

# *Burwood Council*

heritage ▪ progress ▪ pride

## ORDINARY MEETING

Notice is hereby given that a meeting of the Council of Burwood will be held in the Council Chamber, Suite 1, Level 2, 1-17 Elsie Street, Burwood on Tuesday 16 April 2019 at 6.00 pm to consider the matters contained in the attached Agenda.

Bruce Macdonnell  
**GENERAL MANAGER**

### Our Mission

**Burwood Council will create a quality lifestyle for its citizens  
by promoting harmony and excellence in the delivery of its services**

## CONFLICT OF INTERESTS

**What is a “Conflict of Interests”** - A conflict of interests can be of two types:

**Pecuniary** - an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person.

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Non-pecuniary** – are private or personal interests the Council official has that do not amount to a pecuniary interest as defined in the Local Government Act. These commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.

**Who has a Pecuniary Interest?** - A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- The person's spouse or de facto partner or a relative of the person, or a partner or employer of the person, or
- A company or other body of which the person, or a nominee, partner or employer of the person, is a member.

**No Interest in the Matter** - However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative, partner, employer or company or other body, or
- Just because the person is a member of, or is employed by, a Council or statutory body or is employed by the Crown.
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter so long as the person has no beneficial interest in any shares of the company or body.

N.B. “Relative”, in relation to a person means any of the following:

- a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse;
- b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) at any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) at any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** - A person does not breach the Act if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

### What interests do not have to be disclosed (S 448 Act)?

- (a) an interest as an elector,
- (b) an interest as a ratepayer or person liable to pay a charge,
- (c) an interest in any matter relating to the terms on which the provision of a service or the supply of goods or commodities is offered to the public generally, or to a section of the public that includes persons who are not subject to this Part,
- (d) an interest in any matter relating to the terms on which the provision of a service or the supply of goods or commodities is offered to a relative of the person by the council in the same manner and subject to the same conditions as apply to persons who are not subject to this Part,
- (e) an interest as a member of a club or other organisation or association, unless the interest is as the holder of an office in the club or organisation (whether remunerated or not),
- (f) an interest of a member of a council committee as a person chosen to represent the community or as a member of a non-profit organisation or other community or special interest group if the committee member has been appointed to represent the organisation or group on the committee,
- (g) an interest in a proposal relating to the making, amending, altering or repeal of an environmental planning instrument other than an instrument that effects a change of the permissible uses of:
  - (i) land in which the person or a person, company or body referred to in section 443 (1) (b) or (c) has a proprietary interest (which, for the purposes of this paragraph, includes any entitlement to the land at law or in equity and any other interest or potential interest in the land arising out of any mortgage, lease, trust, option or contract, or otherwise), or
  - (ii) land adjoining, adjacent to or in proximity to land referred to in subparagraph (i), if the person or the person, company or body referred to in section 443 (1) (b) or (c) would by reason of the proprietary interest have a pecuniary interest in the proposal,
- (h) an interest relating to a contract, proposed contract or other matter if the interest arises only because of a beneficial interest in shares in a company that does not exceed 10 per cent of the voting rights in the company,

- (i) an interest of a person arising from the proposed making by the council of an agreement between the council and a corporation, association or partnership, being a corporation, association or partnership that has more than 25 members, if the interest arises because a relative of the person is a shareholder (but not a director) of the corporation or is a member (but not a member of the committee) of the association or is a partner of the partnership,
- (j) an interest of a person arising from the making by the council of a contract or agreement with a relative of the person for or in relation to any of the following, but only if the proposed contract or agreement is similar in terms and conditions to such contracts and agreements as have been made, or as are proposed to be made, by the council in respect of similar matters with other residents of the area:
  - (i) the performance by the council at the expense of the relative of any work or service in connection with roads or sanitation,
  - (ii) security for damage to footpaths or roads,
  - (iii) any other service to be rendered, or act to be done, by the council by or under any Act conferring functions on the council or by or under any contract,
- (k) an interest relating to the payment of fees to councillors (including the mayor and deputy mayor),
- (l) an interest relating to the payment of expenses and the provision of facilities to councillors (including the mayor and deputy mayor) in accordance with a policy under section 252,
- (m) an interest relating to an election to the office of mayor arising from the fact that a fee for the following 12 months has been determined for the office of mayor,
- (n) an interest of a person arising from the passing for payment of a regular account for wages or salary of an employee who is a relative of the person,
- (o) an interest arising from being covered by, or a proposal to be covered by, indemnity insurance as a councillor or member of a council committee,
- (p) an interest arising from appointment of a councillor to a body as representative or delegate of the council, whether or not a fee or other recompense is payable to the representative or delegate.

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 448 of the Local Government Act.

**Non-pecuniary Interests** - Must be disclosed in meetings.

If you are a Council official, other than a member of staff of Council and you have disclosed that a significant non-pecuniary conflict of interests exists, you must manage it in one of two ways:

- a) Remove the source of the conflict by relinquishing or divesting the interest that creates the conflict, of reallocating the conflicting duties to another Council official;
- b) Have no involvement in the matter, by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in Section 451(2) of the Act apply.

