

MINUTES OF THE MEETING OF THE COUNCIL OF BURWOOD held in the Conference Room, Level 1, 2 Conder Street, Burwood on Tuesday 26 April 2022 commencing at 6:00pm.

ATTENDANCE Councillor John Faker (Mayor)
Councillor Heather Crichton
Councillor Ned Cutcher
Councillor David Hull
Councillor George Mannah (Deputy Mayor)
Councillor Hugo Robinson

Mr T Briscece, General Manager
Mr F Zincone, Director Corporate Services
Ms B Endycott, Director Community Life
Mr G El Kazzi, Director City Assets
Ms T Donaldson, Director People and Performance
Mr D Porter, Director City Strategy
Mr W Armitage, Chief Finance Officer
Ms T Whitmarsh, Manager Governance & Risk
Ms M Butler, Coordinator Governance

OPENING OF MEETING BY THE MAYOR

The Mayor opened the meeting with a prayer and Acknowledgement of Country.

OPEN FORUM

There was no business for this item.

APOLOGIES

17/22 RESOLVED (*carried unanimously*)

That a leave of absence be granted to Cr Esber.

(Moved Deputy Mayor George Mannah/Seconded Councillor Heather Crichton)

DECLARATIONS OF INTEREST

Cr Crichton declared a less than significant non-pecuniary interest in Item 23/22 as her former husband is a consultant to Grocon who own options on the northern side of the Parramatta Road corridor at Concord, in the vicinity of the future location of Burwood North Metro Station, consisting of 14 lots and 32 dwellings. Although the properties are not in the Burwood LGA, the disclosure was made due to the proximity and scale of the properties to the proposed Burwood North Metro Station and as a pedestrian access point to the proposed Burwood North Metro will be situated in Burwood Road, Corner Parramatta Road and Esher Lane, which is situated within Burwood LGA boundaries.

Cr Hull declared a less than significant non-pecuniary interest in Item 27/22 as he is a parishioner at St Paul's Anglican Church and the Church is a proposed recipient of a Community Grant. He has not held any positions at that church for over 5 years.

Cr Faker declared a pecuniary interest in Item 23/22 in relation to the second set of recommendations that deal with the Burwood North Precinct as a relative owns a property in the study area. [Cr Faker left the meeting during consideration of recommendations for Item 23/22 that covered the Burwood North Precinct.]

Cr Faker declared a less than significant non-pecuniary interest in Item RC3/22 as the Traffic Committee report deals with a change in parking signage in a section of Lucas Road. Cr Faker lives on Lucas Road but the proposed change is not in the section that he lives in and he will not be affected by it.

Cr Faker declared a less than significant non-pecuniary interest in Item 34/22 as a relative of his wife's owns property at 16, 18A and 18B Railway Parade, which is next to the Council car park but is not the property matter in question. The person related to his wife does not fit the definition for a pecuniary interest under the Act.

DECLARATIONS OF POLITICAL DONATIONS

There were no declarations of political interests by Councillors.

CONFIRMATION OF MINUTES

18/22 RESOLVED (*carried unanimously*)

That the minutes of the meeting of the Council Meeting of Burwood held on Tuesday 22 March 2022, as circulated, be confirmed and signed as a true record of the proceeding of the meeting.

(Moved Deputy Mayor George Mannah/Seconded Councillor Heather Crichton)

ADDRESS BY THE PUBLIC ON AGENDA ITEMS

Name	Item
Antonio Sahyoun	Item 23/22 Comprehensive Review of Burwood Local Environmental Plan

GENERAL BUSINESS

(ITEM 22/22) DRAFT INTEGRATED PLANNING AND REPORTING DOCUMENTS - COMMUNITY STRATEGIC PLAN BURWOOD 2036, DELIVERY PROGRAM 2022 - 2026, OPERATIONAL PLAN, BUDGET AND FEES AND CHARGES 2022 - 2023 - PUBLIC EXHIBITION

File No: 22/13131

Summary

This report presents the recently reviewed and updated suite of Council's Integrated Planning and Reporting (IP&R) documents, including the:

- *Draft Community Strategic Plan – Burwood 2036;*

- *Draft Delivery Program 2022-2026 and Draft Operational Plan 2022-2023;*
- *Draft Fees & Charges 2022-2023; and*
- *Draft Long Term Financial Plan 2022 – 2032.*

Following a period of extensive review, community engagement, service and financial planning and projection, the above documents have been drafted for public exhibition and community feedback. Once the public exhibition period has concluded, necessary amendments will be made and the final documents will be reported to Council for adoption in June 2022 along with the associated Resourcing Strategy documents.

