



**Burwood** <sup>Inc.1874</sup>

Burwood . Burwood Heights . Croydon . Croydon Park . Enfield . Strathfield

MINUTES OF THE MEETING OF THE COUNCIL OF BURWOOD held electronically on Tuesday 22 September 2020 commencing at 4:18pm.

**ATTENDANCE** Councillor John Faker (Mayor)  
Councillor Ernest Chan  
Councillor Heather Crichton  
Councillor Joseph Del Duca  
Councillor Raj Dixit  
Councillor Lesley Furneaux-Cook  
Councillor George Mannah (Deputy Mayor)

Mr T Briscece, General Manager  
Mr F Zincone, Director Corporate Services  
Ms B Endycott, Director Community Life  
Mr G El Kazzi, Director City Assets  
Ms P Hatzigiannis, Director People and Performance  
Mr P Brown, Acting Director City Strategy  
Mr W Armitage, Chief Finance Officer  
Mr H Gavrilis, Group Manager Environment and Health  
Mr J Inglese, Group Manager Assets and Infrastructure  
Mr B Olsen, Group Manager Building and Development  
Ms T Whitmarsh, Consultant – Governance Specialist  
Ms R Gerges, Governance Officer

#### **OPENING OF MEETING BY THE MAYOR**

The Mayor opened the meeting with a prayer and Acknowledgement of Country.

#### **OPEN FORUM**

There was no business for this item.

#### **APOLOGIES**

That there were no apologies.

#### **DECLARATIONS OF INTEREST**

Councillor Furneaux-Cook declared a non-pecuniary less than significant conflict of interest in item 99/20 (Renaming of Hornsey Lane) as she is a member of the Geographical Names Board, noting that the Board does not decide on road naming.

#### **DECLARATIONS OF POLITICAL DONATIONS**

There were no declarations of political interests by Councillors.

**CONFIRMATION OF MINUTES****93/20 RESOLVED** *(carried unanimously)*

That the minutes of the meeting of the Council of Burwood held on Tuesday 25 August 2020, as circulated, be confirmed and signed as a true record of the proceeding of the meeting.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Joseph Del Duca)

**CONFIRMATION OF MINUTES****94/20 RESOLVED** *(carried unanimously)*

That the minutes of the Extraordinary Meeting of the Council of Burwood held on Monday 7 September 2020, as circulated, be confirmed and signed as a true record of the proceeding of the meeting.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Joseph Del Duca)

**ADDRESS BY THE PUBLIC ON AGENDA ITEMS**

There was no business for this item.

**(ITEM MM14/20) PUBLIC PARKING IN DEVELOPMENTS IN COMMERCIAL CENTRES**

File No: 20/42865

**Summary**

Developments in the commercial centres of the Burwood Local Government Area and particularly in the Burwood Town Centre have retail floor space on the ground floor levels of the development. Some of the larger developments are required to have retail parking for customers and staff.

I have observed that at times the retail parking spaces are barricaded off or access restricted via a boom gate which defeats the purpose of providing parking for customers and staff of the development. This causes conflict and confusion with customers of a retail area of a development and leads to added pressure for on street and public parking.

**Operational Plan Objective**

**4.1.1** Ensure developments provide sufficient parking and off street parking in line with Council policies.

**95/20 RESOLVED** *(carried unanimously)*

1. Staff investigate methods of ensuring that parking that is provided for customers and / or staff of a development are able to park in the spaces designated for such purposes and that access to such spaces or parking areas are not restricted by boom gates or other means.

2. That the General Manager investigate Council's VPA parking strategy policy and undertake a review if required.

### **(ITEM MM15/20) TREE PLANTING PROGRAM - ADDITIONAL 500 TREES**

File No: 20/42969

#### **Summary**

As Mayor I am passionate about increasing Burwood's urban tree canopy cover as well as beautifying our streets and suburbs, and following my mayoral minute of April 2019, when I introduced the 500 Trees Program which is currently being rolled out, I would like to recommend that our Council continue its efforts in this area and propose that a further 500 trees be planted in our streets and parks once the current round is completed.

#### **Operational Plan Objective**

- 3.1. Maintain and enhance green and open spaces

#### **Background**

In April 2019 I presented a Mayoral Minute (Item No.4/19) promoting the planting of 500 new trees in the streets of our local government area.

Following a careful assessment of existing canopy and vegetation across the LGA, as well as an investigation of underground services, our staff have done a wonderful job at rolling out the program, and so far they have planted in excess of 350 new trees.

