development	100% of eligible applications are referred to Heritage Advisor for input (June 2024)  Referral response <20 days (June 2024)
<b>A.37</b> Revise and update the Comprehensive DCP heritage provisions and develop an applicant information pack	City Planning	Heritage provisions in DCP reviewed and finalised (December 2023)

Community Strategic Plan 2022-36				Delivery Program 2022-26		
Community Outcome	Strategy	Principal Activity	Directorate			
		<b>C.3.3</b> Promote greater diversity of quality housing and affordability to meet current and future community needs	<b>P.15</b> Facilitate the expansion of social, community and affordable housing through proactive policies and collaboration			City Planning
<b>C.4</b> Sustainable, integrated transport, infrastructure and networks support population growth and improve liveability and productivity	<b>C.4.1</b> Plan and manage transport infrastructure to meet current and future community needs	<b>P.16</b> Design traffic facilities which improve the safe movement of pedestrians and vehicles				City Assets
			<b>P.17</b> Ensure development provides sufficient off-street parking in line with Council policies			City Assets Corporate Services
			<b>P.18</b> Deliver a preventative maintenance program for Council assets and facilities to ensure their ongoing viability			City Strategy Corporate Services



## Operational Plan 2023-24

Action	Service Area	Target
<b>A.38</b> Undertake a heritage assessment of existing building stock to identify and update the register of contributory or heritage items	City Planning	Categorisation of all properties in the Heritage Conservation Areas (HCAs) completed and guidelines prepared (December 2023)
<b>A.39</b> Implement Affordable Housing Policy	City Planning	Policy direction included as part of the Burwood North Planning Proposal (December 2023)
<b>A.40</b> Investigate traffic hot spots and implement solutions such as pedestrian refuges, roundabouts or traffic calming devices	Traffic and Transport	100% of reported concerns considered by the Local Traffic Committee (June 2024)
<b>A.41</b> Identify black spots based on accident history and apply for grant funding for facility upgrades	Traffic and Transport	Crash data review completed (June 2024)
<b>A.42</b> Undertake a review of parking provisions for required development applications	Traffic and Transport	Referral response time <20 days (June 2024)
<b>A.43</b> Undertake design and upgrade of road infrastructure to improve performance, lifecycle and accessibility	Assets and Design	100% of budgeted upgrades delivered (June 2024)
<b>A.44</b> Undertake CCTV camera inspections of Council's drainage network	Assets and Design	10% of network inspected (June 2024)

# ITEM NUMBER 37/23 - ATTACHMENT 1

## Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption

Community Strategic Plan 2022-36				Delivery Program 2022-26		
Community Outcome		Strategy	Principal Activity		Directorate	
		<b>C.4.2</b>	Plan for a city that is safe, accessible and easy to get to and move around in	<b>P.19</b>	Develop and implement plans and strategies that make provision for infrastructure to support growth locations	City Strategy
				<b>P.20</b>	Undertake traffic and transport planning and works which deliver integrated pedestrian, traffic, roads and parking management and support alternative modes of transport	City Assets

## Operational Plan 2023-24

Action	Service Area	Target
<b>A.45</b> Implement preventative maintenance program for Council's property assets	Property	Completed (March 2024)
<b>A.46</b> Undertake annual planned preventative maintenance program for civil infrastructure assets	Operations	100% of budgeted program delivered (June 2024)
<b>A.47</b> Develop and implement strategies to support the growth of the Burwood Town Centre and Burwood North including responding to the new Sydney Metro Station	City Planning	Develop an active transport strategy for Burwood North, including a review of car parking standards across the Burwood Town Centre (December 2023)
<b>A.48</b> Commence implementation of recommendations of the Traffic and Transport Study	Traffic and Transport	100% of year 1 recommendations implemented (June 2024)
<b>A.49</b> Implement actions of Parking Strategy Review and continue to investigate parking initiatives to alleviate traffic congestion	Traffic and Transport	100% of year 1 recommendations implemented (June 2024)
<b>A.50</b> Undertake Active Transport Study to improve mode share of sustainable transport access and connections to neighbouring residential areas, facilities and open spaces	Traffic and Transport	Active Transport Study completed (December 2023)
<b>A.51</b> Develop and implement Pedestrian Access and Mobility Plan (PAMP) for Burwood Town Centre including access and connections to neighbouring residential areas, facilities and open spaces	Traffic and Transport	PAMP finalised (June 2024)



**ITEM NUMBER 37/23 - ATTACHMENT 1**  
**Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption**

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## Operational Plan 2023-24

Action	Service Area	Target
<b>A.52</b> Evaluate and adopt smart city technologies to improve service delivery	Information Technology	>6 smart city technologies introduced (June 2024)
<b>A.53</b> Burwood Urban Park Arts and Cultural Centre	Property	Completion of detailed design and commencement of construction (December 2023)
<b>A.54</b> Initiate community consultation and identify options in line with the Burleigh Street Masterplan for Council properties in the precinct	Property	Phase completion (June 2024)
<b>A.55</b> Deliver place activation projects aligned with Council's Place Management Framework	Place Management and Communications	2 activations delivered (June 2024)
<b>A.56</b> Coordinate the delivery of the WestInvest program including reporting and the ongoing monitoring and evaluation of projects	Place Management and Communications	Implementation commenced (July 2023)
<b>A.57</b> WestInvest Project - installation of Library Pod in Henley Park	Place Management & Communications Major Capital Works and Projects	Design of operational framework completed (December 2023) Detailed design completed and construction commenced (June 2024) (pending WestInvest final funding approval)

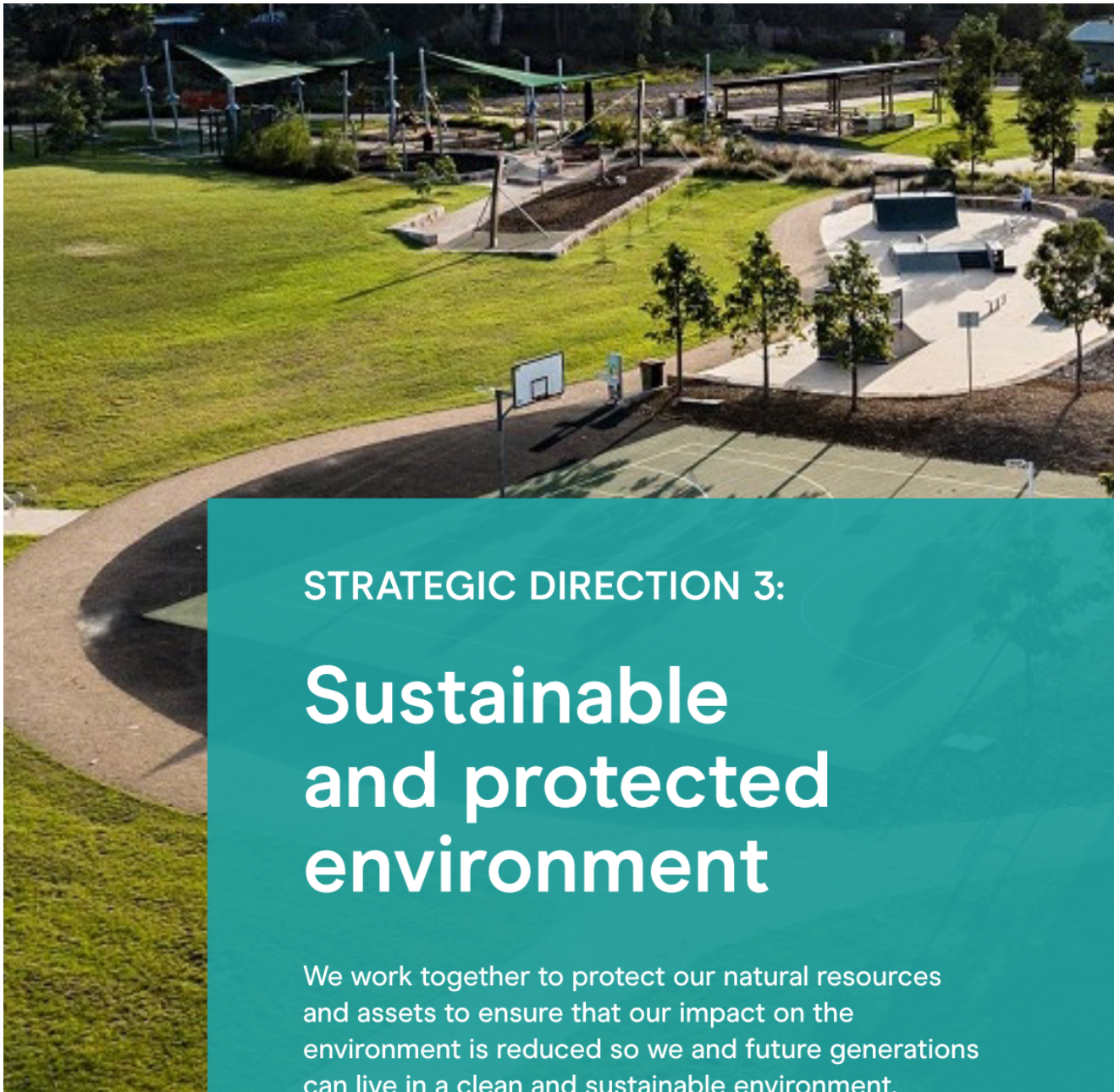
**ITEM NUMBER 37/23 - ATTACHMENT 1**  
**Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption**

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## Operational Plan 2023-24

Action		Service Area	Target
<b>A.58</b>	Implement Masterplans for major parks and reserves	Assets and Design	Design and deliver WestInvest funded projects in Burwood Park, Henley Park and Woodstock Park, in accordance with the respective Masterplans (June 2024)  Update the Henley and Grant Park Plan of Management (June 2024)
<b>A.59</b>	WestInvest Project - Henley Park Sports field upgrade including renewal of turf and spectator seating	Major Capital Works and Projects  Property	Detailed design completed (June 2024)  (pending WestInvest final funding approval)
<b>A.60</b>	WestInvest Project - Burwood Park Inclusive Play Space Project – new inclusive play space, Exeloo, new barbeques	Major Capital Works and Projects	Detailed design completed and construction commenced (June 2024)  (pending WestInvest final funding approval)
<b>A.61</b>	WestInvest Project - Woodstock Park Sensory Garden Project – new landscaping, removal of playground and new seating	Major Capital Works and Projects	Detailed design completed (June 2024)  (pending WestInvest final funding approval)
<b>A.62</b>	WestInvest Project - park expansions at Portland/Shelley/Russell – New Green Open Space/Park	Major Capital Works and Projects  Property	Design completed and construction commenced (March 2024)  (pending WestInvest final funding approval)
<b>A.63</b>	Coordinate the provision of stakeholder engagement, interagency collaboration and communication for the delivery of the WestInvest program	Place Management and Communications	Implementation commenced (July 2023)

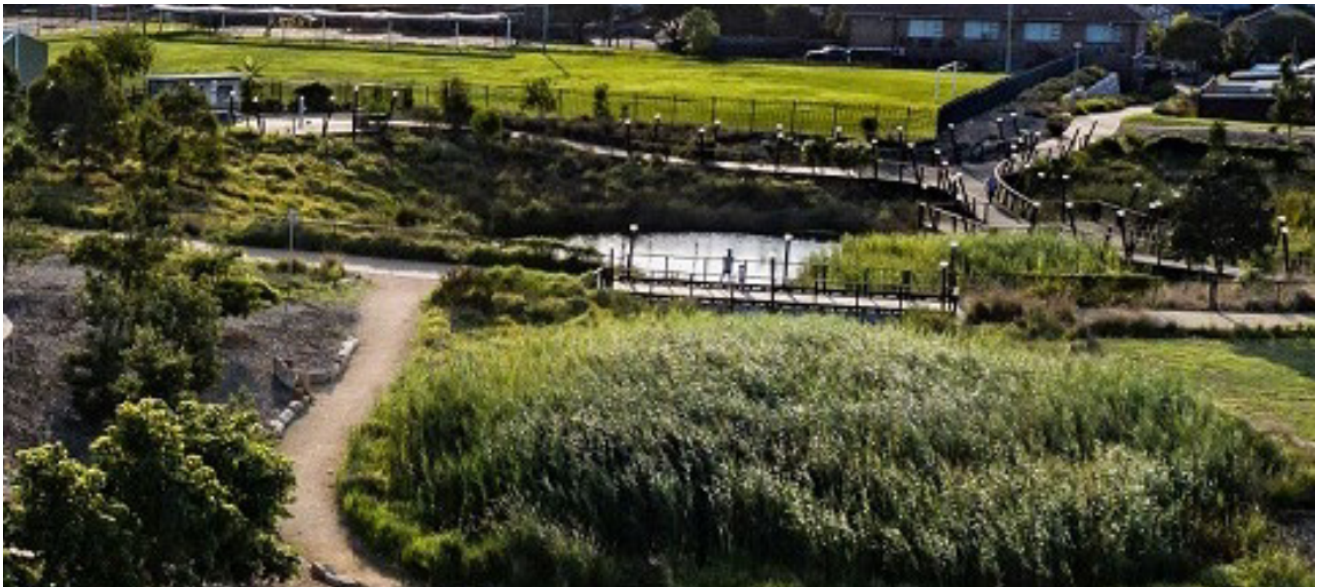


### STRATEGIC DIRECTION 3:

## Sustainable and protected environment

We work together to protect our natural resources and assets to ensure that our impact on the environment is reduced so we and future generations can live in a clean and sustainable environment.





### Services which contribute

- Assets and Design
- City Development
- City Planning
- Community Safety
- Operations
- Property

### Relevant strategies and plans

- Asset Strategy and Asset Management Plan
- Burwood Local Strategic Planning Statement
- Community Facilities and Open Space Strategy
- Plans of Management for Parks and Reserves
- Property Strategy
- Street Tree Management Strategy
- Sustainable Burwood Strategy

### Measures

Satisfaction with:

- Availability and maintenance of sporting ovals, grounds and facilities (Baseline: 94%)
- Encouraging recycling (Baseline: 82%)
- Household garbage collection (Baseline: 93%)
- Maintenance of local parks and playgrounds (Baseline: 95%)
- Providing environmental education (Baseline: 74%)
- Stormwater management and flood mitigation (Baseline: 91%)
- Street tree maintenance (Baseline: 83%)

Source: Community Satisfaction Survey, Micromex Research 2021



Community Strategic Plan 2022-36				Delivery Program 2022-26		
Community Outcome		Strategy	Principal Activity		Directorate	
C.6	The urban forest and natural environment are maintained, enhanced and connected	C.6.1	Maintain and increase green spaces, the urban tree canopy, natural shade and enhance biodiversity corridors	P.24	Maintain public parks and open spaces to maximise their use and people's enjoyment	City Assets
				P.25	Maintain and manage existing street trees and seek initiatives and opportunities to enhance the urban canopy	City Assets City Strategy
C.7	People and infrastructure contribute positively to the environment and respond to climate change	C.7.1	Deliver efficiency and innovation in the use of resources	P.26	Expand the use of sustainable technologies across Council facilities, parks and reserves	City Strategy City Assets
				P.27	Implement initiatives which work towards a net zero emissions community by 2050	Corporate Services City Strategy
		C.7.2	Develop strong planning controls to protect and support a green and sustainable environment	P.28	Provide land use planning framework and policies which enhance and protect open and green space	City Strategy
				P.29	Explore opportunities for improved sustainable building design outcomes and practices	City Strategy Community Life



## Operational Plan 2023-24

Action		Service Area	Target
<b>A.64</b>	Undertake scheduled maintenance program for parks, reserves, playgrounds, sports fields and open spaces	Operations	Ongoing  131 additional trees planted across LGA open space (Parks) (June 2024)
<b>A.65</b>	Implement the Street Tree Management Strategy	Assets and Design	National Tree Day events delivered (July 2023)  Street Tree Planting Program delivered (June 2024)
<b>A.66</b>	Implement the 'big moves' identified in the Sustainable Burwood Strategy including new initiatives to reduce, reuse and recycle waste	City Planning	Commence implementation of key actions from the Sustainable Burwood Strategy (Ongoing)  Minimum of 3 new initiatives/campaigns implemented (June 2024)
<b>A.67</b>	Investigate the provision of vehicle charging stations across the LGA, including the introduction of new planning controls to encourage electric charging infrastructure	City Planning Property	Prepare an Electric Vehicle (EV) Strategy for the Burwood LGA and commence implementation of the recommended actions (June 2024)
<b>A.68</b>	Identify opportunities to encourage the provision of new public open space, urban spaces or other landscape features such as rooftop gardens that contribute to the greening and amenity of the Burwood LGA	City Development City Planning	Achieve a positive increase of urban tree canopy cover, urban greening and open space in Burwood LGA (Ongoing)  Identify opportunities for the creation of new public open spaces within the Burwood North Precinct or as part of any other Planning Proposals (June 2024)
<b>A.69</b>	Respond to and address complaints relating to building non-compliance	Community Safety	100% of investigations commenced within 7 days (June 2024)  Minimum of 2 initiatives delivered to build awareness of building compliance (June 2024)

**ITEM NUMBER 37/23 - ATTACHMENT 1**  
**Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption**

Community Strategic Plan 2022-36				Delivery Program 2022-26		
Community Outcome		Strategy		Principal Activity		Directorate
		<b>C.7.3</b>	Improve waste reduction, recycling and re-using practices in homes, workplaces, development sites, public places and Council assets	<b>P.30</b>	Implement initiatives which work towards a zero-waste community	City Strategy
				<b>P.31</b>	Provide the support, education and services people need to live sustainably	City Assets City Strategy

## Operational Plan 2023-24

Action		Service Area	Target
<b>A.70</b>	Work with developers to promote sustainable development	City Planning	Commence review of sustainability controls in Burwood LEP and DCP (March 2024)  Develop and implement sustainability controls for the Burwood North Precinct (March 2024)
<b>A.71</b>	Evaluate the results of the current FOGO (Food and Garden Organics) trial and investigate service expansion based on evaluation results	City Planning	Investigate a FOGO collection service for low density areas across the Burwood LGA (December 2023)  Trial a FOGO collection service in multi-unit developments (June 2024)
<b>A.72</b>	Deliver scheduled domestic and business kerbside waste and recycling collection service	Operations	Scheduled weekly domestic waste collection and fortnightly recycling with <1% of missed bins reported (Ongoing)
<b>A.73</b>	Deliver booked and scheduled household waste collection clean up service	Operations	Scheduled and booked bulk household waste service delivered with <1% of missed services reported (Ongoing)
<b>A.74</b>	Deliver litter management/removal service for major parks	Operations	Collection of litter bins in major parks (Daily)
<b>A.75</b>	Utilise bin audit data to provide information encouraging correct recycling practices	City Planning	4 programs delivered (June 2024)



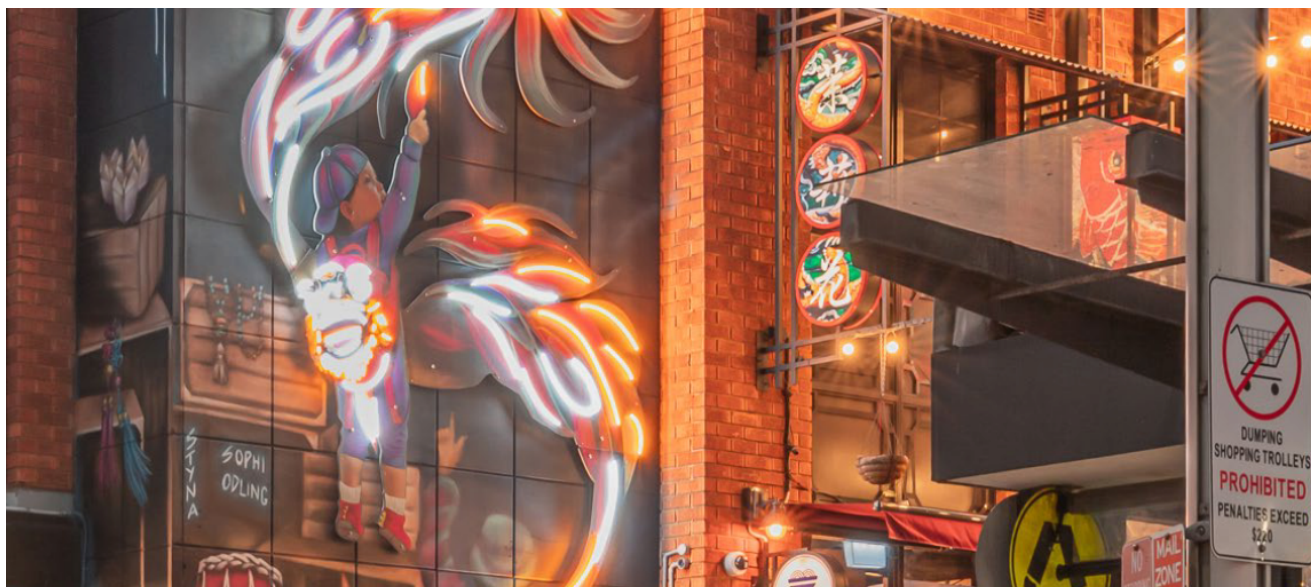
#### STRATEGIC DIRECTION 4:

## Vibrant city and villages

Our business and entertainment precincts are economically sustainable and prosperous where residents, workers and visitors enjoy diverse retail, dining and entertainment experiences and interesting places that are attractive, active and welcoming.







### Services which contribute

- City Development
- City Planning
- Community and Culture
- Community Safety
- Major Capital Works and Projects
- Operations
- Place Management and Communications
- Property
- Traffic and Transport
- Assets and Design

### Relevant strategies and plans

- Asset Management Strategy and Plan
- Burwood Crime Prevention Plan
- Burwood Local Strategic Planning Statement
- Burwood Night Time Acceleration Plan
- Property Strategy
- Traffic and Transport Study

### Measures

Satisfaction with:

- Attractiveness of town centres (Baseline: 88%)
- Availability of car parking in town centres (Baseline: 70%)
- Graffiti removal (Baseline: 87%)
- Removal of illegally dumped rubbish (Baseline: 84%)
- Street sweeping (Baseline: 84%)
- Suitability of local shops (Baseline: 88%)
- Support for local business (Baseline: 91%)
- Town centre cleaning (Baseline: 87%)

Source: Community Satisfaction Survey, Micromex Research 2021

Community Strategic Plan 2022-36			Delivery Program 2022-26		
Community Outcome	Strategy	Principal Activity	Directorate		
<b>C.8</b> A thriving city and centrally located, strategic business and employment hub within Sydney	<b>C.8.1</b>	Promote Burwood as a great place to live, work, visit and invest in	<b>P.32</b>	Support the marketing and promotion of Burwood as a destination	General Manager's Office
			<b>P.33</b>	Promote local infrastructure, services and initiatives which support the establishment and operation of local business	Community Life
	<b>C.8.2</b>	Facilitate the growth and prosperity of local businesses and target the growth of business sectors and growth industries	<b>P.34</b>	Research and monitor the local economic landscape and identify opportunities for the enhancement of business, industry and jobs	General Manager's Office
			<b>P.35</b>	Enhance and promote mix use buildings to ensure the Burwood CBD offers diverse employment opportunities and maintains its regional status	City Strategy
<b>C.9</b> Safe, clean and activated streets, centres and public places are enjoyed by people day and night	<b>C.9.1</b>	Develop place planning to activate the CBD, high streets and villages to support local businesses and foster local identity, creativity and culture	<b>P.36</b>	Activate key public places to foster productivity, economic recovery, community connection and local identity	General Manager's Office Community Life

## Operational Plan 2023-24

Action	Service Area	Target
<b>A.76</b>	Undertake marketing and promotional campaigns that promote Burwood as a destination and support local business	Place Management and Communications 2 campaigns delivered (June 2024)
<b>A.77</b>	Coordinate the Shopfront Improvement and Enforcement Programs	Community Safety 80% of funds allocated in accordance with the Shopfront Improvement Policy (June 2024) 100% of shopfront enforcement program undertaken (June 2024)
<b>A.78</b>	Undertake research and consult with stakeholders to deliver business support programs	Place Management and Communications NSW Small Business Month activity completed (June 2024) 1 consultation activity completed with local business groups (June 2024)
<b>A.79</b>	Undertake initiatives that support new economic growth in the Burwood North Precinct and Burwood Town Centre	City Planning Strategy developed to support the future economic role and function of Burwood North (December 2023) Implementation of the future economic growth of the Burwood Town Centre including the expansion of the night time economy supported (June 2024)
<b>A.80</b>	Implement activities or initiatives that enhance Burwood's night time economy	Place Management and Communications Burwood Night Time Economy Strategy adopted (August 2023) Economic Development Discussion Paper adopted (August 2023) Visitation and Future Investment Prospectus adopted (August 2023) 2 activities or initiatives delivered (June 2024)

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**Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption**

Community Strategic Plan 2022-36				Delivery Program 2022-26	
Community Outcome	Strategy	Principal Activity	Directorate		
				P.37	Plan for and implement public art programs that support local identity, culture and connection
				P.38	Deliver attractive, healthy streetscapes and centres that are inviting and foster community pride



## Operational Plan 2023-24

Action	Service Area	Target
<b>A.81</b>	Develop a sponsorship prospectus to support the growth of large-scale festivals and events	Community and Culture
		Actions from Sponsorship Prospectus implemented (June 2024)
<b>A.82</b>	Implement Council's public art program to enhance and foster local identity and activate public spaces	Community and Culture
		Minimum of 5 major and 5 minor public art projects delivered (June 2024)
<b>A.83</b>	Facilitate the delivery of public art through private development	City Development
		100% of all eligible development applications are supported by a public art strategy (June 2024)
<b>A.84</b>	Develop and coordinate diverse arts and cultural programs including the Burwood Art Prize	Community and Culture
		Burwood Art Prize Exhibition (June 2024)
		10% increase in the number of Art Prize entries (June 2024)
		3 public programs (June 2024)
<b>A.85</b>	Develop the Burwood Cultural Plan	Community and Culture
		Cultural Plan adopted (June 2024)
<b>A.86</b>	WestInvest Project - Burwood Main Street Transformation project	Major Capital Works and Projects
		Detailed design completed (June 2024)
		(pending WestInvest final funding approval)
<b>A.87</b>	WestInvest Project - Deane Street Transformation/Shared Zone Project (Burwood Town Centre revitalisation)	Major Capital Works and Projects
		Detailed design completed (December 2023)
		Construction commenced (March 2024)
		(pending WestInvest final funding approval)
<b>A.88</b>	WestInvest Project - Paisley Road	Major Capital Works and Projects
		Detailed design completed (December 2023)
		(pending WestInvest final funding approval)
<b>A.89</b>	WestInvest Project - Strathfield Place-Making Project (Strathfield Precinct Transformation)	Major Capital Works and Projects
		Detailed design completed (November 2023)
		Construction commenced (February 2024)
		(pending WestInvest final funding approval)

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**Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption**

Community Strategic Plan 2022-36			Delivery Program 2022-26		
Community Outcome	Strategy	Principal Activity	Directorate		

## Operational Plan 2023-24

Action	Service Area	Target
<b>A.90</b>	Implement scheduled program of sweeping of streets, Council car parks, commercial and town centres	Operations
		3-weekly cycle for sweeping of local streets implemented (Ongoing)
		Sweeping of Council car parks conducted (Weekly)
		Mechanical sweeping of Burwood Road and side streets in Burwood CBD conducted (Daily)
<b>A.91</b>	Undertake mowing of verges for residents who are pensioners with a qualifying medical condition	Operations
		6 to 8 weekly cycle implemented for pensioners (Ongoing)
<b>A.92</b>	Deliver the Safe and Clean Program across key town centre locations	Operations
		Safe and Clean Officers patrol and clear litter, spills and cleaning of street furniture such as bin enclosures (Daily)
		Cleaning of glass screens in Burwood CBD completed (Quarterly)
		Pressure cleaning of town centre footpaths completed (Quarterly)
<b>A.93</b>	Carry out a regular program of inspections of development sites to ensure compliance with safe and sustainable practices	Community Safety
		Active building sites patrolled (Minimum weekly)
<b>A.94</b>	Undertake scheduled and responsive inspections of cooling towers, water systems, food, health, beauty and cosmetic premises to identify and respond to risks	Community Safety
		100% of inspections completed (Minimum once per annum)

**ITEM NUMBER 37/23 - ATTACHMENT 1**  
**Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption**

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## Operational Plan 2023-24

Action	Service Area	Target
<b>A.95</b> Conduct regulatory inspections of health (pollution-land/water/air/noise), overgrown vegetation, boarding houses, water drainage and tree regulatory functions	Community Safety	100% of investigations commenced within 7 days (June 2024)
<b>A.96</b> Deliver campaigns and provide initiatives to support the health of food premises	Community Safety	Minimum of 2 campaigns delivered annually including in multiple community languages (June 2024)
<b>A.97</b> Undertake road safety campaigns and run targeted programs and initiatives to promote safety around schools and town centres, pedestrian and cycling safety	Traffic and Transport	Campaigns delivered in accordance with Centre for Road Safety as per Transport for NSW agreement (June 2024)  Safety reviews conducted around schools and town centres (Annual)
<b>A.98</b> Provide information and relevant campaigns to raise community awareness of companion animal responsibilities	Community Safety	Minimum of 2 campaigns delivered per annum (June 2024)
<b>A.99</b> Undertake compliance inspections on dangerous and restricted dogs	Community Safety	100% of required inspections conducted (Annual)
<b>A.100</b> Deliver services to address illegal dumping and graffiti in public spaces	Operations	90% of illegal dumping complaints investigated and removed in 2 business days (June 2024)  90% of reported graffiti removed within 5 days if non-offensive or 2 days if offensive (June 2024)
<b>A.101</b> Maintain and clean the stormwater drainage network and clear blocked pits	Operations	Proactive maintenance and cleaning schedule of high-risk pits and pipes developed and delivered (June 2024)
<b>A.102</b> Undertake review of Council's cleaning services for its facilities and amenities and implement new service model	Operations	Completed (December 2023)



## STRATEGIC DIRECTION 5:

# Open and collaborative leadership

A strong local democracy with an actively engaged community who are listened to, respected and who trust in our leaders experiences and interesting places that are attractive, active and welcoming.





