



MINUTES OF THE MEETING OF THE COUNCIL OF BURWOOD held in the Conference Room, Level 1, 2 Conder Street, Burwood on Tuesday 16 November 2021 commencing at 6.01pm.

**ATTENDANCE** Councillor John Faker (Mayor)  
Councillor Ernest Chan  
Councillor Heather Crichton (Deputy Mayor)  
Councillor Raj Dixit  
Councillor Lesley Furneaux-Cook  
Councillor George Mannah

Mr T Briscese, General Manager  
Mr F Zincone, Director Corporate Services  
Ms B Endycott, Director Community Life  
Mr G El Kazzi, Director City Assets  
Mr D Porter, Director City Strategy  
Mr W Armitage, Chief Finance Officer  
Ms L Hennessey, Group Manager Corporate Planning and Communications  
Ms T Whitmarsh, Consultant – Governance Specialist  
Ms M Butler, Governance Coordinator

## **OPENING OF MEETING BY THE MAYOR**

The Mayor opened the meeting with a prayer and Acknowledgement of Country.

## **OPEN FORUM**

There was no business for this item.

## **APOLOGIES**

**112/21 RESOLVED** (*carried unanimously*)

That a leave of absence be granted for Cr Del Duca.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Raj Dixit)

## **DECLARATIONS OF INTEREST**

There were no declarations of interests by Councillors.

## **DECLARATIONS OF POLITICAL DONATIONS**

There were no declarations of political interests by Councillors.

## **CONFIRMATION OF MINUTES**

**113/21 RESOLVED** (*carried unanimously*)

That the minutes of the meeting of the Council Meeting of Burwood held on Tuesday 26 October

2021, as circulated, be confirmed and signed as a true record of the proceeding of the meeting.

(Moved Councillor Lesley Furneaux-Cook/Seconded Deputy Mayor Heather Crichton)

**(ITEM MM27/21) END OF TERM ACKNOWLEDGEMENTS FROM MAYOR CR JOHN FAKER**

File No: 21/51690

**Summary**

As this is the last meeting of the Council term, it is important to reflect on the last four years and the incredible journey we have been on.

From the failed mergers to a global pandemic, with a year added to the term, and then the elections postponed, we have certainly experienced a mix of feelings and it will probably take a while to fully understand the unprecedented events we have been through.

But while our State, Country and the world were going through challenging times, our Council continued to connect with our communities and deliver large, transformational projects and innovative support services.

The work done via the BurwoodCares program, which is still ongoing, has been of tremendous value for our residents, particularly the most vulnerable. Our agility, and our ability to work with partners at all levels has been recognised as best practice, and it's something we should be very proud of.

The refurbishment and expansion of the Library and new Community Hub and the relocation of the Council Building has created a seamless service point and exciting spaces for the community to explore. So too, the Enfield Aquatic Centre upgrades brought improved facilities and the ability to broaden programs.

We have invested in liveability, increasing the green canopy and addressing the urban heat map, rolling out an ambitious program of park upgrades, more outdoor exercise equipment, town centre and village beautification works, and a focus on public and community art through murals, street banners, the establishment of the Burwood Art Prize.

We created new community space where they didn't exist, such as Unity Place, which turned an unused lane into an amazing spot that will become a community's favourite once fully activated.

We have also fostered our working relationships with State and Federal Government, and we have been successful in obtaining large grants that enabled us to fast-track much needed projects, such as the new multipurpose courts at Grant Park.

And these are just but a few of our achievements.

But nothing, of course, can happen without great teamwork, both at political and at operational level.

I want to formally thank all councillors who have been part of a historical term, dealing with situations that most definitely were not expected and that hopefully will not have to be experienced again.

One of the great assets of Burwood Council is our ability to work collaboratively with no unnecessary political biases or personal attacks. Yes, we have different views on things at times, but ultimately I know we all work with the benefit of our community in mind.

It is always hard to predict the results of a Local Government election, but we already know that some of our good friends and colleagues will not be contesting this round.

And so for those who are re-contesting, I would like to thank Cr Heather Crichton and Cr George Mannah for their work and support, I wish you all the best and hope to be back on Council with you next year.