The selection of plants includes a large number of native varieties, as well as a mix of exotic plants. Together, they contribute to increased canopy cover as well as adding beautiful splashes of colour and different textures to our streets and suburbs.

The feedback from the community has been incredibly positive, and almost on a daily basis I receive interest from residents wanting Council to include their street in the program.

It should be noted that according to a report prepared by the Institute for Sustainable Futures, Burwood Council's tree canopy cover sits in the middle percentile of selected Sydney Councils as a percentage of the respective LGA land area.

Specifically, Burwood's canopy covers 21.5% of the total area, compared to Inner West at 18.8%, Canada Bay at 20.0%, Strathfield at 18.4%, and Canterbury Bankstown at 17.3%.

But while the new 500 trees will contribute to improving our situation, we shouldn't stop in our efforts to increase Burwood's canopy cover as these trees mature in the future.

As such I would like to recommend that our Council continue its efforts in this area and I propose that a further 500 trees be planted in our streets and parks once the current round is completed, bringing the total number of new trees in Burwood to 1000.

In order to formalize and solidify the strength of this initiative, I would like it to be incorporated into Council's Green Action Plan.

Council's Green Action Plan was originally adopted by Council in 2009 and was last



reviewed in 2012.

I have been informed that the Plan is currently being reviewed by staff, and that a draft will be brought back to Council towards the end of the year.

The Plan provides an overarching framework for sustainable planning, decision making and action to achieve improved environmental sustainability and outcomes for the Burwood local government area.

The Plan identifies a sustainable vision for Burwood across a range of environmental themes and provides targets and actions for each of the themes and how the vision will be integrated into existing Council Policies and Strategies to achieve the targeted outcomes.

I also note that any future review of the DCP should include a review of Section 6.1 (Preservation of Trees or Vegetation) with the aim to align with NSW State Government requirements and neighbouring Council practices.

I would like to recommend that staff formalize the list of plants Council has been and will be utilizing across the LGA, so that we can promote the initiative to our residents, together with other environmentally sustainable programs for the community.

**96/20**

**RESOLVED** (*carried unanimously*)

1. Following the first round of the 500 trees planting program the General Manager investigate planting a further 500 trees, taking the total amount of trees planted to 1000 trees across the LGA
2. That the General Manager incorporate the Tree Planting Program into Council's Green Action Plan
3. That the General Manager review the DCP (Section 6.1) to include species of plants allowed and endorsed (native and exotic) to both increase the canopy and beautify the area
4. That the General Manager prepares a newsletter for the community dedicated to the environment and sustainability programs/initiatives that Council has run, is running and will continue to run in the future.

**(ITEM MM16/20) BURWOOD COUNCIL'S RESPONSE TO CORONAVIRUS - SEPTEMBER 2020**

File No: 20/43500

**Summary**

Council continues to implement unprecedented solutions to ensure the health and safety of our community, customers and staff following the outbreak of COVID-19.

Since March 2020 the Burwood Cares program (Council's response to COVID-19) has concentrated its relief and support efforts across two categories: community and business, providing financial relief, engagement and support to those in need.

Amongst the initiatives, Council successfully sourced, prepared and distributed 750 food,

hygiene and craft packages to vulnerable residents.

We have engaged extensively with our community, making over 1,000 personal direct calls to local residents, conducting over 20 community service impact assessments and consulting with over 190 local businesses, firstly to check their wellbeing, and then to guide them towards information on relief programs, economic packages and importantly health and mental health services.

We continue to support our businesses in their recovery phase, by providing simple solutions like a free social distancing kit with stickers and posters and have further supported our residents by providing a \$30 rebate on their rates this financial year.

The re-opening of community facilities such as the Enfield Aquatic Centre and new Library and Service Centre in line with advice from NSW Health is further testament to the progress we have made to facilitate safe access to vital social, health and educational facilities.

Planning has already commenced for the roll out of safe face-to-face and digital engagement activities including the Futureproof your Business interactive webinar which will be hosted during NSW Small Business Month and the return of Mobile Playvan and other vital community programs in October 2020.

I commend Council staff for moving quickly to adapt programs and services to better serve our community during this difficult time.

But as you know, the crisis is not over, and the social, economic and health impacts of the emergency continue to be felt.

I would like to recommend that the Burwood Cares program and associated community and business relief measures be extended for a respective three or six month period, as we continue to concentrate on keeping our businesses operating, our city activated and our community safe.

Our focus over the coming months should be to ensure that relevant information, programs and activities are in place to support our vulnerable communities now and into the future.

But we should also continue to have a positive outlook on the future, and prepare ourselves to get back together and celebrate our community in Spring and Summer this year. As a Council we will be working towards an even stronger activation of our already vibrant eat streets and shopping precincts, in partnership with our resilient local businesses and our creative community groups.