### Services which contribute

- City Planning
- Community and Culture
- Customer Experience and Business Improvement
- Finance
- Governance and Risk
- Information Technology
- People and Performance
- Place Management and Communications
- Procurement
- Property

### Relevant strategies and plans

- Burwood Council Digital Strategy
- Burwood Community Engagement Strategy
- Burwood Council Customer Experience Strategy
- Incident Management Response Plan
- Property Strategy
- Workforce Management Plan

### Measures

Satisfaction with:

- Provision of information to residents (Baseline: 82%)
- Information on Council website (Baseline 88%)
- Opportunities to contribute to Council's decision-making process (Baseline: 72%)
- Council's financial management (Baseline: 82%)
- Council policies and delivery plans (Baseline: 77%)

Source: Community Satisfaction Survey, Micromex Research 2021

# ITEM NUMBER 37/23 - ATTACHMENT 1

## Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption

Community Strategic Plan 2022-36				Delivery Program 2022-26		
Community Outcome		Strategy		Principal Activity		Directorate
<b>C.10</b>	A well informed community active in civic life, local planning and decision making	<b>C.10.1</b>	Deliver strategic, relevant communications which facilitate understanding, dialogue and participation	<b>P.42</b>	Provide clear, targeted, accessible, timely and relevant information to the community	General Manager's Office
<b>C.11</b>	Effective, innovative and collaborative leadership is underpinned by open, transparent and responsible governance	<b>C.11.1</b>	Conduct Council business with transparency, accountability, compliance and probity that ensures community confidence in decision making	<b>P.43</b>	Plan, monitor and report on the delivery of services and initiatives in accordance with the Integrated Planning and Reporting Framework under the Local Government Act	People and Performance Corporate Services
		<b>C.11.2</b>	Provide opportunity for engagement with the community to inform Council's decision-making	<b>P.44</b>	Undertake community and stakeholder engagement and report decisions back to the community and stakeholders	General Manager's Office Community Life



## Operational Plan 2023-24

Action		Service Area	Target
<b>A.103</b>	Utilise a range of channels and new forms of communication to keep our community informed and enhance Council's reach and reputation including information drop-in sessions, online surveys, Mayoral street meetings and focus groups	Place Management and Communications	20% increase in online reach (June 2024)  2 Local Government and Industry award submissions completed (June 2024)
<b>A.104</b>	Undertake corporate planning and reporting	People and Performance	Performance reports completed (December 2023, June 2024)  Delivery Program and Resourcing Strategy reviewed and adopted (June 2024)  2024-25 Operational Plan adopted (June 2024)
<b>A.105</b>	Ensure all public information is accessible and made available in a timely manner	Governance and Risk	Policy review program expanded (June 2024)  10 policy reviews completed (June 2024)  100% of information access applications determined in accordance with the Government Information (Public Access) Act (June 2024)
<b>A.106</b>	Undertake comprehensive community engagement programs to seek community input on Council projects, operations, initiatives and major decisions	Place Management and Communications	100% of major projects and activities are accompanied by appropriate methods of community engagement (June 2024)  100% of year 1 actions of Community Engagement Strategy implemented (June 2024)
<b>A.107</b>	Facilitate interagency networks and advisory committees to provide opportunities for collaboration and participation	Community and Culture	18 Council or Council led opportunities (June 2024)

**ITEM NUMBER 37/23 - ATTACHMENT 1**  
**Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption**

Community Strategic Plan 2022-36				Delivery Program 2022-26		
Community Outcome		Strategy		Principal Activity		Directorate
				P.45	Prepare, monitor and review Long Term Financial Plan with a sustainable outlook, a 4-year forecast and an annual budget in accordance with the Local Government Act	Corporate Services
				P.46	Implement the Investment Strategy and Policy	Corporate Services
				P.47	Investigate opportunities to expand revenue from commercial operations, property portfolio and other income generating assets	Corporate Services
				P.48	Establish a probity, policy and procedures framework that supports a responsive and compliant Council	Corporate Services

## Operational Plan 2023-24

Action		Service Area	Target
<b>A.108</b>	Comply with financial management responsibilities to promote transparency and accountability	Finance	<p>Quarterly budget reviews completed (October 2023; December 2023; March 2024; June 2024)</p> <p>2024-25 annual budget adopted (June 2024)</p> <p>Long Term Financial Plan and 4-year budget forecast reviewed and amended (June 2024)</p> <p>Audited annual financial reports lodged with Office of Local Government (June 2024)</p>
<b>A.109</b>	Implement and monitor appropriate investment strategies and prepare monthly investment reports	Finance	Investment returns > 0.25% above Reserve Bank Australia rate (June 2024)
<b>A.110</b>	Manage Council's property portfolio to optimise financial returns from Council owned properties	Property	Non residential property portfolio SQM vacancy rate <=10%
<b>A.111</b>	Explore opportunities for the long-term accommodation of Council's Operations Centre	Property	Business case with financial modelling and delivery plan developed (June 2024)
<b>A.112</b>	Sustain the Audit Risk and Improvement Committee (ARIC) to provide independent oversight and support continuous improvement	Governance and Risk	Minimum of 4 ARIC meetings per annum (June 2024)
<b>A.113</b>	Fully embed new internal audit function arrangements as per Internal Audit Charter	Governance and Risk	Compliance with all statutory requirements issued by the NSW Government under the Risk Management and Internal Audit Guidelines for Local Government in NSW (June 2024)

**ITEM NUMBER 37/23 - ATTACHMENT 1**  
**Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption**

[illegible]



## Operational Plan 2023-24

Action		Service Area	Target
<b>A.114</b>	Deliver a program of internal audits	Governance and Risk	<p>Minimum of 3 unique compliance and assurance audits per annum (June 2024)</p> <p>Annual cyber security audit (June 2024)</p> <p>Annual records management audit as per specifications issued by State Records NSW (June 2024)</p>
<b>A.115</b>	Develop a Records Management Strategy based on insights from Records Management Assessment Tool analysis	Governance and Risk	Strategy adopted (March 2024)
<b>A.116</b>	Records digitisation program refreshed and continuously improved in conjunction with management of commercial off-site storage arrangements	Governance and Risk	New baseline plan and progress reporting regime established (November 2023)
<b>A.117</b>	Review and implement improvements to Council's Risk Management Framework	Governance and Risk	<p>Comprehensive review of risks completed (April 2024)</p> <p>Risk Management Framework updated (June 2024)</p>
<b>A.118</b>	Introduction of new Public Interest Disclosures Act compliance regime	Governance and Risk	Meets statutory compliance obligations including deadlines for implementation (June 2024)
<b>A.119</b>	Review and update framework for management and control of delegations and authorisations	Governance and Risk	Update completed and improvements implemented (March 2024)
<b>A.120</b>	Revitalisation of legislative compliance framework	Governance and Risk	Purpose designed tool selected and commissioned (October 2023)
<b>A.121</b>	Undertake internal procurement audits and spot checks to monitor efficiency and compliance	Procurement	Minimum of 12 audits conducted (June 2024)

# ITEM NUMBER 37/23 - ATTACHMENT 1

## Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption

Community Strategic Plan 2022-36				Delivery Program 2022-26		
Community Outcome	Strategy			Principal Activity		Directorate
				<b>P.49</b> Ensure transparency and accountability in decision making		Corporate Services
				<b>P.50</b> Advance Council's Cyber Security capabilities to safeguard customer information and access to services		Corporate Services
		<b>C.11.3</b>	Deliver innovation and excellence in customer experience and service delivery	<b>P.51</b> Deliver the right mix of services at Council's one-stop shop and high quality customer service for all points of contact		Community Life

## Operational Plan 2023-24

Action		Service Area	Target
<b>A.122</b>	Deliver a progressive and accountable framework to support the elected body of Council and individual councillors	Governance and Risk	<p>Minimum of 10 ordinary meetings of Council per annum (June 2024)</p> <p>Minimum of 10 councillor briefings and workshops per annum (June 2024)</p> <p>Facilitation of councillor professional development program in accordance with Councillor Induction and Professional Development Guidelines issued by the NSW Government (Ongoing)</p>
<b>A.123</b>	Deliver a progressive and accountable framework to support the Burwood Local Planning Panel	Governance and Risk	Compliance with Directions issued by the NSW Minister for Planning for the operation of Planning Panels (Ongoing)
<b>A.124</b>	Carry out procurement training including refresher training to ensure Council's procurement activities are efficient and effective	Procurement	Minimum of 10 training sessions provided (June 2024)
<b>A.125</b>	Develop and adopt Cyber Security Framework in line with NSW Cyber Security Policy	Information Technology	Framework adopted (June 2024)
<b>A.126</b>	Ensure Council service standards reflect community expectations and customers are attended to in line with with service standards	Customer Experience and Business Improvement	<p>80% of calls answered within 40 seconds (Ongoing)</p> <p>&lt;5% call abandonment rate (Ongoing)</p> <p>80% of customers served at the counter within 5 minutes (Ongoing)</p> <p>Customer Experience Charter implemented (June 2024)</p>
<b>A.127</b>	Monitor and report on Customer Feedback Program to track real-time satisfaction with Council services including Enfield Aquatic Centre	<p>Customer Experience and Business Improvement</p> <p>Enfield Aquatic Centre (EAC)</p>	Overall customer experience score > 8.0 (Ongoing)

Community Strategic Plan 2022-36				Delivery Program 2022-26		
Community Outcome		Strategy		Principal Activity		Directorate
				<b>P.52</b>	Implement a service review program for core Council services and functions to ensure ongoing business excellence	Community Life
				<b>P.53</b>	Increase efficiencies and streamline business processes through the enhancement of Information Technology systems	Corporate Services
		<b>C.11.4</b>	Build and maintain strong partnerships and advocate on behalf of the community	<b>P.54</b>	Develop strategic partnerships with State, peak community agencies, industry and neighbour councils to respond to local needs, growth and emerging issues	City Strategy Corporate Services Community Life General Manager's Office
				<b>P.55</b>	Maintain a high-quality workforce that is committed to delivering on our community's and Council's vision and goals	People and Performance



## Operational Plan 2023-24

Action		Service Area	Target
<b>A.128</b>	Conduct Mystery Shopping Program across Council	Customer Experience and Business Improvement	Program completed (November 2023)
<b>A.129</b>	Finalise Customer Experience Strategy and commence implementation	Customer Experience and Business Improvement	100% of year 1 actions implemented (June 2024)
<b>A.130</b>	Implement service review program as per the schedule to deliver improved services and efficiencies	Customer Experience and Business Improvement	Minimum of 2 service reviews and 3 business improvements completed (June 2024)
<b>A.131</b>	Implement Council's Digital Strategy	Information Technology	100% of year 2 actions completed (June 2024)
<b>A.132</b>	Seek funding opportunities that address Council and community needs	Place Management and Communications	2 applications submitted (June 2024)
<b>A.133</b>	Investigate additional options for shared use of school facilities	Community and Culture	2 proposals for Schools as Shared Spaces submitted (June 2024)
<b>A.134</b>	Work with SSROC to champion new sustainable technologies, policies and procedures	City Planning Information Technology	Minimum of 3 initiatives implemented that support the delivery of the Sustainable Burwood Strategy (June 2024)
<b>A.135</b>	Implement year 2 actions of the Workforce Management Plan	People and Performance	100% of year 2 actions completed (June 2024)

# Budget overview 2023–2024

## Delivering for our community

Burwood Council's Budget 2023-24 and four year projections have been developed with a clear focus on delivering our community's long term vision as outlined in the Burwood2036 Community Strategic Plan. The Operational Plan puts into action the objectives the community has identified as high priority and forms part of our Delivery Program 2022-2026.

The following major projects have been considered in the budget:

- Urban Park Arts and Cultural Centre
- Enfield Aquatic Centre upgrade
- WestInvest Capital Works projects
- Parks and Playground upgrades
- Ongoing infrastructure and renewal works
- Tree planting program
- Stormwater drainage upgrade

## Funding our future

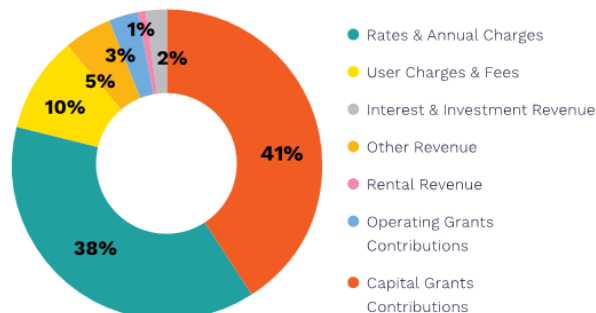
In addition to delivering these services to the community, Council is committed to maintaining long term financial sustainability and aims to achieve this through strategic planning and prudent investment.

To ensure Council continues to deliver services at its current level, Council has applied the Independent Pricing and Regulatory Tribunal (IPART) Rate Peg of 3.7% for the 2023-24 financial year.

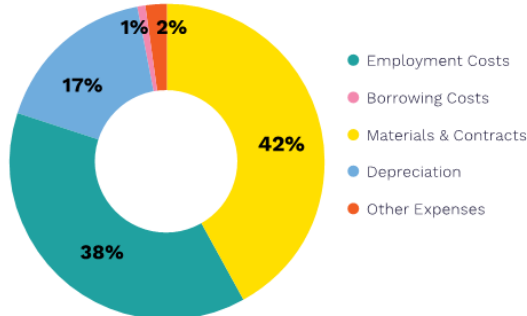


**Revenue**

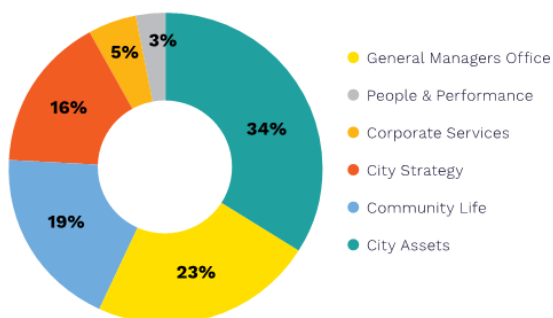
Rates & Annual Charges	38,581,652
User Charges & Fees	10,299,164
Interest & Investment Revenue	1,425,000
Other Revenue	4,948,177
Rental Revenue	2,304,911
Operating Grants & Contributions	2,660,700
Capital Grants Contributions	42,548,475
<b>Total Operating Revenue</b>	<b>102,768,079</b>

**Expenditure**

Employment Costs	23,970,388
Borrowing Costs	335,151
Materials & Contracts	26,651,003
Depreciation	10,940,886
Other Expenses	1,118,050
<b>Total Operating Expenditure</b>	<b>63,015,478</b>

**Operating Expenditure Summary by Directorate Division**

General Manager's Office	14,136,262
People & Performance	1,631,960
Corporate Services	3,392,236
City Strategy	10,204,805
Community Life	12,218,366
City Assets	21,431,849
<b>Total Operating Expenditure</b>	<b>63,015,478</b>



# Directorate Summary Operational

Organisation Function Name	Team	Op Exp (Excl Depn & Int Chgs)	
<b>Office of the General Manager</b>			
General Manager's Office	General Manager's Office	2,045,730	
General Manager's Office	Mayor's Office	266,279	
General Manager's Office	Executive Manager Place Management & Communications	1,101,253	
<b>Sub Total Office of the General Manager</b>		<b>3,413,262</b>	
<b>People &amp; Performance</b>			
People & Performance	People & Culture	1,631,960	
<b>Sub Total People &amp; Performance</b>		<b>1,631,960</b>	
<b>Corporate Services</b>			
Corporate Services	Corporate Services Administration	312,902	
Corporate Services	Property	2,874,320	
Corporate Services	Financial Services	1,409,281	
Corporate Services	Procurement	165,714	
Corporate Services	Governance & Risk	2,376,862	
Corporate Services	Information Technology	3,065,726	
<b>Sub Total Corporate Services</b>		<b>10,204,805</b>	
<b>City Strategy</b>			
City Strategy	City Strategy Administration	359,210	
City Strategy	City Development	1,701,197	
City Strategy	City Planning	1,331,829	
<b>Sub Total City Strategy</b>		<b>3,392,236</b>	
<b>Community Life</b>			
Community Life	Community Life Administration	799,167	
Community Life	Enfield Aquatic Centre	3,194,046	
Community Life	Community and Culture	1,809,205	
Community Life	Library and Community Hub	2,637,542	
Community Life	Customer Experience & Business Improvement	950,303	
Community Life	Community Safety	2,843,103	
<b>Sub Total Community Life</b>		<b>12,233,366</b>	
<b>City Assets</b>			
City Assets	City Assets Administration	547,041	
City Assets	Assets and Design	946,923	
City Assets	City Assets - Landscape Planning & Design	258,222	
City Assets	Traffic & Transport	2,293,234	
City Assets	Operations Centre	1,707,447	
City Assets	Civil Construction	2,992,046	
City Assets	Parks & Gardens	3,282,259	
City Assets	Waste & Cleansing Services	9,186,791	
<b>Sub Total City Assets</b>		<b>21,213,963</b>	
<b>Consolidated Result</b>		<b>52,089,592</b>	



# ITEM NUMBER 37/23 - ATTACHMENT 1

## Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption

Total Op Revenue	Acquisition of Assets	Loan Repayment	Sale of Assets	Loans	Net Reserve Movement	Net S7.12 Movement	Net Movement in Working Capital
42,346,982	100,000	731,019	0		0	(10,030,000)	29,440,233
2,000	0	0	0		0	0	(264,279)
0	0	0	0		0	0	(1,101,253)
<b>42,348,982</b>	<b>100,000</b>	<b>731,019</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(10,030,000)</b>	<b>28,074,701</b>
89,900	0	0	0		40,000	0	(1,502,060)
<b>89,900</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>40,000</b>	<b>0</b>	<b>(1,502,060)</b>
0	0	0	0		0	0	(312,902)
14,186,336	11,600,000	0	0	1,000,000	17,000	0	729,016
178,500	0	0	0		0	0	(1,230,781)
2,477	0	0	0		0	0	(163,237)
24,500	0	0	0		(87,000)	0	(2,439,362)
0	945,000	0	0		520,000	0	(3,490,726)
<b>14,391,813</b>	<b>12,545,000</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>450,000</b>	<b>0</b>	<b>(6,907,992)</b>
0	0	0	0		0	0	(359,210)
1,059,000	0	0	0		0	0	(642,197)
60,000	0	0	0		0	75,000	(1,196,829)
<b>1,119,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>(2,198,236)</b>
0	0	0	0		0	0	(799,167)
1,992,000	0	0	0		(50,000)	0	(1,252,046)
104,543	0	0	0		0	0	(1,704,662)
198,789	185,000	0	0		0	0	(2,623,753)
3,000	0	0	0		0	0	(947,303)
5,138,500	0	0	0		0	0	2,295,397
<b>7,436,832</b>	<b>185,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(50,000)</b>	<b>0</b>	<b>(5,031,534)</b>
0	0	0	0	0	0	0	(547,041)
21,432,609	27,332,605	0	0	0	0	700,000	(6,146,919)
28,000	550,000	0	0		0	0	(780,222)
4,844,460	0	0	0		(100,000)	0	2,451,226
224,500	1,650,000	0	825,000		600,000	0	(1,707,947)
2,143,422	750,000	0	0		0	0	(1,598,624)
97,500	0	0	0		0	0	(3,184,759)
8,611,061	115,000	217,145	0		0	0	(907,875)
<b>37,381,552</b>	<b>30,397,605</b>	<b>217,145</b>	<b>825,000</b>	<b>0</b>	<b>500,000</b>	<b>700,000</b>	<b>(12,422,161)</b>
<b>102,768,079</b>	<b>43,227,605</b>	<b>948,164</b>	<b>825,000</b>	<b>1,000,000</b>	<b>940,000</b>	<b>(9,255,000)</b>	<b>12,718</b>

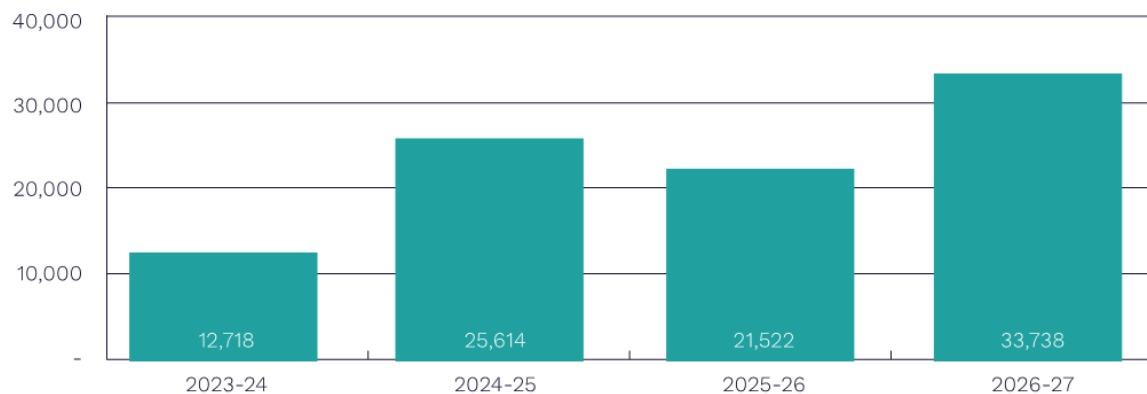
## Division Summary

### Capital Works

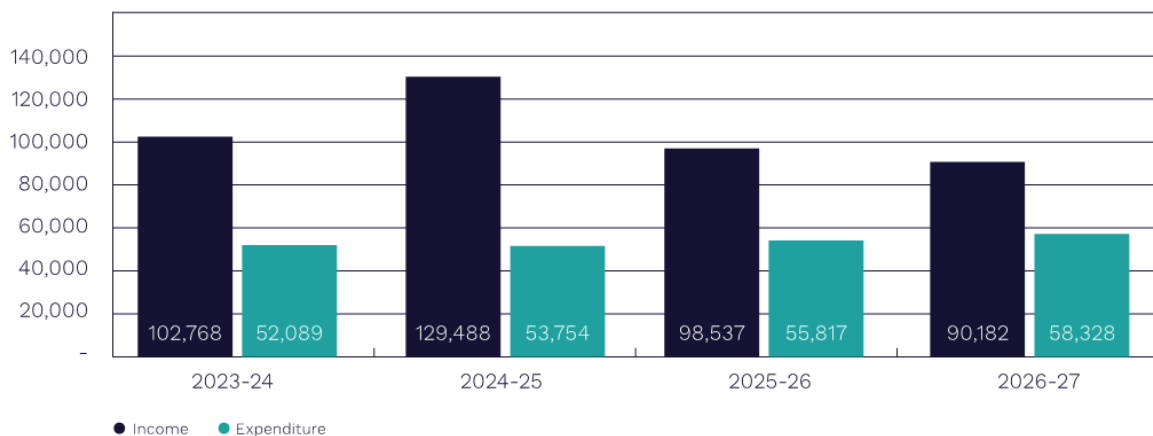
Division	Project	Amount (\$'000)
General Manager	Corporate Projects – to be determined	100
Corporate Services	Information Technology	945
	WestInvest – Buildings Upgrade	11,600
Community Life	Library Resources	185
City Assets	Annual Infrastructure Upgrade Program	4,074
	Infrastructure – Drainage	1,770
	WestInvest – Infrastructure Upgrades	20,810
	Town Centres Beautification	500
	Parks & Playgrounds Upgrade	550
	Plant & Equipment	1,650
	Stormwater Management	509
	Domestic Waste Disposal Bins	115
	Streetscape, Tree Planting and Signage	420
Total		43,228

# Budget forecast 2023-2027

Forecasted Budget Result  
2023-24 to 2026-27



Operating – Income v Expenditure  
(excluding depreciation)



# ITEM NUMBER 37/23 - ATTACHMENT 1

## Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption

### Forward Estimates of Income & Expenditure

	Budget 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27
<b>Income</b>				
Rates & Annual Charges	38,581,652	40,706,694	42,341,793	44,071,408
User Charges & Fees	10,299,164	10,235,735	10,478,005	11,081,115
Interest & Investment Revenue	1,425,000	1,624,000	1,976,000	2,077,000
Other Revenue	4,948,177	5,047,141	5,148,083	5,251,044
Rental Revenue	2,304,911	2,411,772	2,932,460	2,996,917
Operating Grants & Contributions	2,660,700	2,722,321	2,786,162	2,851,513
Capital Grants & Contributions	42,548,475	66,740,746	32,874,548	21,852,879
<b>Total Operating Income</b>	<b>102,768,079</b>	<b>129,488,409</b>	<b>98,537,051</b>	<b>90,181,876</b>
<b>Expenditure</b>				
Employment Costs	23,970,388	24,614,424	25,584,961	26,724,581
Borrowing Costs	335,151	319,036	356,264	438,018
Materials & Contracts	26,666,003	27,665,814	28,697,067	29,963,511
Depreciation	10,940,886	11,050,295	11,160,798	11,272,406
Other Expenses	1,118,050	1,155,051	1,178,219	1,201,484
<b>Total Operating Expenditure</b>	<b>63,030,478</b>	<b>64,804,620</b>	<b>66,977,309</b>	<b>69,600,000</b>
<b>Operating Result</b>	<b>39,737,601</b>	<b>64,683,789</b>	<b>31,559,742</b>	<b>20,581,876</b>
<b>Net Operating Result before Capital Items</b>	<b>(2,810,874)</b>	<b>(2,056,957)</b>	<b>(1,314,806)</b>	<b>(1,271,003)</b>
<b>Funding Statement</b>				
Operating Result	39,737,601	64,683,789	31,559,742	20,581,876
<i>Add Back Non Cash Items</i>	-	-	-	-
Depreciation	10,940,886	11,050,295	11,160,798	11,272,406
<i>Total Non Cash Items</i>	10,940,886	11,050,295	11,160,798	11,272,406
<b>Adjusted Operating Result</b>	<b>50,678,487</b>	<b>75,734,084</b>	<b>42,720,540</b>	<b>31,854,282</b>
<b>Source of Capital Funds</b>				
Sale of Assets	825,000	840,000	870,000	870,000
Loan Funds	1,000,000	2,000,000	-	-
Transferred From Section 94	775,000	575,000	16,325,000	575,000
Transferred From Reserves	1,705,000	1,381,000	591,000	771,000
<b>Funds Available</b>	<b>54,983,487</b>	<b>80,530,084</b>	<b>60,506,540</b>	<b>34,070,282</b>
<b>Funds Utilised</b>				
Acquisition of Assets	43,227,605	62,898,098	42,648,584	15,904,569
Loan Principal Repayment	731,019	687,861	668,695	695,268
Lease Liability Principal Repayment	217,145	225,833	232,006	132,539
Transfer to Section 94	10,030,000	15,067,678	15,305,733	15,344,168
Transfer to Reserves	765,000	1,625,000	1,630,000	1,960,000
<b>Net Movement in Working Capital</b>	<b>12,718</b>	<b>25,614</b>	<b>21,522</b>	<b>33,738</b>



# ITEM NUMBER 37/23 - ATTACHMENT 1

## Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption

### Forward Estimates of Income & Expenditure:

#### Office of the General Manager

	Budget 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27
<b>Operating Income</b>				
<b>Type</b>				
Rates & Annual Charges	29,958,130	31,397,865	32,733,643	34,075,632
User Charges & Fees	-	-	-	-
Interest & Investment Revenue	1,425,000	1,624,000	1,976,000	2,077,000
Other Revenue	2,000	2,040	2,081	2,122
Rental Revenue	-	-	-	-
Operating Grants & Contributions	933,852	956,437	980,348	1,004,856
Capital Grants & Contributions	10,030,000	15,116,521	15,203,906	15,292,165
<b>Total Operating Income</b>	<b>42,348,982</b>	<b>49,096,863</b>	<b>50,895,978</b>	<b>52,451,775</b>
<b>Operating Expenditure</b>				
<b>Type</b>				
Employment Costs	1,319,320	1,370,953	1,423,879	1,466,595
Borrowing Costs	302,237	309,455	352,857	360,430
Materials & Contracts	731,805	781,441	797,070	813,011
Depreciation	10,723,000	10,830,230	10,938,532	11,047,918
Other Expenses	1,059,900	1,095,738	1,117,720	1,139,776
<b>Total Operating Expenditure</b>	<b>14,136,262</b>	<b>14,387,817</b>	<b>14,630,058</b>	<b>14,827,730</b>
<b>Operating Result</b>	<b>28,212,720</b>	<b>34,709,046</b>	<b>36,265,920</b>	<b>37,624,045</b>
<b>Net Operating Result before Capital Items</b>	<b>18,182,720</b>	<b>19,592,525</b>	<b>21,062,014</b>	<b>22,331,880</b>
<b>Funding Statement</b>				
Operating Result	28,212,720	34,709,046	36,265,920	37,624,045
Add Back Non Cash Items	-	-	-	-
Depreciation	10,723,000	10,830,230	10,938,532	11,047,918
Total Non Cash Items	10,723,000	10,830,230	10,938,532	11,047,918
<b>Adjusted Operating Result</b>	<b>38,935,720</b>	<b>45,539,276</b>	<b>47,204,452</b>	<b>48,671,963</b>
<b>Source of Capital Funds</b>				
Sale of Assets	-	-	-	-
Loan Funds	-	-	-	-
Transferred From Section 7.12	-	-	-	-
Transferred From Reserves	-	-	-	-
<b>Funds Available</b>	<b>38,935,720</b>	<b>45,539,276</b>	<b>47,204,452</b>	<b>48,671,963</b>
<b>Less Funds Utilised</b>				
Acquisition of Assets	100,000	150,000	150,000	150,000
Loan Principal Repayment	731,019	687,861	668,695	695,268
Lease Liability Principal Repayment	-	-	-	-
Transfer to Section 7.12	10,030,000	15,067,678	15,305,733	15,344,168
Transfer to Reserves	-	-	-	-
<b>Net Movement in Working Capital</b>	<b>28,074,701</b>	<b>29,633,737</b>	<b>31,080,024</b>	<b>32,482,527</b>

# ITEM NUMBER 37/23 - ATTACHMENT 1

## Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption

### Forward Estimates of Income & Expenditure:

#### Corporate Services

	Budget 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27
<b>Operating Income</b>				
<b>Type</b>				
Rates & Annual Charges	5,461	5,652	5,850	6,025
User Charges & Fees	1,385,964	1,420,353	1,455,597	1,491,716
Interest & Investment Revenue	-	-	-	-
Other Revenue	90,477	92,287	94,132	96,015
Rental Revenue	2,304,911	2,411,772	2,932,460	2,996,917
Operating Grants & Contributions	5,000	5,100	5,202	5,306
Capital Grants & Contributions	10,600,000	46,750,000	16,350,000	5,233,411
<b>Total Operating Income</b>	<b>14,391,813</b>	<b>50,685,164</b>	<b>20,843,241</b>	<b>9,829,390</b>
<b>Operating Expenditure</b>				
<b>Type</b>				
Employment Costs	3,541,111	3,682,155	3,828,827	3,943,538
Borrowing Costs	-	-	-	-
Materials & Contracts	6,663,455	7,193,656	7,738,525	8,015,618
Depreciation	-	-	-	-
Other Expenses	-	-	-	-
<b>Total Operating Expenditure</b>	<b>10,204,566</b>	<b>10,875,811</b>	<b>11,567,352</b>	<b>11,959,156</b>
<b>Operating Result</b>	<b>4,187,247</b>	<b>39,809,353</b>	<b>9,275,889</b>	<b>(2,129,766)</b>
<b>Net Operating Result before Capital Items</b>	<b>(6,412,753)</b>	<b>(6,940,647)</b>	<b>(7,074,111)</b>	<b>(7,363,177)</b>
<b>Funding Statement</b>				
Operating Result	4,187,247	39,809,353	9,275,889	(2,129,766)
Add Back Non Cash Items	-	-	-	-
Depreciation	-	-	-	-
Total Non Cash Items	-	-	-	-
<b>Adjusted Operating Result</b>	<b>4,187,247</b>	<b>39,809,353</b>	<b>9,275,889</b>	<b>(2,129,766)</b>
<b>Source of Capital Funds</b>				
Sale of Assets	-	-	-	-
Loan Funds	1,000,000	2,000,000	-	-
Transferred From Section 7.12	-	-	15,750,000	-
Transferred From Reserves	840,000	996,000	256,000	451,000
<b>Funds Available</b>	<b>6,027,247</b>	<b>42,805,353</b>	<b>25,281,889</b>	<b>(1,678,766)</b>
<b>Less Funds Utilised</b>				
Acquisition of Assets	12,545,000	49,963,864	32,975,740	6,353,411
Loan Principal Repayment	-	-	-	-
Lease Liability Principal Repayment	-	-	-	-
Transfer to Section 7.12	-	-	-	-
Transfer to Reserves	390,000	500,000	730,000	865,000
<b>Net Movement in Working Capital</b>	<b>(6,907,753)</b>	<b>(7,658,511)</b>	<b>(8,423,851)</b>	<b>(8,897,177)</b>

# ITEM NUMBER 37/23 - ATTACHMENT 1

## Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption

### Forward Estimates of Income & Expenditure:

#### City Assets

	Budget 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27
<b>Operating Income</b>				
<b>Type</b>				
Rates & Annual Charges	8,611,061	9,295,933	9,594,800	9,982,027
User Charges & Fees	5,399,700	5,525,717	5,654,704	5,786,733
Interest & Investment Revenue	-	-	-	-
Other Revenue	20,800	21,216	21,640	22,073
Rental Revenue	-	-	-	-
Operating Grants & Contributions	1,490,350	1,523,574	1,557,547	1,592,288
Capital Grants & Contributions	21,859,641	4,813,920	1,258,830	1,263,945
<b>Total Operating Income</b>	<b>37,381,552</b>	<b>21,180,360</b>	<b>18,087,521</b>	<b>18,647,066</b>
<b>Operating Expenditure</b>				
<b>Type</b>				
Employment Costs	7,128,665	7,411,412	7,705,408	7,936,570
Borrowing Costs	32,675	9,581	3,407	77,588
Materials & Contracts	14,052,623	14,434,258	14,786,392	15,607,402
Depreciation	217,886	220,065	222,266	224,488
Other Expenses	-	-	-	-
<b>Total Operating Expenditure</b>	<b>21,431,849</b>	<b>22,075,316</b>	<b>22,717,473</b>	<b>23,846,048</b>
<b>Operating Result</b>	<b>15,949,703</b>	<b>(894,956)</b>	<b>(4,629,952)</b>	<b>(5,198,982)</b>
<b>Net Operating Result before Capital Items</b>	<b>(5,909,938)</b>	<b>(5,708,876)</b>	<b>(5,888,782)</b>	<b>(6,462,927)</b>
<b>Funding Statement</b>				
Operating Result	15,949,703	(894,956)	(4,629,952)	(5,198,982)
Add Back Non Cash Items	-	-	-	-
Depreciation	217,886	220,065	222,266	224,488
Total Non Cash Items	217,886	220,065	222,266	224,488
<b>Adjusted Operating Result</b>	<b>16,167,589</b>	<b>(674,891)</b>	<b>(4,407,686)</b>	<b>(4,974,494)</b>
<b>Source of Capital Funds</b>				
Sale of Assets	825,000	840,000	870,000	870,000
Loan Funds	-	-	-	-
Transferred From Section 94	700,000	500,000	500,000	500,000
Transferred From Reserves	825,000	345,000	295,000	280,000
<b>Funds Available</b>	<b>18,517,589</b>	<b>1,010,109</b>	<b>(2,742,686)</b>	<b>(3,324,494)</b>
<b>Less Funds Utilised</b>				
Acquisition of Assets	30,397,605	12,592,234	9,324,844	9,199,158
Loan Principal Repayment	-	-	-	-
Lease Liability Principal Repayment	217,145	225,833	232,006	132,539
Transfer to Section 7.12	-	-	-	-
Transfer to Reserves	325,000	825,000	550,000	720,000
<b>Net Movement in Working Capital</b>	<b>(12,422,161)</b>	<b>(12,632,958)</b>	<b>(12,849,536)</b>	<b>(13,376,191)</b>