Operational Plan Objective

2.1.3 Ensure transparency and accountability in decision making.

19/22 RESOLVED *(carried unanimously)*

That Council:

1. Endorse the *Draft Community Strategic Plan – Burwood 2036* and place the document on public exhibition for a period of 28 days.
2. Endorse the *Draft Delivery Program 2022-2026 and Draft Operational Plan 2022-2023*, incorporating the *Draft Budget 2022-2023* and *Draft Statement of Revenue Policy 2022-2023* and place the documents on public exhibition for a period of 28 days.
3. Endorse the *Draft Schedule of Fees and Charges 2022-2023* and place the document on public exhibition for a period of 28 days.
4. Receive a report following the conclusion of the public exhibition period in June 2022, outlining all submissions received and detailing any changes to the final documents recommended for adoption by Council.

(Moved Deputy Mayor George Mannah/Seconded Councillor Heather Crichton)

PROCEDURAL MOTION

20/22 RESOLVED *(carried unanimously)*

That Item 23/22 be moved to the end of the Agenda.

(Moved Deputy Mayor George Mannah/Seconded Councillor Heather Crichton)

(ITEM 24/22) AUTHORISATION OF ALTERNATIVE BURWOOD COUNCIL REPRESENTATION AT THE SYDNEY EASTERN CITY PLANNING PANEL

File No: 22/12691

Summary

When an application lodged with the Sydney Eastern City Planning Panel pertaining to the Burwood LGA is also the subject of a Voluntary Planning Agreement with Burwood Council, Council representation on the Panel is not possible due to conflict of interests, therefore reducing the number of views and opinions supporting the decision-making by the Panel.

This report proposes that the Chair and Alternate Chair/s of the Burwood Local Planning Panel be

authorised to represent Council whenever a conflict of interest precludes participation by a councillor member representative/s in Panel assessment and determination work.

The report also addresses the matter of remuneration for both independent members and councillors participating in the activities of the Sydney Eastern City Planning Panel.

Operational Plan Objective

1.2.3.1 Provide leadership on the community's vision and values

2.1.3: Ensure transparency and accountability in decision making

21/22

RESOLVED (carried unanimously)

That:

- 1) The BLPP Chair and Alternative Chair(s) be authorised to appear at the Sydney Eastern City Regional Planning Panel (SECPP) on behalf of Burwood Council whenever a conflict of interest precludes participation by councillor member representatives in Panel assessment and determination work
- 2) Council adopts remuneration rates for Burwood Council representation at the SECPP in line with NSW Government advice as follows:
 - a) BLPP Chair and Alternate Chairs – base meeting rate of \$1500 (plus GST) for up to 7 hours of work
 - b) BLPP Chair and Alternate Chairs - \$214 per hour (plus GST) for every hour in excess of 7 hours that may be required for completion of assessment and determination work
 - c) Councillor representatives - \$600 per meeting
- 3) Details of additional representation arrangements for the SECPP be reflected in the *Burwood Local Planning Panel Review Procedure* and remuneration arrangements be automatically updated in line with advices as may be issued from time to time by the NSW Minister of Planning.

(Moved Deputy Mayor George Mannah/Seconded Councillor Heather Crichton)

(ITEM 25/22) ESTABLISHMENT OF THE BURWOOD DESIGN REVIEW PANEL

File No: 22/12699

Summary

This report is to seek endorsement for the establishment of a Burwood Design Report Panel (BDRP) that would have responsibility for the provision of design advice for development applications referred to the panel.

The report outlines the draft Terms of Reference for the Panel, the proposed manner in which the panel will be operated and the process through which a BDRP membership will be selected.

Operational Plan Objective

4.3.1: Encourage architectural integrity and aesthetically appealing buildings

4.5.1: Ensure support and provide efficient assessment of developments

4.5.2: Ensure independence and transparency in decision making on significant developments

22/22

RESOLVED (carried unanimously)

1. That the General Manager be authorised to undertake an EOI process for the membership of the Burwood Design Review Panel and that the selected membership be brought to a future Council meeting for endorsement.
2. The Burwood Design Review Panel Terms of Reference be endorsed and the General Manager be permitted to make further revision and update following consultation with the proposed Chair of the BDRP. The final version be brought back to a future Council meeting for endorsement.
3. That the General Manager undertakes further investigation into the setting up of design excellence competitions for Burwood.
4. That the General Manager investigates the opportunity of allowing the terms of reference to require people that have experience in sustainable design.