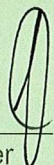
Together with our community I am confident we will continue to respond to the challenge and reemerge stronger.

### **Operational Plan Objective**

- 1.1.1 Provide a diverse range of strategies and initiatives that meet the needs of the community
- 1.2 A well informed, supported and engaged community.
- 1.2.3 Enhance communication and community engagement through innovative solutions

97/20

**RESOLVED** *(carried unanimously)*



The following actions be extended to 31 December 2020 as a continuation of the relief measures implemented by Burwood Council in response to the COVID-19 (Coronavirus) pandemic:

1. Council continues to waive all mandatory health inspection fees.
2. Council provides an additional credit to all businesses who have paid a licence for outdoor dining, once business returns to normal.
3. Council continues to adopt a flexible and pragmatic approach to enforcement and compliance action, including the increased grace period for ticketed and timed parking to 15 minutes.
4. The General Manager continues to review the implementation of the current rent relief package for cafés, sporting facilities, childcare centres and other properties for which Council is the landlord, with adjusted relief measures to be assessed and implemented by the Mayor and General Manager as needed.
5. Council responds to the changing social, economic and digital landscape of Burwood through the provision of direct business support programs during NSW Small Business Month.
6. The General Manager continues to review Council's budget for 2020/21 to unlock funding for community and business recovery activities required under the COVID-19 pandemic, while identifying potential savings from other activities currently placed on hold.
7. Council continues to provide not-for-profit community hirers with subsidised access to reopened community centres and facilities in accordance with Council's fees and charges policy and State Government advice.
8. The General Manager continues to review the opportunity for reduced facility and venue hire fees and charges for local residents and services in the Burwood Local Government Area.
9. The General Manager continues to review the roll out of key infrastructure projects based on a safety, resource and financial risk assessment.

The following actions be extended to 31 March 2021 as a continuation of the relief measures implemented by Burwood Council in response to the COVID-19 (Coronavirus) pandemic:

1. Council continues to liaise with our Chambers of Commerce and local businesses to implement business improvement programs to support operating and re-emerging businesses.
2. Council provides eligible businesses with resources to assist with the enforcement of social distancing requirements in operating premises.
3. The General Manager continues to review the roll out of community programs and initiatives in line with advice from the State Government and NSW Health for the Spring/Summer season to support and contribute to the reactivation of our public spaces and our shopping and dining precincts.

4. Council continues its delivery of the Burwood Cares noticeboard, promoting and facilitating access to up to date information on community support services and local business offerings.
5. Council continues disseminating the Burwood Cares eNewsletters for business and community providing information on Council programs and other relevant support initiatives.
6. Council continues the reactivation of community groups such as children, youth, migrant and senior groups.
7. Council continues to engage with its vulnerable or isolated community through targeted recovery programs.
8. Council monitors and responds to the needs of culturally and linguistically diverse community groups and at-risk community members including international students.
9. Council continues to provide information and resources for businesses, including links to the Federal Government's stimulus package and any support package provided by the NSW Government through a dedicated section on Council's website.
10. Council continues to take a multidisciplinary approach to the planning, design and management of public spaces to achieve social, economic and environmental outcomes throughout the city.

## NOTICES OF MOTION

### (ITEM NM5/20) STREET NAME SIGNAGE - BURWOOD LGA

File No: 20/42830

#### Summary

In 2019 Council adopted a new visual identity for Burwood. Our rebranded 'B' logo shows six colours representing our six suburbs and the vibrant diversity of Burwood's residents and lifestyle. Our new suite of branding tools includes a design template for street name blades.

Currently across our local government area we have two older versions of street name blades in use:

1. yellow and black signs with the wording 'Municipality of Burwood', and the later
2. white, black, blue and red signs that include our former Council logo.

Liverpool Road appears to be the demarcation line as to what version of these two signs was used. However, with the adoption of our new branding both these older styles are now redundant.

Streets located on the southern side of Liverpool Road in Burwood Heights, Croydon Park and Enfield show the early 'yellow and black' version with most blades attached to telegraph poles or to unpainted steel posts. While streets in Burwood, Croydon and Strathfield located to the north of Liverpool Road have the newer white, blue and black signs attached to white poles.

It is important our community infrastructure is well maintained and accessible and we



present as 'One Burwood' across all of our six suburbs. I wish to highlight many of the yellow and black street name blades are in poor condition and should be considered for immediate renewal.

Images are attached to illustrate the current street name signage across the local government area.