# ITEM NUMBER 37/23 - ATTACHMENT 1

## Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption

### Forward Estimates of Income & Expenditure:

#### City Strategy

	Budget 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27
<b>Operating Income</b>				
<b>Type</b>				
Rates & Annual Charges	7,000	7,245	7,499	7,724
User Charges & Fees	1,060,000	1,081,275	1,102,977	1,125,116
Interest & Investment Revenue	-	-	-	-
Other Revenue	52,000	53,040	54,101	55,183
Rental Revenue	-	-	-	-
Operating Grants & Contributions	-	-	-	-
Capital Grants & Contributions	-	-	-	-
<b>Total Operating Income</b>	<b>1,119,000</b>	<b>1,141,560</b>	<b>1,164,577</b>	<b>1,188,023</b>
<b>Operating Expenditure</b>				
<b>Type</b>				
Employment Costs	2,181,921	2,269,198	2,359,966	2,430,765
Borrowing Costs	-	-	-	-
Materials & Contracts	1,210,315	1,241,316	1,279,733	1,325,327
Depreciation	-	-	-	-
Other Expenses	-	-	-	-
<b>Total Operating Expenditure</b>	<b>3,392,236</b>	<b>3,510,514</b>	<b>3,639,699</b>	<b>3,756,092</b>
<b>Operating Result</b>	<b>(2,273,236)</b>	<b>(2,368,954)</b>	<b>(2,475,122)</b>	<b>(2,568,069)</b>
<b>Net Operating Result before Capital Items</b>	<b>(2,273,236)</b>	<b>(2,368,954)</b>	<b>(2,475,122)</b>	<b>(2,568,069)</b>
<b>Funding Statement</b>				
Operating Result	(2,273,236)	(2,368,954)	(2,475,122)	(2,568,069)
Add Back Non Cash Items	-	-	-	-
Depreciation	-	-	-	-
Total Non Cash Items	-	-	-	-
<b>Adjusted Operating Result</b>	<b>(2,725,293)</b>	<b>(2,087,084)</b>	<b>(2,139,498)</b>	<b>(2,206,417)</b>
<b>Source of Capital Funds</b>				
Sale of Assets	-	-	-	-
Loan Funds	-	-	-	-
Transferred From Section 7.12	75,000	75,000	75,000	75,000
Transferred From Reserves	-	-	-	-
<b>Funds Available</b>	<b>(2,198,236)</b>	<b>(2,293,954)</b>	<b>(2,400,122)</b>	<b>(2,493,069)</b>
<b>Less Funds Utilised</b>				
Acquisition of Assets	-	-	-	-
Loan Principal Repayment	-	-	-	-
Lease Liability Principal Repayment	-	-	-	-
Transfer to Section 7.12	-	-	-	-
Transfer to Reserves	-	250,000	250,000	250,000
<b>Net Movement in Working Capital</b>	<b>(2,198,236)</b>	<b>(2,543,954)</b>	<b>(2,650,122)</b>	<b>(2,743,069)</b>



# ITEM NUMBER 37/23 - ATTACHMENT 1

## Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption

### Forward Estimates of Income & Expenditure: Community Life

	Budget 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27
<b>Operating Income</b>				
<b>Type</b>				
Rates & Annual Charges	-	-	-	-
User Charges & Fees	2,453,500	2,208,390	2,264,728	2,677,550
Interest & Investment Revenue	-	-	-	-
Other Revenue	4,713,000	4,807,260	4,903,405	5,001,473
Rental Revenue	-	-	-	-
Operating Grants & Contributions	211,498	216,710	222,052	227,525
Capital Grants & Contributions	58,834	60,305	61,812	63,358
<b>Total Operating Income</b>	<b>7,436,832</b>	<b>7,292,665</b>	<b>7,451,997</b>	<b>7,969,906</b>
<b>Operating Expenditure</b>				
<b>Type</b>				
Employment Costs	8,769,211	8,791,576	9,157,239	9,792,456
Borrowing Costs	-	-	-	-
Materials & Contracts	3,406,505	3,401,917	3,469,955	3,564,355
Depreciation	-	-	-	-
Other Expenses	57,650	58,803	59,979	61,179
<b>Total Operating Expenditure</b>	<b>12,233,366</b>	<b>12,252,296</b>	<b>12,687,173</b>	<b>13,417,990</b>
<b>Operating Result</b>	<b>(4,796,534)</b>	<b>(4,959,631)</b>	<b>(5,235,176)</b>	<b>(5,448,084)</b>
<b>Net Operating Result before Capital Items</b>	<b>4,855,368</b>	<b>(5,019,936)</b>	<b>(5,296,988)</b>	<b>(5,511,442)</b>
<b>Funding Statement</b>				
Operating Result	(4,796,534)	(4,959,631)	(5,235,176)	(5,448,084)
Add Back Non Cash Items	-	-	-	-
Depreciation	-	-	-	-
Total Non Cash Items	-	-	-	-
<b>Adjusted Operating Result</b>	<b>(4,796,534)</b>	<b>(4,959,631)</b>	<b>(5,235,176)</b>	<b>(5,448,084)</b>
<b>Source of Capital Funds</b>				
Sale of Assets	-	-	-	-
Loan Funds	-	-	-	-
Transferred From Section 7.12	-	-	-	-
Transferred From Reserves	-	-	-	-
<b>Funds Available</b>	<b>(4,796,534)</b>	<b>(4,959,631)</b>	<b>(5,235,176)</b>	<b>(5,448,084)</b>
<b>Less Funds Utilised</b>				
Acquisition of Assets	185,000	192,000	198,000	202,000
Loan Principal Repayment	-	-	-	-
Lease Liability Principal Repayment	-	-	-	-
Transfer to Section 7.12	-	-	-	-
Transfer to Reserves	50,000	50,000	100,000	125,000
<b>Net Movement in Working Capital</b>	<b>(5,031,534)</b>	<b>(5,201,631)</b>	<b>(5,533,176)</b>	<b>(5,775,084)</b>

# ITEM NUMBER 37/23 - ATTACHMENT 1

## Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption

### Forward Estimates of Income & Expenditure: People & Performance

	Budget 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27
<b>Operating Income</b>				
<b>Type</b>				
Rates & Annual Charges	-	-	-	-
User Charges & Fees	-	-	-	-
Interest & Investment Revenue	-	-	-	-
Other Revenue	69,900	71,298	72,724	74,178
Rental Revenue	-	-	-	-
Operating Grants & Contributions	20,000	20,500	21,013	21,538
Capital Grants & Contributions	-	-	-	-
<b>Total Operating Income</b>	<b>89,900</b>	<b>91,798</b>	<b>93,737</b>	<b>95,716</b>
<b>Operating Expenditure</b>				
<b>Type</b>				
Employment Costs	1,030,160	1,089,130	1,109,642	1,154,657
Borrowing Costs	-	-	-	-
Materials & Contracts	601,300	613,226	625,392	637,798
Depreciation	-	-	-	-
Other Expenses	500	510	520	531
<b>Total Operating Expenditure</b>	<b>1,631,960</b>	<b>1,702,866</b>	<b>1,735,554</b>	<b>1,792,986</b>
<b>Operating Result</b>	<b>(1,542,060)</b>	<b>(1,611,068)</b>	<b>(1,641,817)</b>	<b>(1,697,270)</b>
<b>Net Operating Result before Capital Items</b>	<b>(1,542,060)</b>	<b>(1,611,068)</b>	<b>(1,641,817)</b>	<b>(1,697,270)</b>
<b>Funding Statement</b>				
Operating Result	(1,542,060)	(1,611,068)	(1,641,817)	(1,697,270)
Add Back Non Cash Items	-	-	-	-
Depreciation	-	-	-	-
Total Non Cash Items	-	-	-	-
<b>Adjusted Operating Result</b>	<b>(1,542,060)</b>	<b>(1,611,068)</b>	<b>(1,641,817)</b>	<b>(1,697,270)</b>
<b>Source of Capital Funds</b>				
Sale of Assets	-	-	-	-
Loan Funds	-	-	-	-
Transferred From Section 7.12	-	-	-	-
Transferred From Reserves	40,000	40,000	40,000	40,000
<b>Funds Available</b>	<b>(1,502,060)</b>	<b>(1,571,068)</b>	<b>(1,601,817)</b>	<b>(1,657,270)</b>
<b>Less Funds Utilised</b>				
Acquisition of Assets	-	-	-	-
Loan Principal Repayment	-	-	-	-
Lease Liability Principal Repayment	-	-	-	-
Transfer to Section 7.12	-	-	-	-
Transfer to Reserves	-	-	-	-
<b>Net Movement in Working Capital</b>	<b>(1,502,060)</b>	<b>(1,571,068)</b>	<b>(1,601,817)</b>	<b>(1,657,270)</b>

# ITEM NUMBER 37/23 - ATTACHMENT 1

## Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption

### Income Statement

	Budget 2023-24	Budget 2024-25	Budget 2025-26	Budget 2026-27
	\$	\$	\$	\$
<b>Income from Continuing Operations</b>				
Rates & Annual Charges	38,581,652	40,706,695	42,341,791	44,071,408
User Charges & Fees	10,299,164	10,235,735	10,478,006	11,081,115
Other Revenues	4,948,177	5,047,141	5,148,083	5,251,044
Grants & Contributions provided for Operating Purposes	2,660,700	2,722,321	2,786,162	2,851,513
Grants & Contributions provided for Capital Purposes	42,548,475	66,740,746	32,874,548	21,852,879
Interest & Investment Revenue	1,425,000	1,624,000	1,976,000	2,077,000
Rental Revenue	2,304,911	2,411,772	2,932,460	2,996,917
<b>Total Income From Continuing Operations</b>	<b>102,768,079</b>	<b>129,488,409</b>	<b>98,537,051</b>	<b>90,181,876</b>
<b>Expenses From Continuing Operations</b>				
Employee Benefits & On-Costs	23,970,388	24,614,064	25,584,961	26,724,582
Borrowing Costs	335,151	319,036	356,264	438,018
Materials & Contracts	26,666,003	27,665,814	28,697,067	29,963,511
Depreciation & Amortisation	10,940,886	11,050,295	11,160,798	11,272,406
Other Expenses	1,118,050	1,155,411	1,178,219	1,201,484
<b>Total Expenses From Continuing Operations</b>	<b>63,030,478</b>	<b>64,804,620</b>	<b>66,977,309</b>	<b>69,600,000</b>
<b>Operating Result from Continuing Operations</b>	<b>39,737,601</b>	<b>64,683,789</b>	<b>31,559,741</b>	<b>20,581,876</b>
<b>Net Operating Result before Capital Items</b>	<b>(2,810,874)</b>	<b>(2,056,957)</b>	<b>(1,314,807)</b>	<b>(1,271,003)</b>
<b>Capital Expenditure</b>				
Capital Works Program	43,227,605	62,898,098	42,648,584	15,904,569
Loan Principal Repayments	731,019	687,861	668,695	695,268
Lease Liability Principal Repayments	217,145	225,833	232,006	132,539
Transfer to Reserves	10,795,000	16,692,678	16,935,733	17,304,168
<b>Source of Capital Funds</b>				
Sale of Assets	825,000	840,000	870,000	870,000
Loan Borrowing	1,000,000	2,000,000	-	-
Transfer from Reserves	2,480,000	1,956,000	16,916,000	1,346,000
Depreciation & Amortisation Expense (Contra)	10,940,886	11,050,295	11,160,798	11,272,406
<b>Net Budget Result Surplus/(Deficit)</b>	<b>12,718</b>	<b>25,614</b>	<b>21,521</b>	<b>33,738</b>

# ITEM NUMBER 37/23 - ATTACHMENT 1

## Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption

### Balance Sheet

	Budget as at 30 June 2024	Budget as at 30 June 2025	Budget as at 30 June 2026	Budget as at 30 June 2027
	\$	\$	\$	\$
<b>Assets</b>				
<b>Current Assets</b>				
Cash & Cash Equivalents	37,235,025	59,902,259	63,460,373	75,537,327
Investments	25,971,012	25,971,012	25,971,012	25,971,012
Receivables	7,375,362	9,226,762	6,961,280	6,421,332
Contract assets and contract cost assets	175,000	175,000	175,000	175,000
Other	853,892	885,945	918,363	958,028
Non-current assets classified as "held for sale"	-	-	-	-
<b>Total Current Assets</b>	<b>71,610,291</b>	<b>96,160,977</b>	<b>97,486,027</b>	<b>109,062,700</b>
<b>Non-Current Assets</b>				
Investments	4,424,988	4,424,988	4,424,988	4,424,988
Receivables	-	-	-	-
Infrastructure, Property, Plant & Equipment	606,573,631	657,801,499	672,891,551	676,878,202
Investment Property	4,975,000	4,975,000	4,975,000	4,975,000
Intangible Assets	295,000	295,000	295,000	295,000
Right of Use Assets	424,228	204,163	1,981,898	1,757,409
Other	-	-	-	-
<b>Total Non-Current Assets</b>	<b>616,692,847</b>	<b>667,700,650</b>	<b>684,568,437</b>	<b>688,330,600</b>
<b>Total Assets</b>	<b>688,303,139</b>	<b>763,861,628</b>	<b>782,054,464</b>	<b>797,393,300</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Payables	13,284,531	15,335,515	12,032,999	11,166,229
Contract Liabilities	16,310,295	24,086,108	12,943,734	9,390,269
Lease Liabilities	225,833	232,006	132,539	137,939
Borrowings	607,678	668,695	695,268	722,917
Provisions	5,672,308	5,672,308	5,672,308	5,672,308
<b>Total Current Liabilities</b>	<b>36,100,645</b>	<b>45,994,632</b>	<b>31,476,848</b>	<b>27,089,662</b>
<b>Non-Current Liabilities</b>				
Payables	-	-	-	-
Contract Liabilities	-	-	-	-
Lease Liabilities	232,006	-	1,867,461	1,729,522
Borrowings	4,737,203	5,988,326	5,293,058	4,570,141
Provisions	134,692	134,692	134,692	134,692
<b>Total Non-Current Liabilities</b>	<b>5,103,901</b>	<b>6,123,018</b>	<b>7,295,211</b>	<b>6,434,355</b>
<b>Total Liabilities</b>	<b>41,204,546</b>	<b>52,117,650</b>	<b>38,772,059</b>	<b>33,524,017</b>
<b>Net Assets</b>	<b>647,098,592</b>	<b>711,743,978</b>	<b>743,282,405</b>	<b>763,869,282</b>
<b>Equity</b>				
Accumulated Surplus	318,054,592	382,699,978	414,238,405	434,825,282
Revaluation Reserves	329,044,000	329,044,000	329,044,000	329,044,000
<b>Total Equity</b>	<b>647,098,592</b>	<b>711,743,978</b>	<b>743,282,405</b>	<b>763,869,282</b>

# ITEM NUMBER 37/23 - ATTACHMENT 1

## Burwood Council Delivery Program (Year Two) and Operational Plan (2023 2024) - for Adoption

### Cash Flow Statement

	Budget as at 30 June 2024	Budget as at 30 June 2025	Budget as at 30 June 2026	Budget as at 30 June 2027
	\$	\$	\$	\$
<b>Cash Flows from Operating Activities</b>				
<b>Receipts</b>				
Rates & Annual Charges	38,507,386	40,651,188	42,299,082	44,026,230
User Charges & Fees	10,305,069	110,230,184	10,480,567	11,093,250
Interest & Investment Revenue Received	1,378,653	1,507,868	1,973,563	2,009,240
Grants & Contributions	146,407,978	76,225,763	25,955,515	21,558,659
Other	7,213,497	6,815,978	8,961,945	8,492,970
	<b>103,812,583</b>	<b>135,430,982</b>	<b>89,670,673</b>	<b>87,180,349</b>
<b>Payments</b>				
Employee Benefits & On-Costs	23,895,202	24,595,075	25,553,432	26,687,000
Materials & Contracts	26,879,078	27,612,222	28,642,864	29,897,190
Borrowing Costs	318,990	352,293	380,200	435,744
Other	1,137,209	1,124,417	1,144,083	1,163,601
	<b>52,230,479</b>	<b>53,684,007</b>	<b>55,720,579</b>	<b>58,183,535</b>
<b>Net Cash provided (or used in) Operating Activities</b>	<b>51,582,104</b>	<b>81,746,975</b>	<b>33,950,094</b>	<b>28,996,814</b>
<b>Cash Flows from Investing Activities</b>				
<b>Receipts</b>				
Sale of Infrastructure, Property, Plant & Equipment	825,000	840,000	870,000	870,000
<b>Payments</b>				
Purchase of Infrastructure, Property, Plant & Equipment	43,152,331	61,006,047	30,361,279	16,962,053
<b>Net Cash provided (or used in) Investing Activities</b>	<b>(42,327,331)</b>	<b>(60,166,047)</b>	<b>(29,491,279)</b>	<b>(16,092,053)</b>
<b>Cash Flows from Financing Activities</b>				
<b>Receipts</b>				
Proceeds from Borrowings & Advances	1,000,000	2,000,000	-	-
<b>Payments</b>				
Repayment of Borrowings & Advances	730,837	687,861	668,695	695,268
Repayment of lease liabilities (principal repayments)	219,824	225,833	232,006	132,539
<b>Net Cash Flow provided (used in) Financing Activities</b>	<b>49,339</b>	<b>1,086,306</b>	<b>(900,701)</b>	<b>(827,807)</b>
<b>Net Increase / (Decrease) in Cash &amp; Cash Equivalents</b>	<b>9,304,112</b>	<b>22,667,234</b>	<b>3,558,114</b>	<b>12,076,954</b>
Cash at the beginning of the reporting period	27,930,913	37,235,025	59,902,259	63,460,373
<b>Cash &amp; Cash Equivalents – end of the year</b>	<b>37,235,025</b>	<b>59,902,259</b>	<b>63,460,373</b>	<b>75,537,327</b>



# Statement of Revenue Policy 2023–2024

Pursuant to Section 491 of the Local Government Act 1993, Council may obtain income from:

- **Rates**
- **Charges**
- **Fees**
- **Grants**
- **Borrowings**
- **Investments**

## Rates

Revenue will be raised by way of general residential and non-residential rates, based on land values of all rateable properties in the Council area.

Council's Rating Policy is based on a minimum rate/ad-valorem structure comprising:

- Ordinary Rate – Residential
- Minimum Rate – Residential
- Ordinary Rate – Residential Town Centre
- Minimum Rate – Residential Town Centre
- Ordinary Rate – Business A
- Ordinary Rate – Business B
- Ordinary Rate – Business C
- Ordinary Rate – Business D
- Ordinary Rate – Business Town Centre Minor Business
- Minimum Rate – Business A, B, C, D and Town Centre Minor Business

The Estimated Rate Yield for 2023–2024 with the IPART - Rate Peg of 3.7% and proposed rates are shown in the following table:

## 2023/2024 Rating Structure with +3.7% IPART Rate Peg and other Mandatory Adjustments

Rate Type	Category	Total Number Of Assessments	Rate In The Dollar	Number Min. Rate Assessments	Minimum Rate \$	Notional Yield \$
Ordinary	Residential	10,460*	0.00102600	4,448*	\$1,152.28	\$17,098,620
Ordinary	Business A	472*	0.00177223	145*	\$1,260.08	\$1,689,174
Ordinary	Business B	43	0.00264254	3	\$1,260.08	\$680,116
Ordinary	Business C	30	0.00263935	2	\$1,260.08	\$490,322
Ordinary	Business D	42	0.00600313	4	\$1,611.96	\$2,685,551
Ordinary	Residential Town Centre	3,727	0.00066555	3,691	\$1,469.46	\$5,655,594
Ordinary	Town Centre - Minor Business	404	0.00208338	227	\$1,611.96	\$1,704,331
<b>Total</b>		<b>15,178</b>		<b>8,520</b>		<b>\$30,003,708</b>

Statement of Revenue Policy 2023–2024 cont'd

\*Pursuant to Section 518B of the NSW Local Government Act 1993 inter alia land valuations carrying a Mixed Development Apportionment Factor (MDAF) are rated proportionally between Ordinary – Residential and Ordinary – Business A minimum/ad-valorem rates according to the MDAF percentages supplied by the NSW Valuer General. This accounts for the fractional number of assessments in the above table.

Rateable properties that are categorised as Business B, Business C, Business D and Town Centre Minor Business are shown in the Draft Statement of Revenue Policy.

Rateable properties that fall within the Burwood Town Centre Boundary area and are residentially occupied are categorised Residential Town Centre.

Those rateable properties that fall outside the Burwood Town Centre Boundary and are residentially occupied are categorised Residential. Unless categorised otherwise, the remaining rateable properties are categorised Business A.

The rates for 2023-2024 will be levied on land valuations supplied by the NSW Valuer General with a base date of 1 July 2022.

Pursuant to Section 566 of the Local Government Act 1993 interest will accrue on all overdue rates and charges.

In accordance with Section 566(3) of the Act, the Minister has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2023 to 30 June 2024 (inclusive) will be 9.0% per annum.

#### **Council Additional Pensioner Rebate**

In the 2018-2019 rating year Council introduced a rebate of \$50 be granted in addition to any other pensioner rates concession granted to a

rates assessment of an eligible pensioner.

In the 2019-2020 rating year the additional rebate was increased to: \$75.

In the 2020-2021 rating year the additional rebate was increased to: \$125.

In the 2021-2022 rating year the additional rebate was increased to: \$150 as a one off additional increase as a continuation of relief measures in response to the COVID-19 pandemic.

In the 2022-23 rating year the additional rebate reverted to: \$125 as per Mayoral Minute 8/21.

In 2023-24 rating year the additional rebate will be \$125.

### **Charges**

#### **Stormwater Management Service Charge**

The Stormwater Management Service Charge (SMSC) was introduced in the 2013-14 financial year to establish a sustainable funding source for providing improved stormwater management across the Burwood Local Government area. In summary, the proposed Stormwater Management Services Charges are:

- Residential property: \$25 per annum (approximately 48 cents per week)
- Residential strata property: \$12.50 per annum (approximately 24 cents per week)
- Business property: \$25 per annum plus an additional \$25 for each 350m<sup>2</sup> or part thereof by which the parcel of land exceeds 350m<sup>2</sup>
- Business strata property: the above divided pro-rata between each strata title lot according to the unit entitlement with a minimum of \$5.

The yield of the Stormwater Management Service Charges is estimated to be \$298,957.50.

**Statement of Revenue Policy 2023–2024** cont'd

**Residential Waste Service Charge**

Residential waste service charges are made on an annual basis and are equal to the cost of providing residential waste removal and disposal, recycling and waste management education.

The standard Residential Waste service consists of a 120 litre bin, a 240 litre recycling bin, a 240 litre green waste bin and two general clean-ups per annum.

In 2023-2024 it is proposed that the standard Residential Waste Service Charge will be set at \$547.75, representing an increase of \$113.00 compared to the 2022-2023 Residential Waste Service Charge.

The yield of the Residential Waste Service Charges is estimated to be \$8,657,520.

**Section 611 Charges**

The approximate yield for the s611 Charges (Gas Mains Assessment) is estimated to be \$28,000.

**Fees**

Council may charge and recover an approved fee for any service it provides, other than a service provided for, or proposed to be provided, on an annual basis for which it may make an annual charge. Services for which an approved fee may be charged include the following:

- Supplying a service, product or commodity
- Giving information
- Providing a service in connection with the exercise of the Council's regulatory functions – including receiving an application for approval, granting an approval, making an inspection and issuing a certificate
- Allowing admission to any building or enclosure

Section 610F prohibits a Council from determining a fee until it has given public notice of its Draft Operational Plan for the year in which the fee is to be made and has considered any submissions received.

The Draft Schedule of Fees & Charges for 2023-2024 is prepared in accordance with legislative changes, movements of consumer price index and user-pays principles. The schedule includes each fee, its description, the amount of the fee and details of the relevant Pricing Policy (where shown) and the applicability of GST.

**Grants**

Council applies for and uses both operating and capital grants to fund its operations and capital program respectively. Grant funding for particular activities or programs is listed in the budget.

**Borrowings**

Council will be borrowing loan funds of \$1,000,000 during the 2023-2024 financial year.

Any borrowings will be sourced from appropriate financial institutions in accordance with the Local Government Minister's borrowing order. Borrowings are secured over Council's revenue stream in accordance with the Local Government Act 1993 as amended.

**Investments**

Any surplus funds will be invested in accordance with statutory requirements and Council's Investment Policy to maximise interest income.

Statement of Revenue Policy 2023–2024 cont'd**GST Provisions**

Those goods and/or services that have been subject to GST have been identified in Council's Draft Schedule of Fees & Charges as GST applying. In accordance with taxation legislation the price shown for those goods and/or services is the GST inclusive price.

The Draft Schedule of Fees & Charges for 2023-2024 has been prepared using the best available information in relation to the GST.

However if a fee that is shown as being subject to GST is subsequently proven not to be subject to GST then that fee will be amended by reducing the GST to Nil. Conversely, if it is determined that a fee shown as being not subject to GST becomes subject to GST then the fee will be increased but only to the extent of the GST.





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# FEES AND CHARGES 2023-2024



**Burwood**<sup>Inc.1874</sup>  
Burwood · Burwood Heights · Croydon · Croydon Park · Enfield · Strathfield

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## Pricing Policy

In accordance with Section 608 of the Local Government Act 1993 and other relevant legislation, Burwood Council charges and recovers approved fees and charges for any services it provides as contained within the document entitled Fees and Charges 2023-24.

Fees and charges are generally intended to be imposed on the following services provided by Council under the Local Government Act or any other Act or regulations:

- Supply of a product, service or commodity;
- Giving of information;
- Providing a service in connection with the exercise of the Council's regulatory functions, including receiving an application for approval, granting an approval, making an inspection and issuing a certificate;
- Allowing admission to any building or enclosure;
- Possession, occupation or enjoyment of a rail, pipe, wire, pole, cable, tunnel or structure laid, erected, suspended, constructed or placed on, under or over a public place (s.611)
- Allowing the use or benefit from Council's assets, possessions, etc.

Burwood Council's general policy in determining the amount of fees to be charged for goods and services considers the following factors:

- The cost of providing the service
- The importance of the service to the community
- Prices fixed by the relevant industry body
- Any factors specified in the Local Government Regulations
- Equity factors
- User pays principle
- Financial objectives
- Customer objectives
- Resource use objectives
- Market prices
- Cross subsidisation objectives
- Goods and Services Tax (GST)

## Pricing Policy [continued]

In cases where the amount of fees and charges for service is determined under another Act or regulatory body, Council's policy is not to determine an amount that is inconsistent with the amount determined under the other Act or regulatory body.

All of Council's fees and charges not subject to statutory control are reviewed on an annual basis prior to finalisation of Council's annual operating budget. However, in special circumstances, fees and charges can be reviewed and approved by Council in accordance with the Local Government Act 1993 and Regulations.

## Price Codes

### **FC - Full Cost Pricing**

Council recovers all direct and indirect costs of the service (including depreciation of assets deployed).

### **PC - Partial Cost Pricing**

Council recovers less than the full cost (as defined above). The reasons may include community service obligation, priorities or legislative limits on charging.

### **LR - Legislative Requirements**

Price of the service is determined by Legislation, and dependent on price, may or may not recover full cost.

### **MP - Market Pricing**

The price of the service is determined by examining alternative prices of surrounding service providers (this also may or may not recover the full costs of the service) eg children's services.

### **Z - Free (Zero Priced)**

Some services may be provided free of charge and the whole cost determined as a community service obligation and / or may fall within a class of public good.

### **RR - Rate of Return Pricing**

This would include Full Cost Pricing as defined above in addition to a profit margin to factor in a return to Council for assets employed.

### **BD - Bonds and Deposits**

Refundable deposit against possible damage to Council property.

## Goods and Services Tax Act 1999 (GST)

Those goods and/or services that have been subject to GST have been identified in Council's Schedule of Fees and Charges as GST applying. In accordance with taxation legislation the price shown for those goods and/or services is the GST inclusive price.

The Schedule of Fees and Charges for 2023-24 has been prepared using the best available information in relation to the GST.

However, if a fee is shown as being subject to GST is subsequently proven not to be subject to GST then that fee will be amended by reducing the GST to Nil. Conversely, if it is determined that a fee shown as being not subject to GST then the fee will be increased but only to the extent of the GST.

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Burwood Council****Access Through or Occupy Public Space****Business Use of Footpaths****Administration of Business Use of Footpaths**

0001	Application fee – footpath dining (outdoor eating)	\$296.00	\$296.00	\$0.00	\$296.00	RR
0002	Application fee – display of merchandise and other articles	\$192.50	\$192.50	\$0.00	\$192.50	RR
0003	Application fee – advertising signboards on footpaths (A-frames)	\$110.50	\$110.50	\$0.00	\$110.50	RR
0004	Application fee – busking permit (1 week)	\$0.00	\$10.00	\$0.00	\$10.00	PC
0005	Application fee – commercial promotional / flyers permit (charities exempt)	\$163.00	\$165.00	\$0.00	\$165.00	RR
0006	Annual fee – display of merchandise and other articles (area less than 1.0m <sup>2</sup> per annum)	\$110.50	\$110.50	\$0.00	\$110.50	RR
0007	Annual fee – display of merchandise and other articles (area greater than 1.0m <sup>2</sup> per annum)	\$226.00	\$226.00	\$0.00	\$226.00	RR
0008	Annual fee – advertising signboards on footpaths (A-frames – renewal)	\$152.50	\$152.50	\$0.00	\$152.50	RR
0009	Licence variation fee – request for change in approved areas (display of merchandise and other articles)	\$147.50	\$147.50	\$0.00	\$147.50	RR
0010	Licence variation fee – request for change in approved areas (footpath dining)	\$156.00	\$156.00	\$0.00	\$156.00	RR

**Major Commercial Centres**

0011	Burwood Town Centre – per m <sup>2</sup> per annum (display of merchandise and other articles)	\$369.00	\$369.00	\$0.00	\$369.00	RR
0012	Burwood Town Centre – per m <sup>2</sup> per annum (footpath dining)	\$412.00	\$412.00	\$0.00	\$412.00	RR

**Other Commercial Areas**

0013	Other commercial areas footpath dining per m <sup>2</sup> per annum	\$257.50	\$257.50	\$0.00	\$257.50	RR
0014	Other commercial areas display of merchandise and other articles per m <sup>2</sup> per annum	\$236.00	\$236.00	\$0.00	\$236.00	RR

**Administration and Governance****Credit Card Service Fee**

A surcharge applies to MasterCard and Visa credit cards. Excludes debit and prepaid cards (Eftpos, MasterCard and Visa).