And for those who are not contesting, I would like to thank Councillor Ernest Chan for his dedication and for the work he has done particularly with our Multicultural Advisory Committee and with our community groups both as Councillor and as Deputy Mayor.

Thanks to Cr Raj Dixit for the lively exchanges over the last four years. While we might see things in different ways we all know Raj has a deep respect for public service and for the importance of representing communities.

And thanks to Cr Joseph Del Duca for his support despite a busy few years at professional and personal level while he was growing his beautiful family.

And lastly, a big thank you to Cr Lesley Furneaux-Cook who has announced her retirement from Local Government.

Lesley has been a pillar of this Council for 17 years, bringing passion and energy to the role, always promoting community engagement and good governance.

Lesley and I started on Council at the same time, and we have been through some interesting and challenging times together. Not always in agreement, but always respectful of each other's views.

Lesley has grown over the years into a senior representative of Local Government, and is well respected across a vast number of groups and agencies, proudly flying the Burwood flag.

It will be sad not having Lesley on Council next term, but I know she will continue to be active in our community and in her professional endeavours, as well as being a wonderful mother and grandmother.

I would also like to thank the staff for their efforts over the last four years, but particularly in the last two. During the COVID pandemic it was clear that our Council was providing essential services to our communities, and I commend our teams' ability to continue work on the ground as well as turning hundreds of programs to online delivery.

Special thanks to the General Manager and the Executive Team: it has been a pleasure working with you and together setting an ambitious agenda for our Council and our area. I look forward to a continued partnership into the future.

And finally, I want to acknowledge and recognize our community.

Our residents, businesses, churches, charities and community groups are engaging with us like never before. We have proud, smart individuals in Burwood who have a historical connection with our area, or that have chosen Burwood as the place where they want to grow a family, study, or start a business.

They have shown tremendous resilience and innovative spirit in the face of adversity.

We do what we do because of them, with them and for them.

In conclusion, I'd like to wish everyone a Merry Christmas, and I look forward to an exciting 2022.

**Operational Plan Objective**

2.5 Leaders in the local government sector

114/21

**RESOLVED** (*carried unanimously*)

That Council note and accept the Mayor's end of term acknowledgements.

**NOTICES OF MOTION****(ITEM NM6/21) VOTE OF THANKS FROM COUNCILLOR FURNEAUX-COOK**

File No: 21/51218

**Summary**

As this is my last Burwood Council meeting after 17 years and 4 terms as a Burwood Councillor, I would like to take this opportunity to offer this vote of thanks.

Like many people, COVID has given me time to reassess my priorities so I have decided to step away from elected life and "pivot" to a new adventure. I do feel lucky as a politician to call time on my own terms as that often isn't the case in our line of business.

For those of you who don't know, I was actually a very reluctant first time Councillor. Being part of residents' group who advocated on their behalf with varying degrees of success, we eventually decided that the best way to be heard was to have a seat at the table. Similar to many small parties like Independent Community Voice (then Burwood Community Voice), it's the slowest to stand back who get the tap on the shoulder. That was the case for me and my colleague Teresa West.

Back in the year of the Sydney Olympics and the start of the new millennium, I could never have imagined that I would be part of local government for such a long time, not just as Councillor but as Deputy Mayor, Mayor and in the wider local government sphere as a Director and Commissioner. That's the magic of local government — it throws up many surprises.

Over nearly two decades of extraordinary events, Burwood Council has weathered the storm including; 9/11, the GFC, climate change, 7 Prime Ministers, 8 NSW Premiers and of course a 1 in a 100-year pandemic. I have seen 5 General Managers, an ICAC investigation, 2 failed attempts of amalgamation, the demise of our local press, continued rate capping and cost shifting, loss of most of our planning decision powers, 2 LEPs and another on the way. I have also witnessed the much awaited birth of Wangal Park, a new Library and Community Hub and not just one but two new pools at Enfield Aquatic Centre as well as many other positives. Our administration has had a few location changes too. I rather think it is fitting that I take my leave in this iconic heritage building that is the civic centre of Burwood and the place of my very first Council meeting.

Being a Councillor is not for the fainthearted. Yet it is an incredibly rewarding "job". I don't know of another that has so many components. The responsibility to help shape a community and to be that conjugate between residents and council is unique. I'm sure you all feel that same sense of duty as I have done.