(Moved Councillor Heather Crichton/Seconded Councillor Ned Cutcher)

(ITEM 26/22) ENDORSEMENT OF TECHNICAL SUBMISSION - INFRASTRUCTURE CONTRIBUTION REFORM

File No: 22/12702

Summary

This report is to seek endorsement of the technical submission provided to the NSW Government in response to the Infrastructure Contributions reform proposed under the *Environmental Planning and Assessment Act Amendment (Infrastructure Contributions) Bill 2021*.

Additional consultation was undertaken by NSW Government in response to feedback from Councils that submissions were due over the previous local government election period. This would have prevented Council endorsed submissions from being made.

This report provides opportunity to formally endorse the technical submission already provided and offer any further points of feedback to be provided to NSW Government.

Operational Plan Objective

2.1.3 Ensure transparency and accountability in decision making

23/22

RESOLVED (carried unanimously)

That:

1. Council endorse the technical submission dated 10 December 2021 provided by Burwood Council in response to the *Environmental Planning and Assessment Act Amendment (Infrastructure Contributions) Bill 2021*.
2. That a cover letter be provided by the Mayor outlining any further points of feedback considered necessary in response to the proposed Bill.

(Moved Deputy Mayor George Mannah/Seconded Councillor Heather Crichton)

(ITEM 27/22) COMMUNITY GRANTS PROGRAM 2021/22

File No: 22/12167

Summary

This report provides recommendations for the allocation of funding under Council's Community Grants Program 2021/22 for consideration and approval by Council. It also provides additional background information on the changes that have been implemented following the review of the Community Grants Program conducted in 2021.

All funding recommendations are outlined under Attachment 1 of this report.

Operational Plan Objective

1.1.1: Provide a diverse range of strategies and initiatives that meet the needs of the community.

24/22 RESOLVED (carried unanimously)

That Council:

1. Adopts the 16 applications recommended for funding as outlined in Attachment 1 and allocates \$55,000 from the Community Grants Program budget 2021/22.
2. Advises all applicants of the outcome of their application and provides feedback and support to applicants that were unsuccessful.

(Moved Councillor Heather Crichton/Seconded Deputy Mayor George Mannah)

(ITEM 28/22) DRAFT CHILD SAFETY AND WELLBEING POLICY - PUBLIC EXHIBITION

File No: 21/59131

Summary

As identified child safe organisations, councils are now required to demonstrate that they are implementing the ten Child Safe Standards to ensure the safety and wellbeing of children and young people when accessing their services and facilities. The *Draft Child Safety and Wellbeing Policy* has been developed to meet the ten standards and ensure that all Council spaces, services and activities are putting child safety front and centre.

This report seeks Council's endorsement to place the draft policy on public exhibition for consultation with the community.

Operational Plan Objective

- 1.2.3.1 Provide leadership on the community's vision and values
- 2.3.2.3 Provide structured procedures and processes to ensure organisational effectiveness

25/22 RESOLVED (carried unanimously)

That Council place the *Draft Child Safety and Wellbeing Policy* on public exhibition for a period of 28 days, with a report to be returned to Council following public exhibition.

(Moved Councillor Heather Crichton/Seconded Deputy Mayor George Mannah)

(ITEM 29/22) STATUS OF TREE CANOPY IN THE BURWOOD LGA

File No: 22/12995

Summary

At the Council Meeting held on 22 March 2022, Council discussed a recent RMIT University Melbourne report stating that Burwood Council's green cover has decreased by 3.9% from 2016 and currently has a total green cover of 20.1%. At the same meeting Council endorsed a Mayoral Minute (MM3/22) requesting that: *The General Manager provide information on the causes and current rate of loss of trees.*

Green cover loss including trees and shrubs can be attributed to different factors which Council may or may not have control over. It is important for Council to be proactive in greening the neighbourhood, be vigilant in enforcing policies and educate the community to slow down the loss of green cover in the LGA.

Operational Plan Objective

3.1 Enhanced green and open spaces, and streetscapes

26/22 RESOLVED *(carried unanimously)*

1. That Council receive and note the information provided.
2. That Council's General Manager include in the review an enforced tree replacement program, including a care and management plan.

