



Burwood Inc.1874
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MINUTES OF THE MEETING OF THE COUNCIL OF BURWOOD held in the Conference Room, Level 1, 2 Conder Street, Burwood on Tuesday 28 June 2022 commencing at 6:01pm.

ATTENDANCE Councillor John Faker (Mayor)
Councillor Heather Crichton
Councillor Ned Cutcher
Councillor Pascale Esber
Councillor David Hull
Councillor George Mannah (Deputy Mayor)
Councillor Hugo Robinson

Mr T Briscese, General Manager
Mr F Zincone, Director Corporate Services
Ms B Endycott, Director Community Life
Mr G El Kazzi, Director City Assets
Ms T Donaldson, Director People & Performance
Mr D Porter, Director City Strategy
Mr W Armitage, Chief Finance Officer
Ms T Whitmarsh, Manager Governance & Risk
Ms M Butler, Coordinator Governance
Ms A Nicholson, Governance Officer
Ms M Thorogood, Manager Property
Ms R Jeffrey, Community Projects Officer
Ms R Vella, Manager City Planning
Ms J Hoff, Manager Community & Culture
Mr R King, Strategic Planner

OPENING OF MEETING BY THE MAYOR

The Mayor opened the meeting with a prayer and Acknowledgement of Country.

OPEN FORUM

There was no business for this item.

APOLOGIES

That there were no apologies.

DECLARATIONS OF INTEREST

Cr Robinson declared a non-pecuniary less than significant conflict of interest in relation to Item 51/22 as he lives next to the site in question. He rents the property and does not have any financial interest.

DECLARATIONS OF POLITICAL DONATIONS

There were no declarations of political interests by Councillors.

CONFIRMATION OF MINUTES

56/22 RESOLVED

That the minutes of the meeting of the Council Meeting of Burwood held on Tuesday 24 May 2022, as circulated, be confirmed and signed as a true record of the proceeding of the meeting.

(Moved Councillor Heather Crichton/Seconded Councillor Pascale Esber)

GENERAL BUSINESS

(ITEM 51/22) HERITAGE REVIEW - NOS 2-18 COOPER STREET, STRATHFIELD

File No: 22/19770

Summary

This report responds to a Mayoral Minute on the potential for heritage listing of the properties at Nos 4 – 14 Cooper Street, Strathfield.

A preliminary heritage assessment of the properties has been undertaken. Recommendations have been made in the context of current approvals issued by the Land and Environment Court and development that has occurred in Cooper Street.

Operational Plan Objective

- 1.4.4 Promote and celebrate the area's heritage and Indigenous history;
- 4.3 Integrate Burwood's existing heritage with high quality urban design.

57/22 RESOLVED (*unanimously*)

1. That consultation be undertaken with the Department of Planning & Environment to determine the likelihood of a Planning Proposal for a group heritage listing of the properties being supported.
2. That an independent heritage consultant be appointed to prepare a detailed heritage assessment of the heritage significance of Nos 4 – 10 and 14 Cooper Street, Strathfield.
3. That a further report be presented to Council on the outcomes of the detailed heritage assessment and any preliminary discussions with the Department of Planning & Environment.
4. That Council at this stage not pursue the Interim Heritage Order for Nos 4 – 10 and 14 Cooper Street, Strathfield based on the current planning advice.

(Moved Councillor Heather Crichton/Seconded Councillor Pascale Esber)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
Councillor Faker	
Councillor Mannah	

Councillor Crichton
 Councillor Cutcher
 Councillor Robinson
 Councillor Hull
 Councillor Esber

Total (7)

Total (0)

(ITEM 52/22) POST EXHIBITION - PLANNING PROPOSAL TO HERITAGE LIST 11 SEALE STREET BURWOOD

File No: 22/19810

Summary

The Planning Proposal to list the property at 11 Seale Street Burwood as a heritage item was publically exhibited from 16 May to 10 June 2022. Seven (7) submissions were received from the community and Heritage NSW.