Prior to being on Burwood Council, I read about the walkouts, biffing, verbal abuse, AVOs, large amounts of alcohol and even a political assassination.

Well, that has not been my experience.

I have known 14 different Councillors over my time in office and by and large worked well with all. I have come to respect them, despite our political differences. I hope that feeling was reciprocated. My fellow Councillors from the class of 2017 are particularly fine examples of

respectful debate. You give truth to the adage that leaders can disagree while not being disagreeable! It certainly makes for a better collaborative working environment.

However, there has been one constant. One individual has travelled with me over those 4 terms and that is Cr John Faker. John and I began together as first termers and we have both grown a few grey hairs since then. More than once we have been at opposite ends of a debate but I can honestly say that we worked well together and I particularly appreciated his personal support during the life-changing events that I have experienced over the years. He is passionate about Burwood, an involved Mayor and I think he knows probably nearly everyone in the LGA. I don't consider this a divorce but as a fond farewell. I will miss our banter across the table.

It has been a pleasure to work with all of you. For those who are re-contesting, such good luck.

I wish to thank our wonderful Burwood community. You have been involved, wonderfully noisy when needed, supportive, personable and understanding when that magic wand doesn't work. Those who supported me at the ballot box over 4 terms and likewise to those didn't, I hope I have served you well.

I cannot miss the chance to recognise my own little community — my children. They are a pretty resilient bunch and I am extremely proud of them. They have grown up with a parent in the political sphere, which, believe me, is not always easy; through the heartbreak of losing their dad 10 years ago; as well being part of my support team during my treatment. They have not just helped handing out at the polling stations but also, more importantly, given me the emotional encouragement and support that is vital for anyone undertaking political office.

Finally, I would like to thank Burwood staff.

Councillors often come to you with complaints when things are not working. These are always accepted and acted on with no push back or ill grace. Please know that Councillors are keenly aware that those complaints are not representative of the commitment and hard work of Burwood Council staff.

So much happens behind the scenes that residents and even Councillors do not see. Councils represent a microcosm of a society with staff as its beating heart. They ensure our physical health through their care of our precious parks and gardens, keeping our roads safe, keeping us well through a myriad of amenities and even saving us from drowning. They care for our social wellbeing by offering fantastic community programs, supporting our local businesses, creating an inclusive culture, providing rich learning spaces and connecting the disconnected. They help plan for our built environment so that our chosen homes are fit for purpose now and into the future and, of course, make certain developers stick to the rules (had to put that in). They create trust through good governance, transparency and accountability and through strong financial stewardship we are able to deliver on our promises made to the community. All this is done with unflinching politeness to our residents and visitors.

I'm always astounded as to why people would want to become a council General Manager. I think it's probably one of the toughest and riskiest occupation in local government. I have worked with Tommaso Briscese since 2008 and know that he was instrumental in rebuilding Council after the 2010 ICAC findings, where some staff were actually ashamed to wear their uniforms in public, to a proud workplace culture. He brings intelligence, a strong work ethic, clear vision, passion and keen insights to the top job. Burwood is in capable hands.

The GM has brought together a wonderful team of Directors: Brooke, Dylan, Fab, George and Patricia. What bright sparks! They and their staff demonstrate that local government can be the career of choice for those with exciting ideas and level heads. I would also like to call out our long term staff that have been with Burwood Council over my tenure. They all bring such a depth of corporate experience and profound knowledge of the community. Loyalty to an organisation is a rare commodity today and should always be valued.

Lastly to the executive support for Councillors over the years — Kayla, Vera, Melissa and Nahil. Wrangling 7 Councillors many who are working other jobs and juggling family commitments is no easy feat. They have all done a magnificent job.

To all Burwood Council staff, I deeply appreciate your hard work and dedication to the organisation and offer you my thanks.

I know there are challenges ahead. Many are the same as when I first started. I'm not going to use this Motion to reiterate them because you know what they are as I have banged on about them for 17 years!

For what it's worth I will leave some departing advice for the incoming term of Council.

Local Government is often symbolised by the 3 Rs. Roads, Rates and Rubbish.

Here is my take. Respect, Recognise and Represent

1. Respect each other's opinion (it doesn't mean you agree!)
2. Recognise the hard work of staff — they don't get many plaudits from us
3. Represent the needs and aspirations of our community. You are their voice.