(Moved Councillor Heather Crichton/Seconded Councillor Ned Cutcher)

(ITEM 30/22) INVESTMENT REPORT AS AT 31 MARCH 2022

File No: 22/12193

Summary

In accordance with Clause 212 of the *Local Government (General) Regulation 2005*, this report details all money that Council has invested under Section 625 of the *Local Government Act 1993*.

Operational Plan Objective

2.3.1 Identify and maintain additional revenue sources to ensure financial sustainability

27/22 RESOLVED *(carried unanimously)*

1. That the investment report for 31 March 2022 be received and endorsed.
2. That the Certificate of the Responsible Accounting Officer be received and noted.

(Moved Deputy Mayor George Mannah/Seconded Councillor Heather Crichton)

(ITEM 31/22) 2022 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - CANBERRA

File No: 22/12864

Summary

This report is to inform Council that the 2022 National General Assembly of Local Government (NGA22) will be held as a hybrid event, both at the National Convention Centre in Canberra as well as online via virtual attendance, from 19 to 22 June 2021. Council may nominate one Voting Delegate, and Council is requested to consider the delegate and nominated observers to attend the NGA22.

The theme for the annual NGA is “Partners in Progress”, which reflects the important role that Councils play in building a stronger, more inclusive, and more sustainable Australia.

Given the NGA22 will occur after the upcoming federal election, it is likely going to be an ideal opportunity to engage with either a new or re-elected Federal Government about building stronger relationships and partnerships.

Operational Plan Objective

2.5.1 Provide strong leadership and advocacy on behalf of the community.

28/22**RESOLVED** *(carried unanimously)*

1. That Council nominate the Mayor, or his alternate, as the Voting Delegate for the 2022 National General Assembly of Local Government (NGA21) to be held from 19 to 22 June 2022 in Canberra.
2. That Council determines the attendance of Councillors and the General Manager as observers at the 2022 National General Assembly of Local Government (NGA21) from 19 to 22 June 2022 in Canberra.
3. That Councillors confirm to the General Manager by 3 May 2022 of their availability to attend and whether they will attend in person or virtually.

(Moved Deputy Mayor George Mannah/Seconded Councillor Heather Crichton)

(ITEM 32/22) PETITIONS

File No: 22/12208

Summary

Petitions received are reported to Council on a monthly basis. Council has received two petitions since the 22 March 2022 Council Meeting.

Operational Plan Objective

2.1.1 Provide opportunities for discussions and report decisions back to the community

29/22**RESOLVED** *(carried unanimously)*

That Council receives and notes the Petitions.

(Moved Deputy Mayor George Mannah/Seconded Councillor Heather Crichton)

(ITEM 33/22) QUESTIONS ON NOTICE

File No: 22/12255

Summary

The following Questions on Notice were submitted by Councillors.

Operational Plan Objective

2.1.3 Ensure transparency and accountability in decision making.

The answers are provided below:

Cr Heather Crichton – Question 1

With the artist's consent, can the winning entry for the Burwood Art Prize be considered for inclusion in our public art program?

Answer – Director Community Life

Council is currently seeking the consent of the 2022 Burwood Art Prize winner and additional entrants to incorporate a selection of artworks into the Burwood Public Art Program. There are two streams of the program that artworks will be incorporated into, including the Hoarding Artworks Program and the Artworks on Flags Program. Both of these programs will offer increased exposure within the community for the winner and other artists, as well as the Burwood Art Prize itself. These streams are also the most suitable avenues for including the artworks into the program due to the logistical challenges of adapting smaller painted and digital works into larger scale outdoor public artworks.

Cr Heather Crichton – Question 2

Is our Learn to Swim program at Enfield Aquatic Centre impacted by a national shortage of lifeguards and swim teachers due to COVID-19, as reported by the Royal Life Saving Society?

Answer – Director Community Life

The 'acute' national shortage of lifeguards and learn to swim instructors reported by Royal Life Saving Australia, coupled with the disruption caused by the pandemic with two mandated closures of the Enfield Aquatic Centre for substantial periods in 2020 and 2021, has significantly impacted the ability of the Enfield Aquatic Centre to rebuild and expand its popular learn to swim program post-pandemic.

In Term 1 2020, prior to the first mandated COVID-19 closure, Enfield Aquatic Centre offered a Learn to Swim Program consisting of 392 classes accommodating over 1600 active students. By comparison, the Enfield Aquatic Centre Term 1 2022 Program offered 218 classes accommodating 923 active students. A number of class consolidations occurred to maximise the class capacities, however, 185 prospective students remained on the waitlist who could not be enrolled due to staffing shortages.