This report provides an overview of the submissions, which were generally in support of the heritage listing and recommends that the Planning Proposal be finalized to list No 11 Seale Street, Burwood as an item of local significance in Schedule 5 of Burwood LEP 2012.

Operational Plan Objective

- 1.4.4 Promote and celebrate the area's heritage and Indigenous history
- 4.3 Integrate Burwood's existing heritage with high quality urban design
- 4.3.2 Maintain and preserve heritage through relevant planning strategies

58/22 RESOLVED (unanimously)

1. That Council endorse the Planning Proposal for 11 Seale Street Burwood as exhibited.
2. That Council exercise its LEP making delegation to progress the Planning Proposal to list 11 Seale Street Burwood as a local heritage item in Schedule 5 of Burwood LEP 2012.
3. That the property owner and those who made a submission be advised of Council's resolution.

(Moved Councillor Ned Cutcher/Seconded Deputy Mayor George Mannah)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
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Councillor Faker
 Councillor Mannah
 Councillor Crichton
 Councillor Cutcher
 Councillor Robinson
 Councillor Hull
 Councillor Esber

Total (7)

Total (0)

(ITEM 53/22) SEALE STREET, IRELAND STREET AND SURROUNDS - SUMMARY HERITAGE INVESTIGATION

File No: 22/20905

Summary

This report responds to a Mayoral Minute seeking a preliminary heritage investigation of the dwellings in the vicinity of Seale Street and Ireland Street, Burwood.

A preliminary heritage assessment of 108 properties has been undertaken. Of these, it is recommended that six properties be further investigated for potential heritage listing in Burwood LEP 2012.

Operational Plan Objective

- 1.4.4 Promote and celebrate the area's heritage and indigenous history.
- 4.3 Integrate Burwood's existing heritage with high quality urban design
- 4.3.2 Maintain and preserve heritage through relevant planning strategies

59/22 RESOLVED (unanimously)

1. That Council engage with the owners of the six properties identified in the body of the report and seek to arrange an internal inspection of the properties.
2. That following an internal inspection of the properties identified in (1) above, Council's Heritage Adviser make recommendations as to the suitability of the properties for a detailed assessment with a view to heritage listing.
3. Where it is recommended that a property has heritage significance and a potential for further heritage investigation, an independent heritage consultant be appointed to undertake a detailed heritage assessment of each property
4. That a further report be presented to Council following the completion of the review by the independent heritage consultant.
5. That Council's Heritage Adviser develop a program for conducting Potential Heritage Significance Surveys in other areas of the Burwood LGA to identify any potential heritage items or HCAs which are not currently listed in Schedule 5 of the Burwood LEP 2012.

(Moved Councillor Heather Crichton/Seconded Councillor Pascale Esber)

The **DIVISION** was taken and the names of the Councillors voting FOR and AGAINST were as follows:

FOR	AGAINST
Councillor Faker	
Councillor Mannah	
Councillor Crichton	
Councillor Cutcher	
Councillor Robinson	
Councillor Hull	
Councillor Esber	
Total (7)	Total (0)

(ITEM 54/22) DRAFT INTEGRATED PLANNING AND REPORTING DOCUMENTS - ADOPTION

File No: 22/22502

Summary

At the Ordinary Meeting of Council held on 26 April 2022, Council resolved to place its Draft Integrated Planning and Reporting (IP&R) documents on public exhibition for a period of 28 days for feedback from the community. Now that the public exhibition period has concluded, this report seeks Council's adoption of the:

- *Draft Community Strategic Plan – Burwood 2036;*
- *Draft Delivery Program 2022-2026 and Draft Operational Plan 2022-2023;*
- *Draft Fees & Charges 2022-2023; and*
- *Draft Resourcing Strategy 2022-2032, encompassing the Draft Long Term Financial Plan 2022-2032, Draft Asset Management Strategy 2022-2032 and Strategic Asset Management Plan, Draft Workforce Management Plan 2022-2026 and the Draft Digital Strategy 2022-2026.*