### **Operational Plan Objective**

- 1.2.4 Foster a sense of community pride
- 3.3.3 Encourage the community to take pride in the cleanliness and maintenance of the area
- 4.2.3 Ensure all Council infrastructure is safe and accessible.

**98/20**

### **RESOLVED** (*carried unanimously*)

1. The General Manager audits and assesses our street name signage with the intention of implementing universal street signage across our entire local government area incorporating our new branding and a report be provided back to Council within three months outlining:
  - a) the extent of works,
  - b) the costings and budget implications, and
  - c) a possible rollout plan and renewal timeframe.
2. The suburbs of Burwood Heights, Croydon Park and Enfield be accorded priority in any street sign renewal project.
3. That the General Manager audits and assesses the blue and white promotional / directional signage with the aim of phasing out signage for businesses where appropriate.

(Moved Councillor Heather Crichton/Seconded Councillor Lesley Furneaux-Cook)

### **(ITEM NM6/20) INVESTIGATE THE DEVELOPMENT OF THE BURWOOD URBAN ECOLOGICAL STRATEGIC PLAN**

File No: 20/43096

#### **Summary**

We know that green infrastructure has a high value for our community. As part of the consultation process for the 2030 Community Strategic Plan, preservation of existing and improvements to greening as well as sustainability initiatives in particular lessening carbon emissions were key themes for the focus groups and online surveys.

This value of our green infrastructure has become even more heightened during COVID with many community members now walking locally. Urban green infrastructure can be considered as important to how an area functions as roads or public transport, and particularly vital to the health and wellbeing of communities. However unlike traditional 'grey' infrastructure such as roads and footpaths which begin to depreciate as soon as they are installed, green infrastructure actually, accrues value and provides greater services as time passes:



These include:

- Heat mitigation benefits - reduction of urban heat map
- Improved biodiversity
- Storing carbon and reducing carbon emissions
- Cleaning and managing stormwater
- Conserving and enhancing critical habitats for wildlife
- Provide natural corridors
- Reduction of stress and improved mental wellbeing for community members

Even in highly densified areas such as ours, there can be a surprising number and range of plants and wildlife. For example, the endangered powerful Owl, with only 5,000 reported across Australia, can be found in our own LGA.

Council parks, gardens and plantings play a pivotal role that will have long term benefits for current and future residents.

Council has already recognised some of the issues facing our area especially with regard to the urban heat map in the Burwood Town Centre and the Mayor's Tree plantings program. These excellent initiatives provide the impetus for a strategic and holistic approach to urban ecology. It is important to note that currently we do not have an understanding of our current natural assets nor an overarching plan for possible improvements or targets.

There are many existing such plans from other urban LGA's such as North Sydney, City of Sydney and Cumberland Council as well as a 10 step Plan Guide by Victorian Government that may inform our strategy and reduce staff resources required.

An urban ecology strategic plan will sit within both the Burwood Resilience Strategy and the 2030 Community Strategic Plan.

### **Legislative Framework**

#### **Commonwealth Environment Protection and Biodiversity Conservation Act 1999**

This is a national scheme for environmental protection and biodiversity conservation.

#### **NSW Environmental Planning and Assessment Act 1979**

This principal planning legislation for the State provides a framework for the overall environmental planning and assessment of development proposals. The Act provides for the preparation of environmental planning instruments (including a Local Environmental Plan or LEP).

#### **NSW Biodiversity Conservation Act 2016**

This requires that councils consider the impact on threatened species, populations and communities in fulfilling their statutory responsibilities under the Environmental Planning & Assessment Act for development approvals.

#### **NSW Biosecurity Act 2015**



This legislation provides a framework for the management of pests, disease and weeds across all lands.

### **State Environmental Planning Policy 19**

This Policy provides a statutory framework for protecting urban bushland and biodiversity within the LGA. The aim is to protect and preserve bushland by protecting remnant plant communities, retaining bushland and protecting native plants, animals and wildlife corridors.

### **Regional Context**

The **Greater Sydney Commission** has developed District Plans with planning priorities for the metropolitan region to 2056. The Central City District Plan includes the following priorities for sustainability relevant to the Burwood LGA:

C13: Protecting and improving the health and enjoyment of the District's waterways

C15: Protecting and enhancing bushland, biodiversity and scenic and cultural landscapes

C16: Increasing urban tree canopy cover and delivering Green Grid connections

C19: Reducing carbon emissions and managing energy, water and waste efficiently

C20: Adapting to the impacts of urban and natural hazards and climate change.