Since the initial COVID-19 closure in March 2020, the Casual Learn to Swim instructor workforce at Enfield Aquatic Centre has decreased by 50%, with a limited number of 14 active instructors currently rostered across 7 days of programs. Although Council actively sought to redeploy both Casual Learn Swim Instructors and Casual Lifeguards to other areas of frontline service delivery during closure periods, it was not financially viable to provide the volume and constancy of hours previously allocated to the casual workforce. This resulted in casual staff seeking employment in other sectors or opting to receive payments for people affected by COVID-19 whilst they focussed on their studies.

Additional recruitment in late 2021 and early 2022 has resulted in a total of 9 new recruits and further efforts are underway to rebuild the workforce at the Centre. In order to return to pre-pandemic class numbers and active student capacities an additional 15 qualified Learn to Swim Instructors are required.

The Enfield Aquatic Centre has been working closely with Council's People and Culture Department to implement new strategies to attract more Learn to Swim Instructors and Lifeguards, including:

- a) Research on employment conditions and remuneration of like roles in the marketplace.
- b) The review of Position Descriptions and job re-evaluation of the Casual Learn to Swim and Lifeguard positions, which resulted in increased remuneration rates in late 2021 that are competitive with the marketplace.
- c) Ongoing open position advertising across an expanded number of avenues, including Universities, TAFE, SEEK.com, Sportspeople.com, relevant social media platforms including LinkedIn and Aquatic related sites.
- d) A streamlined online recruitment process to expedite candidate review and on boarding.
- e) Update of the 2021/22 Fees and Charges to provide subsidised facility hire to aquatic peak bodies to conduct training courses onsite at the EAC.
- f) Creation of a promotional recruitment video for Casual Learn to Swim and Lifeguard roles at the Enfield Aquatic Centre is underway for use across multiple recruitment platforms.
- g) Development of a Casual Learn to Swim recruitment flyer and outreach recruitment visits across the catchment area targeting local high school students.

Council is continuing to liaise with industry peak bodies and neighbouring aquatic facilities who are collectively dealing with the above challenges. Council will continue to implement additional strategies until adequate workforce levels have been achieved and stabilised.

Cr Heather Crichton – Question 3

Is the Jolt Charging Station in our Angelo Street Carpark, Burwood:

- a) the first vehicle charging station in Burwood LGA?
- b) what assistance will Council provide to promote this location?
- c) will Council collect data from this new facility, i.e. number of users, length of stay?
- d) are other locations and suppliers being considered by Council?

Answer – Director City Strategy

- a) Is this the first vehicle charging station in Burwood LGA?

As far as we are aware this is the first street based electrical vehicle charging station in Burwood.

- The charge station is operated by a company called JOLT who have an exclusive agreement with Energex to convert existing above ground transformer into electric vehicle charge stations.
- The transfer is converted using an external cladding system which also contains the vehicle charging infrastructure.
- The cladding also includes electronic advertising panels, which are also used to generate invoice from commercial advertising.

- The charge stations also allow access to a 7KWH of free charging to customers before a tariff is then paid for additional charging. The free charging would give about 45km of range to a standard electric vehicle.

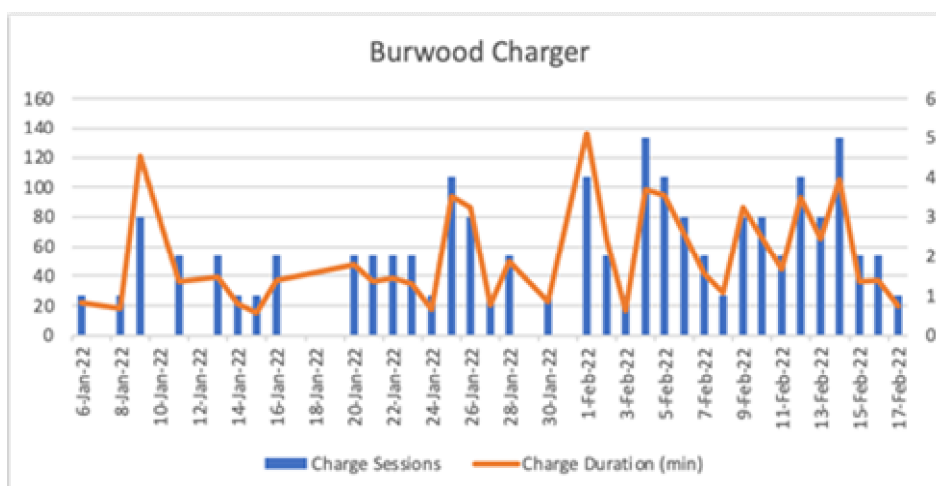
b) What assistance will Council provide to promote this location?