Operational Plan Objective

2.1.3 Ensure transparency and accountability in decision making.

60/22**RESOLVED**

1. That Council adopt the *Draft Community Strategic Plan – Burwood 2036* included under Attachment 1.
2. That Council adopt the *Draft Delivery Program 2022-2026 and Draft Operational Plan 2022-2023*, incorporating the *Draft Budget 2022-2023 and Draft Statement of Revenue Policy 2022-2023* included under Attachment 2.
3. That Council adopt the *Draft Schedule of Fees and Charges 2022-2023* included under Attachment 3.
4. That Council adopt the *Draft Resourcing Strategy 2022 – 2032* included under Attachment 4.
5. That Council levy two ordinary rates, being “Residential” and “Business”.
6. That the “Residential” rate be sub-categorised into:
 - a. Residential
 - b. Residential – Town Centre.
7. That the “Business” rate be sub-categorised into:
 - a. Business A
 - b. Business B
 - c. Business C
 - d. Business D
 - e. Town Centre – Minor Business.
8. That Council continue to adhere to the minimum/ad-valorem basis of rating with a reasonable substantial minimum rate set at an amount determined to be the contribution required to cover the provision of the basic activities of the Council.
9. That Council make:
 - a. An Ordinary Rate (Residential) of 0.00155387 in the dollar on all rateable residential land in the Burwood Council area excluding Residential–Town Centre land, with the

minimum amount payable for this rate in respect to each separate parcel of rateable land be the sum of \$1,111.17;

- b. An Ordinary Rate (Residential–Town Centre) of 0.00079304 in the dollar on all rateable residential land in the Burwood Council area defined and categorised as Residential–Town Centre land, with the minimum amount payable for this rate in respect to each separate parcel of rateable land be the sum of \$1,417.03;
 - c. An Ordinary Rate (Business A) of 0.00218363 in the dollar on all rateable business land in the Burwood Council area other than the rateable business land included in sub-categories Business B, Business C, Business D and Town Centre–Minor Business, with the minimum amount payable for this rate in respect to each separate parcel of rateable land be the sum of \$1,215.12;
 - d. An Ordinary Rate (Business B) of 0.00314901 in the dollar on all rateable business land within the centre of activity defined, and categorised Category Business B, with the minimum amount payable for this rate in respect to each separate parcel of rateable land be the sum of \$1,215.12;
 - e. An Ordinary Rate (Business C) of 0.00403134 in the dollar on all rateable business land within the centre of activity defined, and categorised Category Business C, with the minimum amount payable for this rate in respect to each separate parcel of rateable land be the sum of \$1,215.12;
 - f. An Ordinary Rate (Business D) of 0.00673615 in the dollar on all rateable business land within the centre of activity defined, and categorised Category Business D with the minimum amount payable for this rate in respect to each separate parcel of rateable land be the sum of \$1,554.45;
 - g. An Ordinary Rate (Town Centre–Minor Business) of 0.0025429 in the dollar on all rateable business land within the defined Town Centre area and categorised as Town Centre–Minor Business, with the minimum amount payable for this rate in respect to each separate parcel of rateable land be the sum of \$1,554.45;
 - h. A Residential Waste Management Service Availability Charges (Residential Waste Charge or Res Strata Waste Charge) in accordance with Section 496 of the *Local Government Act 1993* for 2022-2023 of \$434.75 as per Schedule of Fees and Charges.
 - i. A Stormwater Management Service Charges (Stormwater Management Service Charge) in accordance with Section 496A of the *Local Government Act 1993* and Clauses 125A and 125AA of *Local Government (General) Regulation 2005*, as denoted in the 2022-2023 Schedule of Fees and Charges document.
10. That Council note the Rate Yield for 2022-2023 with the Independent Pricing and Remuneration Tribunal (IPART) Special Rate Variation (SRV) increase of 4.5% and the rates shown in the following table:

2022-2023 RATING STRUCTURE WITH +4.5% Rate Peg and Other Mandatory Adjustments						
RATE TYPE	CATEGORY	TOTAL NUMBER OF ASSESSMENTS	RATE IN THE DOLLAR	NUMBER MIN. RATE ASSESSMENTS	MINIMUM RATE \$	NOTIONAL YIELD \$
Ordinary	Residential	10,408*	0.00155387	4,402*	\$1,111.17	\$16,445,187
Ordinary	Business A	456*	0.00218363	145*	\$1,215.12	\$1,624,610
Ordinary	Business B	43	0.00314901	3	\$1,215.12	\$655,849
Ordinary	Business C	31	0.00403134	2	\$1,215.12	\$472,827
Ordinary	Business D	42	0.00673615	4	\$1,554.45	\$2,589,730
Ordinary	Residential Town Centre	3,731	0.00079304	3,682	\$1,417.03	\$5,413,228

Ordinary	Town Centre - Minor Business	434	0.0025429	227	\$1,554.45	\$1,659,853
Total		15,145		8,465		\$28,861,284

11. That the yield from the Residential Waste Management Service Availability Charges of \$6,815,091 be noted in the Statement of Revenue Policy 2022-2023.
12. That the yield from the Stormwater Management Service Charges of \$298,097 be noted and updated in the Statement of Revenue Policy 2022-2023.
13. That the yield for the Section 611 Charges (Gas Mains Assessment) be noted as approximately \$26,000.
14. That for the 2022-2023 rating year the additional pensioner rebate will be \$125 in addition to any other pensioner rates concession granted to a rates assessment of an eligible pensioner.
15. That Council adopt the maximum rate of interest payable on overdue rates and charges as determined by the Minister being 6% p.a.
16. That the General Manager levy the rates and charges for the period 1 July 2022 to 30 June 2023 by service of the rates and charges notices pursuant to the *Local Government Act 1993* and the Regulations made there under.
17. That Council adopt the tabled 2022-2023 Statement of Revenue Policy incorporating the Schedule of Fees & Charges for 2022-2023.
18. That Council delegate to the General Manager the delivery of the Capital Works program in line with a detailed plan of works/services and budget for the financial year 2022-2023 including the acquisition of goods and services, request for quotations and tendering for roads, footpaths, kerb and gutter and drainage works using prescribed agencies under Section 55 of the *Local Government Act 1993* and NSW Government panels available to Council.

(Moved Deputy Mayor George Mannah/Seconded Councillor Pascale Esber)

(ITEM 55/22) ADOPTION - DRAFT PROPERTY STRATEGY

File No: 22/21869

Summary

To seek Council's resolution to adopt the Draft Property Strategy.

Operational Plan Objective

2.1.3 Ensure transparency and accountability in decision making.

61/22 RESOLVED (unanimously)

1. That Council notes the draft Property Strategy and the objectives and guiding principles detailed within it.
2. That Council places the draft Property Strategy document on exhibition for a minimum of 28 days and widely publicises the opportunity for members of our community to comment and contribute further to this strategy and in particular its guiding principles.
3. That the General Manager reports back to Council following consultation.

(Moved Councillor Ned Cutcher/Seconded Deputy Mayor George Mannah)

(ITEM 56/22) DRAFT DISABILITY INCLUSION ACTION PLAN 2022 - 2026 - ENDORSEMENT FOR PUBLIC EXHIBITION

File No: 22/14027

Summary

This report presents the *Draft Disability Inclusion Action Plan (DIAP) 2022-2026*, which sets out Council's four-year roadmap to create a more inclusive and accessible Burwood for people with disability. The report seeks Council's endorsement to place the *Draft DIAP* on public exhibition for a period of 28 days for feedback from the community. Once the public exhibition period has concluded, necessary amendments will be made and the final plan will be reported to Council for adoption.