### **Local Context**

#### **Burwood 2030 Community Strategic Plan**

Theme 3: Healthy and Sustainable environment:

3.1 Enhanced green and open spaces

3.4 Leadership in environmental sustainability

3.5 Public Health and Welfare.

#### **Burwood Resilience Strategy**

Direction 2 Live with our climate

Develop a plan to improve the environmental sustainability performance of Councils' assets

#### **Operational Plan Objective**

2.3.2.1 Deliver services and initiatives to the community in line with Council's Community Strategic Plan and supporting documentation

3.1 Maintain and enhance green and open spaces

3.1.1 Ensure planning policies enhance and protect open and green spaces where appropriate

3.1.3.5 Continue to increased canopy across the LGA

3.5.1.2 Minimise urban related pollution such as air, water and noise pollution.

99/20

**RESOLVED** (*carried unanimously*)

As part of the current review of Council's existing Green Action Plan, that the General Manager investigates points 1, 2 and 3 below.

1. The General Manager consider the citizen science and other community engagement tools in the development and implementation of the plan.



2. The General Manager investigate partnering with vocational and tertiary institutions to audit councils existing biodiversity.
3. The General Manager investigate the Increasing Resilience Grants available through LGNSW and any other grants and if appropriate, apply.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Joseph Del Duca)

## GENERAL BUSINESS

### (ITEM 94/20) ELECTION OF DEPUTY MAYOR

File No: 20/30531

#### Summary

Details of the process and options for the election of a councillor to the position of Deputy Mayor of Burwood Council in accordance with Section 231(3) of the *NSW Local Government Act 1993*.

#### **Operational Plan Objective**

- 2.1 Community confidence in Council's decision making
- 2.1.3 Ensure transparency and accountability in decision making

#### **100/20 RESOLVED** *(carried unanimously)*

That Council:

1. Appoint a Deputy Mayor serving from 22 September 2020 to 4 September 2021; and
2. Elect the Deputy Mayor by means of open ballot if more than a single nomination is received for the position; or
3. In the event that only a single nomination for the position is received, declare the single nominee elected as Deputy Mayor.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Joseph Del Duca)

The Returning Officer (General Manager) called for any nominations in addition to one received before the commencement of the meeting. There being no further nominations the nomination process was formally closed by the Returning Officer. The Returning Officer confirmed that the single nomination of Councillor Chan was in order and accepted by the nominee. As there were no additional candidates for the position of Deputy Mayor, the Returning Officer declared Councillor Chan as the Deputy Mayor for the period to 22 September 2020 to 4 September 2021.

### (ITEM 95/20) COUNCILLOR REPRESENTATION ON COMMITTEES AND OTHER BODIES - SEPTEMBER 2020 TO SEPTEMBER 2021

File No: 20/30592

#### Summary

To determine councillor representation on various community advisory committees,

technical and management advisory committees, as well as industry bodies of relevance to the exercise of Council functions.

### Operational Plan Objective

2.1 Community confidence in Council's decision making

2.1.3 Ensure transparency and accountability in decision making

### 101/20 RESOLVED (carried unanimously)

That councillor representation on various bodies for the period 23 September 2020 until the declaration of the poll for the next general election of Burwood Council on 4 September 2021 be as follows:

	Committee/Board	Chairperson	Delegate(s)	Alternate(s)
1.	Burwood Anzac Commemorative Service Committee	Mayor Cr John Faker	N/A	Deputy Mayor Cr Ernest Chan
2.	Burwood Local Traffic Committee	Mayor Cr John Faker	N/A	Deputy Mayor Cr Ernest Chan
3.	General Manager's Contract Review Panel	Mayor Cr John Faker	Cr Lesley Furneaux-Cook  Deputy Mayor Cr Ernest Chan	Cr Heather Crichton
4.	Audit, Risk and Improvement Committee	N/A	Cr Lesley Furneaux-Cook  Cr Raj Dixit	<i>Nil – no provision for this in ARIC charter</i>
5.	Multicultural Advisory Committee	Cr Ernest Chan	N/A	Cr Joseph Del Duca
6.	National Servicemen's Association Committee	Cr Heather Crichton	N/A	Cr Joseph Del Duca
7.	Sandakan Community Educational Committee	Cr Heather Crichton	N/A	Cr Ernest Chan
8.	Sydney Eastern City Planning Panel	N/A	Mayor Cr John Faker  Deputy Mayor Cr Ernest Chan	Cr Lesley Furneaux-Cook  Cr Heather Crichton  Cr George Mannah  Cr Raj Dixit  Cr Joseph Del Duca
9.	SSROC – Full Committee	N/A	Mayor Cr John Faker  Deputy Mayor Cr Ernest Chan	Cr George Mannah  Cr Heather Crichton
10.	SSROC – Sustainability	N/A	Cr Raj Dixit	<i>Nil – based on</i>