Given this is a commercial venture, Council is not specifically promoting this site or company. However, officers have been discussing the project with JOLT for the last few months and have supported the submission of a development application for other possible locations within the LGA, including in Burwood, Strathfield and Croydon Park.

A further report will be presented to Council in May that would potentially allow the installation of electric vehicle charging only dedicated car parking within the vicinity of each charge station. These would be for the exclusive use of the charging stations.

c) Will Council collect data from this new facility?

- The infrastructure is owned and operated by a private company, so Council does not have direct access to usage data. However, JOLT have been very forthcoming in terms of supplying usage data upon request.
- For the Angelo Street car park for the period from 6 January to 17 February, the charge station received 80 visits with an average charge time of 23 minutes.
- This has been building to be about 5 charging sessions per day with people using the free 7kWH charge allocation they receive from being part of the JOLT charging network



d) Are other location and suppliers being considered by Council?

In terms of additional locations, JOLT have confirmed the following stations will be rolled out and operational in the coming months:

- Park Avenue, Burwood
- Everton Road, Strathfield
- Corner Georges River Road and Brighton Street, Croydon Park

Council is currently considering how electric vehicle charging will be integrated into new public projects.

Cr Ned Cutcher – Questions 1–6

How many complaints has Burwood Council received in this calendar year where the issue could be described as a conflict between residential and non-residential uses of land?

How many such complaints were received in the previous years 2021, 2020, 2019, 2018 and 2017?

What analysis has Burwood Council undertaken or commissioned to explore any themes or trends arising from such complaints?

What themes or trends have been identified from the analysis of such complaints?

What systemic action has Burwood Council taken in response to such complaints?

What further options are being considered by Burwood Council to reduce the chance of such complaints arising, or to otherwise respond to such complaints in a systemic way?

Response – General Manager

Cr Cutchler has been advised that it is not possible to provide a comprehensive response to his questions at the April 2022 Council meeting.

Effective means of interrogating Council's customer request management system and electronic document and records management system to identify and extract relevant data are not immediately apparent. It is yet to be determined how readily data may be extracted and evaluated to identify complaints that may have been associated with any lack of harmony among those who co-exist on and near boundaries between residential and non-residential zones.

It should be noted that the current *Complaints Management Policy* of Council - last adopted in 2019 - excludes reports concerning neighbourhood disputes and an expression of disagreement with Council's policy, procedures or lawfully made decision, from the definition of a complaint.

Reporting of compliance breaches that are investigated by regulatory enforcement specialists are classed as requests for enforcement services.

Final resourcing implications for full completion of answers to the questions raised by Councillor Cutchler may need to be considered by Council for approval and funding.

30/22 RESOLVED (carried unanimously)

That Council receives and notes this report.

(Moved Councillor Heather Crichton/Seconded Deputy Mayor George Mannah)

(ITEM 36/22) LOAN BORROWING PROGRAMME FOR 2021-22 FINANCIAL YEAR

File No: 22/14025

Summary

To seek Council's approval of the interest rate to be charged for the 2021-2022 Loan Borrowing Programme of \$1 million to continue to address Council's infrastructure backlog.

Operational Plan Objective

2.3.1 Identify and maintain additional revenue sources to ensure financial sustainability

31/22 RESOLVED (carried unanimously)

1. That Council accept the indicative interest rate of 3.76% from TCorp to fund Council's \$1

million 2021-2022 Infrastructure Loan Borrowing Programme toward the improvement of Council's Road Infrastructure and funds to be drawn down on Friday 29 April 2022.

2. That Council delegate to the General Manager the authority to accept a final interest rate from TCorp up to a maximum difference of 0.5%.

(Moved Deputy Mayor George Mannah/Seconded Councillor Heather Crichton)

REPORTS OF COMMITTEES

(ITEM RC3/22) BURWOOD LOCAL TRAFFIC COMMITTEE - APRIL 2022

File No: 22/13475

Summary

Attached are the Minutes of the Burwood Local Traffic Committee from its meeting of April 2022. The Minutes are hereby submitted to the Ordinary Council Meeting for consideration and adoption by Council.