With both appreciation and sadness, in equal measure, I ask my fellow Councillors to support this Motion.

### **Operational Plan Objective**

2.5 Leaders in the local government sector

### **115/21 RESOLVED** *(carried unanimously)*

That Council note the reflections of Councillor Furneaux-Cook on her 17 years of service on Burwood Council and accept her vote of thanks to the fellow councillors, staff and community of Burwood.

(Moved Councillor Lesley Furneaux-Cook/Seconded Mayor John Faker)

**CR FURNEAUX-COOK WAS PRESENTED WITH FLOWERS.**

### **(ITEM NM7/21) BREAST CANCER SCREENING SERVICES**

File No: 21/51212

#### **Summary**

Breast cancer is the most common cancer amongst Australian women. Despite the proven effectiveness of early intervention, breast screening participation presents a challenge in culturally and linguistically diverse (CALD) communities.

BreastScreen NSW is a State Government-funded service that provides a free mammogram every two years for women aged between 50 and 74 years old, with about 380,000 women across NSW using its services each year. Operated by the Cancer Institute NSW, BreastScreen services are delivered by Local Health Districts.

Women of Burwood local government area have access to a BreastScreen NSW facility at Croydon Health Centre, 24 Liverpool Road Croydon, a 10-minute walk from Croydon Station. A mobile BreastScreen clinic last visited Strathfield shopping centre (cnr Parnell Street) in 2020. Covid-19 restrictions interrupted the service with the van closing after just one week of an intended four-week stay.

Research studies show that there are significant cultural barriers towards screening attendance in CALD communities such as Burwood. Impediments include maintaining modesty, language,

religious beliefs ie God's will, low health literacy, no apparent symptoms, and a preference for natural therapies. A recent initiative targeted directly to the Italian community was 10,000 Italian Roses, a joint project of Co.As.It., NSW Multicultural Health, and BreastScreen NSW. This project encouraged and supported older Italian women, who have extremely low screening levels, towards screening.

Adding to these inherent challenges, BreastScreen NSW temporarily suspended and then shut down local screening services to avoid risks of COVID-19 exposure and to free up trained health practitioners to respond to the pandemic.

I hold concerns that many women of Burwood may now be behind in their breast screening, and others may not be aware of the availability and importance of having a regular mammogram through our local BreastScreen NSW facility at Croydon.

### **Operational Plan Objective**

- 1.1 High quality facilities, services, and initiatives to meet the diverse needs of the community
- 1.2 A well-informed, supported and engaged community.
- 2.2 Strong partnerships to benefit the community
- 3.3 Public health and welfare

### **116/21 RESOLVED** *(carried unanimously)*

1. That the Mayor writes to Dr Teresa Anderson, Chief Executive Officer, Sydney Local Health District calling for:
  - a. an urgent and full return of services to the BreastScreen NSW facility at Croydon Health Centre, 24 Liverpool Road, Croydon.
  - b. the return of the mobile BreastScreen NSW clinic to our local government area, with a request for an extended stay.
2. That this correspondence be copied to the Federal Member for Reid and the State Member for Strathfield.
3. That Council partners with BreastScreen NSW:
  - a. to ensure information about breast screening and the availability of local screening services is readily accessible to all women in our culturally and linguistically diverse community, and
  - b. that information be available in a range of community languages and be added to our BurwoodCares program.
4. That Council's communications support the promotion of local BreastScreen NSW facilities and services in Burwood.

(Moved Deputy Mayor Heather Crichton/Seconded Councillor Lesley Furneaux-Cook)

## **GENERAL BUSINESS**

### **(ITEM 52/21) END OF TERM REPORT 2017-2021**

---

File No: 21/31944

#### **Summary**

The outgoing Council is required under Section 428(2) of the *Local Government Act 1993* to report on Council's progress in implementing the Community Strategic Plan during the 2017-2021 term.

The report outlines how the Council is progressing towards achieving the strategic directions, objectives and strategies of the Burwood2030 Community Strategic Plan through the objectives identified in the four-year Delivery Program 2018-2022 which covers the term of office of the current Council.