0015	All transactions excluding GST				0.5%	LR
0016	All transactions including GST				0.5%	LR



## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Bank Guarantee

0017	Bank guarantees associated with damage deposit – administration charge per bank guarantee	\$323.00	\$318.18	\$31.82	\$350.00	RR
Note: Damage deposits / bonds / prepayments of all types, paid via cash, cheque, bank cheque, money order, credit card etc. All damage deposits / bonds / prepayments refundable, will not earn any interest while deposited with the Council as it is considered that administration cost in managing these monies, would more than offset the interest that would have been earned.						
0018	Payment over \$5,000				Bank cheque only Min. Fee incl. GST: \$5,000.00	Z

## Financial Administration

0019	Failed payment fee – per dishonoured cheque	\$76.00	\$76.00	\$0.00	\$76.00	RR
0020	Failed payment fee – per electronic remittance	\$76.00	\$76.00	\$0.00	\$76.00	RR
0021	Fee for preparation of all council leases	\$294.50	\$290.91	\$29.09	\$320.00	PC

## Documents, Maps and Reports

0022	Section 7.12 Contributions Plans (each plan) – hard copy	\$56.00	\$56.00	\$0.00	\$56.00	PC
0023	Burwood LEP (written instrument only) – hard copy	\$56.00	\$56.00	\$0.00	\$56.00	PC
0024	Burwood Development Control Plan – hard copy	\$187.00	\$187.00	\$0.00	\$187.00	PC
0025	Burwood Heritage Study: Volume 1 or Inventory	\$56.00	\$56.00	\$0.00	\$56.00	PC
0026	Burwood Heritage Study: Volume 1 and Inventory	\$99.00	\$99.00	\$0.00	\$99.00	PC
0027	Burwood LEP map (single map in A3 size) – hard copy	\$5.80	\$5.80	\$0.00	\$5.80	PC
0028	Burwood LEP maps (full set of maps in A3 size) – hard copy	\$88.50	\$88.50	\$0.00	\$88.50	PC
0029	Council agendas and minutes (over the counter / download from website)				No fee	Z
0030	Other planning policies, plans, codes and guidelines (each)	\$34.00	\$34.00	\$0.00	\$34.00	PC
0031	Stormwater management specifications	\$137.50	\$148.50	\$0.00	\$148.50	PC
0032	Certified copy of document, map or plan referred to in Section 10.8(2) of the Environmental Planning and Assessment Act 1979	\$53.00	\$53.00	\$0.00	\$53.00	LR

## Geographic Information System (GIS) Maps

GIS map information may include: cadastre, aerial photos, contours, street names, local facilities plus more.

0033	A0 size coloured	\$34.00	\$35.00	\$0.00	\$35.00	FC
0034	A1 size coloured	\$22.50	\$24.00	\$0.00	\$24.00	FC
0035	A2 size coloured	\$16.80	\$18.00	\$0.00	\$18.00	FC
0036	A3 size coloured	\$11.60	\$12.00	\$0.00	\$12.00	FC
0037	A4 size coloured	\$5.80	\$6.00	\$0.00	\$6.00	FC
0038	Producing maps or providing digital information that requires substantial data manipulation (charged per hour or part thereof)	\$71.50	\$75.00	\$0.00	\$75.00	FC

**Draft Fees and Charges - for Adoption**

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Public Tenders and Expressions of Interest Documents**

0039	Tender documents per set, less than 50 pages (inclusive of appendices, attachments, etc)	\$44.50	\$48.00	\$0.00	\$48.00	PC
0040	Tender documents per set, between 51 pages and 100 pages (inclusive of appendices, attachments, etc)	\$71.50	\$77.50	\$0.00	\$77.50	PC
0041	Tender documents per set, between 101 pages and 200 pages (inclusive of appendices, attachments, etc)	\$105.50	\$114.00	\$0.00	\$114.00	PC
0042	Tender documents per set, greater than 200 pages (inclusive of appendices, attachments, etc)	\$137.50	\$148.50	\$0.00	\$148.50	PC

**Government Information (Public Access) Act 2009****Formal Request**

An applicant is entitled to 50% reduction of processing charge if Council is satisfied that the applicant is suffering financial hardship and/or there is a special benefit to the public generally.

0043	GIPA formal application fee – section 41	\$30.00	\$30.00	\$0.00	\$30.00	LR
0044	GIPA processing charge – section 67 first 20 hours (personal information)	\$0.00	\$0.00	\$0.00	\$0.00	LR

Personal information about the applicant (the applicant being an individual)

0045	GIPA processing charge – section 67 after the first 20 hours – per hour (personal information)	\$30.00	\$30.00	\$0.00	\$30.00	LR
0046	GIPA processing charge – section 64 (1 ) after first hour – per hour (non personal)	\$30.00	\$30.00	\$0.00	\$30.00	LR

Where an applicant is not an individual seeking personal information about themselves

**Internal Review**

0047	GIPA Internal Review Application	\$40.00	\$40.00	\$0.00	\$40.00	LR
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**Property Enquiries**

With the exception of government departments, solicitors and adjoining property owners, no information will be available over the telephone. No charge will be made for adjoining property owners however a signed property application form is required.

0048	Own or adjoining property				No fee	Z
0049	Under 15 minutes	\$29.00	\$30.50	\$0.00	\$30.50	PC
0050	Between 15 and 60 minutes	\$56.00	\$58.50	\$0.00	\$58.50	PC
0051	Over 60 minutes- per hour or part thereof in excess of 1 hour	\$0.00	\$249.80	\$0.00	\$249.80	PC
0052	House name history (research and reply per property)	\$274.00	\$285.00	\$0.00	\$285.00	PC
0053	Requests for information requiring research or a written response (with owner's consent) per hour	\$165.00	\$172.00	\$0.00	\$172.00	PC

Minimum 1 hour - exact fee will be dependent upon staff time involved

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Subpoena Processing

0054	Conduct money (upon receipt of subpoenas)	\$87.00	\$90.50	\$0.00	\$90.50	PC
0055	Less than 1 hour is required to compile the information	\$165.00	\$172.00	\$0.00	\$172.00	PC
0056	Longer than 1 hour is required to compile the information, and additional charges per hour or part thereof is charged	\$121.50	\$126.50	\$0.00	\$126.50	PC
0057	File retrieval fee – first item only	\$19.40	\$20.00	\$0.00	\$20.00	PC
0058	File retrieval fee - second and each subsequent file	\$0.00	\$3.20	\$0.00	\$3.20	PC
0059	File retrieval fee – second and each subsequent box	\$0.00	\$2.75	\$0.00	\$2.75	PC

## Printing and Copying

0060	A3 black and white per page	\$1.20	\$1.30	\$0.00	\$1.30	PC
0061	A3 colour per page	\$4.50	\$4.90	\$0.00	\$4.90	PC
0062	A4 black and white per page	\$0.70	\$0.80	\$0.00	\$0.80	PC
0063	A4 colour per page	\$2.40	\$2.60	\$0.00	\$2.60	PC
0064	Per A0 copy	\$4.50	\$4.90	\$0.00	\$4.90	PC
0065	Per A1-A2 copy	\$2.40	\$2.60	\$0.00	\$2.60	PC

## Reprinting of Rate Notices

0066	Reprint and post rate notices and instalment notices	\$41.00	\$41.00	\$0.00	\$41.00	PC
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## GIS - House Renumbering

0067	Request for change in house numbering – non-refundable	\$310.00	\$310.00	\$0.00	\$310.00	PC
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## Interest Rate

*Local Government Act 1993 Section 566*

0068	Interest on overdue rates and charges – per annum calculated daily (maximum set by Minister for Local Government) - 1 July 2023 to 30 June 2024				9.0%	LR
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## Animal Management

0069	Animal not desexed				As prescribed	LR
0070	Animal not desexed kept by recognised breeder for breeding purposes				As prescribed	LR
0071	Desexed animal				As prescribed	LR
0072	Desexed animal owned by eligible pensioner				As prescribed	LR
0073	Working dogs				As prescribed	LR
0074	Certificate of compliance for dangerous or restricted dogs				As prescribed	LR

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Impounding of Animals

0075	Animals other than dogs or cats	\$108.50	\$117.00	\$0.00	\$117.00	FC
0076	Cat offences, dangerous / restricted dogs and other offences as per schedule 1 – penalty notice offences				As prescribed	LR
0077	Surrender dog or cat	\$298.50	\$322.00	\$0.00	\$322.00	FC
0078	Daily holding fee	\$65.50	\$71.00	\$0.00	\$71.00	FC
0079	Release of animal	\$65.50	\$71.00	\$0.00	\$71.00	FC

## Asset Management

## Car Share and Electric Vehicle Parking

0080	Use of parking space in ticket parking area per space per year	\$906.00	\$980.00	\$0.00	\$980.00	FC
0081	Creation of parking space one off fee	\$1,200.00	\$1,300.00	\$0.00	\$1,300.00	FC

## Civil Works in the Public Domain

0082	Application Fee for Civil Works in the Public Domain	\$1,150.00	\$1,240.00	\$0.00	\$1,240.00	FC
0083	Civil works inspection (per inspection)	\$151.00	\$163.00	\$0.00	\$163.00	FC
0084	Security Deposit				Cost of works	BD

## Construction Works Zone

0085	Construction Works Zone application fee - plus specific zone fees below	\$156.50	\$170.00	\$0.00	\$170.00	PC
0086	B1 Neighbour Centres, B2 Local Centres, B4 Mixed use and B6 Enterprise Corridor Zones - per lineal metre, per week or part thereof (minimum one month approval)	\$184.00	\$195.00	\$0.00	\$195.00	FC
0087	R1 General Residential, R2 Low Density Residential and R3 Medium Density Residential Zones - per metre, per week or part thereof (minimum one month approval)	\$62.00	\$65.00	\$0.00	\$65.00	FC
0088	Erection and removal of signage	\$1,510.00	\$1,600.00	\$0.00	\$1,600.00	PC
0089	Work zone within parking meter area – additional fee (over the per metre rate listed above)				80% of current parking rate	RR
0090	Work zones required to be for exclusive use 24 hours per day 7 days per week - additional per lineal meter, per week or part thereof	\$62.00	\$67.00	\$0.00	\$67.00	RR

## Permit to Stand Plant

0091	Permit to stand plant (per plant per day)	\$480.00	\$520.00	\$0.00	\$520.00	FC
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## Damage Report

0092	Administration Fee for Damage Report	\$401.00	\$433.00	\$0.00	\$433.00	FC
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Applicable when submitting a Development Application so as to determine the condition of the public asset before building works commence.

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Provision and Administration of External Works and Emergency Call Out

Where Council is required to take control of an opening due to a dangerous situation. Restoration charges will still apply.

0093	To set up traffic control and make site safe for pedestrians and vehicular traffic – during business hours – establish traffic control plan, provide and place signs, barricades, traffic cones as necessary and maintain site in safe condition – per day	\$2,825.00	\$3,050.00	\$0.00	\$3,050.00	FC
0094	To set up traffic control and make site safe for pedestrians and vehicular traffic – outside of business hours – establish traffic control plan, provide and place signs, barricades, and traffic cones as necessary and maintain site in safe condition – per day	\$3,965.00	\$4,275.00	\$0.00	\$4,275.00	FC
0095	For after-hours response (between 3:00 pm and 6:30 am) to any development related hazard (per call out)	\$2,825.00	\$3,050.00	\$0.00	\$3,050.00	FC
0096	For after-hours response (between 3:00 pm and 6:30 am) to any utility related hazard (per call out)	\$2,825.00	\$3,050.00	\$0.00	\$3,050.00	FC
0097	For after-hours response (between 3:00 pm and 6:30 am) to any other related matter or hazard requiring Council attendance (per call out)	\$2,825.00	\$3,050.00	\$0.00	\$3,050.00	FC

## Labour

per hour

0098	Senior manager	\$208.50	\$225.00	\$0.00	\$225.00	FC
0099	Manager	\$164.50	\$177.50	\$0.00	\$177.50	FC
0100	Supervisor	\$135.50	\$146.50	\$0.00	\$146.50	FC
0101	Team leader	\$124.00	\$134.00	\$0.00	\$134.00	FC
0102	Plant operator	\$118.00	\$127.50	\$0.00	\$127.50	FC
0103	Driver \ labourer	\$85.50	\$92.50	\$0.00	\$92.50	FC
0104	Minimum hours payable for after-hours attendance of staff (between 3:00 pm and 6:30 am)	5 hours minimum				FC
0105	Additional surcharge payable for after-hours attendance of staff (between 3:00 pm and 6:30 am)	30% surcharge per hour				FC

## Plant Hire

per hour

0106	Backhoe / loader	\$87.50	\$94.50	\$0.00	\$94.50	FC
0107	High pressure cleaner	\$87.50	\$94.50	\$0.00	\$94.50	FC
0108	Mini footpath sweeper	\$87.50	\$94.50	\$0.00	\$94.50	FC
0109	Road sweeper	\$185.50	\$200.00	\$0.00	\$200.00	FC
0110	Trailer mounted chipper	\$185.50	\$200.00	\$0.00	\$200.00	FC
0111	Truck with hiab	\$185.50	\$200.00	\$0.00	\$200.00	FC
0112	Truck with elevated work platform	\$185.50	\$200.00	\$0.00	\$200.00	FC
0113	Truck	\$79.50	\$86.00	\$0.00	\$86.00	FC
0114	Ute	\$51.00	\$55.00	\$0.00	\$55.00	FC
0115	Minimum hours payable for afterhours use of plant (between 3:00 pm and 6:30 am)	4 hours minimum				FC



## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Materials

0116	Oil absorbent material per bag or per m <sup>2</sup>	\$109.00	\$117.50	\$0.00	\$117.50	FC
0117	Sand backfill material (per tonne)	\$109.00	\$117.50	\$0.00	\$117.50	FC
0118	Road base backfill material (per tonne)	\$109.00	\$117.50	\$0.00	\$117.50	FC
0119	Trench temporary sealing material – per bucket	\$207.50	\$224.00	\$0.00	\$224.00	FC
0120	Any other materials (per unit)				Quote plus 15%	FC

## Barricades and Fencing

0121	Barricade and light rental per barricade per day (minimum weekly charge – Council to setup and place)	\$109.50	\$118.50	\$0.00	\$118.50	FC
0122	Water filled barrier rental per barrier per day (minimum weekly charge – Council to setup and place)	\$48.50	\$52.50	\$0.00	\$52.50	FC
0123	ArmorZone barrier with fencing rental per barrier per day (minimum weekly charge – Council to setup and place)	\$61.00	\$66.00	\$0.00	\$66.00	FC
0124	Temporary fencing rental per panel per day (minimum weekly charge – Council to setup and place)	\$48.50	\$52.50	\$0.00	\$52.50	FC
0125	Steel road plates per plate per week (minimum weekly charge – Council to setup and place)	\$2,170.00	\$2,340.00	\$0.00	\$2,340.00	FC
0126	Temporary kerb ramp per ramp per day (minimum weekly charge – Council to setup and place)	\$37.00	\$40.00	\$0.00	\$40.00	FC
0127	Delivery and return of water filled barriers, ArmorZone and temporary fencing – each way – during business hours	\$361.00	\$390.00	\$0.00	\$390.00	FC
0128	Delivery and return of water filled barriers, ArmorZone and temporary fencing – each way – outside of business hours	\$601.00	\$648.00	\$0.00	\$648.00	FC

## Flood Risk / Stormwater Assessment

0129	Drainage Draft Plan Search and Service Fee per 20 min	\$119.00	\$128.50	\$0.00	\$128.50	RR
0130	Flood Planning Level Enquiry	\$573.00	\$618.00	\$0.00	\$618.00	RR
0131	Stormwater (General Inspection Fees per 45 mins, after an initial inspection)	\$142.00	\$153.50	\$0.00	\$153.50	RR
0132	Stormwater Drainage Application Fee	\$0.00	\$611.23	\$0.00	\$611.23	FC
0133	Application to carry out stormwater drainage work (Section 138) refer to Asset Management Civil Works	\$1,125.00	\$1,215.00	\$0.00	\$1,215.00	FC
0134	Application to connect a private drain with a public drain under the control of a Council or with a drain which connects with such a public drain (Section 68)	\$1,125.00	\$1,215.00	\$0.00	\$1,215.00	RR
0135	Initial Assessment	\$448.00	\$483.00	\$0.00	\$483.00	RR
0136	Subsequent Assessments (each)	\$302.00	\$326.00	\$0.00	\$326.00	RR
0137	High Density Development				\$190.00 per hour Min. Fee incl. GST: \$515.00	FC
0138	Medium Density Development				\$190.00 per hour Min. Fee incl. GST: \$385.00	FC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Flood Risk / Stormwater Assessment** [continued]

0139	OSD Re-Inspection Fee		\$190.00 per hour			FC
			Min. Fee incl. GST: \$130.00			
0140	Positive Covenant		\$190.00 per hour			FC
			Min. Fee incl. GST: \$130.00			
0141	Single Dwelling with OSD		\$190.00 per hour			FC
			Min. Fee incl. GST: \$255.00			
0142	Single Dwelling, no OSD		\$190.00 per hour			FC
			Min. Fee incl. GST: \$130.00			
0143	Works-As-Executed Plans		\$190.00 per hour			FC
			Min. Fee incl. GST: \$255.00			

**Hoardings**

0144	Ground level hoarding – type A temporary fencing, where any part of the fencing structure occupies the public domain. (A minimum period of 6 months, paid in advance, applies. Once this period is reached, additional payments shall be made for 3 months in advance). (Periods of less than 3 months can be resolved by negotiation).	\$356.00 plus an additional \$30.00/linear metre/week (frontage) or part thereof				FC
0145	Overhead hoarding – type B (A minimum period of 6 months, paid in advance, applies. Once this period is reached, additional payments shall be made for 3 months in advance). (Periods of less than 3 months can be resolved by negotiation).	\$675.00 plus an additional \$40.00/linear metre/week (frontage) or part thereof				FC
0146	Application lodgement fee	\$417.00	\$457.00	\$0.00	\$457.00	RR
0147	Fee adjustment for combined type A and B hoarding applications	\$356.00 to be waived				FC
0148	Environmental Planning and Assessment Act 1979 – cost compliance	Total cost of compliance				FC

**Memorial Donations**

0149	Memorial seat with plaque	\$3,440.00	\$3,372.73	\$337.27	\$3,710.00	RR
0150	Park seat	\$2,980.00	\$2,922.73	\$292.27	\$3,215.00	RR
0151	Plaque only	\$521.00	\$510.91	\$51.09	\$562.00	RR

**Rock Anchor Permit**

0152	Application Fee	\$5,585.00	\$6,025.00	\$0.00	\$6,025.00	RR
0153	Cost per anchor	\$224.00	\$241.50	\$0.00	\$241.50	RR
0154	Refundable Holding Deposit	Minimum \$50,000.00 plus \$1,000.00 per anchor above 50 units				BD
		Min. Fee incl. GST: \$50,000.00				

**Draft Fees and Charges - for Adoption**

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Stormwater Management Services Charge**

Included on Annual Rates and Charges Notice. For the purposes of the SMSC, company title property will be treated the same as strata title property and mixed development apportionment factor (MDAF) property will be treated as residential. Where strata title buildings contain both residential and business lots, the SMSC will be \$12.50 for residential or \$5.00 minimum for business.

**Exemptions from SMSC**

- Crown Land and Crown Land held under private lease pursuant to Housing Act 2001 or Aboriginal Housing Act 1998
- Vacant land - defined as land containing no buildings or car parks and no significant impervious surfaces
- Council owned land or non-rateable land
- Rural residential or rural business land
- Land belonging to charities or public benevolent institutions

0155	Charge per residential* torrens title lot	\$25.00	\$25.00	\$0.00	\$25.00	LR
0156	Charge per residential* strata title lot	\$12.50	\$12.50	\$0.00	\$12.50	LR
0157	Charge per 350m <sup>2</sup> or part thereof business* torrens title lot – total charge capped at \$2,500	\$25.00	\$25.00	\$0.00	\$25.00	LR
* meaning categorised as such for rating purposes						
0158	Charge per business* strata title lot	\$5.00	\$5.00	\$0.00	\$5.00	LR

**Building Services****General Information****Builders Indemnity Insurance**

Construction Certificates and Complying Development Certificates cannot be issued unless the applicant provides a certificate of insurance issued by an approved insurer under the Home Building Act 1989.

Persons who wish to do building work on their own home may apply to the Department of Fair Trading for an owner-builder permit where:

1. the cost of the work exceeds \$5,000;
2. the work relates to a single dwelling - house or dual occupancy; and
3. the work requires development consent or is complying development.

An owner-builder who sells their dwelling within 7 years of completion of the work must take out home warranty insurance. Works valued less than \$12,000 value, no insurance is required when carried out by a licensed builder.

**Long Service Levy**

For building or subdivision works that exceed a value of \$25,000, payment of the Long Service Levy to the Long Service Levy Payments Corporation is required prior to Council (or an accredited certifier) issuing the Construction or Complying Development Certificate.

Council acts as an agent for collection of this levy. The amount payable is currently fixed at 0.35% of the total cost of the work and is GST exempt.

0159	General information	As listed above				RR
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## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Complying Development Certificates and Exempt Development

## Administration of Complying Development Certificates

0160	Application to modify a complying development certificate (section 4.30) – after certificate has been issued	50% of original application fee, max fee of \$575.00				RR
0161	Complying development certificate applications involving a Building Code of Australia alternative solution	Relevant application fee plus additional charges may be levied to recover council's costs in more complicated assessments at the rate of \$300.00/hour or part thereof. Such charges will be as determined by the Manager City Development in consultation with the applicant.  Min. Fee incl. GST: \$345.00				RR
0162	Confirmation in writing that development is exempt or complying development	\$139.00	\$150.00	\$0.00	\$150.00	FC
0163	Notification for complying development certificates	\$89.00	\$97.00	\$0.00	\$97.00	FC

## Complying Development Certificates – Application

0164	Work value less than or equal to \$20,000 (Class 1 and 10 buildings)	\$417.00	\$412.73	\$41.27	\$454.00	RR
0165	Work value between \$20,001 and \$50,000 (Class 1 and 10 buildings)	\$589.00	\$580.91	\$58.09	\$639.00	RR
0166	Work value between \$50,001 and \$200,000 (Class 1 and 10 buildings)	\$1,065.00	\$1,050.00	\$105.00	\$1,155.00	RR
0167	Work value between \$200,001 and \$1,000,000 (Class 1 and 10 buildings)	\$1,655.00	\$1,636.36	\$163.64	\$1,800.00	RR
0168	Work value more than \$1,000,000 (Class 1 and 10 buildings)	\$2,060.00	\$2,022.73	\$202.27	\$2,225.00	RR
0169	Work value less than or equal to \$20,000 (Class 2-9 buildings)	\$589.00	\$580.91	\$58.09	\$639.00	RR
0170	Work value between \$20,001 and \$50,000 (Class 2-9 buildings)	\$880.00	\$868.18	\$86.82	\$955.00	RR
0171	Work value between \$50,001 and \$200,000 (Class 2-9 buildings)	\$1,180.00	\$1,163.64	\$116.36	\$1,280.00	RR
0172	Work value between \$200,001 and \$1,000,000 (Class 2-9 buildings)	\$1,770.00	\$1,745.45	\$174.55	\$1,920.00	RR
0173	Work value more than \$1,000,000 (Class 2-9 buildings)	POA				RR

## Other Activity Application Fees

## Section 68 Of Local Government Act 1993

0174	Amusement devices	\$150.00	\$150.00	\$0.00	\$150.00	LR
0175	Manufactured home	\$200.00	\$200.00	\$0.00	\$200.00	LR
0176	Other activities	\$150.00	\$150.00	\$0.00	\$150.00	LR

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Construction and Development Certification

## Damage Deposits

For any Development Application including Complying Development Certificates issued by Private Certifiers, Council reserves the right to impose a condition of development consent requiring the lodgement of a Builder's Damage Deposit as assessed by Council's Engineering Team as required in the individual circumstances.

		Minimum deposit				
0177	Value of development (per applicant's estimate with application)					BD
0178	Less than \$50,000	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	BD
0179	Between \$50,001 to \$100,000	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	BD
0180	Between \$100,001 to \$150,000	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	BD
0181	Between \$150,001 to \$200,000	\$4,000.00	\$4,000.00	\$0.00	\$4,000.00	BD
0182	Between \$200,001 to \$500,000	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00	BD
0183	Between \$500,001 to \$1,000,000	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00	BD
0184	For demolition (only) applications – the damage deposit will be a set fee	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	BD

Where value of development is greater than \$1,000,000, damage deposit is calculated as 0.75% of the cost of the development.

## Construction Certificates - Class 1 and 10

Values listed in this table equate to the contract price or the cost of the building (in cases where there is no contract) and calculated in accordance with the Regulation. Values include the costs associated with the construction of the building, the costs associated with the preparation of the building for the purpose for which it is to be used (such as installing plant, fittings, fixtures and equipment), other works (if any) and costs of demolition (if any).

0185	Work value less than or equal to \$50,000	\$760.00	\$754.55	\$75.45	\$830.00	MP
0186	Work value between \$50,001 and \$100,000	\$830.00 plus \$9.00 for each \$1,000 above \$50,000				MP
0187	Work value between \$100,001 and \$250,000	\$1,280.00 plus \$8.00 for each \$1,000 above \$100,000				MP
0188	Work value between \$250,001 and \$500,000	\$2,480.00 plus \$7.00 for each \$1,000 above \$250,000				MP
0189	Work value between \$500,001 and \$1,000,000	\$4,230.00 plus \$6.00 for each \$1,000 above \$500,000				MP
0190	Work value exceeding \$1,000,001 and up to \$5,000,000	\$7,230.00 plus \$3.50 for each \$1,000 above \$1,000,000				MP
0191	Work value \$5,000,000	By quotation				MP

## Construction Certificates - Class 2-9

### Construction Certificate Fee for Residential and Mixed Commercial / Residential Developments Exceeding \$1,000,000 outside Burwood Town Centre and Developments \$10,000,000 or less inside the Burwood Town Centre

For mixed commercial or other developments the commercial or other part of the development is assessed in accordance with the above table (class 1 and 10 buildings).

0192	For residential and mixed commercial / residential developments the residential portion of the development is assessed as	i. \$525.00 per unit plus \$1,050.00 where Council is appointed as the Principal Certifying Authority ii. This fee includes PCA services and issue of Occupation Certificate.	MP
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## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

### Construction Certificate Fee for Residential and Mixed Commercial / Residential Developments exceeding \$10,000,000 within the Burwood Town Centre

For Mixed commercial or other Developments the commercial or other part of the development is assessed in accordance with the above table (Class 1 and 10 buildings).

0193	For residential and mixed commercial / residential developments the residential portion of the development is assessed as	i. \$750.00 per unit plus \$1,620.00 where Council is appointed as the Principal Certifying Authority (PCA) ii. This fee includes PCA services and issue of Occupation Certificate.				MP
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### Construction Certificate Modifications

0194	Construction certificate modifications	50% of original fee				RR
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### Registration of Certificates Issued by Accredited Certifiers

0195	Registration of a complying development certificate	\$36.00	\$36.00	\$0.00	\$36.00	LR
0196	Registration of construction certificate issued by private certifier (Not complying development)	\$36.00	\$36.00	\$0.00	\$36.00	LR
0197	Registration of occupation certificate issued by private certifier	\$36.00	\$36.00	\$0.00	\$36.00	LR
0198	Registration of subdivision certificate issued by private certifier (Not complying development)	\$36.00	\$36.00	\$0.00	\$36.00	LR

### Transfer of PCA services to Council

0199	Council appointed as PCA	Package as determined by Council delegate				RR
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### Construction Inspection

0200	Inspection fee	\$302.00	\$296.36	\$29.64	\$326.00	MP
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### Fire Safety Compliance

0201	Annual administration fee - registration of annual fire safety certificates	\$89.00	\$88.18	\$8.82	\$97.00	MP
0202	BCA class 2-3 effective height <25m	\$708.00	\$698.18	\$69.82	\$768.00	MP
0203	BCA class 2-3 effective height >25m	\$1,420.00	\$1,400.00	\$140.00	\$1,540.00	MP
0204	BCA class 5-9 up to or equal 500m <sup>2</sup> floor area	\$599.00	\$590.91	\$59.09	\$650.00	MP
0205	BCA class 5-9 >500m <sup>2</sup> floor area	\$1,195.00	\$1,177.27	\$117.73	\$1,295.00	MP

### Fire Safety Schedules

Council to re-issue a fire safety schedule on request by a building owner to correct minor errors or omissions or to replace a missing schedule.

Note: For larger buildings Council may have to engage external consultants for technical advice.

0206	Issue new Fire Safety Schedule to correct minor omission or error	\$0.00	\$454.55	\$45.45	\$500.00	FC
0207	Replace missing or incorrect Fire Safety Schedule Class 2-9 Building 2 storeys or less	\$0.00	\$909.09	\$90.91	\$1,000.00	FC
0208	Replace missing or incorrect Fire Safety Schedule Class 2-9 Buildings greater than 2 storeys	By quotation – full cost recovery plus 15%				FC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Application

0209	Out of hours construction application	\$0.00	\$1,500.00	\$0.00	\$1,500.00	FC
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## Building Certification

## Building Information Certificates Division 6.7 - Classes 1 and 10

0210	Classes 1 and 10 (dwellings), and class 2 building containing only 2 dwellings	\$275.00 per dwelling				PC
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## Division 6.7 Certificates - Other Classes - Statutory

0211	A building not exceeding 200m <sup>2</sup>	\$250.00	\$275.00	\$0.00	\$275.00	LR
0212	A building greater than 200m <sup>2</sup> but not exceeding 2,000m <sup>2</sup>	\$275.00 plus an additional \$0.60 per m <sup>2</sup> over 200 m <sup>2</sup>				LR
0213	A building greater than 2,000m <sup>2</sup>	\$1,355.00 plus an additional \$0.08 per m <sup>2</sup> over 2,000m <sup>2</sup>				LR
0214	Additional inspections	\$90.00	\$90.00	\$0.00	\$90.00	LR
0215	Archive fee for unauthorised works building certificates*	\$100.00	\$100.00	\$0.00	\$100.00	LR

\*Additional fees apply for unauthorised works in accordance with the Environmental Planning and Assessment Regulation 2021.

0216	Additional DA & CC fee as certified by a quantity surveyor for any unauthorised works	Fee based on the cost of the works				PC
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## Certificates

## Planning Certificates

*Environmental Planning and Assessment Act 1979*

*Environmental Planning and Assessment Regulation 2021*

Note that for strata lot applications, one fee is charged per lot applied for within that strata plan.