Operational Plan Objective

4.1.5 - Work with RMS and Transport NSW in the development of integrated transport plans.

32/22 RESOLVED *(carried unanimously)*

That the minutes of the Burwood Local Traffic Committee of April 2022 be noted and the recommendations of the Committee as detailed below be adopted as a resolution of the Council.

(ITEM LTC5/22) LUCAS ROAD, BURWOOD - PROPOSED 2P PARKING RESTRICTIONS

Recommendation

1. That Council approve the proposed installation of '2P - 8.00am – 6.00pm Monday to Friday and 8.00am – 12.30pm Saturday, Permit holders excepted Area 4' fronting #11A to #61 Lucas Road Burwood per the plan in the report.
2. That all properties within #48A Lucas Road be incorporated into Area 4 of Council's Permit parking Scheme.

(ITEM LTC7/22) RAILWAY PARADE AND BURLEIGH STREET TEMPORARY ROAD CLOSURES - ST NECTARIOS EASTER CELEBRATIONS

Recommendations

That Council approve the procession and road closures associated with Saint Nectarios Easter Celebrations on Sunday 17 April 2022, Friday 22 April 2022 and Saturday 24 April 2022 subject to the following:

- a) Police agree to facilitate the road closure and rolling road closure on Friday 22 April 2022 between 8.00pm and 11.00pm and Saturday 24 April 2022 between 11.00pm and 12.30am;
- b) Emergency services and public transport operators are to be advised of the event (a copy to be forwarded to Council);
- c) A copy of the Public Liability Insurance for the event (\$20 million) to be forwarded to Council;
- d) Barricades and signs to be provided in accordance with Work Cover requirements and AS1742.3 (2002) – Traffic Control for Works on Roads.

(Moved Councillor Ned Cutcher/Seconded Deputy Mayor George Mannah)

INFORMATION ITEMS

(ITEM IN1/22) MAYORAL DISCRETIONARY GRANTS - PERIOD ENDING 31 MARCH 2022

File No: 22/12861

Summary

The Discretionary Grants – Small Donations Policy was reviewed by Council and adopted on 12 December 2017. As part of the Policy requirements, a list of donations made is to be reported to Council on a quarterly basis. The attached table details all the Discretionary Grants for the period ending 31 March 2021.

Please note that this report covers two quarters due to the fact the last reporting period fell within the local government elections timeframes.

Operational Plan Objective

- 1.1.1 Provide a diverse range of strategies and initiatives that meet the needs of the community
- 2.1.2 A well informed, supported and engaged community.

Background

The Mayor is allocated an annual budget of \$15,000 to extend civic leadership by supporting, through the allocation of small donations on behalf of Council, organisations or individuals for one or more of the following purposes:

1. Personal development and achievements of individual community members representing NSW or higher in their chosen fields, including sporting, academic, cultural and artistic endeavours who require financial assistance to attend events or activities or compete in their chosen field
2. Relief and other emergency organisations
3. Charitable organisations (registered) that provide benefits to the Burwood Local Government Area
4. Locally based groups and organisations located in the Burwood Local Government Area that have not applied under the Community Grants Program and are established as not-for-profit, community based groups, which includes P and C associations
5. Mayor's discretion for requests of a humanitarian nature.
6. Please note that this

Financial assistance for all categories is capped at \$1,000.

Financial Implications

Within the approved budget allocation of \$15,000.

No Decision – Information Item Only

CONFIDENTIAL ITEMS - CLOSED SESSION**33/22 RESOLVED** *(carried unanimously)*

That the meeting move into closed session in order to consider items 34/22 and 35/22.

(Moved Councillor Heather Crichton/Seconded Deputy Mayor George Mannah)

THERE WERE NO REPRESENTATIVES FROM THE PUBLIC TO ADDRESS THE COUNCIL BEFORE THE RESOLUTION TO MOVE INTO CLOSED SESSION WAS CARRIED.

THE MEETING MOVED INTO CLOSED SESSION AT 6.28 PM AND THE PUBLIC AND PRESS EXCLUDED FROM THE MEETING.

THE MEETING RESUMED IN OPEN SESSION AT 6.37 PM AND THE GENERAL MANAGER REPORTED THE RESOLUTIONS OF ITEMS 22/34 AND 22/35.

(ITEM 35/22) WESTINVEST PROPOSED PROJECTS - APRIL 2022

File No: 22/13127

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (c) (d) of the Local Government Act, 1993, as the matter involves information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.