Operational Plan Objective

A.4: Prepare and implement the Disability Inclusion Action Plan 2022-2026.

62/22 RESOLVED (unanimously)

That Council:

1. Endorse the *Draft Disability Inclusion Action Plan (DIAP) 2022-2026* and place the document on public exhibition for a period of 28 days.
2. Receive a report following the conclusion of public exhibition period outlining all submissions received and detailing any changes to the final document recommended for adoption by Council.

(Moved Deputy Mayor George Mannah/Seconded Councillor Pascale Esber)

(ITEM 57/22) DRAFT CHILD SAFETY AND WELLBEING POLICY - ADOPTION

File No: 22/17362

Summary

At the Ordinary Meeting of Council held on 26 April 2022, Council resolved to place the *Draft Child Safety and Wellbeing Policy* on public exhibition for a period of 28 days for feedback from the community. Now that the public exhibition period has concluded, this report seeks Council's adoption of the *Draft Child Safety and Wellbeing Policy* with no amendments proposed as a result of feedback received during the public exhibition period.

Operational Plan Objective

- 1.2.3.1 Provide leadership on the community's vision and values.
- 2.3.2.3 Provide structured procedures and processes to ensure organisational effectiveness.

63/22 RESOLVED (unanimously)

That Council adopts the *Draft Child Safety and Wellbeing Policy* included under Attachment 1 of this report.

(Moved Deputy Mayor George Mannah/Seconded Councillor Heather Crichton)

(ITEM 58/22) HORNSEY STREET (EAST) ROAD CLOSURE & LEASE OF PART OF HORNSEY STREET BURWOOD

File No: 22/22547

Summary

To seek Council's resolution to close part of Hornsey Street (East), Burwood and enter into a short term lease with Anson City Developments 2 (Australia) Pty Ltd for part of Hornsey Street, identified as Lot 10.

Operational Plan Objective

4.2.1 Improve the accessibility of Burwood CBD

64/22 RESOLVED (unanimously)

1. That Council endorse the road closure of Hornsey Street (East) as identified and that the land comprising of the former road remains vested in Council, under section 38E of the Roads Act, as operational land.
2. That the General Manager follows through with all necessary steps under Part 4 Division 3 of the Roads Act in respect of finalising the registration of the road closure.
3. That Council provide the General Manager with authority to finalise the terms and enter into a short-term lease of five years with Anson City Developments 2 (Australia) Pty Ltd under POA.
4. That Council publish the notice of determination of the road closure, under section 38D of the Roads Act.

(Moved Councillor Pascale Esber/Seconded Deputy Mayor George Mannah)

(ITEM 59/22) COUNCILLORS EXPENSES AND FACILITIES POLICY AND CIVIC RECOGNITION, CONDOLENCES AND SMALL DONATIONS POLICY - ADOPTION

File No: 22/20573

Summary

Section 252 (1) of the *Local Government Act 1993* (the Act) requires that the Council must, within the first 12 months of each term of Council, adopt a policy concerning the payment of expenses incurred and facilities provided to the Mayor and Councillors. The *Councillor Expenses and Facilities Policy* has been reviewed. A proposed *Civic Recognition, Condolences and Small Donations Policy* has also been developed to deal with matters previously in the *Councillor Expenses and Facilities Policy* that are better suited to a standalone policy. Following a period of public exhibition, those policies are now presented to Council for adoption.