0217	Section 10.7(2) planning certificate application / reprint per lot	\$62.00	\$66.00	\$0.00	\$66.00	LR
0218	Section 10.7(2) and 10.7(5) planning certificate application / reprint per lot	\$156.00	\$167.00	\$0.00	\$167.00	LR
0219	Fee for urgent processing of applications for planning certificates under section 10.7(2) and 10.7(5) within 1 business day per lot	\$120.00	\$130.00	\$0.00	\$130.00	RR

Council reserves the right not to make the service available

0220	Section 10.7 certificate – reprint	\$58.00	\$62.00	\$0.00	\$62.00	RR
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## Outstanding Notices

0221	Outstanding notice – section 735A	\$60.00	\$64.00	\$0.00	\$64.00	LR
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## Occupation Certificates

0222	Occupation certificates (Council as PCA)	\$229.00	\$227.27	\$22.73	\$250.00	FC
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## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Rates Certificates

## Local Government Act 1993 Sections 603 and 608

0223	For replacement of section 10.7 or section 603 (certificate replacement request placed after 2 weeks from date of issue of original certificate)	\$45.00	\$45.00	\$0.00	\$45.00	RR
0224	Rates notice – annual or instalment – on coloured base stock with or without amended details *	\$41.00	\$41.00	\$0.00	\$41.00	RR
0225	Rates notice – annual or instalment – single sided black and white archive copy *	No fee				Z
0226	Section 603 certificate	\$90.00	\$95.00	\$0.00	\$95.00	LR
0227	Urgency fee – processed on-demand (subject to availability only)	\$310.00	\$310.00	\$0.00	\$310.00	RR
0228	Urgency fee – processed within 24 hours	\$210.00	\$210.00	\$0.00	\$210.00	RR
0229	Administration charge to refund Section 603/10.7 certificate and outstanding notice Section 735A	\$20.00	\$25.00	\$0.00	\$25.00	PC

## Section 54 Certificate

## Local Government Act 1993

0230	Application fee	\$60.00	\$60.00	\$0.00	\$60.00	LR
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## Section 88G Certificate

## Conveyancing Act 1919

0231	Section 88G certificates (Section 88G of Conveyancing Act)	\$10.00	\$10.78	\$0.00	\$10.78	LR
0232	Section 88G certificate requiring inspection	\$38.00	\$40.96	\$0.00	\$40.96	LR

## Swimming Pool Safety Certificate

## Swimming Pools Amendment Act 2012

## Swimming Pools Regulation 2008

0233	Fee for provision of registration – assisting pool owners who do not have internet access	\$15.80	\$14.36	\$1.44	\$15.80	LR
0234	Swimming pool barrier exemption application	\$70.00	\$70.00	\$0.00	\$70.00	LR
0235	Swimming pool inspections and compliance certificates	\$150.00 plus \$0.00 for second inspection; \$100.00 for subsequent inspections				LR
0236	Copy of swimming pool compliance certificate	\$70.00	\$63.64	\$6.36	\$70.00	PC
0237	Swimming pool safety plaques resuscitation board	\$32.00	\$31.82	\$3.18	\$35.00	PC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Compliance****Abandoned Articles****Motor Vehicles, Trucks, Trailers and Caravans**

0238	Impounding / holding fee	\$222.00 impounding fee plus \$43.00/day holding fee plus \$205.00 towing fee				FC
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**Shopping Trolleys and Sandwich Boards**

0239	Impounding administration fee	\$270.00 plus a \$16.00 per day per trolley storage fee				FC
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**Other Goods**

0240	Other articles	\$110.50	\$119.50	\$0.00	\$119.50	FC
0241	Other articles (per article per day or part thereof)	\$44.50	\$48.00	\$0.00	\$48.00	FC

**Protection of Environment Operations Act**

0242	Investigation that resulted in an order being given (currently up to \$1,000)	As prescribed				LR
Environmental Planning and Assessment Regulation 2021 s281C						
0243	Litter fines and penalty	As prescribed				LR
0244	Environmental audit (for the first two hours including admin work)	\$168.50	\$160.00	\$0.00	\$160.00	FC
0246	Environmental audit (for every hour thereafter)	\$0.00	\$80.00	\$0.00	\$80.00	FC
0245	POEO – cost compliance	Total cost of compliance				RR
0247	POEO – notice administration fee	As prescribed				LR

**Contaminated Land****Registration of Notice of Class 2 Remediation**

0248	Registration of notice of intention to carry out class 2 remediation works (clause 16 – SEPP 55)	\$185.00	\$199.43	\$0.00	\$199.43	LR
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**Skip Bins Roadside Placements**

0249	Initial fee (first year of activity)	\$1,605.00	\$1,605.00	\$0.00	\$1,605.00	RR
0250	Ongoing fee (after first year)	\$874.00	\$874.00	\$0.00	\$874.00	RR

**Clothing Bank Bins**

0251	Annual permit per bin	\$410.00	\$410.00	\$0.00	\$410.00	RR
0252	Initial annual application fee	\$330.00	\$330.00	\$0.00	\$330.00	FC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Community Services

## Community Programs

0253	Daytime session / class	\$5.70	\$5.18	\$0.52	\$5.70	PC
0254	9 week term	\$45.00	\$40.91	\$4.09	\$45.00	PC
0255	Daytime session / class with materials included	\$8.20	\$7.45	\$0.75	\$8.20	PC
0256	9 week term with materials included	\$67.50	\$61.36	\$6.14	\$67.50	PC
0257	Evening session / class (after 6:00 pm)	\$8.20	\$7.45	\$0.75	\$8.20	PC
0258	Evening 9 week term (after 6:00 pm)	\$67.50	\$61.36	\$6.14	\$67.50	PC
0259	Evening session / class (after 6:00 pm) with materials included	\$10.70	\$9.73	\$0.97	\$10.70	PC
0260	Evening 9 week term (after 6:00 pm) with materials included	\$90.00	\$81.82	\$8.18	\$90.00	PC
0261	Community programs and activities, excursions, special events (per activity or event)	Cost plus GST, where applicable				FC
0262	Community training / workshop course fee (per course)	Cost plus GST, where applicable				FC

## Street Parties and School Fetes

0263	Traffic management – community street parties and school fetes (all inclusive subject to council approval)	No fee				Z
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## Alcohol Prohibited Spaces

0264	Application for consumption or sale of alcohol in an alcohol prohibited area or alcohol free zone	\$198.00	\$194.09	\$19.41	\$213.50	FC
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## Development Applications

General Note: If two or more statutory fees apply to a single DA, then the amount payable shall be the sum of those fees.

Note 1: These fees are additional to other fees, which may apply.

Note 2: Regulations require Council to refund the amount of the fee not expended in advertising the application.

## Developments Involving Erection of Buildings, Carrying out of Works, Demolition of Buildings or Works at Work Value

## Environmental Planning and Assessment Regulation 2021

0265	DA for development up to \$5,000	\$129.00	\$138.00	\$0.00	\$138.00	LR
0266	Between \$5,001 – \$50,000	\$212.00 plus \$3.21 for each \$1,000 or part above \$5,000				LR
0267	Between \$50,001 – \$250,000	\$441.00 plus \$3.89 for each \$1,000 or part above \$50,000				LR
0268	Between \$250,001 – \$500,000	\$1,451.00 plus \$2.50 for each \$1,000 or part above \$250,000				LR
0269	Between \$500,001 – \$1,000,000	\$2,184.00 plus \$1.75 for each \$1,000 or part above \$500,000				LR
0270	Greater than \$1,000,001 less than \$10,000,000	\$3,272.00 plus \$1.54 for each \$1,000 above \$1,000,000				LR
0271	Greater than \$10,000,000	\$19,865.00 plus \$1.27 for each \$1,000 above \$10,000,000				LR
0272	Dwelling house valued under \$100,000 construction cost	\$532.00	\$569.00	\$0.00	\$569.00	LR



## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Developments Involving Erection of Buildings, Carrying out of Works, Demolition of Buildings or Works at Work Value [continued]

0273	DA not involving building work, demolition or sub division	\$333.00	\$356.00	\$0.00	\$356.00	LR
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## Specialist / Independent External Advice

### Any Development Applications

Where external specialist/independent Urban Design, Town Planning, Traffic, Engineering or other advice is considered necessary by Council to complete the assessment of the application. In addition where a VPA is proposed with a development application and it is necessary for an independent assessment of the development application.

Upfront fee required for the following services:

0274	Town Planning Assessment	\$10,000.00	\$9,090.91	\$909.09	\$10,000.00	FC
0275	Urban Design Assessment	\$5,100.00	\$4,636.36	\$463.64	\$5,100.00	FC
0276	Traffic Assessment	\$3,060.00	\$2,781.82	\$278.18	\$3,060.00	FC
0277	Quantity Survey Report	\$1,530.00	\$1,390.91	\$139.09	\$1,530.00	FC
0278	Other External Consultancy Services (as required)	At cost plus 10%				FC

### Large Scale or Complex Development Applications

Where Council has to engage external consultants for specialist and expert advice the costs of these services will be covered by the Applicant. These costs will be agreed with applicants as part of pre-lodgement discussions and confirmed in writing between all parties.

0279	Large Scale or Complex Development Applications	At cost plus 10%				FC
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## Refund of Development Application Fees

0280	Withdrawal of application before assessment	Maximum 75% of fees paid				PC
0281	Withdrawal of application after assessment but prior to assessment report preparation	Maximum 50% of fees paid				PC
0282	Withdrawal of application after determination	No refund				PC

## Long Service Levy

Note: Statutory collected on behalf of The Long Service Payments Corporation

0283	Work value greater than \$25,000	0.35% of the value of building and construction works				LR
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## DA fees for Residential Heritage items

0284	Not exceeding \$10,000	No fee				PC
0285	Exceeding \$10,000 but not exceeding \$50,000	\$120.00	\$130.00	\$0.00	\$130.00	PC
0286	Exceeding \$50,000 but not exceeding \$100,000	\$112.00 plus Plan First				PC
0287	Exceeding \$100,000	Refer to development application table				PC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Other Developments – Statutory**

0288	Development applications for the pruning or removal of a tree for heritage items and properties in HCA	\$105.00 per application or \$45.00 per application where applicant is a pensioner				LR
0289	Development for the purpose of 1 or more advertisements	\$363.00 plus an additional \$100.00 per advertisement in excess of 1, or the fee in accordance with the above table, whichever is greater				LR

**Subdivisions – Regulation 249***Environmental Planning and Assessment Regulation 2021*

0290	Other than strata subdivision, involving the opening of a public road (eg, torrens title / stratum subdivision / community title)	\$831.00 plus \$70.00 per additional lot				LR
0291	Other than strata subdivision, not involving the opening of a public road (eg, torrens title / stratum subdivision / community title)	\$413.00 plus \$57.00 per additional lot				LR
0292	Strata units subdivision	\$413.00 plus \$70.00 per additional lot				LR

**Integrated Development and Development which Requires Concurrence – Statutory***Environmental Planning and Assessment Regulation 2021*

In addition to the fee specified above, the consent authority must charge an additional fee for the referral and provision of advice in respect of the general terms of approval to be granted by an approval body specified in Sections 91, 91A and 92.

Additional fee for each approval, Council shall forward the fee to the approval body with the request for the general terms of the approval from the approval body.

0293	Development which requires concurrence	\$175.00 plus \$400.00 for each approval body to which the development application is to be forwarded				LR
0294	Integrated development	\$175.00 plus \$400.00 for each approval body to which the development application is to be forwarded				LR
0295	Additional fee for development application for designated development	\$1,076.00	\$1,151.00	\$0.00	\$1,151.00	FC
0296	Additional fee for development application that is referred to design review panel for advice	\$3,508.00	\$3,754.00	\$0.00	\$3,754.00	LR

**Additional fees payable for development that requires advertising**

In addition to any other fees payable, Council will charge up to the following maximum fees for giving of the notice required for the development:

0297	Designated development	\$2,596.00	\$2,778.00	\$0.00	\$2,778.00	LR
0298	Advertised development	\$1,105.00	\$1,182.00	\$0.00	\$1,182.00	LR
0299	Prohibited development	\$1,292.00	\$1,382.00	\$0.00	\$1,382.00	LR
0300	Development for which an environmental planning instrument requires notice to be given otherwise than as referred to above	\$1,105.00	\$1,182.00	\$0.00	\$1,182.00	LR
0301	Nominated integrated development, threatened species development or Class 1 aquaculture development	\$1,292.00	\$1,382.00	\$0.00	\$1,382.00	LR

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Additional fees payable for development that requires advertising** [continued]

0302	Other development for which a community participation plan requires notice to be given	\$1,292.00	\$1,382.00	\$0.00	\$1,382.00	LR
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**Referral to the Design Review Panel**

0303	Referral of Development Application to the Burwood Design Review Panel (may include pre-DA proposal)	\$3,000.00	\$2,500.00	\$0.00	\$2,500.00	FC
0304	Re-referral of Development Application to the Burwood Design Review Panel	50% of the original cost				FC

**Development Applications - Notification****Notification of Development Applications, Section 4.55 Applications or Section 8.2, 8.3, 8.4 and 8.5 Applications**

Should an applicant submit amended plans prior to determination that requires re-notification of a development, an additional notification fee may be applicable.

0305	3D digital architectural model (where development application is required to be referred to JRPP)	\$2,305.00	\$2,350.00	\$0.00	\$2,350.00	RR
0306	3D digital architectural model (where required to accompany a development application)	\$1,155.00	\$1,175.00	\$0.00	\$1,175.00	RR
0307	Works less than \$10,000	\$43.00	\$44.00	\$0.00	\$44.00	RR
0308	Works between \$10,001 and \$100,000	\$154.50	\$155.00	\$0.00	\$155.00	RR
0309	Works between \$100,001 and \$500,000	\$302.00	\$310.00	\$0.00	\$310.00	RR
0310	Works between \$500,001 and \$1,000,000	\$369.00	\$375.00	\$0.00	\$375.00	RR
0311	Works greater than \$1,000,000 and less than \$10,000,000	\$647.00	\$670.00	\$0.00	\$670.00	RR
0312	Works greater than \$10,000,000	\$756.00	\$780.00	\$0.00	\$780.00	RR

**Notification fee for amended development application plans**

0313	Notification fee for amended development application plans	Refer to the notification fees for original development application in the table above				LR
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**Review of Determination Under Section 8.2 and / or Review Where DA Not Accepted Under Section 8.2(1)(c)***Environmental Planning and Assessment Act 1979*

0314	Review of determination of any other development up to \$5,000	\$64.00	\$68.00	\$0.00	\$68.00	LR
0315	Review of determination of any other development with an estimated cost of \$5,001 – \$250,000	\$107.00, plus an additional \$1.61 for each \$1,000 (or part of \$1,000) of the estimated cost				LR
0316	Review of determination of any other development with an estimated cost of \$250,001-\$500,000	\$626.00, plus an additional \$0.91 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000				LR
0317	Review of determination of any other development with an estimated cost of \$500,001-\$1,000,000	\$891.00, plus an additional \$0.54 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000				LR
0318	Review of determination of any other development with an estimated cost of \$1,000,001-\$10,000,000	\$1,235.00, plus an additional \$0.43 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000				LR

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

### Review of Determination Under Section 8.2 and / or Review Where DA Not Accepted Under Section 8.2(1)(c) [continued]

0319	Review of determination of any other development with an estimated cost more than \$10,000,000	\$5,928.00, plus an additional \$0.29 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000				LR
0320	Review of determination for a development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building	50% of original application fee				LR
0321	Review of determination for a development application that involves the erection of a dwelling house with an estimated cost of construction of \$100,000 or less	\$222.00	\$238.00	\$0.00	\$238.00	LR

### Development Applications - Modification of a Consent Under Section 4.55

#### Environmental Planning and Assessment Act 1979

0322	Section 4.55(1) – corrections	\$89.00 (maximum fee)				LR
0323	Section 4.55(1A) – minor modifications	50% of original application fee (maximum fee of \$807.00)				LR
0324	Section 4.55(2) or under section 4.56 if the fee for the original application was less than \$100	50% of the fee for the original development application				LR
0325	Section 4.55(2) where the fee of the original application was more than \$100 but does not involve the erection of a building, the carrying out of work or the demolition of a work or building	50% of the fee for the original development application				LR
0326	Section 4.55(2) where the original application was for a dwelling house with an estimated cost of construction of \$100,000 or less	\$222.00	\$238.00	\$0.00	\$238.00	LR
0327	Section 4.55(2) for any other development up to an estimated cost of \$5,000	\$64.00	\$68.00	\$0.00	\$68.00	LR
0328	Section 4.55(2) for any other development up to an estimated cost of \$5,001-\$250,000	\$106.00, plus an additional \$1.61 for each \$1,000 (or part of \$1,000) of the estimated cost				LR
0329	Section 4.55(2) for any other development up to an estimated cost of \$250,001-\$500,000	\$626.00, plus an additional \$0.91 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000				LR
0330	Section 4.55(2) for any other development up to an estimated cost of \$500,001-\$1,000,000	\$891.00, plus an additional \$0.54 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000				LR
0331	Section 4.55(2) for any other development up to an estimated cost of \$1,000,001-\$10,000,000	\$1,235.00, plus an additional \$0.43 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000				LR
0332	Section 4.55(2) for any other development up to an estimated cost of more than \$10,000,000	\$5,928.00, plus an additional \$0.29 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000				LR
0333	Review of section 4.55(2) modification	50% of original application fee				LR
0334	Section 4.59 public notice for validity of a development consent	\$385.00	\$374.55	\$37.45	\$412.00	RR
0335	Additional fee for modification application if notice of application is required to be given under the Act, section 4.55(2) or 4.56(1)	\$778.00	\$832.00	\$0.00	\$832.00	FC
0336	Additional fee for modification application that is accompanied by statement of qualified designer	\$889.00	\$951.00	\$0.00	\$951.00	LR
0337	Additional fee for modification application that is referred to design review panel for advice	\$3,508.00	\$3,754.00	\$0.00	\$3,754.00	LR
0338	Submitting modification application under the Act, section 4.55(1A) or (2) on the NSW planning portal	\$40.00	\$43.00	\$0.00	\$43.00	LR



## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Specialist / Independent External Advice****Any Section 4.55(2) Application**

Where external specialist/independent Urban Design, Town Planning, Traffic, Engineering or other advice is considered necessary by Council to complete the assessment of the application. In addition where a VPA is proposed with a development application and it is necessary for an independent assessment of the development application.

Full Cost Recovery - Upfront Fee for the following services:

0339	Town Planning Assessment	\$10,200.00	\$9,272.73	\$927.27	\$10,200.00	FC
0340	Urban Design Assessment	\$5,100.00	\$4,636.36	\$463.64	\$5,100.00	FC
0341	Traffic Assessment	\$3,060.00	\$2,781.82	\$278.18	\$3,060.00	FC
0342	Quantity Survey Report	\$1,530.00	\$1,390.91	\$139.09	\$1,530.00	FC
0343	Other Consultancy Services as required	At cost plus 10%				FC

**Development Applications - Other Services****Certified Planning Documents – Statutory**

0344	Certified copy of document or map clause 262 of Environmental Planning and Assessment Regulation 2021	\$53.00	\$57.00	\$0.00	\$57.00	LR
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**DA Pre-Lodgement Application**

An additional fee is required for referral to the Burwood Design Review Panel unless the applicant is only seeking urban design advice. Then the Design Review Panel Fee only applies.

0345	Single dwellings, alterations and additions to heritage items and dual occupancies	\$0.00	\$454.55	\$45.45	\$500.00	FC
0346	Townhouses, residential flat buildings and mixed use developments with an estimated cost of less than \$5,000,000	\$0.00	\$1,090.91	\$109.09	\$1,200.00	FC
0347	Townhouses, residential flat buildings and mixed use developments with an estimated cost greater than \$5,000,000 and less than \$15,000,000	\$0.00	\$1,818.18	\$181.82	\$2,000.00	FC
0348	Townhouses, residential flat buildings and mixed use developments with an estimated cost greater than \$15,000,000	\$0.00	\$2,727.27	\$272.73	\$3,000.00	FC
0349	Commercial development and other development with an estimated cost less than \$5,000,000	\$0.00	\$1,090.91	\$109.09	\$1,200.00	FC
0350	Commercial development and other development with an estimated cost greater than \$5,000,000 and less than \$10,000,000	\$0.00	\$1,818.18	\$181.82	\$2,000.00	FC
0351	Commercial development and other development with an estimated cost greater than \$10,000,000	\$0.00	\$2,727.27	\$272.73	\$3,000.00	FC
0352	Additional meetings or advice	25% of original fee				FC



## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Specialist / Independent External Advice****DA Pre-Lodgement Applications**

For developments such as residential flat buildings, mixed commercial/residential development, boarding houses, commercial developments, where it is necessary for Council to engage external consultants to provide specialist Urban Design, Town Planning, Traffic or similar advice Council will recover such costs.

In this regard an upfront fee will be charged:

0353	DA Pre-Lodgement Applications	\$5,100.00	\$4,636.36	\$463.64	\$5,100.00	FC
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**Large Scale or Complex Development Applications**

Where Council has to engage external consultants for specialist and expert advice the costs of these services will be covered by the Applicant. These costs will be agreed with applicants as part of pre-lodgement discussions and confirmed in writing between all parties.

0354	Large Scale or Complex Development Applications	At cost plus 10%				FC
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**Covenant Removals or Amendments**

0355	Application	\$148.00 plus \$77.00 per hour or part thereof in excess of 2 hours				FC
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**Development Contributions to Services and Amenities**

*Environmental Planning and Assessment Act 1979*

**Burwood Contributions Plan****Section 7.12 Contributions Plan for the Burwood Local Government Area (Excluding Burwood Town Centre)****All Development (except development pertaining to a dwelling house)**

0356	Work value from \$0 to \$100,000	Nil				Z
0357	Work value from \$100,001 to \$200,000	0.50% multiplied by the indexed development cost				RR
0358	Work value greater than \$200,000	1% multiplied by the indexed development cost				RR

**Development of a dwelling house and alterations, additions or ancillary structures thereto**

0359	Work value from \$0 to \$100,000	Nil				Z
0360	Work value from \$100,001 to \$300,000	0.50% multiplied by the indexed development cost				RR
0361	Work value greater than \$300,000	0.25% multiplied by the indexed development cost				RR

**Section 7.12 Contributions Plan - Burwood Town Centre**

0362	Work value from \$0 to \$250,000	Nil				Z
0363	Work value greater than \$250,000	4% multiplied by the indexed development cost				RR

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

### Car Parking Rate for Monetary Contributions in Lieu of On-Site Parking under a Voluntary Planning Agreement and the DCP

0364	Rate per parking space	\$54,120.00	\$54,120.00	\$0.00	\$54,120.00	FC
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The rate is provided as a guide to applicants and is intended to represent a reasonable base rate for the construction of a single parking space within a basement or parking complex. In the case where the car parking rate yields a whole number and a fraction, the fraction has to be rounded up to the next whole decimal number. E.g 15.5, 15.8 = 16 spaces. Council reserves the right to negotiate a variation of this rate as part of a Voluntary Planning Agreement. For further information, refer to the Burwood Development Control Plan and the addendum to the Planning Agreements Policy.

### Monetary Contribution for Bonus Development

The rate is over and above the requirements of the Section 7.12 Contributions Plan for the Burwood Town Centre, Strathfield Town Centre, Burwood Road Burwood (between Parramatta Road and Meryla Street) and land in the B2 local centre zone along northern side of Liverpool Road Burwood and Strathfield. The monetary contribution is paid to Council as part of a Voluntary Planning Agreement. The rate is subject to review and change by Council.

0365	Rate per m <sup>2</sup> bonus floor space (Burwood and Strathfield Town Centres)	\$1,750.00	\$1,750.00	\$0.00	\$1,750.00	FC
0366	Rate per m <sup>2</sup> bonus floor space (Burwood Road between Parramatta Road and Meryla Street)	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	FC
0367	Rate per m <sup>2</sup> bonus floor space (land in the B2 local centre zone along northern side of Liverpool Road Burwood and Strathfield)	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	FC

### Preparation of Amendment to Local Environmental Plan

#### Pre-Planning Proposal Consultation

Mandatory for all applications.

Note: Categories of Planning Proposals are as defined by the DPE Local Environmental Plan Making Guidelines (September 2022).

0368	Basic LEP amendment	\$0.00	\$2,500.00	\$0.00	\$2,500.00	FC
0369	Standard LEP amendment	\$0.00	\$5,000.00	\$0.00	\$5,000.00	FC
0370	Complex LEP Amendment	\$0.00	\$10,000.00	\$0.00	\$10,000.00	FC

### Planning Proposals

The planning proposal fee has been divided into a 2 stage fee. Stage 1 is payable upon lodgement of the Planning Proposal and stage 2 will be payable following the conclusion of the exhibition of the Planning Proposal. If the Planning Proposal does not proceed to exhibition, then the stage 2 fee will not be payable.

#### Stage 1 – Assessment of the Planning Proposal (payable on lodgement of the Planning Proposal)

The stage 1 fee includes the assessment of the Planning Proposal, preparation of a report to the Burwood Local Planning Panel and Council, and where endorsed by Council, the submission to the Department of Planning & Environment for a Gateway Determination. Should a Gateway Determination be issued, additional fees will be payable for notification of the Planning Proposal.

#### Stage 2 – Review and finalisation of the Planning Proposal (payable following the conclusion of the exhibition of the Planning Proposal)

The stage 2 fee includes the review of submissions, preparation of a post exhibition report to Council and finalisation of the documentation, including mapping.

**Draft Fees and Charges - for Adoption**

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Stage 1 - Assessment of Planning Proposal**

Preparation of a planning report to council with recommendations, and where endorsed by Council, the submission to the Department for a Gateway Determination (including submission of additional information to the Department as a result of conditions relating to the Gateway Determination.

Payable on lodgement of planning proposal.

0372	Basic LEP amendment	\$0.00	\$7,500.00	\$0.00	\$7,500.00	FC
0371	Standard LEP amendment	\$0.00	\$42,000.00	\$0.00	\$42,000.00	FC
0373	Complex LEP Amendment	\$0.00	\$70,000.00	\$0.00	\$70,000.00	FC
0374	Peer review, assessment of reports by external consultant				Full cost recovery plus 10%	FC

**Stage 2 - Review and Finalisation**

Preparation of the post exhibition report to Council (including review of any submissions) and finalisation of the documentation to the Department of Planning & Environment.

Payable following the conclusion of the exhibition of the planning proposal.

0375	Basic LEP Amendment	\$0.00	\$3,000.00	\$0.00	\$3,000.00	FC
0376	Standard LEP Amendment	\$0.00	\$18,000.00	\$0.00	\$18,000.00	FC
0377	Complex LEP Amendment	\$0.00	\$30,000.00	\$0.00	\$30,000.00	FC
0378	Peer review, assessment of reports by external consultant				Full cost recovery plus 10%	FC

**Referral of Planning Proposal to the Design Review Panel**

0379	Referral of Planning Proposal to the Burwood Design Review Panel (may include pre-planning proposal consultation)	\$3,000.00	\$2,500.00	\$0.00	\$2,500.00	FC
0380	Re-referral of Planning Proposal to the Burwood Design Review Panel				50% of the original cost	FC

**Development Control Plan Preparation or Amendment**

Lodged in conjunction with a Planning Proposal or in isolation.

Note: Fee is payable if Planning Proposal is accompanied by an amendment to Burwood DCP or for the preparation of a new section to Burwood DCP

0381	DCP preparation or amendment (minor)	\$0.00	\$4,000.00	\$0.00	\$4,000.00	FC
0382	DCP preparation or amendment (complex or precinct based)	\$0.00	\$10,000.00	\$0.00	\$10,000.00	FC
0383	Preparation of additional studies as required by Council to support the preparation or review of the DCP or peer review of draft DCP				Full cost recovery plus 10%	FC

**Exhibition of Planning Proposal**

Payable following gateway determination and prior to commencement of exhibition.

0384	Advertisement (where required) - per advertisement	\$0.00	\$3,000.00	\$0.00	\$3,000.00	FC
0385	Notification (per property notified)	\$0.00	\$4.00	\$0.00	\$4.00	FC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Public Hearing Associated with a Planning Proposal

0386	Public Hearing				Full cost recovery plus 10%	FC
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## Voluntary Planning Agreement (VPA)

## Planning Agreement Associated with a Planning Proposal or Development Application

Any costs incurred associated with the VPA will be payable prior to the exhibition of the VPA and prior to the execution of the VPA

0387	Preliminary assessment of VPA documentation	\$0.00	\$1,500.00	\$0.00	\$1,500.00	FC
0388	Preparation of Planning Agreement and assessment of VPA				Full cost recovery plus 10%	FC

## Property and Company Search

Associated with a planning proposal and/or development application.

0389	Title search (including administration fee)	\$25.00 or full cost recovery, whichever is the greater				FC
0390	Plan search (including administration fee)	\$25.00 or full cost recovery, whichever is the greater				FC
0391	Company search (including administration fee)	\$25.00 or full cost recovery, whichever is the greater				FC

## Environment and Health

## Public Health

*Public Health Act 2010* - Statutory Fees, Charges and Penalties - as prescribed in legislation

*Food Act 2003* - Statutory Fees, Charges and Penalties - as prescribed in legislation

*Protection of the Environment Operations Act 1997* - Fees, Charges and Penalties - as prescribed in legislation

0392	Fee for improvement notices and prohibition orders in the case of an improvement notice or a prohibition order given to an occupier of premises at which there is a regulated system			As prescribed		LR
0393	Fee for improvement notices and prohibition orders in the case of an improvement notice or a prohibition order given to an occupier of premises in any other case			As prescribed		LR
0394	Administration fee (or as prescribed in the relevant legislation)			As prescribed		LR

## Registered Premises Annual Charges

0395	Food shop category 1 – school canteens, childcare centres and the like (includes admin fee and 1 inspection)	\$284.00	\$307.00	\$0.00	\$307.00	FC
0396	Food shop category 2 – convenience stores, service stations and the like (includes admin fee and 1 inspection)	\$610.00	\$658.00	\$0.00	\$658.00	FC
0397	Food shop category 3 – restaurants, take aways and cafés up to 5 employees (includes admin fee and up to 2 inspections)	\$979.00	\$1,060.00	\$0.00	\$1,060.00	FC

# ITEM NUMBER 37/23 - ATTACHMENT 2

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

### Registered Premises Annual Charges [continued]

0398	Food shop category 4 – restaurants, take aways and cafés 5 to 50 employees (includes admin fee and up to 2 Inspections)	\$1,475.00	\$1,595.00	\$0.00	\$1,595.00	FC
0399	Food shop category 5 – supermarkets, clubs and the like with more than 51 employees (includes admin fee and up to 2 inspections)	\$4,355.00	\$4,695.00	\$0.00	\$4,695.00	FC
0400	Home based commercial food activity (includes family day care)	\$200.00	\$216.00	\$0.00	\$216.00	FC
0401	Mobile vendors	\$181.50	\$196.00	\$0.00	\$196.00	FC
0402	Cooling towers (includes registration fee and 1 inspection)	\$484.00	\$522.00	\$0.00	\$522.00	FC
0403	Restricted premises (includes registration fee and 1 inspection)	\$675.00	\$728.00	\$0.00	\$728.00	FC
0404	Skin penetration premises (includes registration fee and 1 inspection)	\$445.00	\$480.00	\$0.00	\$480.00	FC

### Inspections

#### Per Inspection

0405	Certificate of registration (where not included in registration fee)	\$89.00	\$96.00	\$0.00	\$96.00	FC
0406	Beauty salon	\$208.50	\$225.00	\$0.00	\$225.00	FC
0407	Boarding house greater than 10 occupants	\$440.00	\$475.00	\$0.00	\$475.00	FC
0408	Boarding house 1-10 occupants	\$247.00	\$266.50	\$0.00	\$266.50	FC
0409	Cooling towers	\$242.00	\$261.00	\$0.00	\$261.00	FC
0410	Food shop – other (convenience stores and the like)	\$192.50	\$208.00	\$0.00	\$208.00	FC
0411	Food shop – restaurants, take aways and cafés	\$274.00	\$295.50	\$0.00	\$295.50	FC
0412	Food shop – pre occupation inspection	\$193.00	\$208.50	\$0.00	\$208.50	FC
0413	Hairdresser	\$192.50	\$208.00	\$0.00	\$208.00	FC
0414	Public pools and spas	\$197.50	\$213.00	\$0.00	\$213.00	FC
0415	Reinspection fee	\$165.00	\$178.00	\$0.00	\$178.00	FC
0416	Restricted premises	\$434.00	\$468.00	\$0.00	\$468.00	FC
0417	Skin penetration premises	\$208.50	\$225.00	\$0.00	\$225.00	FC

### Audits

0418	Environmental audit (for the first two hours including admin work)	\$0.00	\$160.00	\$0.00	\$160.00	FC
0419	Environmental audit (for every hour thereafter)	\$0.00	\$80.00	\$0.00	\$80.00	FC



## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Events and Park Hire

### General Conditions for Event Permits and Park Hire

#### LGA Business

A business that has a shopfront or primary operating area that is based within the Burwood Council local government boundary.

#### Commercial Event

A public commercial business or entity where the aim is to make a profit, sell or promote a particular product or service.

#### Private Event

A closed invitation only event run by an individual or group e.g. birthday party, function, celebratory occasion.

#### Not For Profit (NFP) / Community Event

An event that provides services, activities or information to the community, not operating to make a profit and be registered with the ATO as a NFP.

There is no charge for State or Federal agencies or Local Members of Parliament to utilise Council's facilities and parks for the purpose of community engagement activities that relate directly to the Burwood community (subject to Council approval).

#### Site sizing

A site size is set as 4m x 6m. If a stall requires more space it is charged at \$50 per 1 metre squared.

Each event application will be assessed by Burwood Council to determine which category the event falls within.