### Operational Plan Objective

- 2.1.3. Ensure transparency and accountability in decision-making
- 2.1.3 – Audit and evaluate projects and report outcomes to the community where possible
- 2.1.3.2 – Ensure that all public information is accessible and made available in a timely manner

### 117/21 RESOLVED *(carried unanimously)*

That Council endorse the End of Term Report 2017-2021

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Ernest Chan)

### **(ITEM 98/21) COMMUNITY GRANTS PROGRAM REVIEW AND RECOMMENDED IMPROVEMENTS FOR 2021/22**

File No: 21/44514

### **Summary**

Council's Community Grants Program operates on an annual basis and provides funding to local not for profit community organisations to run activities, events and programs to support the Burwood community. The Program directly aligns with Council's Strategic and Operational Plan objectives to support a diverse range of initiatives that meet community needs and build strong partnerships for the benefit of the community. This report recommends a number of improvements to the Program for implementation in 2021/22 following a recent review of the annual Community Grants Program involving input from local community organisations.

### Operational Plan Objective

- 1.1.1 A diverse range of strategies and initiatives that meet the needs of the community.
- 1.1.1.2 Provide financial assistance for community projects and actively seek funding from other sources.
- 1.2 A well informed, supported and engaged community.

### 118/21 RESOLVED *(carried unanimously)*

That Council:

1. Notes the key improvements outlined in this report which are proposed to be rolled out as part of the annual Community Grants Program in 2021/22.
2. Endorses the updated Community Grants Program Guidelines 2021/22 (included under Attachment 1), noting the introduction of a funding cap of up to \$5000 per grant.
3. Increases the total funding pool available under the Community Grants Program 2021/22 from \$40,000 to \$55,000 by reallocating \$15,000 in funds available under the Corporate Projects budget to address increased funding needs of local community organisations as a result of the Covid-19 Pandemic.

(Moved Councillor George Mannah/Seconded Deputy Mayor Heather Crichton)



---

**(ITEM 99/21) ADOPTION - REVISED AGENCY INFORMATION GUIDE - GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT 2009**

---

File No: 21/50757

**Summary**

Council is obliged under Sections 20 and 22 of the *Government Information (Public Access) Act 2009* (the GIPAA) to adopt and publish an agency information guide that is to be remade at intervals of not more than 12 months. A revised draft of the *Burwood Council Agency Information Guide* is attached for adoption.

**Operational Plan Objective**

2.1.3 Ensure transparency and accountability in decision making

**119/21 RESOLVED** *(carried unanimously)*

That Council adopts the revised *Agency Information Guide – Government Information (Public Access) Act 2009* for publication on its website.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Ernest Chan)

---

**(ITEM 100/21) CODE OF CONDUCT COMPLAINTS STATISTICS 2020-21**

---

File No: 21/48441

**Summary**

To report to Council a summary of Code of Conduct Complaint statistics in accordance with the requirements set out in clause 11.1 of the Procedures for the Administration of the Code of Conduct.

**Operational Plan Objective**

2.1.3 Ensure transparency and accountability in decision making

**120/21 RESOLVED** *(carried unanimously)*

That Council notes the Statistical Report on Code of Conduct Complaints relating to Councillors and the General Manager for the period 1 September 2020 to 31 August 2021.

(Moved Deputy Mayor Heather Crichton/Seconded Councillor Ernest Chan)

---

**(ITEM 101/21) BUDGET REVIEW FOR QUARTER ENDING 30 SEPTEMBER 2021**

---

File No: 21/49884

**Summary**

The 2021-2022 Budget was adopted at the Council Meeting held on 29 June 2021 with a surplus of \$16,818. The adopted budget was prepared on the basis of the organisational structure which includes five Directorates and the Office of the General Manager, (City Assets, City Strategy, Community Life, Corporate Services and People & Performance).

This report provides Council with the financial results for the period ending 30 September 2021, in the 2021-2022 Financial Year. In accordance with Clause 203(1) of the *Local Government (General) Regulation 2005* (the Regulation) the Responsible Accounting Officer is required to prepare and submit to Council a budget review statement no later than two months after the end of each quarter (except the June Quarter).