If you determine that a non-pecuniary conflict of interests is less than significant and does not require further action, you must provide an explanation of why you consider that the conflict does not require further action in the circumstances.

**Disclosures to be Recorded** - A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee must be recorded in the minutes of the meeting.

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# AGENDA

**FOR AN ORDINARY MEETING OF BURWOOD COUNCIL  
TO BE HELD ON TUESDAY 16 APRIL 2019 IN THE COUNCIL CHAMBERS, 1-17 ELSIE STREET,  
BURWOOD COMMENCING AT 6.00 PM.**

**I DECLARE THE MEETING OPENED AT (READ BY MAYOR)**

**ACKNOWLEDGEMENT OF COUNTRY (READ BY MAYOR)**

*"I would like to acknowledge the Wangal people who are the Traditional Custodian of this Land. I would also like to pay respect to the Elders both past and present of the Wangal Nation and extend that respect to other Aboriginals present".*

**PRAYER (READ BY MAYOR)**

*"Lord, we humbly beseech thee to vouchsafe thy blessing on this Council, direct and prosper its deliberations for the advancement of this area and the true welfare of its people."*

**TAPE RECORDING OF MEETING (READ BY MAYOR)**

*"Members of the Public are advised that Meetings of Council and Council Committees are audio recorded for the purpose of assisting with the preparation of Minutes."*

*The tape recordings will be subject to the provisions of the Government Information (Public Access) Act 2009 (GIPA).*

*Tapes are destroyed two (2) months after the date of the recording"*

**APOLOGIES/LEAVE OF ABSENCES**

**DECLARATIONS OF INTERESTS BY COUNCILLORS**

**DECLARATION OF POLITICAL DONATIONS (READ BY MAYOR)**

*"Councillors & Members of the Gallery*

*As a result of recent changes to the Legislation that governs the legal process for the determination of Development Applications before Council, a person who makes a relevant application to Council or any person with a financial interest in the application must now disclose any reportable political donation or gift made to any local Councillor or employee of Council. Council will now require in its Development Application Forms this disclosure to be made.*

*Council is also required to publish on its website all reportable political donations or gifts. Should any person having business before Council this evening and being an applicant or party having a financial interest in such application feel that they have not made the appropriate disclosure, Council now invites them to approach the General Manager and to make their disclosure according to Law."*

**RECORDING OF COUNCILLORS VOTING ON PLANNING DECISIONS**

*In accordance with Section 375A of the Local Government Act a division must be called for and taken on every Environmental Planning & Assessment decision. The names of those Councillors supporting and those opposed to the decision are to be recorded in the meeting minutes and the register retained by the General Manager.*

## **OPEN FORUM ACKNOWLEDGMENT (READ BY MAYOR)**

*The Mayor to ask each speaker to confirm that they had read the guidelines about addressing the Council and acknowledge that they had been informed that the meeting was being recorded and that the Council accepts no responsibility for any defamatory comments made. Speakers should refrain from providing personal information unless it is necessary to the subject being discussed, particularly where the personal information relates to persons not present at the meeting*

## **OPEN FORUM COMMENCES**

## **CONFIRMATION OF MINUTES**

### ***Recommendation***

That the Minutes of the following Meeting of Burwood Council:

A. Council Meeting held on 26 March 2019

copies of which were previously circulated to all Councillors be and hereby confirmed as a true and correct record of the proceedings of that meeting.

## **ADDRESS BY THE PUBLIC ON AGENDA ITEMS ACKNOWLEDGMENT (READ BY MAYOR)**

*The Mayor to ask each speaker to confirm that they had read the guidelines about addressing the Council and acknowledge that they had been informed that the meeting was being recorded and that the Council accepts no responsibility for any defamatory comments made.*

## **ADDRESS BY THE PUBLIC ON AGENDA ITEMS COMMENCES**

## **MAYORAL MINUTES**

## **GENERAL BUSINESS**

(ITEM 31/19) DELIVERY PROGRAM 2018-21 - HALF YEARLY REPORT FOR THE PERIOD ENDING 31 DECEMBER 2018..... 7

(ITEM 32/19) INVESTMENT REPORT AS AT 31 MARCH 2019 ..... 10

## **REPORTS OF COMMITTEES**

(ITEM RC1/19) BURWOOD LOCAL TRAFFIC COMMITTEE - MARCH 2019 ..... 15

## **INFORMATION ITEMS**

(ITEM IN9/19) PETITIONS ..... 62

(ITEM IN10/19) MAYORAL DISCRETIONARY GRANTS - SMALL DONATIONS MADE FOR THE PERIOD ENDING 31 MARCH 2019..... 63

(ITEM IN11/19) ANSWERS TO QUESTIONS WITHOUT NOTICE - COUNCIL MEETING OF 26 MARCH 2019 ..... 65

## **CONFIDENTIAL ITEMS**

(ITEM 30/19) BURWOOD COUNCIL ADMINISTRATION OFFICE RELOCATION

*That above item be considered in Closed Session to the exclusion of the press and public in accordance with Section 10A(2) (d) of the Local Government Act, 1993, as the matter involves commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial*

*position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.*

#### **QUESTIONS WITHOUT NOTICE**

*Councillors are requested to submit any Questions Without Notice in writing.*

## **(ITEM 31/19) DELIVERY PROGRAM 2018-21 - HALF YEARLY REPORT FOR THE PERIOD ENDING 31 DECEMBER 2018**

File No: 19/12370

REPORT BY DEPUTY GENERAL MANAGER CORPORATE, GOVERNANCE & COMMUNITY

### **Summary**

The General Manager is required to provide a progress report to Council, at least every six months, as to its progress with respect to the principal activities in its Delivery Program 2018-21.