**Fees and charges related to events are available in the section titled Parks Hire - Events (refer to table of contents).**

### Cancellation Fees

0420	Cancellation prior to 1 month before event	100% of fees refundable	FC
0421	Cancellation between 2 weeks and 1 month of event	75% of fees refundable	FC
0422	Cancellation less than 2 weeks of event	50% of fees refundable	FC

### Woodstock Market Event in Partnership with Council (<5,000 attendance)

0423	New markets - fee to process all new applications	\$102.00	\$105.00	\$0.00	\$105.00	PC
0424	Administration Fee per market event	\$163.50	\$80.00	\$0.00	\$80.00	PC
0425	Woodstock Park only, up to 8 hours including bump in and bump out	\$102.00	\$95.45	\$9.55	\$105.00	PC
0426	Each additional hour thereafter	\$25.50	\$18.18	\$1.82	\$20.00	PC
0427	Woodstock Park and hire of one venue (Woodstock or Fitzroy Hall) up to 8 hours	\$204.00	\$186.36	\$18.64	\$205.00	PC
0428	Each additional hour thereafter	\$51.00	\$47.27	\$4.73	\$52.00	PC
0429	Hire of second venue (Woodstock or Fitzroy Hall) up to 8 hours	\$122.50	\$112.73	\$11.27	\$124.00	PC
0430	Each additional hour thereafter	\$25.50	\$23.64	\$2.36	\$26.00	PC
0431	Cleaning	\$102.00	\$95.45	\$9.55	\$105.00	PC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

### Woodstock Market Event in Partnership with Council (<5,000 attendance) [continued]

0432	Garbage bin 1 x 240 litre bin per food / beverage stall	\$51.00	\$50.00	\$5.00	\$55.00	PC
0433	Bond for first venue and/or park usage	\$500.00	\$500.00	\$0.00	\$500.00	BD
0434	Bond for second venue	\$250.00	\$300.00	\$0.00	\$300.00	PC

### Food Truck Event

#### Conder Street Carpark and Unity Place

0435	1-15 Food Truck/Stalls/Structures per event in partnership with Council	\$200.00	\$300.00	\$0.00	\$300.00	PC
0436	Per additional Food Truck/Stalls/Structures	\$20.00	\$25.00	\$0.00	\$25.00	PC
0437	Administration fee	\$62.00	\$72.73	\$7.27	\$80.00	PC
0438	Garbage or Recycling bin 1 x 240 litre per 100 people	\$51.00	\$50.00	\$5.00	\$55.00	FC

### Park and Event Services

0439	Additional 240L garbage bin required for each additional 100 people above 100 people	\$51.00	\$50.00	\$5.00	\$55.00	FC
0440	Emergency Cleaning fee	\$330.00 or cost recovery (whichever is greater) Min. Fee incl. GST: \$330.00				FC
0441	Use of electricity per day (casual basis available only) – not available at every park	\$121.50	\$113.64	\$11.36	\$125.00	FC
0442	Electrical tagging and testing - per item	\$15.40	\$14.00	\$1.40	\$15.40	FC
0443	One attending event / ground staff (Monday to Friday after 6pm) per hour	\$0.00	\$43.64	\$4.36	\$48.00	FC
0444	One attending event / ground staff (Saturday) per hour	\$0.00	\$45.45	\$4.55	\$50.00	FC
0445	One attending event / ground staff (Sunday and public holiday) per hour	\$0.00	\$54.55	\$5.45	\$60.00	FC
0446	Staff call out fee - per staff member per day	\$403.00	\$366.36	\$36.64	\$403.00	FC

**Draft Fees and Charges - for Adoption**

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Facilities Hire and Use****General Conditions of Facilities Hire****Note 1**

The conditions of hire for venues document is available from Council's Community Facilities and Parks Booking Officer. Public liability insurance to the value of \$20,000,000 is required at the time of application for regular hirers, Council's insurance covers one off bookings if required.

Council's policy is No 16th, 18th or 21st birthdays allowed at the Woodstock Community Centre due to building under heritage order. It is a Council requirement that a security guard be booked for all 16th, 18th and 21st birthday party functions.

**Note 2**

Category 1 is defined as commercial, business, government agencies and private hire for the purpose such as meetings, seminars, training or private hire.

Category 2 is defined as non-profit groups and charities. Non-profit community groups or charities must provide Council with a copy of their letter of incorporation or evidence of non-profit status to obtain the reduced rate.

Category 3 is defined as LGA non-profit groups, charities, seniors, emergency services, local political groups and students. Non-profit community groups or charities must provide Council with a copy of their letter of incorporation or evidence of non-profit status to obtain the reduced rate. Students must provide Council with a copy of their current secondary high school student identification card and seniors must provide a copy of their current pensioner concession card.

There is no charge for State or Federal agencies or Local Members of Parliament to utilise Council's facilities and parks for the purpose of community engagement activities that relate directly to the Burwood community (subject to Council approval).

**Note 3**

Venue and park hire rates for seasonal bookings and community groups are heavily subsidised. No further concessions are available.

**Note 4**

Council reserves the right to revise fees and charges without notice.

**Note 5**

If a hall booking covers two (2) hire rates, the higher rate will apply.

**Note 6**

Public holidays will be charged at weekend rates.

**Note 7**

Function hire rate applies to private parties, birthdays, weddings, christenings, engagements, receptions and dinner dances.

**Administration of Facilities Hire****Bonds and Security Deposit**

0447	Access card or key bond	\$50.00	\$50.00	\$0.00	\$50.00	BD
0448	Audio visual equipment bond	\$100.00	\$200.00	\$0.00	\$200.00	BD
0449	Cancellation 3 – 7 days prior to booking	50% of hire fee				BD

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Bonds and Security Deposit** [continued]

0450	Cancellation less than 48 hours' notice				100% of hire fee	BD
0451	Venue bond - commercial, private function (no alcohol)	\$500.00	\$500.00	\$0.00	\$500.00	BD
0452	Venue bond - commercial, private function (with alcohol)	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	BD
0453	Venue bond – community groups, not for profit and seniors except when holding a function	\$300.00	\$300.00	\$0.00	\$300.00	BD

**Venue Co-ordination**

0454	Emergency audio visual support person – per hour	\$59.50	\$90.91	\$9.09	\$100.00	PC
0455	Charges for false fire alarms	\$1,720.00	\$1,800.00	\$0.00	\$1,800.00	FC

The *Fire Brigades ACT 1989*, section 42 allows FRNSW to charge for attending false alarm call-outs to monitored AFA systems. Council reserves the right to pass on the charge to applicant.

0456	Non-compliance with terms and conditions or breach of application agreement				25% deducted from bond per breach	PC
0457	Room setup and pack up – per hour (minimum 2 hours) Mon – Fri	\$87.00	\$81.82	\$8.18	\$90.00	PC
0458	Replacement cost of access card	\$51.00	\$45.45	\$4.55	\$50.00	FC

**Community Hub****Category 1: Meeting rooms 1, 2, 3, 4 and Training Room****Meeting rooms 1, 2, 3, 4 and Training Room (bookings of 1 room)**

0459	Monday to Friday - per hour (minimum 1 hour)	\$37.00	\$34.55	\$3.45	\$38.00	PC
0460	Saturday and Sunday - per hour (minimum 2 hours)	\$42.00	\$36.36	\$3.64	\$40.00	PC

**Meeting rooms 1, 2, 3, 4 and Training Room (bookings of 2 rooms)**

0461	Monday to Friday - per hour (minimum 1 hour)	\$67.00	\$61.82	\$6.18	\$68.00	PC
0462	Saturday and Sunday - per hour (minimum 2 hours)	\$75.00	\$63.64	\$6.36	\$70.00	PC

**Meeting rooms 1, 2, 3, 4 and Training Room (bookings of 3 rooms)**

0463	Monday to Friday - per hour (minimum 1 hour)	\$88.00	\$80.91	\$8.09	\$89.00	PC
0464	Saturday and Sunday - per hour (minimum 2 hours)	\$100.00	\$86.36	\$8.64	\$95.00	PC

**Category 2: Meeting rooms 1, 2, 3, 4 and Training Room 50% of Category 1 fee****Meeting rooms 1, 2, 3, 4 and Training Room (bookings of 1 room)**

0465	Monday to Friday - per hour (minimum 1 hour)	\$19.00	\$18.18	\$1.82	\$20.00	PC
0466	Saturday and Sunday - per hour (minimum 2 hours)	\$21.00	\$20.00	\$2.00	\$22.00	PC

**Meeting rooms 1, 2, 3, 4 and Training Room (bookings of 2 rooms)**

0467	Monday to Friday - per hour (minimum 1 hour)	\$34.00	\$31.82	\$3.18	\$35.00	PC
0468	Saturday and Sunday - per hour (minimum 2 hours)	\$38.00	\$33.64	\$3.36	\$37.00	PC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Meeting rooms 1, 2, 3, 4 and Training Room (bookings of 3 rooms)

0469	Monday to Friday - per hour (minimum 1 hour)	\$44.00	\$40.91	\$4.09	\$45.00	PC
0470	Saturday and Sunday - per hour (minimum 2 hours)	\$50.00	\$43.64	\$4.36	\$48.00	PC

## Category 3: Meeting rooms 1, 2, 3, 4 and Training Room 25% of Category 1 fee

## Meeting rooms 1, 2, 3, 4 and Training Room (bookings of 1 room)

0471	Monday to Friday - per hour (minimum 1 hour)	\$10.00	\$10.00	\$1.00	\$11.00	PC
0472	Saturday and Sunday - per hour (minimum 2 hours)	\$11.00	\$10.91	\$1.09	\$12.00	PC

## Meeting rooms 1, 2, 3, 4 and Training Room (bookings of 2 rooms)

0473	Monday to Friday - per hour (minimum 1 hour)	\$17.00	\$16.36	\$1.64	\$18.00	PC
0474	Saturday and Sunday - per hour (minimum 2 hours)	\$19.00	\$18.18	\$1.82	\$20.00	PC

## Meeting rooms 1, 2, 3, 4 and Training Room (bookings of 3 rooms)

0475	Monday to Friday - per hour (minimum 1 hour)	\$22.00	\$20.91	\$2.09	\$23.00	PC
0476	Saturday and Sunday - per hour (minimum 2 hours)	\$25.00	\$23.64	\$2.36	\$26.00	PC

## Conference Room

## Category 1: Conference Room

0477	Monday to Friday - per hour (minimum 1 hour)	\$60.00	\$63.64	\$6.36	\$70.00	PC
0478	Saturday and Sunday - per hour (minimum 2 hours)	\$68.00	\$68.18	\$6.82	\$75.00	PC

## Category 2: Conference Room 50% of Category 1 fee

0479	Monday to Friday - per hour (minimum 1 hour)	\$30.00	\$31.82	\$3.18	\$35.00	PC
0480	Saturday and Sunday - per hour (minimum 2 hours)	\$34.00	\$33.64	\$3.36	\$37.00	PC

## Category 3: Conference Room 25% of Category 1 fee

0481	Monday to Friday - per hour (minimum 1 hour)	\$15.00	\$16.36	\$1.64	\$18.00	PC
0482	Saturday and Sunday - per hour (minimum 2 hours)	\$17.00	\$17.27	\$1.73	\$19.00	PC

## Learning Labs / Media Rooms

## Category 1: Learning Labs 1, 2 and 3 / Studios 1 and 2

0483	Monday to Friday - per hour (minimum 1 hour)	\$31.00	\$25.45	\$2.55	\$28.00	PC
0484	Saturday and Sunday - per hour (minimum 2 hours)	\$36.00	\$29.09	\$2.91	\$32.00	PC

## Category 2: Learning Labs / Studios 1 and 2 50% of Category 1 fee

0485	Monday to Friday - per hour (minimum 1 hour)	\$16.00	\$12.73	\$1.27	\$14.00	PC
0486	Saturday and Sunday - per hour (minimum 2 hours)	\$18.00	\$14.55	\$1.45	\$16.00	PC

## Category 3: Learning Labs / Studios 1 and 2 25% of Category 1 fee

0487	Monday to Friday - per hour (minimum 1 hour)	\$8.00	\$6.36	\$0.64	\$7.00	PC
0488	Saturday and Sunday - per hour (minimum 2 hours)	\$9.00	\$7.27	\$0.73	\$8.00	PC



## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Fitzroy Centre****Category 1: Fitzroy Centre**

0489	Monday to Friday – per hour (minimum 1 hour)	\$62.00	\$54.55	\$5.45	\$60.00	PC
0490	Saturday and Sunday – per hour (minimum 2 hours)	\$77.00	\$63.64	\$6.36	\$70.00	PC

**Category 2: Fitzroy Centre 50% of Category 1 fee**

0491	Monday to Friday – per hour (minimum 1 hour)	\$31.00	\$27.27	\$2.73	\$30.00	PC
0492	Saturday and Sunday – per hour (minimum 2 hours 12:00 pm – midnight)	\$39.00	\$31.82	\$3.18	\$35.00	PC

**Category 3: Fitzroy Centre 25% of Category 1 fee**

0493	Monday to Friday – per hour (minimum 1 hour)	\$16.00	\$13.64	\$1.36	\$15.00	PC
0494	Saturday and Sunday – per hour (minimum 2 hours 12:00 pm – midnight)	\$19.00	\$15.45	\$1.55	\$17.00	PC

**Fitzroy Centre - Function Hire**

0495	Hourly rate - minimum 4 hours including preparation time	\$133.00	\$109.09	\$10.91	\$120.00	PC
0496	Cleaning	\$62.00	\$59.09	\$5.91	\$65.00	PC

**George Street Centre****Category 1: George Street Centre**

0497	Monday to Friday – per hour (minimum 1 hour)	\$36.00	\$30.91	\$3.09	\$34.00	PC
0498	Saturday and Sunday – per hour (minimum 2 hours)	\$41.00	\$36.36	\$3.64	\$40.00	PC

**Category 2: George Street 50% of Category 1 fee Centre**

0499	Monday to Friday – per hour (minimum 1 hour)	\$18.00	\$15.45	\$1.55	\$17.00	PC
0500	Saturday and Sunday – per hour (minimum 2 hours)	\$21.00	\$18.18	\$1.82	\$20.00	PC

**Category 3: George Street Centre 25% of Category 1 fee**

0501	Monday to Friday – per hour (minimum 1 hour)	\$9.00	\$7.73	\$0.77	\$8.50	PC
0502	Saturday and Sunday – per hour (minimum 2 hours)	\$11.00	\$9.09	\$0.91	\$10.00	PC

**George Street Centre Storage**

0503	Monthly cupboard fee	\$21.00	\$18.18	\$1.82	\$20.00	PC
0504	Annual cupboard fee	\$204.00	\$181.82	\$18.18	\$200.00	PC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Woodstock Centre****Lipscomb Room****Category 1: Lipscomb Room, Hire of Kitchen Only**

Note: Not applicable if another room hired.

0505	Monday to Friday – per hour (minimum 1 hour)	\$21.00	\$20.00	\$2.00	\$22.00	PC
0506	Saturday and Sunday – per hour (minimum 2 hours)	\$25.00	\$23.64	\$2.36	\$26.00	PC

**Category 2: Lipscomb Room, Hire of Kitchen Only 50% of Category 1 fee**

Note: Not applicable if another room hired.

0507	Monday to Friday – per hour (minimum 1 hour)	\$11.00	\$10.00	\$1.00	\$11.00	PC
0508	Saturday and Sunday – per hour (minimum 2 hours)	\$13.00	\$11.82	\$1.18	\$13.00	PC

**Category 3: Lipscomb Room, Hire of Kitchen Only 25% of Category 1 fee**

Note: Not applicable if another room hired.

0509	Monday to Friday – per hour (minimum 1 hour)	\$6.00	\$5.45	\$0.55	\$6.00	PC
0510	Saturday and Sunday – per hour (minimum 2 hours)	\$7.00	\$6.36	\$0.64	\$7.00	PC

**Renwick, Scholes, Keep, Cardew and Hardie****Category 1: Renwick, Scholes, Keep, Cardew and Hardie**

0511	Monday to Friday – per hour (minimum 1 hour)	\$33.00	\$30.91	\$3.09	\$34.00	PC
0512	Saturday and Sunday – per hour (minimum 2 hours)	\$36.00	\$32.73	\$3.27	\$36.00	PC

**Category 2: Renwick, Scholes, Keep Cardew and Hardie 50% of Category 1 fee**

0513	Monday to Friday – per hour (minimum 1 hour)	\$17.00	\$15.45	\$1.55	\$17.00	PC
0514	Saturday and Sunday – per hour (minimum 2 hours)	\$19.00	\$16.36	\$1.64	\$18.00	PC

**Category 3: Renwick, Scholes, Keep, Cardew and Hardie 25% of Category 1 fee**

0515	Monday to Friday – per hour (minimum 1 hour)	\$8.50	\$7.73	\$0.77	\$8.50	PC
0516	Saturday and Sunday – per hour (minimum 2 hours)	\$9.00	\$8.18	\$0.82	\$9.00	PC

**Jackett Room or Penfold Ballroom****Category 1: Jackett Room or Penfold Ballroom**

0517	Monday to Friday – per hour (minimum 1 hour)	\$57.00	\$52.73	\$5.27	\$58.00	PC
0518	Saturday and Sunday – per hour (minimum 2 hours)	\$67.00	\$61.82	\$6.18	\$68.00	PC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Category 2: Jackett Room or Penfold Ballroom 50% of Category 1 fee

0519	Monday to Friday – per hour (minimum 1 hour)	\$29.00	\$26.36	\$2.64	\$29.00	PC
0520	Saturday and Sunday – per hour (minimum 2 hours)	\$34.00	\$30.91	\$3.09	\$34.00	PC

## Category 3: Jackett Room or Penfold Ballroom 25% of Category 1 fee

0521	Monday to Friday – per hour (minimum 1 hour)	\$14.00	\$13.18	\$1.32	\$14.50	PC
0522	Saturday and Sunday – per hour (minimum 2 hours)	\$17.00	\$15.45	\$1.55	\$17.00	PC

## Woodstock Centre Function Hire (Ground Floor)

0523	Hourly rate - minimum 4 hours including preparation time	\$102.00	\$95.45	\$9.55	\$105.00	PC
0524	Cleaning fee	\$62.00	\$59.09	\$5.91	\$65.00	PC

## Woodstock Centre and Park Hire Function Package

0525	Hourly rate - minimum 4 hours including preparation time	\$128.00	\$122.73	\$12.27	\$135.00	PC
0526	Each additional hour thereafter	\$128.00	\$109.09	\$10.91	\$120.00	PC

## Woodstock Centre Storage

0527	Monthly locker fee	\$21.00	\$18.18	\$1.82	\$20.00	PC
0528	Annual locker fee	\$204.00	\$181.82	\$18.18	\$200.00	PC

## Major Community Development Events and Programs

Complimentary use for community groups and not for profit organisations on the day/week of the event

0529	Awareness and/or celebration program participation / International Women's Day - March				No fee	Z
0530	Awareness and/or celebration program participation / Harmony Day - March				No fee	Z
0531	Awareness and/or celebration program participation / Seniors Festival - March				No fee	Z
0532	Awareness and/or celebration program participation / Youth Week - April				No fee	Z
0533	Awareness and/or celebration program participation / NAIDOC Week - July				No fee	Z
0534	Awareness and/or celebration program participation / International Day of Persons with Disabilities - December				No fee	Z

## Banner Pole Advertising

## Burwood Road

34 banners

0535	Per banner / per fortnight	\$52.50	\$52.50	\$0.00	\$52.50	FC
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## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## CBD locations

Including: Railway Parade, Conder Street, Everton Road, George Street, Victoria Street, Belmore Street, Wynne Avenue and The Boulevard.

0536	Per banner / per fortnight	\$42.00	\$42.00	\$0.00	\$42.00	FC
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## Other Fees

0537	Installation and dismantle per banner	\$63.00	\$63.00	\$0.00	\$63.00	FC
0538	Wash and pack per banner (if service provided by Council)	\$15.80	\$15.80	\$0.00	\$15.80	FC

## Filming

## Fee for Filming

## Application Fee

0539	Application fee – ultra-low impact less than 10 crew, 1 camera, sound, 1 light, no vehicles				No fee	Z
0540	Application fee – low impact 11-25 crew, minimal vehicles, minimal equipment/lighting, small unit base	\$192.50	\$210.00	\$0.00	\$210.00	PC
0541	Application fee – medium impact 26-50 no more than 10 trucks, some equipment, unit base	\$379.00	\$410.00	\$0.00	\$410.00	PC
0542	Application fee – high impact more than 50 crew, more than 10 trucks, significant construction, extensive equipment, large unit base	\$631.00	\$680.00	\$0.00	\$680.00	PC
0543	Application fee – council approval for parking when filming on private property such as unit base plans or parking plans.	\$165.00	\$180.00	\$0.00	\$180.00	PC
0544	Major revisions to a filming application				75% of original application fee	FC

## Filming Over Three Days

0545	Standard low impact filming per day	\$132.50	\$142.00	\$0.00	\$142.00	PC
0546	Standard medium impact per day	\$257.50	\$280.00	\$0.00	\$280.00	PC
0547	Standard high impact filming per day	\$413.00	\$445.00	\$0.00	\$445.00	PC

## Traffic Management Plan of Filming

0548	Administration of traffic management plan low impact stop / go traffic control on a local or council-managed road- police consultation				Refer to traffic management	PC
0549	Administration of traffic management plan medium impact stop / go traffic control on a multi-lane or state road, police consultation, RMS consultation				Refer to traffic management	PC
0550	Administration of traffic management plan high impact road closures, police consultation, RMS consultation				Refer to traffic management	PC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Road Closures for Filming

0551	Advertising for temporary road closures			Refer to traffic management		PC
0552	Lanes (per day)			Refer to traffic management		PC
0553	Whole road (per day)			Refer to traffic management		PC

## Other Fees of Filming

0554	Access fee	\$305.00	\$330.00	\$0.00	\$330.00	PC
0555	Cleaning fee (per hour)	\$92.50	\$100.00	\$0.00	\$100.00	PC
0556	Location research / site inspections / supervisor (per hour)	\$67.50	\$72.00	\$0.00	\$72.00	PC
0557	Power access (per hour)	\$67.50	\$72.00	\$0.00	\$72.00	PC
0558	Security fee (minimum 4 hours) (per hour)	\$89.50	\$96.00	\$0.00	\$96.00	PC
0559	Site preparation (per hour)	\$67.50	\$72.00	\$0.00	\$72.00	PC
0560	Site remediation	To be determined by location and activities				PC
0561	Temporary structure – (installation of marquee, table and chairs in parks, signage, barriers, cabling, traffic controller) - per day per structure	\$872.00	\$940.00	\$0.00	\$940.00	PC

## Still Photography

0562	Standard high impact filming per day (all inclusive per application)	\$241.00	\$260.00	\$0.00	\$260.00	PC
0563	Standard low impact per day (all inclusive per application)	\$123.50	\$135.00	\$0.00	\$135.00	PC
0564	Standard medium impact per day (all inclusive per application)	\$175.50	\$190.00	\$0.00	\$190.00	PC
0565	Standard ultra low per hour (all inclusive per application)	\$0.00	\$0.00	\$0.00	\$0.00	Z

## Graffiti Removal - Non-Council Property and Assets

0566	Graffiti removal materials			Cost plus 15%		FC
0567	Hourly charge resident contribution for a 1 man crew, vehicle and high pressure cleaner	\$85.50	\$84.09	\$8.41	\$92.50	FC

## Library

## Library Service Charges

## Membership

0568	Burwood Book Club annual membership fee	\$10.40	\$10.40	\$0.00	\$10.40	RR
0569	Membership card replacement	\$5.80	\$5.80	\$0.00	\$5.80	RR

## Reserved Items - Miscellaneous

0570	Inter-library loans**			\$5.00 plus costs		RR
If additional charges by Library borrowed from, costs are passed onto borrower.						
0571	Reserved items	\$0.00	\$0.00	\$0.00	\$0.00	Z



## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Printing and Photocopying Charges

per copy

0572	Photocopying and printing charges – black/white A3	\$0.20	\$0.18	\$0.02	\$0.20	RR
0573	Photocopying and printing charges – black/white A4	\$0.10	\$0.09	\$0.01	\$0.10	RR
0574	Photocopying and printing charges – colour A3	\$1.60	\$1.45	\$0.15	\$1.60	RR
0575	Photocopying and printing charges – colour A4	\$0.70	\$0.64	\$0.06	\$0.70	RR

## Item Sale

0576	Per cotton bag	Market price plus 20%				RR
0577	Per poly bag	Market price plus 20%				RR
0578	Earbuds	Market price plus 20%				RR
0579	USB flash drive	Market price plus 20%				RR

## Library Programs

0580	Special children's activities – per person	At cost				PC
0581	Special adult's activities – per person	At cost				PC
0582	Training sessions – per hour	At cost				PC
0583	Training booklet	At cost				PC
0584	Special programs	At cost				PC

## Materials Replacement Costs

0585	Toy library bag	\$2.40	\$2.40	\$0.00	\$2.40	RR
0586	CD cases/DVD cases (damaged or lost)	\$2.40	\$2.40	\$0.00	\$2.40	RR
0587	Library items (damaged or lost)	Cost of item plus \$16.00 processing				RR
Donated paperbacks replaced by similar item at discretion of Coordinator.						
0588	Library items (replacement of barcode label or tag on library items)	\$2.40	\$2.40	\$0.00	\$2.40	RR

## Local History Research

0589	Research	First hour free then \$50.00/hour				RR
0590	Research – commercial	First hour free then \$100.00/hour				RR

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Parking Management

### Paid Parking

0591	On street parking	\$4.70 per hour up to a maximum of \$30.00 per day; parking in nominated areas only	RR
Monday - Saturday 9:00 am - 7:00 pm or as per sign posted parking restrictions			
0592	Off-street car parks - up to 7:00 pm	\$4.70 per hour up to a maximum of \$30.00 per day	RR
Monday - Sunday 9:00 am - 7:00 pm or as per sign posted parking restrictions			
0593	Off-street car parks - after 7:00 pm	\$3.00 per hour	RR
Monday - Sunday 7:00 pm - 10:00 pm or as per sign posted parking restrictions			
0594	Off-street car parks - early bird parking	\$11.00 per day; early bird designated parking spaces only	RR

### On-Street Parking Permit

For residents with no eligible onsite parking space. Street parking permits is subject to eligibility criteria. Resident pensioners 50% reduction in fees for resident on-street parking permits.

#### Burwood LGA Zone

0595	Commuter parking permit	\$63.00	\$68.00	\$0.00	\$68.00	RR
0596	Parking scheme – annual permit	\$3,310.00	\$3,570.00	\$0.00	\$3,570.00	RR
0597	Parking scheme – business permit	\$250.00	\$270.00	\$0.00	\$270.00	RR
0598	Parking scheme – resident permit	No fee				Z
0599	Parking scheme – visitor permit – pensioner or mobility permit holders concession	No fee				Z
0600	Parking scheme – visitors permit (first permit)	No fee				Z
0601	Parking scheme – visitors permit (second and subsequent permits) each (free for pensioners)	\$68.00	\$73.00	\$0.00	\$73.00	RR
0602	Replacement of stolen / lost permit	\$68.00	\$73.00	\$0.00	\$73.00	RR

### Parks Hire

General conditions of hire are available in the section titled Facilities Hire and Use - General Conditions of Facilities Hire (refer to table of contents).

### Park Facilities

#### Burwood Park

##### Burwood Park Community Centre

##### Category 1: Burwood Park Community Centre

0603	Monday to Friday - per hour (minimum 1 hour)	\$57.00	\$52.73	\$5.27	\$58.00	PC
0604	Saturday and Sunday - per hour (minimum 2 hours)	\$67.00	\$61.82	\$6.18	\$68.00	PC

##### Category 2: Burwood Park Community Centre 50% of Category 1 fee

0605	Monday to Friday - per hour (minimum 1 hour)	\$29.00	\$26.36	\$2.64	\$29.00	PC
0606	Saturday and Sunday - per hour (minimum 2 hours)	\$34.00	\$30.91	\$3.09	\$34.00	PC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Category 3: Burwood Park Community Centre 25% of Category 1 fee**

0607	Monday to Friday - per hour (minimum 1 hour)	\$14.00	\$13.18	\$1.32	\$14.50	PC
0608	Saturday and Sunday - per hour (minimum 2 hours)	\$17.00	\$15.45	\$1.55	\$17.00	PC

**Burwood Park Community Centre - Function Hire**

0609	Hourly rate - minimum 4 hours including preparation time	\$113.00	\$113.64	\$11.36	\$125.00	PC
0610	Cleaning Fee	\$62.00	\$59.09	\$5.91	\$65.00	PC

**Burwood Park Community Centre Storage**

0611	Single cupboard - per month	\$21.00	\$18.18	\$1.82	\$20.00	PC
0612	Double cupboard – per month	\$41.00	\$36.36	\$3.64	\$40.00	PC
0613	Large cupboard - per month	\$77.00	\$68.18	\$6.82	\$75.00	PC

**Burwood Park Pavilion****Category 1: Burwood Park Pavilion**

0614	Hourly rate	\$21.00	\$22.73	\$2.27	\$25.00	PC
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**Category 2: Burwood Park Pavilion**

0615	Hourly rate	\$11.00	\$10.91	\$1.09	\$12.00	PC
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**Category 3: Burwood Park Pavilion**

0616	Hourly rate	\$6.00	\$6.36	\$0.64	\$7.00	PC
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**Henley Park****Henley Park Community Room****Category 1: Henley Community Room**

0617	Monday to Friday – per hour	\$31.00	\$27.27	\$2.73	\$30.00	PC
0618	Saturday and Sunday – per hour (minimum 2 hours)	\$36.00	\$29.09	\$2.91	\$32.00	PC

**Category 2: Henley Community Room 50% of Category 1 fee**

0619	Monday to Friday – per hour	\$16.00	\$13.64	\$1.36	\$15.00	PC
0620	Saturday and Sunday – per hour (minimum 2 hours)	\$18.00	\$14.55	\$1.45	\$16.00	PC

**Category 3: Henley Community Room 25% of Category 1 fee**

0621	Monday to Friday – per hour	\$8.00	\$6.82	\$0.68	\$7.50	PC
0622	Saturday and Sunday – per hour (minimum 2 hours)	\$9.00	\$7.27	\$0.73	\$8.00	PC

**Seasonal Henley Park Community Room**

0623	Seasonal rate for local sporting groups - 22 weeks, weekend only - per day	\$1,500.00	\$1,272.73	\$127.27	\$1,400.00	PC
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## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Henley Park Commercial Kitchen****Category 1: Henley Park Commercial Kitchen**

0624	Per hour (minimum 2 hours)	\$57.00	\$50.91	\$5.09	\$56.00	PC
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**Category 2: Henley Park Commercial Kitchen 50% of Category 1 fee**

0625	Per hour (minimum 2 hours)	\$29.00	\$25.45	\$2.55	\$28.00	PC
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**Category 3: Henley Park Commercial Kitchen 25% of Category 1 fee**

0626	Per hour (minimum 2 hours)	\$14.00	\$12.73	\$1.27	\$14.00	PC
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**Seasonal Henley Park Commercial Kitchen**

0627	Seasonal (\$70.45 per week)	\$1,460.00	\$1,409.09	\$140.91	\$1,550.00	PC
0628	Cleaning fee end of season				Market value	PC

**Storage**

0629	Office space plus storage room (per annum)	\$600.00	\$590.91	\$59.09	\$650.00	MP
0630	Large cupboard - per month	\$51.00	\$45.45	\$4.55	\$50.00	PC

**Blair Park****Blair Park Commercial Kitchen****Category 1: Blair Park Commercial Kitchen**

0631	Per hour (minimum 2 hours)	\$57.00	\$50.91	\$5.09	\$56.00	PC
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**Category 2: Blair Park Commercial Kitchen 50% of Category 1 fee**

0632	Per hour (minimum 2 hours)	\$29.00	\$25.45	\$2.55	\$28.00	PC
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**Category 3: Blair Park Commercial Kitchen 25% of Category 1 fee**

0633	Per hour (minimum 2 hours)	\$14.00	\$12.73	\$1.27	\$14.00	PC
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**Seasonal Blair Park Commercial Kitchen**

0634	Seasonal (\$70.45 per week)	\$1,460.00	\$1,409.09	\$140.91	\$1,550.00	PC
0635	Annual (hirers agreement)	\$0.00	\$2,000.00	\$200.00	\$2,200.00	PC
0636	Cleaning fee end of season				Market value	PC

**Blair Park Storage**

0637	Office space plus storage room (per annum)	\$600.00	\$590.91	\$59.09	\$650.00	PC
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## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Sports Fields

## Sports Fields Preseason Hire

Preseason 8 weeks - for seasonal hirers only - line marking included when seasonal booking combined.

0638	Preseason games – per field, per day, per preseason (8 weeks)	\$454.00	\$416.36	\$41.64	\$458.00	PC
\$57.25 per week						
0639	Preseason night training minis and futsal - per field, per day, per preseason	\$225.50	\$206.36	\$20.64	\$227.00	PC
\$28.38 per week						
0640	Preseason night training all fields without floodlights - per field, per day, per preseason	\$229.50	\$209.09	\$20.91	\$230.00	PC
\$28.75 per week						
0641	Preseason night training minis and futsal with floodlights - per field, per day, per preseason	\$0.00	\$300.00	\$30.00	\$330.00	PC
\$41.25 per week						
0642	Preseason night training with floodlights (Henley 1,2,3,4 and Blair) - per field, per day, per preseason	\$586.00	\$534.55	\$53.45	\$588.00	PC
\$73.50 per week						
0643	Preseason line marking when not combined with seasonal booking - per field	\$0.00	\$181.82	\$18.18	\$200.00	PC

## Sports Fields Off Season Hirers Agreement

0644	Off season training programs week night (max 4 hours) all fields without lighting per field, per night	\$0.00	\$9.09	\$0.91	\$10.00	PC
0645	Off season training programs weekends Saturday or Sunday (max 4 hours) per field, per day	\$0.00	\$9.09	\$0.91	\$10.00	PC
0646	Community participation program - program approved by Coordinator Community Development	No fee				Z

## Sports Fields Additional Services - Hirers Agreement

0647	240L recycling bin - canteen/stock disposal	\$0.00	\$50.00	\$5.00	\$55.00	PC
0648	Off season line marking	\$0.00	\$181.82	\$18.18	\$200.00	PC
0649	Erection of goal posts outside of seasonal use	\$0.00	\$90.91	\$9.09	\$100.00	PC

## Synthetic Cricket Wicket - Burwood Park, Flockhart Park and Henley Park Cricket Fields

Lighting not available on all fields.