	Committee		Cr Lesley Furneaux-Cook	<i>existing convention</i>
11.	SSROC – Program Delivery Committee	N/A	Cr Joseph Del Duca Cr Ernest Chan	<i>Nil – based on existing convention</i>

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Joseph Del Duca)

### **(ITEM 96/20) EMERGENCY ADMINISTRATIVE PROVISIONS - COVID-19**

File No: 20/43502

#### **Summary**

Burwood Council has demonstrated leadership within its community and the local government industry with its responses to date to the challenges of COVID-19. However, the rapidly changing environment and Government regulations require constant reassessment of Council's position and risk management approach.

Agility in dealing with critical decisions around securing and deploying resources is paramount in the current environment.

In order to continue to protect the interests of Burwood Council and the community as best as reasonably possible, it is proposed that the contingency arrangement for decision making outside of meetings of elected Council be extended to 31 March 2021.

#### **Operational Plan Objective**

- 2.1 Community confidence in Council's decision making
- 2.1.3 Ensure transparency and accountability in decision making

#### **102/20 RESOLVED** *(carried unanimously)*

That the contingency arrangement for decision making outside of meetings of elected Council be extended to 31 March 2021, unless terminated by Council before that date as follows:

1. The expenditure authorisation limit of \$1million dollars exercised by the General Manager under the Burwood Council Tendering Policy be raised to \$3million
2. The General Manager and Mayor be jointly empowered to:
  - a. waive, reduce or defer payment obligations for fees or liabilities arising from other debtor dealings of Council (not including statutory charges) if prosecution of these are assessed as giving rise to undue hardship by entities that can reasonably demonstrate that they are seriously disadvantaged by the impacts of COVID-19
  - b. temporarily modify approved permit conditions relating to operating hours of outdoor dining facilities in the Burwood LGA as well as any companion conditions that may be deemed critical to protecting public health in light of the

- COVID-19 pandemic – such modifications to be determined in light of best available advice from NSW Health and other public health authorities with jurisdiction in NSW
- c. temporarily modify hours of service in a Council service area where it can be clearly demonstrated that this is in the interests of public health and safety and / or it is essential for reallocating scarce resources to service areas where there are critical needs to be met as a result of the risks or impacts of COVID-19
3. The General Manager and the Mayor are to provide timely advice to each elected member of Council in relation to any proposal to take action under temporary emergency powers granted to him and give Councillors the opportunity to provide feedback on the proposal
  4. The General Manager will provide:
    - a. a consolidated report at least once a month to all Councillors specifying actions taken under the emergency administrative provisions adopted by Council in relation to decision making outside of meetings of elected Council
    - b. once activation of the current Business Continuity Plan ceases, a consolidated report to the first available meeting of Council which lists all decisions made under emergency provisions

The emergency provisions granted to the General Manager and Mayor as outlined in preceding points 1 through 4 are to apply until 31 March 2021 or until activation of the current Business Continuity Plan is terminated, whichever comes first.

(Moved Councillor Lesley Furneaux-Cook/Seconded Councillor Ernest Chan)

#### **(ITEM 97/20) EVERTON ROAD, STRATHFIELD - SHORT TERM PARKING**

File No: 20/42685

##### **Summary**

Additional information is provided following a recent report to the August 2020 Burwood Local Traffic Committee regarding proposed short term parking in Everton Road, Strathfield.

##### **Operational Plan Objective**

4.1.5 - Work with RMS and Transport NSW in the development of integrated transport plans

##### **103/20 RESOLVED** *(carried unanimously)*

That Council approve the installation of two '10 Minute Parking - 9.00am – 6.00pm Monday to Saturday' for a parking spaced on the northern side of Everton Road for a length of 12 meters per the plan in the report and the recommendation of the Burwood Local Traffic Committee for a trial period of six months.

(Moved Councillor Heather Crichton/Seconded Deputy Mayor George Mannah)

#### **(ITEM 98/20) ADOPTION OF THE GENERIC PLAN OF MANAGEMENT - PARKS**

File No: 20/40824

**Summary**

This report seeks Council's adoption of the amended Generic Plan of Management - Parks and the previous Generic Plan of Management - Parks to be superseded. This report provides Council with the public exhibition results of Burwood Council's amended Draft Generic Plan of Management - Parks to include Sanders Reserve as a dog off-leash area.