A report on the progress of Council's Delivery Program 2018-21 is to be presented to Council on a half yearly basis in line with legislative requirements.

### **Operational Plan Objective**

2.1.3.2 – Ensure that all public information is accessible and made available in a timely manner

### **Background**

This Half Yearly Report marks the first iteration of regularly reporting as part of the revised Burwood2030 Community Strategic Plan which was adopted by Council in June 2018.

Council's revised Integrated Planning & Reporting documentation has been modernised to enhance the reporting of qualitative information while providing communication in a transparent and more streamline process to provide better access to information for residents.

The report reflects the structure of the Delivery Program 2018-21 and Operational Plan 2018-19, which follows the targets identified by the community in 2017 as part of the Burwood2030 Community Strategic Plan review.

The Operational Plan covers the period of 1 July 2018 to 30 June 2019, and marks the first of three plans that stem from the Delivery Program 2018-21 which was adopted at the June 2018 Council Meeting.

The strategic goals are divided into five themes:

- Community and lifestyle
- Leadership and innovation
- Healthy and sustainable environment
- Planning and infrastructure
- Vibrant city and villages

Each strategic goal is divided into actions which represent the specific initiatives Council proposes to implement to achieve the identified targets. The Delivery Program includes a total of 147 actions which are incorporated into the Operational Plan.

### **Reporting Structure**

Key users are required to provide a rating status and comment for each strategic action they are responsible for as follows:

On watch	The activity/project is underway but may not be completed in time or it has been postponed
Progressing	The activity/project is ongoing, progressing or scheduled to commence on

	schedule
Milestone	A significant achievement has been reached during the reporting period (such as the completion of a project or a highlight for the activity)

These requirements support and promote a continuous risk evaluation process for staff and management which allows the identification of risks and opportunities at an early stage in the delivery of activities/projects.

### Measuring our Success

For the period 1 July 2018 to 31 December 2018, Council has registered the following progress:

Status	Number
On watch	1
Progressing	140
Milestone	6
<b>Total</b>	<b>147</b>

The significant milestones reached included:

- Launching an official WeChat Council (becoming only the third council in Australia and first council in NSW to join the Chinese-speaking social media platform)
- Launching a Waste Collection App to provide information to residents on all waste related matters including a collection calendar and tips on how to dispose of waste
- Implementing a new online Development Applications viewing platform
- Completing the Burwood Park Community Centre
- Completing significant works as part of the Henley and Blair Parks Master Plans

In addition to the full Half Yearly Report the General Manager and the Executive will provide Council and the Public an exception report highlighting and explaining the top 5 actions that have been rated as 'On watch' or 'No activity' based on a management risk assessment.

Strategic Action	Target	Comment
1.2.2.2 Develop a modern website with improved accessibility and digitised services	To commence in 2018-19 Year	The development of a new website has been delayed due to a prioritisation of information technology, communication projects and the new Council branding which are required to be completed before a new website can be implemented.

### Consultation

Once the Delivery Program Half Yearly Report is approved, it will be made available to the public on Council's website and in hard copy at the Library and Community Hub as well as at the Customer Service Centre.

### Planning or Policy Implications

In accordance with s 404(5) of the *Local Government Act 1993* the General Manager must provide progress reports to Council, at least every six months, as to its progress with respect to the principal activities detailed in its Delivery Program. Burwood Council's Delivery Program 2018-21 (Strategic Goal 2.1.3.2) requires that public information is made available in a timely manner.

### Financial Implications



No Financial implications.

**Conclusion**

Council's Delivery Program 2018-21 Half Yearly Report provides Council with ongoing updates on the progress of the objectives identified in Council's Delivery Program and Operational Plan.

***Recommendation(s)***

That Council endorse the Delivery Program 2018-21 Half Yearly Report for the Period Ending 31 December 2018.

**Attachments**

Attachment to be provided separately.

**(ITEM 32/19) INVESTMENT REPORT AS AT 31 MARCH 2019**

File No: 19/13567

REPORT BY CHIEF FINANCE OFFICER

**Summary**

In accordance with Clause 212 of the *Local Government (General) Regulation 2005*, this report details all money that Council has invested under Section 625 of the *Local Government Act 1993*.