The following Statement of Budget Income and Expenditure identifies a forecast funding deficit of \$3,008,982 as at 30 September 2021 compared to the adopted forecast surplus of \$16,818. The reasons for the net decrease of \$3,025,800 are outlined in the report and are mostly due to circumstances arising as a result of the COVID-19 pandemic lockdown from July 2021.

Council created an Internal Restricted Asset (Reserve) called "Business Continuity (operational reimbursement) Reserve" of \$2.5million as part of the 2020-21 Financial Statements reconciliations to cover further pandemic losses. However, due to the drawn out period the economy has been in lockdown, an additional funding of the "Business Continuity Reserve" to the value of \$500,000 is recommended to ensure that service levels continue to be met. This will bring the Reserve balance to \$3,000,000. The reserve can be funded from Council's "Unrestricted Cash and Investments" which would continue to support the 2021-22 budget by providing funding for existing operational and planned capital expenditure, thus insulating Council from the negative economic impacts the budget is experiencing from the current pandemic situation. This will leave Council with a Deficit of \$25,800 which will be assessed during the next quarter. Additionally, Council will need to continue to closely monitor and review budgets with particular focus on identifying opportunities for additional grants and internal savings moving forward.

### Operational Plan Objective

2.3.1 Identify and maintain additional revenue sources to ensure financial sustainability

#### 121/21 RESOLVED (carried unanimously)

1. That the Budget Review Statement of the 2021-2022 Budget as at 30 September 2021, including the statement by the Responsible Accounting Officer, Chief Finance Officer, be received and noted.
2. That in accordance with Clauses 203 and 211 of the *Local Government (General) Regulation 2005*, the revised estimates of income and expenditure for 2021-2022 deficit of \$3,008,982, as shown in the report be approved and that Council's adopted budget be adjusted accordingly and that the expenditure and income variations projected in the report and the transfers to and from External and Internal Restricted Reserves be, and are hereby voted.
3. That Council authorise the Chief Finance Officer, through the General Manager to transfer from an Internal Restricted Asset (Reserve) called "Business Continuity (operational reimbursement) Reserve" of \$2.5million and to top up this Reserve by another \$500,000 from Council's "Unrestricted Cash and Investments" to support the current 2021-22 budget, providing funding for existing operational expenditure thus insulating Council from the negative economic impacts the budget is experiencing resulting from continued revenue shortfalls and liquidity problems in the short to medium term leaving Council with a Deficit of \$25,800, to be assessed through the next quarter.

(Moved Councillor Ernest Chan/Seconded Councillor George Mannah)

**(ITEM 102/21) INVESTMENT REPORT AS AT 31 OCTOBER 2021**

File No: 21/50271

**Summary**

In accordance with Clause 212 of the *Local Government (General) Regulation 2005*, this report details all money that Council has invested under Section 625 of the *Local Government Act 1993*.

**Operational Plan Objective**

2.3.1 Identify and maintain additional revenue sources to ensure financial sustainability

**122/21 RESOLVED** *(carried unanimously)*

1. That the investment report for 31 October 2021 be received and endorsed.
2. That the Certificate of the Responsible Accounting Officer be received and noted.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Ernest Chan)

**INFORMATION ITEMS****(ITEM IN28/21) PETITIONS**

File No: 21/3799

**Summary**

Petitions received are reported to Council on a monthly basis. Council has received one petition since the 25 May 2021 Council Meeting.

**Operational Plan Objective**

2.1.1 Provide opportunities for discussions and report decisions back to the community

**Background**

| <b>Date Received</b> | <b>Petition Subject</b>                                                              | <b>No. of Households and Businesses within the LGA</b> | <b>No. of Households outside the LGA</b> | <b>Responsible Council Division</b> |
|----------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------|------------------------------------------|-------------------------------------|
| 1/11/2021            | Petition against Development DA.2021.102 at Shops 7&8, 258-264 Burwood Road, Burwood | 40                                                     | 0                                        | City Strategy                       |

**Comments**

That Council notes that the Petition has been referred to the appropriate Council Officers for attention.

**No Decision – Information Item Only**

**(ITEM IN29/21) AUDIT RISK AND IMPROVEMENT COMMITTEE - ANNUAL REPORT 2021**

File No: 21/51764

**Summary**

To brief Council and the public on activities of the Audit Risk & Improvement Committee (ARIC) for the period November 2020 – October 2021.