**Operational Plan Objective**

1.1.4 Provide initiatives and facilities that encourage community participation and promote a healthy and harmonious lifestyle

**104/20 RESOLVED** *(carried unanimously)*

That Council:

1. Adopts the final Generic Plan of Management - Parks (Attachment1), superseding the previous Generic Plan of Management - Parks adopted March 2015.
2. That as part of the Generic Plan of Management Council also makes reference to the other six parks which have their own specific plans of management.

(Moved Deputy Mayor George Mannah/Seconded Councillor Lesley Furneaux-Cook)

**(ITEM 99/20) RENAMING OF HORNSEY LANE**

File No: 20/42264

**Summary**

As part of the Burwood Quality Public Space Demonstration Project with the Department of Planning, Industry and Environment (DPIE) an opportunity has arisen to rename Hornsey Lane.

It is proposed to undertake a community engagement event to rename the laneway.

**Operational Plan Objective**

- 2.2 Strong partnerships to benefit the community
- 3.1 Maintain and enhance green and open spaces
- 4.4 Participate in regional planning and infrastructure projects to ensure the best outcomes for the community
- 5.1 Maximise Burwood's regional and strategic status within inner western Sydney
- 5.3 Enhance and foster the local identity

**105/20 RESOLVED** *(carried unanimously)*

1. That Council Officers proceed with the opportunity to rename Hornsey Lane
2. That Council Officers consult with the Geographical Names Board on the process
3. That Council approves the community engagement campaign on potential names

for Hornsey Lane

4. That a report is brought back to Council on the outcomes of the community engagement campaign via a confidential item.

(Moved Councillor Joseph Del Duca/Seconded Councillor Heather Crichton)

**(ITEM 100/20) INVESTMENT REPORT AS AT 31 AUGUST 2020**

File No: 20/41797

**Summary**

In accordance with Clause 212 of the *Local Government (General) Regulation 2005*, this report details all money that Council has invested under Section 625 of the *Local Government Act 1993*.

**Operational Plan Objective**

2.3.1 Identify and maintain additional revenue sources to ensure financial sustainability

**106/20 RESOLVED** *(carried unanimously)*

1. That the investment report for 31 August 2020 be received and endorsed.
2. That the Certificate of the Responsible Accounting Officer be received and noted.

(Moved Deputy Mayor George Mannah/Seconded Councillor Lesley Furneaux-Cook)

**INFORMATION ITEMS**

**(ITEM IN33/20) ANSWERS TO QUESTIONS WITHOUT NOTICE - COUNCIL MEETING OF 25 AUGUST 2020**

File No: 20/41920

**Summary**

At the Council Meeting of 25 August 2020 the following Questions without Notice (QWN) were submitted by Councillors. Council Officers responded to the QWN and Councillors were notified on 3 September 2020 of the outcome of the QWN.

**Operational Plan Objective**

2.1.3 Ensure transparency and accountability in decision making.

This is now submitted as part of the Council Agenda for Public Notification:

QUESTIONS WITHOUT NOTICE – COUNCIL MEETING OF 25 AUGUST 2020	
Question	Response



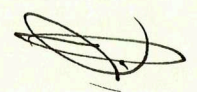


<p><b><u>Councillor Heather Crichton</u></b></p> <p><b>Question 1:</b></p> <p>Does Council currently have a policy around power poles (smart poles – encouraging wires to go underground), particularly in our town centre?</p>	<p><b><u>Group Manager Assets &amp; Infrastructure</u></b></p> <p>Council does not have a policy for power poles - underground power/wires. However Council officers are investigating a policy that will condition developers to install underground power and smart poles for street lights (in place of the timber poles) within the CBD as part of any major development in accordance with Council's Masterplan.</p>
<p><b><u>Councillor Lesley Furneaux-Cook</u></b></p> <p><b>Question 1:</b></p> <p>Regarding the wall collapse on Liverpool Road, is this the same company that was involved in the collapse on Burwood Road, and do we refer these incidents to the newly appointed Building Commissioner?</p>	<p><b><u>Acting Deputy General Manager – Land Infrastructure &amp; Environment</u></b></p> <p>A different company is undertaking the works at the Liverpool Rd site. The wall collapse was attended to by Council Officers and other government agencies. This incident is currently being investigated by SafeWork NSW. Council have been asked to provide all necessary evidence in regards to this matter. The Building Commissioner will be informed of the incident.</p>
<p><b><u>Councillor Lesley Furneaux-Cook</u></b></p> <p><b>Question 2:</b></p> <p>What is Council's policy on storage trailers and boats?</p>	<p><b><u>Acting Deputy General Manager – Land Infrastructure &amp; Environment</u></b></p> <p>Council does not have a policy on storage trailers and boats. These matters are regulated using the Road Rules. Registered trailers and boats are permitted to park on the roadway within the Road Rule provisions. However Council's DCP does regulate advertising on trailers, especially when trailers are parked in one location for long periods of time.</p> <p>In regards to boats - Councils surrounded by water were given additional powers to regulate boats permanently parked on the roadway due to the volume of boats left by non-residents near the waterway. However, Councils not surrounded by water were not included in the provisions. Generally Burwood LGA does not have a parking problem with boats on the roadway.</p>
<p><b><u>Councillor Lesley Furneaux-Cook</u></b></p> <p><b>Question 3:</b></p>	<p><b><u>Group Manager Environment &amp; Health</u></b></p>