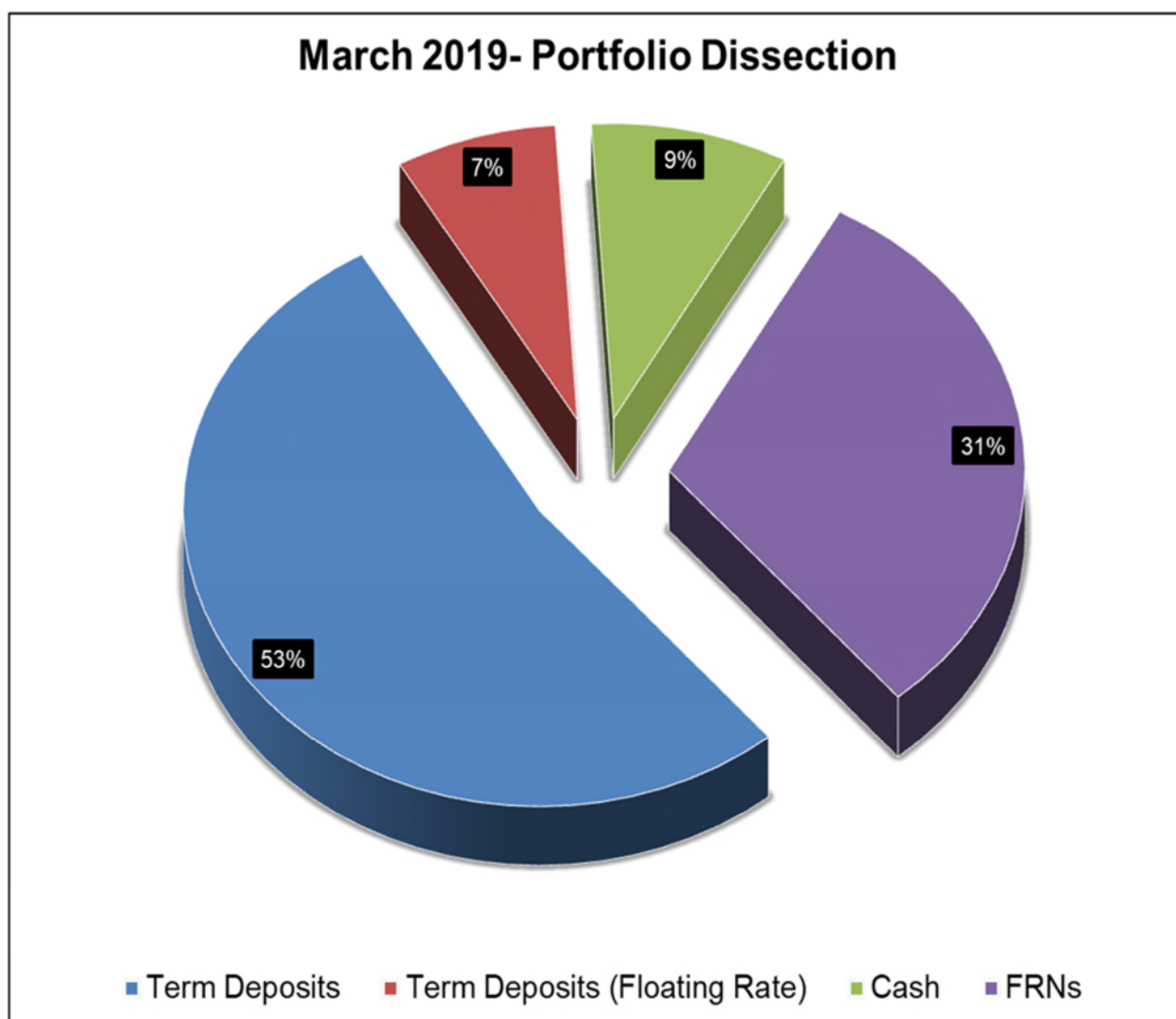
**Background**

As provided for in Clause 212 of the *Local Government (General) Regulation 2005*, a report listing Council's investments must be presented to Council.

Council's investments are made up of a number of direct investments some of which are managed or advised by external agencies.