Operational Plan Objective

2.1.3 Ensure transparency and accountability in decision making.

65/22 RESOLVED (unanimously)

1. That Council adopts the *Councillor Expenses and Facilities Policy*, including:
 - a. in relation to travel by private vehicle as provided for clause 6.3, the requirement that consideration is given to comparative methods of travel such as air travel or the use of a

- pool or hire car, taking into account the nature and destination of the trip, to ensure the best use of Council resources
- b. a new clause 6.28 providing the option for councillors to use their full professional development allowance for once-only participation in the *Company Director Course* delivered by the Australian Institute of Company Directors, and for Council to top up the councillor's professional development allowance for that year to cover the full cost of that course.
 - c. amending clause 6.46 in relation to expenses for accompanying persons, by inserting an annual limit of \$600 and including the words "or outside the local government area but within the State when representing the Mayor" after the words "when accompanying councillors within the local area".
 - d. amending the table on page 5 of the policy in relation to the replacement of iPhones for councillors to make it clear they will be replaced every 2 financial years.
2. That the General Manager investigate and seeks clarification from the Office of Local Government about the definition of "good faith" and "favourable outcome" as included in the model template in relation to legal assistance.
 3. That the General Manager investigate and seeks clarification from Council's insurer in relation what legal expenses would be covered by insurance and which would be covered by Council in the event of legal action taken against a Councillor or officer of Council during the exercise of their duties under the Local Government Act.
 4. That the General Manager investigate and report on what provisions will be made available for the funding of legal costs to councillors and council officers by Council in situations where existing insurance policies may not provide indemnity for these costs.
 5. That Council adopts the *Civic Recognition, Condolences and Small Donations Policy*.
 3. That Council retires the *Councillor Expenses and Facilities Policy* adopted by Council on 16 April 2019.
 4. That Council retires the *Discretionary Grants – Small Donations Policy* adopted by Council on 5 February 2019.

(Moved Deputy Mayor George Mannah/Seconded Councillor Pascale Esber)

(ITEM 61/22) TABLING OF UPDATED AND FIRST TIME RETURNS - DISCLOSURE OF INTERESTS - DESIGNATED PERSONS

File No: 22/23835

Summary

The Burwood Council Code of Conduct requires councillors and designated persons to submit disclosure of interests returns within 3 months of taking up their position with Council. The *Local Government Act 1993* obliges the General Manager to add these to a consolidated register of returns and bring the returns to the notice of Council by promptly tabling them at a Council meeting. 20 updated or first time returns have been lodged in recent months and are now brought to the attention of elected Council.

Operational Plan Objective

2.1.3 Ensure transparency and accountability in decision making

66/22 RESOLVED (*unanimously*)

That Council notes:

1. that mandatory proactive release of the returns via publication on the Council website has been effected in accordance with clause 4.2 of the *Burwood Council Code of Conduct* and the *Government Information (Public Access) Act 2009*.
2. the tabling of disclosure of interest returns in accordance with Part 4 of the *Burwood Council Code of Conduct* and the *Local Government Act 1993* for the following Council officials:

Councillors

- Ned Cutcher (Councillor)
- David Hull (Councillor)
- Pascale Esber (Councillor)
- Hugo Robinson (Councillor)

Council officers

- Michelle Butler (Coordinator Governance)
- Paul Dahdal (Projects & Contracts Officer)
- Roberto Di Federico (Manager Traffic & Transport)
- Tara Donaldson (Director People & Performance)
- Alison Dungey (Payroll/HR Officer)
- Edwina Holland (Sustainability & Resilience Officer)
- Susan Kehoe (Former Director People & Performance)
- James Lancaster (Major Capital Works & Projects)
- Scott McMurray (Manager Enfield Aquatic Centre)
- Danielle McQuoid (Manager Library & Community Hub)
- Gavin Patton (Heritage Advisor)
- Dylan Porter (Director City Strategy) – Updated return
- Mikaela Thorogood (Manager Property)
- Rita Vella (Manager City Planning)
- Miriam Wassef (Executive Officer Place Management & Communication)
- Tanya Whitmarsh (Manager Governance & Risk) – Updated return

(Moved Councillor Ned Cutcher/Seconded Councillor Heather Crichton)

(ITEM 62/22) INVESTMENT REPORT AS AT 31 MAY 2022

File No: 22/21489

Summary

In accordance with Clause 212 of the *Local Government (General) Regulation 2005*, this report details all money that Council has invested under Section 625 of the *Local Government Act 1993*.