35/22 RESOLVED *(carried unanimously)*

That:

1. Council endorse the list of proposed projects as suitable for funding under the WestInvest program.
2. The General Manager continue to keep Council informed on key project milestones, including the submission of applications and receipt of funding.

(Moved Councillor Heather Crichton/Seconded Deputy Mayor George Mannah)

FOR	AGAINST
Councillor Faker	
Councillor Mannah	
Councillor Crichton	
Councillor Cutcher	
Councillor Robinson	
Councillor Hull	
Total (6)	Total (0)

(ITEM 34/22) PROPERTY MATTER

File No: 22/14431

That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (c) of the Local Government Act, 1993, as the matter involves information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

36/22 RESOLVED *(carried)*

That Council:

1. Receives and notes the contents of this report.
2. Approves the process outlined in the conclusion to the report.

(Moved Councillor Heather Crichton/Seconded Deputy Mayor George Mannah)

FOR	AGAINST
Councillor Faker	
Councillor Mannah	
Councillor Crichton	
Councillor Cutcher	
Councillor Robinson	
Councillor Hull	
Total (6)	Total (0)

(ITEM 23/22) COMPREHENSIVE REVIEW OF BURWOOD LOCAL ENVIRONMENTAL PLAN

File No: 21/56290

Summary

This report provides an overview of the comprehensive review of Burwood Local Environmental Plan 2012 (BLEP) project. It provides a summary of the work undertaken to date and the issues which have already been identified for inclusion as part of the review.

The report also identifies the additional suite of studies which are proposed to be developed to ensure that there is a comprehensive evidence base. The outcomes of these studies will be used to inform the development of the Planning Proposal.

The work relating to the comprehensive LEP review is structured under the following key themes:

- City Excellence: Promoting design excellence, place creation and economic growth within the Town Centre.
- Burwood North Precinct: Delivery urban renewal outcomes associated with the PRCUTS and Sydney Metro
- Procedural Amendments: General updates reflecting legislative or other administrative changes.

Operational Plan Objective

1.2.1 Inform the community of Council's activities, facilities and services using accessible communication

2.1.3 Ensure transparency and accountability in decision making

37/22 RESOLVED *(carried unanimously)*

1. That Council note the contents of this report.
2. Council endorse in principle the scope of the comprehensive LEP review as outlined

in the body of the report. This will focus on implementation of a City Excellence Strategy and described procedural amendments.

3. Council endorse to proceed with the appointment of suitably qualified consultants to prepare the relevant studies that will inform the preparation of the Planning Proposal for the comprehensive LEP review, as identified in the body of the report.
4. That a further report be presented to Council in September 2022 that provides an update on the status of the studies and outlines an engagement strategy for the Phase 2 consultation.

(Moved Deputy Mayor George Mannah/Seconded Councillor Heather Crichton)

FOR	AGAINST
Councillor Faker	
Councillor Mannah	
Councillor Crichton	
Councillor Cutcher	
Councillor Robinson	
Councillor Hull	
Total (6)	Total (0)

CR JOHN FAKER LEFT THE MEETING, THE TIME BEING 6:39 PM

DEPUTY MAYOR GEORGE MANNAH TOOK THE CHAIR, THE TIME BEING 6:39 PM

38/22

RESOLVED (*carried unanimously*)

1. Council endorse in principle the scope of the comprehensive LEP review as outlined in relation to the Burwood North Precinct and associated supporting studies.
2. Council endorse to proceed with the appointment of suitably qualified consultants to prepare the relevant studies that will inform the preparation of the Planning Proposal for the Burwood North Precinct as part of the comprehensive LEP review.
3. That a further report be presented to Council in September 2022 that provides an update on the status of the Burwood North Precinct, associated studies and outline an engagement strategy for the Phase 2 consultation.

(Moved Councillor Heather Crichton/Seconded Deputy Mayor George Mannah)

FOR	AGAINST
Councillor Mannah	
Councillor Crichton	
Councillor Cutcher	
Councillor Robinson	
Councillor Hull	
Total (5)	Total (0)

This concluded the business of the meeting and Council rose at 6.42 pm.

The Minutes of the Ordinary Meeting held on 26 April 2022 were submitted for confirmation by council on 24 May 2022 and were confirmed without amendment by resolution 37/22. The confirmed Minutes were signed by the Mayor, John Faker, at the meeting of 24 May 2022.