**Investment Portfolio**

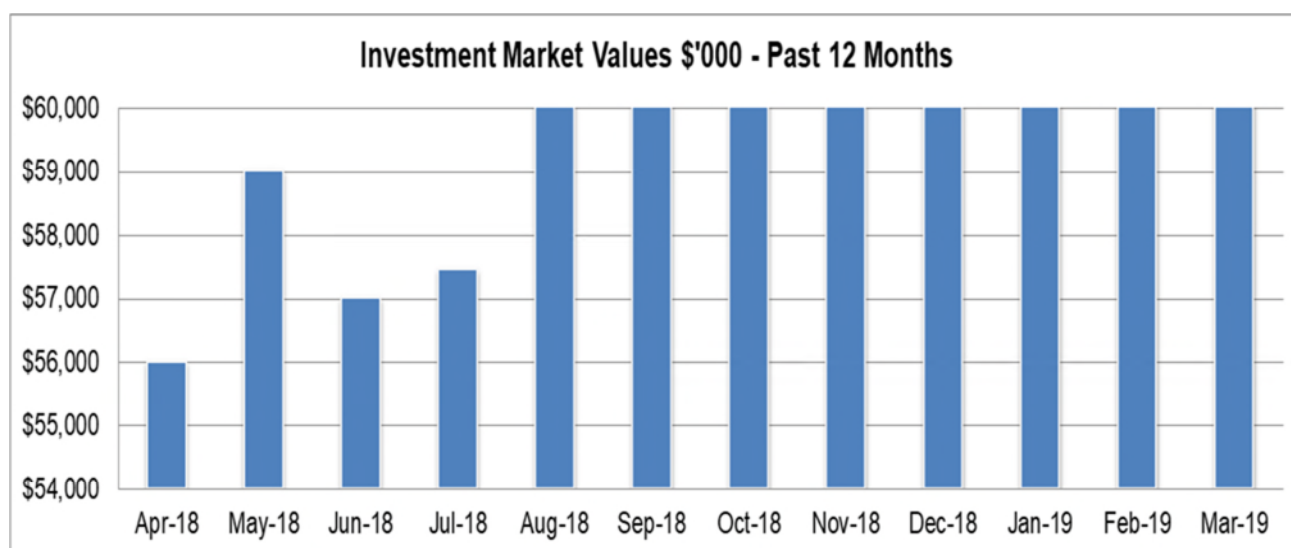
Council has a diversified investment portfolio and has a number of direct investments in term deposits. Its investment portfolio as at 31 March 2019 is:



As at 31 March 2019 Council held the following term deposits:

Purchase Date	Financial Institution	Principal Amount	Interest Rate	Investment Days	Maturity Date
06 Dec 18	Bank of Queensland	3,000,000	2.80%	182	06 Jun 19
01 Jun 18	AMP Bank (Imperium)	3,000,000	2.75%	368	04 Jun 19
14 Jun 18	National Australia Bank	3,000,000	2.80%	365	14 Jun 19
11 Jul 18	National Australia Bank	3,000,000	2.80%	365	11 Jul 19
24 Jul 18	Westpac - Quarterly Interest	2,000,000	2.79%	365	24 Jul 19
31 Aug 18	Westpac	3,000,000	2.70%	365	31 Aug 19
23 Oct 17	ING Bank (Curve)	3,000,000	2.96%	730	23 Oct 19
30 Oct 17	ING Bank (Imperium)	2,000,000	2.91%	730	30 Oct 19
07 Nov 17	ING Bank (Imperium)	2,000,000	2.90%	730	07 Nov 19
07 Dec 17	ING Bank (Imperium)	3,000,000	2.83%	732	09 Dec 19
31 Aug 18	National Australia Bank	3,000,000	2.80%	731	31 Aug 20
18 Oct 18	Bankwest	3,000,000	2.70%	271	16 Jul 19
26 Nov 18	National Australia Bank	3,000,000	2.75%	365	26 Nov 19
<b>Total</b>		<b>36,000,000</b>			

The following graph highlights Council's investment balances for the past 12 months:



Council's investment portfolio is recognised at market value and some of its investments are based on the midpoint valuations of the underlying assets and are subject to market conditions that occur over the month.

Council's investment balances as at reporting date and for the previous two months are detailed in Attachment 1. Definitions on the types of investments are detailed in Attachment 2.

### **Investment Performance and Market Commentary**

The Reserve Bank of Australia (RBA) at its 2 April 2019 Board Meeting kept the official cash rate unchanged at 1.50% per annum. According to the RBA Governor "...The outlook for the global economy remains reasonable, although growth has slowed and downside risks have increased. Growth in international trade has declined and investment intentions have softened in a number of countries. In China, the authorities have taken steps to ease financing conditions, partly in response to slower growth in the economy.