<p>Regarding the issue of access to high rise buildings in the event of a fire, have we had any further communication with the State Government and an indication that there will be an ability to have an aerial appliance in Burwood to ensure the safety of Burwood residents?</p>	<p>There has been no further communication with the State Government other than the information that has been previously provided and reported relating to estimated response times at the Council meeting of 11 December 2018.</p> <p>The information showing the estimated travel times is provided below:</p> <table border="1" data-bbox="542 481 1436 750"> <thead> <tr> <th>Aerial Station</th> <th>Travel Time (estimate from FRNSW's CAD)</th> <th>Travel Time (estimate at 40kph)</th> <th>Travel Distance</th> </tr> </thead> <tbody> <tr> <td>Glebe</td> <td>13m 41s</td> <td>17m 40s</td> <td>9.11 km</td> </tr> <tr> <td>Parramatta</td> <td>14m 5s</td> <td>22m 1s</td> <td>12.01 km</td> </tr> <tr> <td>Revesby</td> <td>16m</td> <td>22m 18s</td> <td>12.2 km</td> </tr> </tbody> </table> <p>A location at 1-3 Railway Parade Burwood was utilised as a destination for the purposes of the calculations.</p> <p>The times in column 1 are estimated from the FRNSW's Computer Aided Dispatch System. The travel time in Column 2 is based on an average speed of 40 kph which is the estimate for peak times.</p>	Aerial Station	Travel Time (estimate from FRNSW's CAD)	Travel Time (estimate at 40kph)	Travel Distance	Glebe	13m 41s	17m 40s	9.11 km	Parramatta	14m 5s	22m 1s	12.01 km	Revesby	16m	22m 18s	12.2 km
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<p><b><u>Councillor John Faker</u></b></p> <p><b>Question 1:</b></p> <p>Can the General Manager or staff provide an update regarding any recent development approvals by the NSW Planning Panel or by Council staff or the Local Government Planning Panel that took into consideration Council's Policy to provide some form of street art, and if so, what was the outcome?</p>	<p><b><u>Group Manager Building &amp; Development</u></b></p> <p>There has been 1 Hoarding application for a development within the Town Centre since the new policy has taken effect and staff are currently in discussions with the applicant regarding artwork on the hoarding.</p>																

**No Decision – Information Item Only**



**QUESTIONS WITHOUT NOTICE**

The following Questions Without Notice were submitted at the Meeting:

**Councillor Heather Crichton**

**Question 1:**

What are the breakdown participation rates for our suite of Council apps? How do we promote the availability of our apps? Are all our apps available at the App Store and Android Apps/Google Play Store?

**Question 2:**

What are the results of the NSW Government's three month trial of 'touchless pedestrian crossing sensors' at the intersection of Burwood Road and Railway Parade, implemented to minimise the transmission of Coronavirus and other bacteria?

**Question 3:**

Has an information plaque been included on site of Inge King AM's stainless steel abstract installation '*Awakening*' acknowledging its internationally renowned Australian-German artist and providing sculpture details including the title, date, materials, dimensions and description? Has Council informed the National Gallery of Australia and the NSW Art Gallery of the location of this significant artwork?

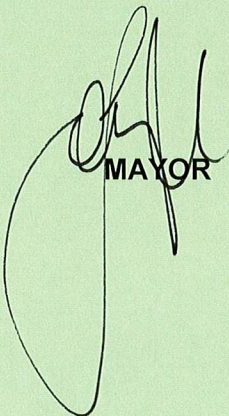
**Councillor Lesley Furneaux-Cook**

**Question 1:**

How many parking fines were issued in the Oxford Street area in Burwood over the last two months?

This concluded the business of the meeting and Council rose at 6.01pm.

Confirmed this Tuesday 27 October 2020.



MAYOR