Operational Plan Objective

2.3.1 Identify and maintain additional revenue sources to ensure financial sustainability

67/22 RESOLVED *(unanimously)*

1. That the investment report for 31 May 2022 be received and endorsed.
2. That the Certificate of the Responsible Accounting Officer be received and noted.

(Moved Deputy Mayor George Mannah/Seconded Councillor Heather Crichton)

(ITEM 63/22) CROYDON AVENUE, CROYDON - INVESTIGATION INTO ON-STREET PARKING

File No: 22/22595

Summary

Additional investigations have been undertaken following a report to the Burwood Local Traffic Committee in May 2022 regarding parking within Croydon Avenue, Croydon.

Operational Plan Objective

4.1.5 - Work with RMS and Transport NSW in the development of integrated transport plans.

68/22 RESOLVED *(unanimously)*

That Council receives and notes this report.

(Moved Councillor Pascale Esber/Seconded Councillor Heather Crichton)

REPORTS OF COMMITTEES**(ITEM RC5/22) BURWOOD 150 YEARS ANNIVERSARY STEERING COMMITTEE MINUTES - 10 MAY 2022**

File No: 22/22501

Summary

This report presents the draft minutes of the Burwood 150 Years Anniversary Steering Committee meeting held on Tuesday 10 May 2022.

Operational Plan Objectives

- 1.2 A well-informed, supported and engaged community.
- 1.4 A proud and inclusive community that celebrates diversity.
- 2.2 Strong partnerships to benefit the community.
- 5.3 Enhance and foster local identity.

Background

The Burwood 150 Years Anniversary Steering Committee has been established to provide a forum for Council to engage with and obtain feedback from the community to support the planning and delivery of the Burwood 150 Years Anniversary Program to take place in 2024.

Meeting Overview

The Burwood 150 Years Anniversary Steering Committee held its fifth meeting on 10 May 2022. The Committee discussed key action updates arising from the meeting held on 22 February 2022 and discussed public art opportunities for 2024 in some detail along with proposed events for 2024.

The Committee also unanimously endorsed the application of Michael Pellegrino to join the 150 Years Anniversary Steering Committee, following the resignation of Jack Karnaghan.

The draft minutes of the Committee Meeting are included under Attachment 1 of this report.

Consultation

There are no further consultation processes associated with this report.

Planning or Policy Implications

The Committee is conducted in accordance with its Terms of Reference adopted by Council on 8 December 2020. Whilst the role of the Committee is to act as an advisory body to Council, the Terms of Reference specifies that the minutes of the Committee are to be submitted to the next available Ordinary Meeting of Council.

Financial Implications

Council has sufficient funds allocated in the Library Services Operational Budget 2021/22 to complete the Burwood History Publication. Council is in the process of pursuing significant funding applications to support the delivery of public art opportunities identified to date.

Conclusion

This report provides the draft minutes of the Burwood 150 Years Anniversary Steering Committee held on 10 May 2022 for Council's information. The Burwood 150 Years Anniversary Steering Committee will continue to meet quarterly.

69/22

RESOLVED (*unanimously*)

That Council:

1. Receives and notes the draft minutes of the Burwood 150 Years Anniversary Steering Committee held on 10 May 2022 (included under Attachment 1).
2. Accepts the resignation of Jack Karnaghan from the Committee and endorses Michael Pellegrino as a community representative on the Burwood 150 Years Steering Committee.
3. In future, prefers to have an expression of interest process for committee vacancies.
4. Investigates whether there is other interest or further opportunities for membership of this committee.

(Moved Councillor Heather Crichton/Seconded Deputy Mayor George Mannah)

This concluded the business of the meeting and Council rose at 6.51 pm.

The Minutes of the Ordinary Meeting held on 28 June 2022 were submitted for confirmation by council on 26 July 2022 and were confirmed without amendment by resolution 74/22. The confirmed Minutes were signed by the Mayor, John Faker, at the meeting of 26 July 2022.