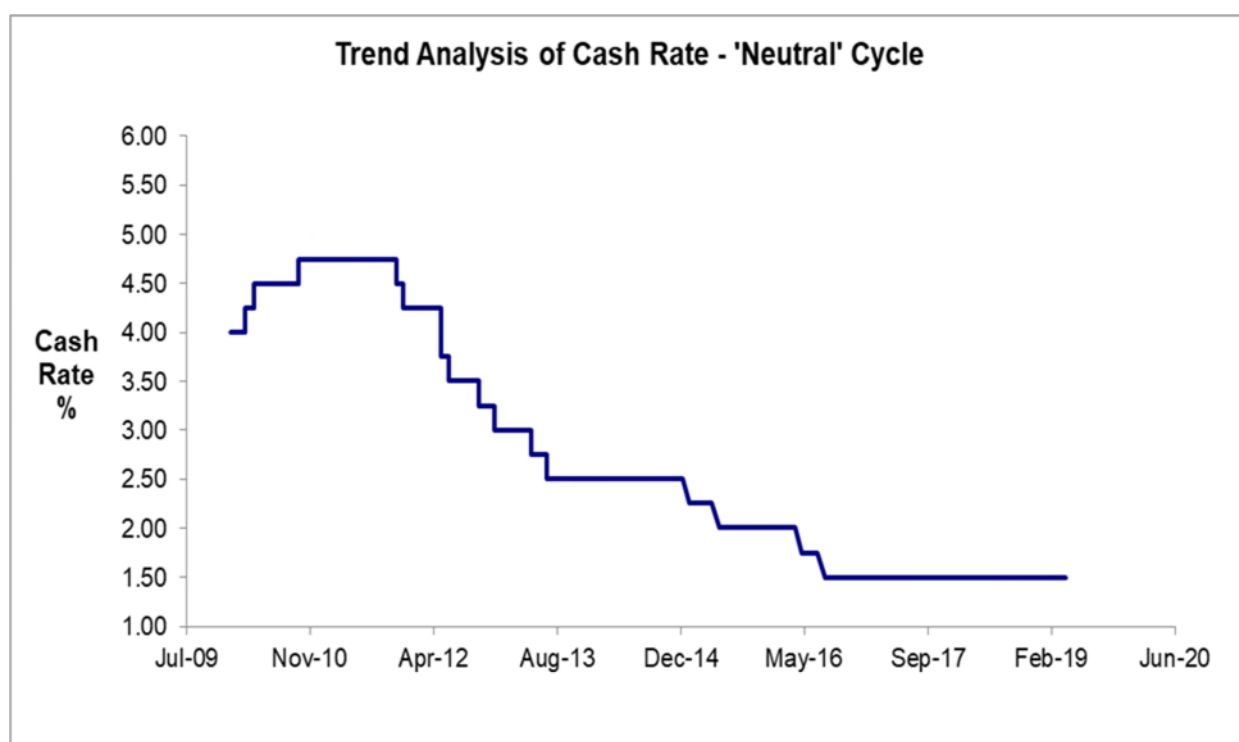
The Australian economy is performing well, labour markets remain strong with an increase in employment and the unemployment rate is at 4.9 per cent. The stronger labour market has led to

some pick-up in wages growth, which is a welcome development. Continued improvement in the labour market should see some further lift in wages growth over time, although this is still expected to be a gradual process. The growth outlook is being supported by rising business investment and higher levels of spending on public infrastructure and increased employment. The main domestic uncertainty continues to be the strength of household consumption in the context of weak growth in household income and falling housing prices in some cities.

Inflation remains low and stable, underlying inflation is expected to pick up gradually over the next couple of years, although this has been taking a little longer than earlier expected. The central scenario is for underlying inflation to be 2 per cent this year and 2 ¼ per cent in 2020.

The low level of interest rates is continuing to support the Australian economy. Further progress in reducing unemployment and having inflation return to target is expected, although this progress is likely to be gradual. Taking account of the available information, the Board judged that holding the stance of monetary policy unchanged at this meeting would be consistent with sustainable growth in the economy and achieving the inflation target over time..." Statement by Philip Lowe, Governor: Monetary Policy Decision – 2 April 2019

The following graph provides information on the current RBA monetary policy:



### ***Recommendations(s)***

1. That the investment report for 31 March 2019 be received and endorsed.
2. That the Certificate of the Responsible Accounting Officer be received and noted.

### **Attachments**

- |   |                                |        |
|---|--------------------------------|--------|
| 1 | Investment Register March 2019 | 1 Page |
| 2 | Investment Types               | 1 Page |