## Seasonal Cricket

22 weeks per season

0650	Seasonal training, no lighting available - per field per season (max 4 hours)	\$637.00	\$579.09	\$57.91	\$637.00	PC
\$28.95 per week						



## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Seasonal Cricket** [continued]

0651	Seasonal (Saturday or Sunday) - per field per season	\$1,515.00	\$1,381.82	\$138.18	\$1,520.00	PC
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\$69.09 per week

Henley Park cricket field 3 not available for bookings on Sundays during Summer season, area available for general public use

Burwood Park cricket field not available for bookings on Sundays, area available for general public use

**Casual**

0652	Casual per hour per field	\$57.50	\$54.55	\$5.45	\$60.00	PC
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**Senior Field - Soccer****Casual - Flockhart Park 1 and 2, Henley Park 1, 2, 3, 4 and Blair Park**

floodlights available at Henley 1, 2, 3, 4 and Blair Parks, floodlights not available at Flockhart Park

0653	Use of dressing room casual hire per room, per day	\$110.50	\$81.82	\$8.18	\$90.00	PC
0654	Use of kiosk casual hire per day	\$132.50	\$90.91	\$9.09	\$100.00	PC
0655	Casual per field per hour	\$45.00	\$41.82	\$4.18	\$46.00	FC
0656	Casual night training without floodlights - per field per hour	\$0.00	\$59.09	\$5.91	\$65.00	PC
0657	Casual night training with floodlights - per field per hour	\$96.50	\$86.36	\$8.64	\$95.00	PC

**Seasonal - Flockhart Park 1 and 2, Henley Park 1, 2, 3, 4 and Blair Park**

22 weeks per season, includes line marking. Line marking included when preseason and seasonal bookings are combined (30 weeks).

Floodlights available at Henley 1, 2, 3, 4 and Blair Parks, floodlights not available at Flockhart Park.

0658	Use of dressing room per room, per season	\$732.00	\$667.27	\$66.73	\$734.00	PC
\$33.36 per week						
0659	Use of kiosk seasonal hire per season	\$1,020.00	\$818.18	\$81.82	\$900.00	PC
\$40.91 per week						
0660	Seasonal training week night all fields without lighting per field, per night	\$637.00	\$590.91	\$59.09	\$650.00	PC
\$29.55 per week						
0661	Seasonal weekends Saturday or Sunday (max 8 hours) per field, per day	\$1,250.00	\$1,172.73	\$117.27	\$1,290.00	PC
\$58.64 per week						
0662	Season training weeknights - per field, per night with lights (max 4 hours)	\$1,630.00	\$1,490.91	\$149.09	\$1,640.00	PC
\$74.55 per week						
0663	Seasonal line marking fee when not combined with preseason booking per field	\$0.00	\$318.18	\$31.82	\$350.00	PC
\$15.91 per week						
0664	Floodlights (per field, per hour)	\$0.00	\$9.09	\$0.91	\$10.00	PC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Junior Fields - Mini Soccer and Synthetic Futsal Fields

Cost per field, per usage, rate per season, includes training and games.

### Henley Park Mini Fields 1 and 2 and Synthetic Field

#### Seasonal

0665	Seasonal training week night (max 4 hours per night) with lighting per field, per night	\$628.00	\$576.36	\$57.64	\$634.00	PC
\$28.82 per week Seasonal bookings only for local sports club.						
0666	Seasonal weekends Saturday or Sunday	\$605.00	\$559.09	\$55.91	\$615.00	PC

#### Casual

0667	Casual per hour per field (with lighting)	\$48.50	\$47.27	\$4.73	\$52.00	PC
0668	Casual per hour per field (no lighting)	\$31.00	\$29.09	\$2.91	\$32.00	PC

## Miscellaneous

### One Off Events

0669	Sporting fields – additional/one off line marking (full field)	\$1,405.00	\$1,318.18	\$131.82	\$1,450.00	FC
0670	Sporting fields – additional/one off line marking (mini field)	\$711.00	\$650.00	\$65.00	\$715.00	FC
0671	Sports club presentation days for seasonal hires only	\$181.50	\$168.18	\$16.82	\$185.00	PC
0672	Breach/Unauthorised use of field by organised teams/clubs	25% of bond withheld per breach				PC

### Key Hire

0673	Key bond – casual users	\$150.00	\$50.00	\$0.00	\$50.00	BD
0674	Key bond – seasonal initial bookings	\$150.00	\$50.00	\$0.00	\$50.00	BD
0675	Key replacement / provide additional key	\$84.00	\$45.45	\$4.55	\$50.00	FC

## Schools

### Schools Within the Burwood Local Government Area

Schools within the Burwood local government area are subject to a donation up to a maximum of \$500 per annum and granted upon application by the school (application is to be made during the financial year that the expense is incurred).

#### Seasonal Hire

Per field (75% discount on standard hire rates has been applied)

0676	Standard cricket field	\$380.00	\$350.00	\$35.00	\$385.00	PC
0677	Standard soccer / football field	\$317.00	\$290.91	\$29.09	\$320.00	PC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Casual Hire**

Per standard field (75% discount on casual hire rates has been applied)

0678	Standard cricket field - full day (8 hours)	\$114.00	\$104.55	\$10.45	\$115.00	PC
0679	Standard cricket field - per field per hour	\$57.50	\$13.64	\$1.36	\$15.00	PC
0680	Standard soccer / football field - full day	\$91.50	\$83.64	\$8.36	\$92.00	PC
0681	Standard soccer / football field - per field per hour	\$45.00	\$10.91	\$1.09	\$12.00	PC

**Athletics Carnivals**

Per day (includes tracks line marking)

0682	Athletics – schools within Burwood local government area includes track and field line marking	\$909.00	\$827.27	\$82.73	\$910.00	PC
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**Schools Outside the Burwood Local Government Area****Seasonal Hire**

Per field (50% discount on standard hire rates has been applied)

0683	Standard cricket field	\$758.00	\$700.00	\$70.00	\$770.00	PC
0684	Standard soccer / football field	\$632.00	\$595.45	\$59.55	\$655.00	PC

**Casual Hire**

Per standard field (50% discount on casual hire rates has been applied)

0685	Standard cricket field - full day (8 hours)	\$227.00	\$218.18	\$21.82	\$240.00	PC
0686	Standard cricket field - per field per hour	\$114.00	\$38.18	\$3.82	\$42.00	PC
0687	Standard soccer / football field - full day	\$176.50	\$190.91	\$19.09	\$210.00	PC
0688	Standard soccer / football field Standard cricket field - per field per hour	\$89.00	\$36.36	\$3.64	\$40.00	PC

**Athletics Carnivals**

0689	Athletics – schools outside Burwood local government area includes track and field line marking	\$1,340.00	\$1,318.18	\$131.82	\$1,450.00	PC
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**Gala Days / Carnivals / Cross Country**

0690	Per field per hour - no line marking	\$176.50	\$36.36	\$3.64	\$40.00	PC
0691	Per field full day - no line marking	\$353.00	\$290.91	\$29.09	\$320.00	PC

**Social Recreation****Promotional Advertising Events - Permits**

Includes radio station promos, and other product displays. This is only for small short term half to one day events.

0692	Administration fee	\$62.00	\$80.00	\$0.00	\$80.00	PC
0693	Half day – rate (4 hours)	\$278.00	\$285.00	\$0.00	\$285.00	PC
0694	Each additional hour thereafter	\$61.00	\$65.00	\$0.00	\$65.00	PC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Commercial Activity - Permits

0695	Mobile food / coffee vans only when part of a booking	\$132.50	\$160.00	\$0.00	\$160.00	FC
0696	Temporary display of promotional banners in approved locations (per week)	\$53.00	\$55.00	\$0.00	\$55.00	PC

## Commercial Fitness Trainers - Permits

All commercial fitness trainers are required to obtain an annual permit and pay for use of Council's parks and sporting grounds.

Approval will only be granted in designated areas. Public Liability Insurance is required (\$20,000,000).

0697	Group Size 1 to 10 participants - per annum, per location, per commercial fitness training business	\$306.00	\$310.00	\$0.00	\$310.00	PC
0698	Group Size 11 to 20 participants - per annum, per location, per commercial fitness training business	\$510.00	\$520.00	\$0.00	\$520.00	PC
0699	Group Size 21 to 50 participants - per annum, per location, per commercial fitness training business	\$1,020.00	\$1,030.00	\$0.00	\$1,030.00	PC

## Boot Camp / Fitness - Park and Sporting Grounds per Location

0700	Per hour 1 to 20 people	\$10.00	\$13.64	\$1.36	\$15.00	PC
0701	Per hour 21 to 50 people	\$21.00	\$22.73	\$2.27	\$25.00	PC
0702	Per hour 51 to 100 people	\$62.00	\$59.09	\$5.91	\$65.00	PC

## Casual Hire, Other Than Sports Fields, Including Large Events

Note: All timings include bump in / out

0703	Less than 50 people – 2 hours	\$59.50	\$54.55	\$5.45	\$60.00	Z
0704	Per hour thereafter	\$28.00	\$18.18	\$1.82	\$20.00	PC
0705	50 – 199 people – 4 hours	\$171.50	\$159.09	\$15.91	\$175.00	FC
0706	Per hour thereafter	\$38.00	\$35.45	\$3.55	\$39.00	PC
0707	200 – 499 people – 4 hours	\$568.00	\$454.55	\$45.45	\$500.00	FC
0708	Per hour thereafter	\$123.50	\$112.73	\$11.27	\$124.00	PC
0709	500 – 1,499 people – 8 hours	\$2,305.00	\$1,363.64	\$136.36	\$1,500.00	FC
0710	Per hour thereafter	\$246.50	\$225.45	\$22.55	\$248.00	PC
0711	1,500 – 3,999 people – 8 hours	\$4,545.00	\$1,818.18	\$181.82	\$2,000.00	FC
0712	Per hour thereafter	\$483.00	\$286.36	\$28.64	\$315.00	PC
0713	4000 - 9999 people - 8 hours	\$0.00	\$3,636.36	\$363.64	\$4,000.00	PC
0714	Per hour thereafter	\$0.00	\$390.91	\$39.09	\$430.00	PC
0715	Greater than 10,000 people - 8 hours	\$0.00	\$7,272.73	\$727.27	\$8,000.00	PC
0716	Per hour thereafter	\$0.00	\$727.27	\$72.73	\$800.00	PC
0717	Bump in / bump out per hour	\$0.00	\$18.18	\$1.82	\$20.00	PC

## Temporary Food Premises - Approval Permit

0718	Charitable (not for profit)				No fee	Z
0719	Commercial – (single event)	\$93.50	\$94.00	\$0.00	\$94.00	FC
0720	Commercial – annual fee (minimum 3 events)	\$160.00	\$160.00	\$0.00	\$160.00	FC
0721	Not for Profit / Community – (single event)	\$61.50	\$62.00	\$0.00	\$62.00	FC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Temporary Food Premises - Approval Permit [continued]

0722	Not for Profit / Community – annual fee (minimum 3 events)	\$110.50	\$110.50	\$0.00	\$110.50	FC
0723	Social - (single event)	\$0.00	\$40.00	\$0.00	\$40.00	FC

## BBQ Shelter Area

0724	Wangal Park - BBQ shelter – per hour	\$0.00	\$63.64	\$6.36	\$70.00	PC
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## Court Hire

## Seasonal (15 weeks)

0725	Seasonal per court per day (with lights - 4 hours)	\$0.00	\$1,090.91	\$109.09	\$1,200.00	PC
0726	Seasonal per court per day (no lights - 4 hours)	\$0.00	\$909.09	\$90.91	\$1,000.00	PC

## Grant Park Netball / Basketball Court Casual

0727	Casual hirer (per hour, per court, no lights)	\$21.00	\$20.00	\$2.00	\$22.00	PC
0728	Casual hirer (per hour, per court, with lights)	\$0.00	\$27.27	\$2.73	\$30.00	PC
0729	Commercial hirer (per hour, per court, with lights)	\$25.00	\$23.64	\$2.36	\$26.00	PC
0730	Commercial hirer (per hour, per court, with lights)	\$0.00	\$29.09	\$2.91	\$32.00	PC
0731	Residents and not for profit (per hour, per court, no lights)	\$12.00	\$11.82	\$1.18	\$13.00	PC
0732	Schools within the local government area (per hour, per court)	\$12.00	\$13.64	\$1.36	\$15.00	PC
0733	Schools outside the local government area (per hour, per court)	\$15.00	\$22.73	\$2.27	\$25.00	PC

## Events

## Bonds and Security Deposit

0734	Less than 50 people attending	\$0.00	\$100.00	\$0.00	\$100.00	BD
0735	51 – 199 people attending	\$200.00	\$300.00	\$0.00	\$300.00	BD
0736	200 – 499 people attending	\$0.00	\$1,000.00	\$0.00	\$1,000.00	BD
0737	500 – 1499 people attending	\$0.00	\$1,500.00	\$0.00	\$1,500.00	BD
0738	1500 – 3999 people attending	\$0.00	\$3,000.00	\$0.00	\$3,000.00	BD
0739	4000 – 9999 people attending	\$0.00	\$5,000.00	\$0.00	\$5,000.00	BD
0740	Greater than 10000 people attending	\$0.00	\$7,500.00	\$0.00	\$7,500.00	BD
0741	Casual sport field hire bond	\$0.00	\$100.00	\$0.00	\$100.00	BD
0742	Seasonal sporting/schools	\$0.00	\$1,000.00	\$0.00	\$1,000.00	BD
0743	Bond required for first amusement device and large marquees	\$255.00	\$300.00	\$0.00	\$300.00	BD
0744	Each subsequent amusement device	\$100.00	\$120.00	\$0.00	\$120.00	BD
0745	Park facilities bond eg change rooms, storage	\$510.00	\$520.00	\$0.00	\$520.00	BD
0746	Park canteen bond	\$500.00	\$500.00	\$0.00	\$500.00	BD
0747	Park cleaning bond	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	BD



## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Administration Fees

Administration fees apply to all events and park hire held by the public

0748	Less than 50 people attending	\$0.00	\$80.00	\$0.00	\$80.00	FC
0749	51 – 199 people attending	\$0.00	\$150.00	\$0.00	\$150.00	FC
0750	200 – 499 people attending	\$0.00	\$175.00	\$0.00	\$175.00	FC
0751	500 - 1499 people attending	\$0.00	\$250.00	\$0.00	\$250.00	FC
0752	1500 - 3999 people attending	\$0.00	\$300.00	\$0.00	\$300.00	FC
0753	4000 people 9999 people	\$0.00	\$350.00	\$0.00	\$350.00	FC
0754	Greater than 10000 people	\$0.00	\$500.00	\$0.00	\$500.00	FC

## Permit Fees for Temporary Installations and Administration Fees

- Public liability insurance policy of \$20,000,000 is required.
- As part of Council's risk management procedures Safe Work Method Statements (SWMS) will be required to be submitted to Council for temporary installations such as jumping castles, stages, large and commercial marquees. For amusement devices / rides all relevant Work Cover certification will need to be submitted to Council.

0755	Jumping castle – public event/hire - commercial	\$417.00	\$250.00	\$0.00	\$250.00	FC
0756	Jumping castle – public event/hire - not for profit/ community	\$0.00	\$150.00	\$0.00	\$150.00	PC
0757	Jumping castle – private event/hire - social	\$175.50	\$100.00	\$0.00	\$100.00	FC
0758	Marquees - public event/hire - commercial	\$88.50	\$60.00	\$0.00	\$60.00	FC
0759	Marquees - public event/hire - not for profit/ community	\$0.00	\$30.00	\$0.00	\$30.00	PC
0760	Marquees - private event/hire - social	\$32.00	\$20.00	\$0.00	\$20.00	FC
0761	Other amusement devices - public event/hire - commercial including stages, animal farm, inflatable screen etc	\$423.00	\$250.00	\$0.00	\$250.00	FC
0762	Other amusement devices – public event/hire - not for profit/community - including stages, animal farm, inflatable screens etc	\$0.00	\$150.00	\$0.00	\$150.00	PC
0763	Other amusement devices - private event/hire - social - including stages, animal farm, inflatable screen etc	\$175.50	\$100.00	\$0.00	\$100.00	FC
0764	Stalls - public event/hire - commercial	\$56.50	\$35.00	\$0.00	\$35.00	FC
0765	Stalls - public event/hire - not for profit/community	\$0.00	\$20.00	\$0.00	\$20.00	PC
0766	Stalls - private event/hire - social	\$12.20	\$15.00	\$0.00	\$15.00	FC
0767	Food stalls - public event– commercial (single permit and stall)	\$0.00	\$129.00	\$0.00	\$129.00	FC
0768	Food stalls - public event– not for profit/community (single permit and stall)	\$0.00	\$82.00	\$0.00	\$82.00	FC
0770	Food stalls - public event– social (single permit and stall)	\$0.00	\$55.00	\$0.00	\$55.00	FC
0769	Other amusement devices - public event/hire - commercial - rides	\$0.00	\$450.00	\$0.00	\$450.00	PC
0771	Other amusement devices – public event/hire - not for profit/community - rides	\$0.00	\$350.00	\$0.00	\$350.00	PC
0772	Other amusement devices – private event/hire - social - rides	\$0.00	\$300.00	\$0.00	\$300.00	PC
0773	Temporary compound (fencing) – per m <sup>2</sup> per day	\$143.00	\$9.09	\$0.91	\$10.00	FC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Permit Fees for Temporary Installations and Administration Fees [continued]

0774	Electrical tagging and/or minor repairs – per item	\$24.00	\$22.73	\$2.27	\$25.00	RR
0775	Post function – garbage clean-up penalty	\$72.00	\$74.55	\$7.45	\$82.00	RR
0776	Power connection fee (per 1 connection point 15 amp)	\$45.00	\$45.00	\$0.00	\$45.00	RR

## Roads and Footpaths

Roads Act 1993

Roads and footpaths approvals under s138

## General Conditions for Roads and Footpaths

- The following conditions apply to all fees and charges listed under Roads and Footpaths:
  - Other costs, such as traffic control, night work, and other costs associated with night work such as plant opening fees, are subject to confirmation at the time of pricing.
  - Saw-cutting costs for footpaths, driveways, paving apply. Refer relevant rate.
  - RMS specific requirements, including appropriate occupancy licences, are not included in the above costs, and will be subject to pricing at the time of works and fully payable by the applicant.
  - RMS peak period time constraints are not included in the rates above. Where these constraints are imposed, the rates will be modified to reflect the limited access periods, and will be advised to the applicant as a modified rate, applicable only to that works.
  - All prices are based on the underlying base, sub-base and sub-grade having been restored to meet AUSPEC 306 as amended. Works that do not meet 306 Specifications and are below the depth for nominated items above will be undertaken by Council at full cost to the applicant.
  - Areas that exceed the stated quantities will be priced as a separate lump sum to the applicant.
  - Excavation material includes earth and materials other than rock and other than contaminated soils. Where rock and / or contaminated soils are encountered, the additional costs associated with the excavation and / or treatment will be payable by the applicant as a latent condition and additional to the scheduled rate at cost plus 15%.
- For road, footpath, kerb and gutter replacements arising from development approval related activities, applicable fee will be determined following a site assessment and based on affected area.
- Where a road opening is undertaken without notification, in addition to any infringement notices that may be issued, an additional administrative fee calculated at 20% of the total cost of the actual works is payable.
- Council Officers shall be required to supervise and inspect all works undertaken by contractors undertaking works on behalf of a utility or being undertaken for an individual, corporation or private entity. Additional supervision costs will be calculated and incurred for works outside of normal business hours being 6.30 am to 3.00 pm Monday to Friday (excluding public holidays).

Note: Charges for restoration work made under S101 and S102 of the Road Act within council area are not subject to GST whether charged direct to Telstra, Sydney Water etc. or charged to a contractor engaged by them.

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	
Road Replacements						
per m²						
0777	Asphalt road (AC10 or AC14, 50mm) – up to 15m²	\$234.50	\$230.00	\$23.00	\$253.00	FC
0778	Asphalt road (AC10 or AC14, 50mm) – greater than 15m², less than 50m²	\$211.00	\$206.82	\$20.68	\$227.50	FC
0779	Asphalt road (AC10 or AC14, 50mm) – greater than 50m², less than 100m²	\$187.50	\$184.09	\$18.41	\$202.50	FC
0780	Asphalt road (AC10 or AC14, 50mm) – greater than 100m², less than 500m²	\$163.50	\$160.45	\$16.05	\$176.50	FC
0781	Asphalt road (AC10 or AC14, 50mm) – greater than 500m²	Quote plus 15%				FC
0782	Asphalt road (full depth repair 150mm) – up to 15m²	\$332.00	\$325.45	\$32.55	\$358.00	FC
0783	Asphalt road (full depth repair 150mm) – greater than 15m², less than 50m²	\$301.00	\$295.45	\$29.55	\$325.00	FC
0784	Asphalt road (full depth repair 150mm) – greater than 50m², less than 100m²	\$282.50	\$277.27	\$27.73	\$305.00	FC
0785	Asphalt road (full depth repair 150mm) – greater than 100m², less than 500m²	\$258.50	\$253.64	\$25.36	\$279.00	FC
0786	Asphalt road (full depth repair 150mm) – greater than 500m²	Quote plus 15%				FC
0787	Asphaltic road surface (AC10, 50mm) with concrete base (250mm, 40MPa RMS mix with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base) – up to 15m²	\$1,005.00	\$986.36	\$98.64	\$1,085.00	FC
0788	Asphaltic road surface (AC10, 50mm) with concrete base (250mm, 40MPa RMS mix with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base) – greater than 15m², less than 50m²	\$643.00	\$630.91	\$63.09	\$694.00	FC
0789	Asphaltic road surface (AC10, 50mm) with concrete base (250mm, 40MPa RMS mix with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base) – greater than 50m², less than 100m²	\$568.00	\$557.27	\$55.73	\$613.00	FC
0790	Asphaltic road surface (AC10, 50mm) with concrete base (250mm, 50MPa with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base) – greater than 100m², less than 500m²	\$546.00	\$535.45	\$53.55	\$589.00	FC
0791	Asphaltic road surface (AC10, 50mm) with concrete base (250mm, 40MPa RMS mix with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base) – greater than 500m²	Cost plus 15%				FC
0792	Concrete road, 40MPa RMS mix, 250mm with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base – up to 15m²	\$763.00	\$748.18	\$74.82	\$823.00	FC
0793	Concrete, 50MPa, 230mm with 2 layers of SL81 reinforcing mesh on 150mm 5MPa lean mix sub-base – greater than 15m², less than 50m²	\$560.00	\$549.09	\$54.91	\$604.00	FC
0794	Concrete road, 40MPa RMS mix, 250mm with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base – greater than 50m², less than 100m²	\$514.00	\$504.55	\$50.45	\$555.00	FC
0795	Concrete road, 40MPa RMS mix, 250mm with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base – greater than 100m², less than 500m²	\$494.00	\$484.55	\$48.45	\$533.00	FC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Road Replacements [continued]

0796	Concrete road, 40MPa RMS mix, 250mm with 2 layers of SL82 reinforcing mesh on 150mm 5MPa lean mix sub-base – greater than 500m <sup>2</sup>				Cost plus 15%	FC
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## Footpath Replacements

per m<sup>2</sup>

0797	Construct pram ramp (billed per pram ramp)	\$1,975.00	\$1,936.36	\$193.64	\$2,130.00	FC
0798	Asphaltic footpath (AC5, 25mm) – up to 15m <sup>2</sup>	\$212.00	\$208.18	\$20.82	\$229.00	FC
0799	Asphaltic footpath (AC5, 25mm) – greater than 15m <sup>2</sup> , up to 50m <sup>2</sup>	\$144.00	\$141.36	\$14.14	\$155.50	FC
0800	Asphaltic footpath (AC5, 25mm) – greater than 50m <sup>2</sup> , up to 100m <sup>2</sup>	\$113.00	\$110.91	\$11.09	\$122.00	FC
0801	Asphaltic concrete (AC5, 25mm) – greater than 100m <sup>2</sup>				Quote plus 15%	FC
0802	Concrete footpath – less than 15m <sup>2</sup>	\$247.00	\$242.27	\$24.23	\$266.50	FC
0803	Concrete footpath – greater than 15m <sup>2</sup> , less than 50m <sup>2</sup>	\$210.00	\$205.91	\$20.59	\$226.50	FC
0804	Concrete footpath – greater than 50m <sup>2</sup> , less than 100m <sup>2</sup>	\$185.50	\$181.82	\$18.18	\$200.00	FC
0805	Concrete footpath – greater than 100m <sup>2</sup> , less than 500m <sup>2</sup>	\$161.00	\$158.18	\$15.82	\$174.00	FC
0806	Concrete footpath – greater than 500m <sup>2</sup>				Quote plus 15%	FC
0807	Footpath paving – standard clay brick pavers – less than 15m <sup>2</sup>	\$652.00	\$639.09	\$63.91	\$703.00	FC
0808	Footpath paving – standard clay brick pavers – greater than 15m <sup>2</sup> , less than 50m <sup>2</sup>	\$565.00	\$554.55	\$55.45	\$610.00	FC
0809	Footpath paving – standard clay brick pavers – greater than 50m <sup>2</sup> , less than 100m <sup>2</sup>	\$444.00	\$435.45	\$43.55	\$479.00	FC
0810	Footpath paving – standard clay brick pavers – greater than 100m <sup>2</sup> , less than 500m <sup>2</sup>	\$420.00	\$411.82	\$41.18	\$453.00	FC
0811	Footpath paving – standard clay brick pavers – greater than 500m <sup>2</sup>				Quote plus 15%	FC
0812	Footpath paving – Town Centre concrete pavers – less than 15m <sup>2</sup>	\$711.00	\$697.27	\$69.73	\$767.00	FC
0813	Footpath paving – Town Centre concrete pavers – greater than 15m <sup>2</sup> , less than 50m <sup>2</sup>	\$619.00	\$607.27	\$60.73	\$668.00	FC
0814	Footpath paving – Town Centre concrete pavers – greater than 50m <sup>2</sup> , less than 100m <sup>2</sup>	\$543.00	\$532.73	\$53.27	\$586.00	FC
0815	Footpath paving – Town Centre concrete pavers – greater than 100m <sup>2</sup> , less than 500m <sup>2</sup>	\$517.00	\$507.27	\$50.73	\$558.00	FC
0816	Footpath paving – Town Centre concrete pavers – greater than 500m <sup>2</sup>				Quote plus 15%	FC
0817	Nature strip turfing (supply and lay on prepared soil), rate per m <sup>2</sup>	\$45.50	\$45.00	\$4.50	\$49.50	FC
0818	Watering of new turf, rate per hour.	\$101.00	\$99.09	\$9.91	\$109.00	FC



## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Saw Cutting

per lineal metre

0819	Sawcutting, asphalt, up to 100mm depth, up to 50m (rate per metre)	\$21.50	\$21.36	\$2.14	\$23.50	FC
0820	Sawcutting, asphalt, up to 250mm depth, up to 50m (rate per metre)	\$86.50	\$85.00	\$8.50	\$93.50	FC
0821	Sawcutting, concrete, up to 150mm depth, up to 50m (rate per metre)	\$43.00	\$42.27	\$4.23	\$46.50	FC
0822	Sawcutting, concrete, up to 300mm depth, up to 50m (rate per metre)	\$92.00	\$90.45	\$9.05	\$99.50	FC
0823	Sawcutting, reinforced concrete, up to 150mm depth, up to 50m (rate per metre)	\$37.00	\$36.36	\$3.64	\$40.00	FC
0824	Sawcutting, reinforced concrete, up to 300mm depth, up to 50m (rate per metre)	\$92.00	\$90.45	\$9.05	\$99.50	FC
0825	Sawcutting, site establishment	\$417.00	\$409.09	\$40.91	\$450.00	FC

## Driveway Replacements

per m<sup>2</sup>

0826	Concrete driveway 150mm with SL72 Up to 15 m <sup>2</sup> – per m <sup>2</sup>	\$357.00	\$350.00	\$35.00	\$385.00	FC
0827	Concrete driveway 150mm with SL72 greater than 15 m <sup>2</sup> , less than 50m <sup>2</sup> – per m <sup>2</sup>	\$296.00	\$290.91	\$29.09	\$320.00	FC
0828	Concrete driveway 150mm with SL72 greater than 50 m <sup>2</sup> , less than 100m <sup>2</sup> – per m <sup>2</sup>	\$247.00	\$242.27	\$24.23	\$266.50	FC
0829	Concrete driveway 150mm with SL72 greater than 100m <sup>2</sup> – per m <sup>2</sup>	\$222.00	\$217.73	\$21.77	\$239.50	FC

## Kerb and Gutter Replacements

per lineal metre

0830	Kerb and gutter – less than 15 lineal metres	\$420.00	\$411.82	\$41.18	\$453.00	FC
0831	Kerb and gutter – greater than 15 and less than 50 lineal metres	\$334.00	\$328.18	\$32.82	\$361.00	FC
0832	Kerb and gutter – greater than 50 and less than 100 lineal metres	\$309.00	\$303.64	\$30.36	\$334.00	FC
0833	Kerb and gutter – greater than 100 and less than 500 lineal metres	\$283.00	\$278.18	\$27.82	\$306.00	FC
0834	Kerb and gutter – greater than 500 lineal metres	Quote plus 15%				FC
0835	Kerb only – less than 15 lineal metres	\$420.00	\$411.82	\$41.18	\$453.00	FC
0836	Kerb only – greater than 15 and less than 50 lineal metres	\$346.00	\$339.09	\$33.91	\$373.00	FC
0837	Kerb only – greater than 50 and less than 100 lineal metres	\$296.00	\$290.91	\$29.09	\$320.00	FC
0838	Kerb only – greater than 100 and less than 500 lineal metres	\$271.50	\$266.36	\$26.64	\$293.00	FC
0839	Kerb only – greater than 500 lineal metres	Quote plus 15%				FC
0840	Gutter only – less than 15 lineal metres	\$444.00	\$435.45	\$43.55	\$479.00	FC
0841	Gutter only – greater than 15 and less than 50 lineal metres	\$357.00	\$350.00	\$35.00	\$385.00	FC



## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Kerb and Gutter Replacements** [continued]

0842	Gutter only – greater than 50 and less than 100 lineal metres	\$296.00	\$290.91	\$29.09	\$320.00	FC
0843	Gutter only – greater than 100 and less than 500 lineal metres	\$271.50	\$266.36	\$26.64	\$293.00	FC
0844	Gutter only – greater than 500 lineal metres	Quote plus 15%				FC
0845	Concrete layback and gutter – less than 15 lineal metres	\$530.00	\$520.00	\$52.00	\$572.00	FC
0846	Concrete layback and gutter – greater than 15 and less than 50 lineal metres	\$468.00	\$459.09	\$45.91	\$505.00	FC
0847	Concrete layback and gutter – greater than 50 and less than 100 lineal metres	\$407.00	\$399.09	\$39.91	\$439.00	FC
0848	Concrete layback and gutter – greater than 100 lineal metres	Quote plus 15%				FC
0849	Concrete dish drain – less than 15 lineal metres	\$592.00	\$580.91	\$58.09	\$639.00	FC
0850	Concrete dish drain – greater than 15 and less than 50 lineal metres	\$517.00	\$507.27	\$50.73	\$558.00	FC
0851	Concrete dish drain – greater than 50 lineal metres	Quote plus 15%				FC
0852	Gutter Bridge Crossing with Hinged Heavy Duty Steel Grating Per lineal metre (minimum of 4.5m) opening	\$1,205.00	\$1,181.82	\$118.18	\$1,300.00	FC
0853	Kerb outlet PVC up to 100mm diameter	\$258.50	\$253.64	\$25.36	\$279.00	FC

**Other - Line Marking**

0854	Line marking (air-atomised or airless application) per metre	\$85.50	\$92.50	\$0.00	\$92.50	FC
0855	Line marking (air-atomised or airless application) set-up costs	\$3,250.00	\$3,505.00	\$0.00	\$3,505.00	FC
0856	Line marking (thermo-plastic) per metre	\$135.50	\$146.50	\$0.00	\$146.50	FC
0857	Line marking (thermo-plastic) set-up costs	\$3,250.00	\$3,505.00	\$0.00	\$3,505.00	FC
0858	Lines perpendicular to driveway	\$337.00	\$364.00	\$0.00	\$364.00	FC