**Operational Plan Objective**

2.1.3 Ensure transparency and accountability in decision making

**Background**

Council voted for membership of Council's Committees at its meeting of 24 October 2017. Councillors Lesley Furneaux-Cook and Rajkumar Dixit were appointed as delegates of the ARIC.

In October 2017, Council conducted a call for nomination of two external independent members to Council's ARIC for the period 1 November 2017 to 31 August 2020. The independent members appointed were Ms Sandra Mulder (Chairperson) and Mr Daniel Carbone. In September 2020, Council extended the tenure of the ARIC members to 31 August 2020.

In August 2021, Council conducted a further call for nomination of external independent members to Council's ARIC for the period 1 October 2021 to 30 September 2024. The independent members appointed were Mr Daniel Carbone (Chairperson) and Mr Jesse Jo.

The ARIC meets four times per year and this report relates to activities undertaken by the Audit Committee at its meetings of 20 October 2020, 23 February 2021, 20 April 2021 and 20 July 2021.

**Annual report by Chairperson**

The annual report for 2021 has been provided by the former Chairperson and is attached to this report.

**Minutes**

The Minutes of the Meetings of 20 October 2020, 23 February 2021, 20 April 2021 and 20 July 2021 are attached as approved.

**No Decision – Information Item Only****(ITEM IN30/21) SAFE AND CLEAN TEAM - PERFORMANCE REPORT  
JANUARY - SEPTEMBER 2021**

File No: 21/47726

**Summary**

This report provides performance information on the Safe & Clean Team for the 2021 period.

**Operational Plan Objective**

3.1.3. Ensure regular cleaning and maintenance of local areas to prevent damage to the environment.

**No Decision – Information Item Only****(ITEM IN31/21) QUESTIONS ON NOTICE**

---

File No: 21/49916

**Summary**

The following Questions on Notice were submitted by Councillors.

**Operational Plan Objective**

2.1.3 Ensure transparency and accountability in decision making.

The answers are provided below:

**Cr Lesley Furneaux-Cook – Question 1**

What are the safely protocols for cranes after work hours left hanging over neighbouring residences?

**Answer – Group Manager, Building & Development**

Safework Australia defines a crane as an item of plant used to raise or lower a load and move it horizontally. The operation of tower cranes is considered high risk work and usually requires a licence from Safework NSW.

The erection and operation of a tower crane on a site falls under the jurisdiction of Safework NSW and there are Australian Standards, as well as guidelines from Safework Australia that relate to operation and erection of a tower crane. Council has no jurisdiction over this aspect of a development and it is controlled by Safework NSW.

However, please note that the General Guide for Cranes from Safework Australia has no restrictions on cranes when they are not in use. The Guide states that:

*Where there is no risk of a tower crane boom contacting other structures, the crane should be left to weathervane when unattended according to the crane manufacturer's instructions.*

Under the circumstances, if a resident has any concerns relating to the operation or position of a tower crane, it is suggested that they contact Safework NSW for further information.

**Cr Lesley Furneaux-Cook – Question 2**

A resident has seen some garbage left after pick up on Lang St (our side). What happens when all rubbish does not go in the truck and is left on the street?

**Answer – Group Manager, Environment & Health**

The driver is required to notice any spilt rubbish and to alight from the vehicle to sweep up any spillage. Where a driver is unaware of the spillage, residents can report the spill to

Council who will contact the driver to return to the site and sweep up and remove any spilt rubbish.

**No Decision – Information Item Only**

## QUESTIONS ON NOTICE

### Cr Furneaux-Cook

Would Council be able to formally acknowledge recently deceased former Councillor Dennis Bennett who was a councillor for approximately 16 years in the 1970s and 1980s?

*Note: The General Manager opted to assist the Chair with an immediate response to the above question. He confirmed that he had arranged for flowers to be sent to the family on behalf of all Councillors and staff. He also confirmed that an item of business was to be listed for the first meeting of new Council to formally acknowledge the passing.*

This concluded the business of the of the last Ordinary Meeting of Council for the term September 2017 to December 2021. The Council rose at 7.09 pm.

The Minutes of the Ordinary Meeting held on 16 November 2021 will be submitted for confirmation by the newly elected Council at its first meeting scheduled for 15 February 2022.