Issuer	ADI or Investment Name	Type	Rating S&P	Invested Amount	Market Value as at 31 January 2019	Market Value as at 28 February 2019	% of Total Investments
Commonwealth Bank	Operating Account	Cash	AA-	6,043,359	907,564	6,043,958	8.86
	Online Saver	AI Call	AA-	34	g	34	0.02
	AMP Equities Saver & Notice Account	AI Call / Notice 30 days	A	60,270	60,045	60,270	0.09
	ING Bank (Impetum)	Term Deposit	A-	2,000,000	2,000,000	2,000,000	52.79
	ING Bank (Impetum)	Term Deposit	A-	3,000,000	3,000,000	3,000,000	4.40
	ING Bank (Curve)	Term Deposit	A-	3,000,000	3,000,000	3,000,000	4.40
	AMP Bank (Impetum)	Term Deposit	AA-	3,000,000	3,000,000	3,000,000	4.40
	National Australia Bank	Term Deposit	AA-	3,000,000	3,000,000	3,000,000	4.40
	National Australia Bank	Term Deposit	AA-	3,000,000	3,000,000	3,000,000	4.40
	National Australia Bank	Term Deposit	AA-	3,000,000	3,000,000	3,000,000	4.40
Westpac	BankWest	Term Deposit	AA-	3,000,000	3,000,000	3,000,000	4.40
	BankWest	Term Deposit	AA-	3,000,000	3,000,000	3,000,000	4.40
	BankWest	Term Deposit	AA-	3,000,000	3,000,000	3,000,000	4.40
	National Australia Bank	Term Deposit	AA-	3,000,000	3,000,000	3,000,000	4.40
	National Australia Bank	Term Deposit	AA-	3,000,000	3,000,000	3,000,000	4.40
	National Australia Bank	Term Deposit	AA-	3,000,000	3,000,000	3,000,000	4.40
	National Australia Bank	Term Deposit	AA-	3,000,000	3,000,000	3,000,000	4.40
	National Australia Bank	Term Deposit	AA-	3,000,000	3,000,000	3,000,000	4.40
	National Australia Bank	Term Deposit	AA-	3,000,000	3,000,000	3,000,000	4.40
	National Australia Bank	Term Deposit	AA-	3,000,000	3,000,000	3,000,000	4.40
Commonwealth Bank	ING Bank (Impetum)	Term Deposit	AA-	2,000,000	2,000,000	2,000,000	2.93
	ING Bank (Impetum)	Term Deposit	AA-	2,000,000	2,000,000	2,000,000	2.93
	ING Bank (Impetum)	Term Deposit	AA-	2,000,000	2,000,000	2,000,000	2.93
	ING Bank (Impetum)	Term Deposit	AA-	2,000,000	2,000,000	2,000,000	2.93
	ING Bank (Impetum)	Term Deposit	AA-	2,000,000	2,000,000	2,000,000	2.93
	ING Bank (Impetum)	Term Deposit	AA-	2,000,000	2,000,000	2,000,000	2.93
	ING Bank (Impetum)	Term Deposit	AA-	2,000,000	2,000,000	2,000,000	2.93
	ING Bank (Impetum)	Term Deposit	AA-	2,000,000	2,000,000	2,000,000	2.93
	ING Bank (Impetum)	Term Deposit	AA-	2,000,000	2,000,000	2,000,000	2.93
	ING Bank (Impetum)	Term Deposit	AA-	2,000,000	2,000,000	2,000,000	2.93
Commonwealth Bank	Global Fixed Income Deposit (US 1Y fixed)	Global Fixed Income Deposit (US 1Y fixed)	AA-	2,000,000	2,000,000	2,000,000	2.93
	Global Fixed Income Deposit (US 1Y fixed)	Global Fixed Income Deposit (US 1Y fixed)	AA-	2,000,000	2,000,000	2,000,000	2.93
	Global Fixed Income Deposit (US 1Y fixed)	Global Fixed Income Deposit (US 1Y fixed)	AA-	2,000,000	2,000,000	2,000,000	2.93
	Global Fixed Income Deposit (US 1Y fixed)	Global Fixed Income Deposit (US 1Y fixed)	AA-	2,000,000	2,000,000	2,000,000	2.93
	Global Fixed Income Deposit (US 1Y fixed)	Global Fixed Income Deposit (US 1Y fixed)	AA-	2,000,000	2,000,000	2,000,000	2.93
	Global Fixed Income Deposit (US 1Y fixed)	Global Fixed Income Deposit (US 1Y fixed)	AA-	2,000,000	2,000,000	2,000,000	2.93
	Global Fixed Income Deposit (US 1Y fixed)	Global Fixed Income Deposit (US 1Y fixed)	AA-	2,000,000	2,000,000	2,000,000	2.93
	Global Fixed Income Deposit (US 1Y fixed)	Global Fixed Income Deposit (US 1Y fixed)	AA-	2,000,000	2,000,000	2,000,000	2.93
	Global Fixed Income Deposit (US 1Y fixed)	Global Fixed Income Deposit (US 1Y fixed)	AA-	2,000,000	2,000,000	2,000,000	2.93
	Global Fixed Income Deposit (US 1Y fixed)	Global Fixed Income Deposit (US 1Y fixed)	AA-	2,000,000	2,000,000	2,000,000	2.93
Commonwealth Bank	Bank of Queensland	Bank of Queensland	BBB+	1,000,000	1,002,805	1,002,805	1.47
	Bank of Queensland	Bank of Queensland	BBB+	1,000,000	1,002,805	1,002,805	1.47
	Bank of Queensland	Bank of Queensland	BBB+	1,000,000	1,002,805	1,002,805	1.47
	Bank of Queensland	Bank of Queensland	BBB+	1,000,000	1,002,805	1,002,80	

I hereby certify that the investments listed have been made in accordance with Section 625 of the Local Government Act 1993, Clause 21.2 of the Local Government (General) Regulation 2005 and Council's Investment Policies at the time of their placement.

Wayne Armitage

Chief Finance Officer

## Investment Types

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### Types of Investments

Council's investment portfolio consists of the following types of investment:

1. **Cash and Deposits at Call** – Cash and Deposits at Call accounts are a flexible savings facility providing a competitive rate of interest for funds which are at call (available within 24hours). These accounts enable us to control Council's cashflows along with council's General Fund Bank account. Interest rates are updated in accordance with movements in market rates.

The following investments are classified as Cash and Deposits at Call:

- Commonwealth Bank of Australia – Operating Bank Account AA-
- Commonwealth Bank of Australia – Online Saver AA-
- AMP Business Saver and Notice – At Call/Notice A

2. **Floating Rate Notes (FRN)** - FRNs are a contractual obligation whereby the issuer has an obligation to pay the investor an interest coupon payment which is based on a margin above bank bill. The risk to the investor is the ability of the issuer to meet the obligation.