**Sign Posting**

0859	Directional sign installation (community based, non-profit and religious organisations only)	\$234.00	\$252.50	\$0.00	\$252.50	FC
0860	Street signage (supply and Install)	\$351.00	\$379.00	\$0.00	\$379.00	FC
0861	Parking and regulatory post and sign (per unit)	\$234.00	\$252.50	\$0.00	\$252.50	FC

**Stormwater Drainage**

0862	Concrete pipes 375 diameter RCP, per metre	\$1,010.00	\$990.91	\$99.09	\$1,090.00	FC
0863	Concrete pipes 450 diameter RCP, per metre	\$1,085.00	\$1,063.64	\$106.36	\$1,170.00	FC
0864	Concrete pipes 600 diameter RCP, per metre	\$1,200.00	\$1,177.27	\$117.73	\$1,295.00	FC
0865	Concrete pipes greater than 600 diameter RCP, per metre	Quote plus 15%				FC
0866	Galvanised RHS pipe equivalent up to 100 diameter PVC pipe, per metre	\$309.00	\$303.64	\$30.36	\$334.00	FC
0867	Lintel 0.9m – 1.2m (billed per lintel)	\$1,975.00	\$1,936.36	\$193.64	\$2,130.00	FC
0868	Lintel 1.8m (billed per lintel)	\$2,160.00	\$2,118.18	\$211.82	\$2,330.00	FC
0869	Lintel 2.4m (billed per lintel)	\$2,585.00	\$2,536.36	\$253.64	\$2,790.00	FC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Stormwater Drainage** [continued]

0870	Lintel 3.0m (billed per lintel)	\$2,895.00	\$2,840.91	\$284.09	\$3,125.00	FC
0871	Lintel 3.6m (billed per lintel)	\$2,895.00	\$2,840.91	\$284.09	\$3,125.00	FC
0872	Pits greater than 1.5m x 1.5m x 1.5m in size (per pit)	Quote plus 15%				FC
0873	Pits up to 1.5m x 1.5m x 1.5m in size (per pit)	\$6,085.00	\$5,963.64	\$596.36	\$6,560.00	FC
0874	Final drainage inspection / final road inspection including CCTV provided by applicant	\$526.00	\$568.00	\$0.00	\$568.00	FC

**Additional Fees and Charges Associated with Night Works**

0875	Design single residential driveway (non DA/CDC application) (50% refund if driveways cannot be permitted)	\$783.00	\$845.00	\$0.00	\$845.00	FC
0876	Asphalt plant opening fee – per opening	\$3,080.00	\$3,325.00	\$0.00	\$3,325.00	FC
0877	Cartage surcharge per cubic metre of asphalt and / or concrete	\$63.00	\$68.00	\$0.00	\$68.00	FC
0878	Concrete plant opening fee – per opening	\$3,080.00	\$3,325.00	\$0.00	\$3,325.00	FC
0879	Additional surcharge payable by the applicant for all items outside of Councils works departments operation hours of 6:30 am to 3:00 pm	30% surcharge per item				FC

**Driveway Application**

0880	Duplex/residential up to 3 storey with single driveway, (non-refundable)	\$274.00	\$295.50	\$0.00	\$295.50	FC
0881	Industrial/commercial/residential above 3 storey or residential requiring second entry (non-refundable)	\$451.00	\$487.00	\$0.00	\$487.00	FC
0882	Residential with single driveway (owner occupied, single dwelling, non-refundable)	\$217.50	\$234.50	\$0.00	\$234.50	FC

**Driveway Inspections****First Entry Inspection Fee**

0883	Duplex – 3 inspections required (per inspection)	\$0.00	\$154.50	\$0.00	\$154.50	FC
0884	Industrial / commercial – 3 inspections required (per inspection)	\$0.00	\$154.50	\$0.00	\$154.50	FC
0885	Residential – 2 inspections required (per inspection)	\$0.00	\$154.50	\$0.00	\$154.50	FC

**Additional Entry Inspection Fee**

for second or more entry

0886	Residential – 2 inspections required (per inspection)	\$0.00	\$99.50	\$0.00	\$99.50	FC
0887	Duplex – 3 inspections required (per inspection)	\$0.00	\$99.50	\$0.00	\$99.50	FC
0888	Industrial / commercial – 3 inspections required (per inspection)	\$0.00	\$99.50	\$0.00	\$99.50	FC

**Additional Inspections**

0889	Additional inspection / re-inspection fee (per inspection)	\$0.00	\$142.50	\$0.00	\$142.50	FC
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## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Private Contractor Security Deposit

refundable

0890	Duplex / residential up to 3 storey with single driveway installation	\$3,500.00	\$3,773.00	\$0.00	\$3,773.00	BD
0891	Industrial / commercial / residential above 3 storey	\$4,500.00	\$4,851.00	\$0.00	\$4,851.00	BD
0892	Residential installation	\$2,700.00	\$2,910.60	\$0.00	\$2,910.60	BD

## Road and/or Footpath Opening Application Fee

Max \$1,000

\* If you need to open a combination of public infrastructure categories, which may include any combination of path, kerb and gutter, or road pavement, then the highest charge units of those opening areas will apply. This will ensure applicants are not charged multiple charge units. The charge is based on the total size of each type of opening as there are multiple types of opening within the same application.

0893	Plus security deposit payable at time of permit application	\$1,000.00	\$1,078.00	\$0.00	\$1,078.00	BD
0894	Processing fee (in addition to restoration charge) – non-refundable if works do not proceed	\$353.00	\$381.00	\$0.00	\$381.00	FC
0895	Additional inspection / reinspection fee - non-refundable - per inspection	\$0.00	\$216.00	\$0.00	\$216.00	FC
0896	Cost of works determination late payment fee	\$1,070.00	\$1,155.00	\$0.00	\$1,155.00	FC

(Fee applies where the agreed cost of works is not paid to Council within 48 hours from the date of issue.)

0897	Formwork inspection – number as required - non-refundable - per inspection	\$0.00	\$186.50	\$0.00	\$186.50	FC
0898	Required inspection (initial and final only, non-refundable)	Included in application				FC
0899	Road opening (per 10m <sup>2</sup> of road pavement) (non-refundable)	\$0.00	\$210.50	\$0.00	\$210.50	FC
0900	Road opening (per 15 lineal meter of kerb and gutter or stormwater) (non-refundable)	\$0.00	\$210.50	\$0.00	\$210.50	FC
0901	Road opening (per 18 m <sup>2</sup> of footpath) (non-refundable)	\$0.00	\$210.50	\$0.00	\$210.50	FC

## Road Opening Temporary Restoration Security Deposit

0902	Work valued up to \$2,999	45% of the value	BD
0903	Work valued from \$3,000 and up to \$7,999	30% of the value	BD
0904	Work valued from \$8,000	25% of the value	BD

## Certificate of Compliance - Driveways and Road Openings

0905	Alignment levels for development applications – for dual occupancy and medium density residential developments	\$266.00	\$287.00	\$0.00	\$287.00	FC
0906	Alignment levels for development applications – for high density residential and commercial developments	\$394.00	\$425.00	\$0.00	\$425.00	FC
0907	Alignment levels for development applications – for single dwelling residential developments	\$133.50	\$144.00	\$0.00	\$144.00	FC
0908	Driveway, footpath and kerb and gutter construction permit	\$137.50	\$148.50	\$0.00	\$148.50	FC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Certificate of Compliance - Driveways and Road Openings [continued]

0909	Other civil infrastructures damage inspection and control	\$125.00	\$135.00	\$0.00	\$135.00	FC
0910	Vehicle crossing and other compliance inspections – where works done by parties other than Council	\$351.00	\$379.00	\$0.00	\$379.00	FC
0911	Vehicle crossings inspection and / or estimates and quote preparation fees per 45 min	\$138.50	\$149.50	\$0.00	\$149.50	FC
0912	Certificate of compliance – driveways and road openings (subject to the provision of required information confirming correct materials, complies with current standards)*	\$214.00	\$231.00	\$0.00	\$231.00	FC

\* For a certification to be issued by Council the following must be provided as a minimum. For footpath certification, a copy of the concrete delivery docket must be provided to Council. For road pavement certification, a compaction test results for base and sub-base must be provided to Council. Alternatively an Engineers certificate certifying the above can be provided to Council.

## Unauthorised Road Works

This fee applies to unauthorised road and / or footpath openings, driveways and all other public infrastructure works by private contractor.

0913	Work valued up to \$5,000	\$752.00	\$811.00	\$0.00	\$811.00	FC
0914	Work valued from \$5,001 and up to \$25,000	\$1,110.00	\$1,200.00	\$0.00	\$1,200.00	FC
0915	Work valued from \$25,001	\$1,805.00	\$1,950.00	\$0.00	\$1,950.00	FC
0916	Urgent/emergency inspection (non-refundable; includes inspections, application fee and re-arrangement of other inspections.	\$582.00	\$628.00	\$0.00	\$628.00	FC

## Restorations

0917	Where utility requests Council permission to undertake restoration works using utility's own contractor – per reinstatement order	\$1,180.00	\$1,275.00	\$0.00	\$1,275.00	FC
0918	Where utility undertakes restoration works using own contractor during business hours – per hour of supervision (minimum charge 1 hour and billed in hourly increments)	\$309.00	\$334.00	\$0.00	\$334.00	FC
0919	Where utility undertakes restoration works using own contractor outside of business hours – per hour of supervision (minimum charge 5 hours and billed in hourly increments thereafter)	\$309.00	\$334.00	\$0.00	\$334.00	FC
0920	Where developer undertakes restoration works using own contractor outside of business hours – per hour of supervision (minimum charge 5 hours and billed in hourly increments thereafter; in addition to asset integrity fee; and any other works on council application fee)	\$298.73	\$322.03	\$0.00	\$322.03	FC

## Removal of Dumped Waste

0921	Collection from site and disposal of solid waste	Cost plus 50%				FC
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## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Asbestos Removal and Disposal

0922	Emergency asbestos removal – cost charged to Council by accredited asbestos removal contractor plus 50% Council administration fee				Cost plus 50%	FC
0923	Removal and disposal of damaged asbestos stormwater outlet pipes identified during restoration construction works by Council				Cost plus 20%	FC

## Survey Marks

0924	Recovery / relocation of survey marks (state survey marks, permanent mark or cadastral marks) by registered surveyor				Cost plus 15%	FC
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## Adjustment of Utility Service Assets

0925	Adjustment of service pipes to new level				Cost plus 15%	FC
0926	Adjustment of utility service lids to new levels				Cost plus 15%	FC
0927	Relocation or adjustment of utility service pits to new levels				Cost plus 15%	FC
0928	Replacement of damaged utility service pits				Cost plus 15%	FC
0929	Undergrounding of overhead power lines (phase a – design by ASP), (phase b – approval by authority), (phase c – installation of underground conduits, pulling of cables, jointing, installation of property access point)				Cost plus 15%	FC
0930	Placing streetlight shades				Cost plus 15%	FC
0931	Recovery / relocation of survey marks (state survey marks, permanent mark or cadastral marks) by registered surveyor				Cost plus 15%	FC

## Asset Integrity Charge - Road Openings

Permanent Restoration Applications Only

Note: Single dwellings, dual occupancies and developments by non for profit organisations are exempted from the asset integrity charge.

0932	Asphalt or concrete road works (as required)			100% of the value (cost of works)		FC
0933	Stormwater drainage works			100% of the value (cost of works)		FC
0935	Road opening permanent restoration security deposit			100% of the value (cost of works)		BD
0934	Work valued up to \$2,999			45% of the value		FC
0936	Work valued from \$3,000 and up to \$7,999			30% of the value		FC
0937	Work valued from \$8,000			25% of the value		FC



## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Swimming Pools

## Enfield Aquatic Centre (EAC)

Fees are set to recover the cost of providing the pool facilities

## Entrance Fees

0938	Adult	\$7.40	\$6.91	\$0.69	\$7.60	MP
0939	Child (5 -15 years)	\$6.40	\$6.00	\$0.60	\$6.60	MP
0940	Child under 5 years (must be accompanying a full paying adult)	No fee				Z
0941	Club member – during club events only (lane hire charged separately)	\$3.70	\$3.45	\$0.35	\$3.80	MP
0942	Emergency services concession	\$3.70	\$3.45	\$0.35	\$3.80	MP
0943	Fitness Passport entry rate for valid Fitness Passport holders	\$6.30	\$5.91	\$0.59	\$6.50	MP
0944	Family – up to 4 people (maximum 2 adults)	\$19.00	\$17.73	\$1.77	\$19.50	MP
0945	For each additional child member for family rate (under 16 years)	\$3.20	\$3.00	\$0.30	\$3.30	MP
0946	Seniors and pension concession (aged and disability only)	\$4.00	\$3.73	\$0.37	\$4.10	MP
0947	School groups – per person (lane hire charged separately)	\$4.00	\$3.73	\$0.37	\$4.10	MP
0948	Spectator (must be accompanying a full fee paying customer)	\$3.90	\$3.64	\$0.36	\$4.00	MP
0949	Complimentary general entry for community open day / Council event (subject to General Manager approval)	No fee				Z
0950	Carer for companion cardholder	No fee				Z
0951	Seniors Festival general entry and program participation (for seniors living within the Burwood local government area, subject to production of a valid Seniors or Aged Pension Card and proof of address)	No fee				Z

## Multiple Entry Pass / Tickets

Purchased in advance for individual or family use only - non-transferable or refundable.

0952	Complimentary seasonal pass (4) (for use in conjunction with club functions by 4 lifesaving club officials)	No fee				Z
0953	Complimentary seasonal pass (8) (for use in conjunction with club functions by 8 Enfield swimming club officials)	No fee				Z

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**10 Visit Pass**

Valid for 12 months from date of issue.

0954	Adult	\$66.50	\$61.82	\$6.18	\$68.00	MP
0955	Child (5 – 15 years)	\$57.50	\$53.64	\$5.36	\$59.00	MP
0956	Emergency services concession	\$34.00	\$31.82	\$3.18	\$35.00	MP
0957	Family – up to 4 people (maximum 2 adults)	\$170.50	\$158.18	\$15.82	\$174.00	MP
0958	Seniors and pension concession (aged and disability only)	\$37.00	\$34.55	\$3.45	\$38.00	MP
0959	Commercial program	\$0.00	\$50.00	\$5.00	\$55.00	MP

**20 Visit Pass**

Valid for 12 months from date of issue.

0960	Adult	\$125.50	\$116.36	\$11.64	\$128.00	MP
0961	Child (5 – 15 years)	\$108.50	\$100.00	\$10.00	\$110.00	MP
0962	Family – up to 4 people (maximum 2 adults)	\$322.00	\$299.09	\$29.91	\$329.00	MP
0963	Seniors and pension concession (aged and disability only)	\$67.50	\$62.73	\$6.27	\$69.00	MP

**Monthly Pass**

Valid for 30 days from date of issue.

0964	Adult	\$102.00	\$94.55	\$9.45	\$104.00	MP
0965	Child (5 – 15 years)	\$88.00	\$81.82	\$8.18	\$90.00	MP
0966	Family – up to 4 people (maximum 2 adults)	\$261.00	\$242.73	\$24.27	\$267.00	MP
0967	Seniors and pension concession (aged and disability only)	\$55.50	\$51.82	\$5.18	\$57.00	MP

**Seasonal Pass**

Valid for 6 months from date of issue.

0971	Adult	\$515.00	\$477.27	\$47.73	\$525.00	MP
0968	Child (5 – 15 years)	\$444.00	\$411.82	\$41.18	\$453.00	MP
0970	Family – up to 4 people (maximum 2 adults)	\$1,321.00	\$1,224.55	\$122.45	\$1,347.00	MP
0969	Seniors and pension concession (aged and disability only)	\$280.50	\$260.00	\$26.00	\$286.00	MP

**Annual Pass**

Valid for 12 months from date of issue.

0972	Adult	\$785.00	\$727.27	\$72.73	\$800.00	MP
0973	Child (5 – 15 years)	\$689.00	\$639.09	\$63.91	\$703.00	MP
0974	Family – up to 4 people (maximum 2 adults)	\$1,887.00	\$1,749.09	\$174.91	\$1,924.00	MP
0975	Seniors and pension concession (aged and disability only)	\$444.00	\$411.82	\$41.18	\$453.00	MP

## ITEM NUMBER 37/23 - ATTACHMENT 2

### Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

#### Facility Hire

Hirer cancellation of less than seven days prior to the date of hire incurs a penalty of 50% of the cost.  
Hirer cancellation of less than 48 hours from the date of the event incurs a penalty of 100% of hire costs.

#### Pool Hire

0976	Commercial and private use - outdoor 50m pool hire – full pool, per hour	\$0.00	\$160.00	\$16.00	\$176.00	MP
0977	Commercial and private use - toddlers pool hire full pool, per hour	\$0.00	\$24.55	\$2.45	\$27.00	MP
0978	Commercial and private use - indoor 25m/program pool hire full pool, per hour	\$0.00	\$145.45	\$14.55	\$160.00	MP
0979	School groups – outdoor 50m pool hire – full pool, per hour	\$0.00	\$68.18	\$6.82	\$75.00	MP
0980	School groups – toddlers pool hire full pool, per hour	\$0.00	\$10.36	\$1.04	\$11.40	MP
0981	School groups – indoor 25m/program pool hire full pool, per hour	\$0.00	\$61.36	\$6.14	\$67.50	MP
0982	Community groups – outdoor 50m pool hire – full pool, per hour	\$0.00	\$84.55	\$8.45	\$93.00	MP
0983	Community groups – toddlers pool hire full pool, per hour	\$0.00	\$12.95	\$1.30	\$14.25	MP
0984	Community groups – indoor 25m/program pool hire full pool, per hour	\$0.00	\$76.36	\$7.64	\$84.00	MP
0985	Out of hours pool hire – full pool, per hour excludes staff members / cleaning fees	\$0.00	\$636.36	\$63.64	\$700.00	MP
0986	School groups – carnival entry (child / student)	\$3.10	\$2.91	\$0.29	\$3.20	MP
0987	School groups – carnival entry (spectator)	\$3.10	\$2.91	\$0.29	\$3.20	MP

#### Lane Hire

0988	Commercial and private use - outdoor 50m lane hire – per lane, per hour	\$0.00	\$65.45	\$6.55	\$72.00	MP
0989	Commercial and private use - indoor 25m/program pool lane hire – per lane, per hour	\$61.50	\$57.27	\$5.73	\$63.00	MP
0990	School groups – outdoor 50m Lane Hire – per lane, per hour	\$0.00	\$17.73	\$1.77	\$19.50	MP
0991	School groups – indoor 25m/program pool lane hire – per lane, per hour	\$0.00	\$15.91	\$1.59	\$17.50	MP
0992	Community groups – outdoor 50m Lane Hire – per lane, per hour	\$0.00	\$22.73	\$2.27	\$25.00	MP
0993	Community groups – indoor 25m/program pool lane hire – per lane, per hour	\$0.00	\$20.91	\$2.09	\$23.00	MP
0994	Additional staff member for programs, facility hire and events (per hour minimum 4 hours) as requested or determined by centre management	\$42.00	\$39.55	\$3.95	\$43.50	MP
0995	Commercial programs participant entry - up to 2 parents / carers / family members and any siblings aged between 5 and 15 years will be admitted free spectator entry for the duration of the class, per swim school participant. Standard fees apply for additional accompanying family members and facility users. Available in single or 10 visit allotments.	\$5.50	\$5.18	\$0.52	\$5.70	MP
0996	Enfield Swimming Club and Enfield Lifesaving Club	No fee				Z

## ITEM NUMBER 37/23 - ATTACHMENT 2

### Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

#### Lane Hire [continued]

0997	Royal Life Saving and Austswim Training Courses (subject to course credit scheme approved by General Manager)				No fee	Z
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#### Meeting Room Hire

0998	Commercial and private use – per hour	\$36.00	\$33.64	\$3.36	\$37.00	MP
0999	Not for profit external groups & school groups running activities for their members (eg, sports clubs, lifesaving club etc) – per hour	\$22.50	\$20.91	\$2.09	\$23.00	MP

#### Community Room Hire

1000	Commercial and private use – per hour	\$41.00	\$38.18	\$3.82	\$42.00	MP
1001	Not for profit external groups & school groups running activities for their members (eg, sports clubs, lifesaving club etc) – per hour	\$29.00	\$27.27	\$2.73	\$30.00	MP
1002	Royal Life Saving and Austswim Training Courses (subject to course credit scheme approved by General Manager)				No fee	Z

#### Miscellaneous

1003	Hire of locker - membership card holders				No fee	MP
1004	Hire of locker - casual patrons	\$2.20	\$2.09	\$0.21	\$2.30	MP
1005	Replacement pass / membership card (per card)	\$6.90	\$6.45	\$0.65	\$7.10	MP

### Learn to Swim and Infant Aquatics Fees

#### Lessons

1006	Family discount (including squad and private swimming lessons)	10% for second booking / lesson in the family 20% for third and any subsequent booking(s) / lesson(s) in the family				MP
1007	Learn to swim program term or intensive programs term per 30 minute lesson for full term upfront	\$19.00	\$19.50	\$0.00	\$19.50	MP
1008	Semi private 30 minute sessions (2 students per class and minimum 5 lessons)	\$85.00	\$79.09	\$7.91	\$87.00	MP
1009	Private lessons – minimum 5 lessons (per lesson per pupil)	\$61.50	\$63.00	\$0.00	\$63.00	MP
1010	Private lessons special needs – minimum 5 lessons (per lesson per pupil and assessment by Coordinator Aquatic Centre)	\$34.00	\$35.00	\$0.00	\$35.00	MP
1011	Squad program term booking - per week	\$12.50	\$11.36	\$1.14	\$12.50	MP
1013	Enrolled LTS student single entry (for current program term only)	\$2.20	\$2.09	\$0.21	\$2.30	MP
1012	Up to 2 parents / carers / family members and any siblings aged between 5 and 15 years will be admitted free spectator entry for the duration of the class, per swim school participant. Standard fees apply for additional accompanying family members and facility users.				No fee	Z

**Draft Fees and Charges - for Adoption**

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**School Groups**

1014	Enfield Aquatic Centre (EAC) run lessons per lesson per student	\$9.60	\$10.00	\$0.00	\$10.00	MP
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**Fitness Programs**

1015	Fitness programs - seniors and pension concession (aged and disability only) - 10 sessions	\$112.20	\$102.00	\$10.20	\$112.20	MP
1016	Fitness programs - seniors and pension concession (aged and disability only) – single session	\$13.30	\$12.09	\$1.21	\$13.30	MP
1017	Fitness programs - adult - 10 sessions	\$153.00	\$139.09	\$13.91	\$153.00	MP
1018	Fitness programs - adult - single session	\$18.30	\$16.64	\$1.66	\$18.30	MP

**Merchandise**

All merchandise items sold at commercial rates or recommended retail prices.

**Traffic Management****Administration of Traffic Management**

1019	Advertising for temporary road closures	\$1,010.00	\$1,090.00	\$0.00	\$1,090.00	RR
1020	Parking and regulatory signs (per unit)	\$235.50	\$230.91	\$23.09	\$254.00	FC
1021	Administration of traffic management plan high impact road closures, police consultation, RMS consultation	\$898.00	\$969.00	\$0.00	\$969.00	RR
1022	Administration of traffic management plan low impact stop/go traffic control on a local or council-managed road- police consultation	\$274.00	\$295.50	\$0.00	\$295.50	RR
1023	Administration of traffic management plan medium impact stop/go traffic control on a multi-lane or state road, police consultation, RMS consultation	\$533.00	\$575.00	\$0.00	\$575.00	RR

**Footpath Closures**

1024	Application fee	\$156.50	\$170.00	\$0.00	\$170.00	PC
1025	Partial footpath (per m2 per week or part thereof)	\$32.00	\$35.00	\$0.00	\$35.00	RR

**Road Closures**

Fees for road closures including full and partial closure do not apply for applications made by not for profit organisations to facilitate events supported by Council.

1026	Application fee	\$156.50	\$170.00	\$0.00	\$170.00	RR
1027	Late road closure application, requesting urgent approval (ie within 3 business days) excluding whole road closure / RMS approval	\$480.00	\$520.00	\$0.00	\$520.00	RR



**Draft Fees and Charges - for Adoption**

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

**Full Closure**

Full road closure fees to be applied to any width of road. Full road closures to be limited to the length of the property street frontage unless otherwise approved by Council.

Fee is based on the length of the closure or the length of the property street frontage, whichever is the higher. Fee is based on the range of the length of closure (eg a 25m closure shall be charged at the 21m-40m fee). Fees listed are applied on a per day basis unless stated otherwise.

No additional cost for road closures over 80 metres.

1028	Length of full road closure (m) 0-20	\$1,565.00	\$1,690.00	\$0.00	\$1,690.00	RR
1029	Length of full road closure (m) 21-40	\$1,905.00	\$2,050.00	\$0.00	\$2,050.00	RR
1030	Length of full road closure (m) 41-60	\$2,845.00	\$3,050.00	\$0.00	\$3,050.00	RR
1031	Length of full road closure (m) 61-80	\$3,250.00	\$3,500.00	\$0.00	\$3,500.00	RR
1032	Length of full road closure (m) >80	\$4,060.00	\$4,350.00	\$0.00	\$4,350.00	RR
1033	Within parking meter area – additional fee	80% of current parking rate				RR

**Partial Closure**

Partial road closure fees shown are per lane fees. Total fee to be charged as a multiple of the number of lanes closed (maximum of 3 lanes). Partial road closure to be limited to the length of the property street frontage unless otherwise approved by Council.

Fee is based on the length of the closure or the length of the property street frontage, whichever is the higher. Fee is based on the range of the length of closure (eg a 25m closure shall be charged at the 21m-40m fee). Fees listed are applied on a per day basis unless stated otherwise.

No additional cost for road closures over 80 metres.

1034	Half day closure of parking lane in R1 General Residential, R2 Low Density Residential and R3 Medium Density Residential Zones (m) 0-20	\$153.00	\$170.00	\$0.00	\$170.00	RR
1035	Length of partial road closure (m) 0-20	\$354.00	\$400.00	\$0.00	\$400.00	RR
1036	Length of partial road closure (m) 21-40	\$547.00	\$600.00	\$0.00	\$600.00	RR
1037	Length of partial road closure (m) 41-60	\$745.00	\$800.00	\$0.00	\$800.00	RR
1038	Length of partial road closure (m) 61-80	\$948.00	\$1,000.00	\$0.00	\$1,000.00	RR
1039	Length of partial road closure (m) >80	\$1,140.00	\$1,200.00	\$0.00	\$1,200.00	RR
1040	Within parking meter area – additional fee	80% of current parking rate				RR

**Car Park Closure**

1041	Car park closure (per parking bay per day)	\$29.00	\$30.00	\$0.00	\$30.00	RR
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**Traffic Control**

1042	Traffic control – administration fee	\$207.50	\$224.00	\$0.00	\$224.00	RR
1043	During business hours	\$2,305.00	\$2,485.00	\$0.00	\$2,485.00	RR
1044	Outside business hours	\$2,850.00	\$3,075.00	\$0.00	\$3,075.00	RR
1045	Prepare and lodge a road occupancy license application for RMS roads	\$657.00	\$709.00	\$0.00	\$709.00	RR
1046	Where steel plates are required, additional fees per steel plate shall be charged	\$2,200.00	\$2,375.00	\$0.00	\$2,375.00	RR

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Tree Management

*Environmental Planning and Assessment Act 1979*

*Local Government Act 1993*

## Council Tree Protection Bonds

Tree protection bonds will be calculated on a case by case basis using industry approved formula and methodology.

## Tree Preservation

1047	Tree permit application fee for 1-5 trees	\$113.50	\$123.00	\$0.00	\$123.00	FC
1048	Tree permit application fee for 6-10 trees	\$170.00	\$184.00	\$0.00	\$184.00	FC
1049	Tree permit application fee for 11-20 trees	\$226.00	\$244.00	\$0.00	\$244.00	FC
1050	Tree permit application fee for more than 20 trees	\$340.00	\$367.00	\$0.00	\$367.00	FC
1051	Application fee (pensioners)	No fee for pensioners with a valid Pensioner Concession Card				Z
1052	Application fee (not for profit organisations/entities)	No fee for not for profit organisations/entities with a valid letter of incorporation or evidence of non-profit status.				Z
1053	Request for review of tree permit application determination – private tree	\$559.00	\$602.00	\$0.00	\$602.00	FC
1054	Request for review of tree permit application determination (pensioner) – private tree	\$279.50	\$301.00	\$0.00	\$301.00	FC
1055	Request for review of pruning/removal determination – council tree	\$559.00	\$602.00	\$0.00	\$602.00	FC
1056	Request for review of pruning/removal determination (pensioner) – council tree	\$279.50	\$301.00	\$0.00	\$301.00	FC

## Removal of Council Tree and Replacement

1057	Removal of council tree (less than 6m tall)	\$673.00	\$725.50	\$0.00	\$725.50	FC
1058	Removal of council tree (between 6m – 10m tall)	\$1,240.00	\$1,337.00	\$0.00	\$1,337.00	FC
1059	Removal of council tree (greater than 10m tall)	\$2,000.00	\$2,156.00	\$0.00	\$2,156.00	FC
1060	Tree planting (25 litre) supply, install and maintain for 2 years	\$577.00	\$565.45	\$56.55	\$622.00	FC
1061	Tree planting (45 litre) supply, install and maintain for 2 years	\$727.00	\$712.73	\$71.27	\$784.00	FC
1062	Tree planting (75 litre) supply, install and maintain for 2 years	\$865.00	\$847.27	\$84.73	\$932.00	FC
1063	Tree planting (100 litre) supply, install and maintain for 2 years	\$1,265.00	\$1,240.00	\$124.00	\$1,364.00	FC
1064	Tree grate 1.2m x 1.2m, tree guard 0.6m x 1.8m and tree root management system, supply and install	\$7,135.00	\$6,992.73	\$699.27	\$7,692.00	FC
1065	Terrabond supply and install 1.2m x 1.2m	\$360.00	\$352.73	\$35.27	\$388.00	FC

## Draft Fees and Charges - for Adoption

Ref	Name	Year 22/23	Year 23/24			Price Code
		Last YR Fee (incl. GST)	Fee (excl. GST)	GST	Fee (incl. GST)	

## Waste Management Charges

### Domestic Waste Charges

*Local Government Act 1993 Section 496*

A waste management charge will be levied on all domestic residential properties, entitling each property to:

Weekly collection of 120 litre of general waste

Fortnightly collection of 240 litre of co-mingled recyclables

Fortnightly collection of 240 litre of garden organics

Two domestic household kerbside clean-up services per year

### Domestic Waste Management Standard Service

1066	1 x 120 litre general waste bin, 1 x 240 litre recycling bin, 1 x 240 litre garden organics bin and 2 x bulk household collections per annum	\$434.75	\$556.50	\$0.00	\$556.50	LR
1067	1 x 120 litre general waste bin, 1 x 240 litre recycling bin, 1 x 240 litre garden organics bin and 2 x bulk household collections per month	\$36.23	\$46.37	\$0.00	\$46.37	LR

### Additional Bin

Note: Annual Charge

1068	120 litre waste bin	\$659.35	\$843.95	\$0.00	\$843.95	FC
1069	240 litre recycling bin	\$130.75	\$167.35	\$0.00	\$167.35	FC
1070	240 litre green waste bin - one off fee no ongoing annual charges for collection	\$82.90	\$106.10	\$0.00	\$106.10	FC
1071	240 litre waste bin (residential flat buildings only)	\$770.30	\$986.00	\$0.00	\$986.00	FC
1072	660 litre waste bin (residential flat buildings only)	\$1,723.35	\$2,205.90	\$0.00	\$2,205.90	FC
1073	660 litre recycling bin (residential flat buildings only)	\$1,139.90	\$1,459.05	\$0.00	\$1,459.05	FC

### Occasional Services

1074	Clean up service in excess of 2 collections per year (in accordance with guidelines)	\$174.90	\$223.85	\$0.00	\$223.85	FC
1075	Clean up service in excess of 2 collections per year (small single item)	\$65.90	\$84.35	\$0.00	\$84.35	FC
1076	Waste collection 120 litre – payment in advance (one off)	\$40.45	\$51.80	\$0.00	\$51.80	FC

### One Off Collections

Note: Subject to separate pre payment.