FRNs are either sub-debt or senior-debt which means that they are guaranteed by the bank that issues them with sub-debt notes rated a notch lower than the bank itself. The reason for this is that the hierarchy for payments of debt in event of default is:

- a. Term Deposits
- b. Global Fixed Income Deposits
- c. Senior Debt
- d. Subordinated Debt
- e. Hybrids
- f. Preference shares
- g. Equity holders

In the case of default, the purchaser of subordinated debt is not paid until the senior debt holders are paid in full. Subordinated debt is therefore more risky than senior debt.

**(ITEM RC1/19) BURWOOD LOCAL TRAFFIC COMMITTEE - MARCH 2019**

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File No: 19/13305

REPORT BY DEPUTY GENERAL MANAGER LAND INFRASTRUCTURE &amp; ENVIRONMENT

**Summary**

Attached are the Minutes of the Burwood Local Traffic Committee from its meeting of March 2019. The Minutes are hereby submitted to the Ordinary Council Meeting for consideration and adoption by Council.

**Operational Plan Objective**

4.1.5 - Work with RMS and Transport NSW in the development of integrated transport plans.

***Recommendations***

That the minutes of the Burwood Local Traffic Committee of March 2019 be noted and the recommendations of the Committee as detailed below be adopted as a resolution of the Council.

**(ITEM LTC1/19) MALVERN AVENUE, CROYDON - INSTALLATION OF A RAISED OFFSET PEDESTRIAN CROSSING**

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***Recommendation***

That Council approve the installation of a raised offset pedestrian crossing on Malvern Avenue, Croydon, as per the plan in the report.

**(ITEM LTC2/19) PARK ROAD, BURWOOD - NO LEFT TURN RESTRICTIONS EXITING UBER HUB**

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***Recommendation***

That Council approve the installation of two 'No Left Turn' restrictions directly opposite the two driveways of the Uber Hub onto Park Road Burwood.

**(ITEM LTC3/19) SHAFTESBURY ROAD AND WAIMEA STREET, BURWOOD - INTERSECTION SAFETY IMPROVEMENTS**

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***Recommendations***

1. That Council approve the installation of speed cushions in Shaftesbury Road on all approach lanes to the Shaftesbury Road raised pedestrian crossing, and in Waimea Street east for westbound traffic, including all associated signage, as per the plan in this report.
2. That Council defer the installation of 'No Right Turn' restrictions from Shaftesbury Road (north) into Waimea Street (west) and 'Left Only' restrictions from Waimea Street (east) into Shaftesbury Road (south) with a review of the operations of the intersection to be undertaken following the speed cushion installation, and subject to TMP being submitted to and approved by RMS.

**(ITEM LTC4/19) WENTWORTH ROAD AND RAILWAY CRESCENT BURWOOD - NO PARKING RESTRICTIONS**

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***Recommendations***

1. That Council approve the installation of 'No Parking 4.00pm - 7.00pm, Monday to Friday'

restrictions on the eastern side Wentworth Road, between Gladstone Street and Railway Parade, and on the northern side of Railway Crescent, between Wentworth Road and Mt Pleasant Avenue.

2. That Council approve the modification of the existing '9P Ticket' parking area on the eastern side of Wentworth Road to '4P Ticket 9.00am - 4.00pm Monday to Saturday'.
3. That Council approve the modification of the existing '1P' parking area on the northern side of Railway Crescent to '1P 8.00am - 4.00pm Monday to Friday and 8.00am - 1.00pm Saturday, Permit Holders Excepted Area 11'.

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**(ITEM LTC5/19) WARATAH STREET CROYDON PARK - MEDIAN ISLAND AND TRAFFIC SIGN TREATMENT**

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***Recommendation***

That Council approve the installation of one traffic median island on Waratah Street south of Lily Street, Croydon Park as per the plan in this report.

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**(ITEM LTC6/19) BOYLE STREET CROYDON PARK - MEDIAN ISLANDS AND TRAFFIC SIGN TREATMENT**

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***Recommendation***

That Council approve the installation of two traffic islands on Boyle Street adjacent to Kater Place, Croydon Park and all associated signage as per the plan in this report.

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**(ITEM LTC7/19) VICTORIA STREET, BURWOOD - REQUEST FOR NO PARKING RESTRICTIONS**

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***Recommendation***

That Council further investigate options for a No Parking zone along Shaftesbury Road in the vicinity of the entrances to the Burwood Westfield shopping centre.

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**(ITEM LTC8/19) ROBINSON STREET CROYDON - REQUEST FOR MOBILITY PARKING SPACE**

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***Recommendation***

That Council approve the installation of one on-street mobility parking space on the eastern side of Robinson Street Croydon, 10 metres north of Kenilworth Street.

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**(ITEM LTC9/19) 57 WEBB STREET CROYDON - REQUEST FOR MOBILITY PARKING SPACE**

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***Recommendation***

That Council approve the installation of one on-street mobility parking space fronting 57 Webb Street Croydon

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**(ITEM LTC10/19) ANZAC COMMEMORATIVE DAWN SERVICE 2019 - ROAD CLOSURE BURWOOD**

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***Recommendations***

1. That Council approve the temporary road closure on the northern side of Church Street on Thursday 25 April 2019 commencing at 5.00am for the purpose of organising participants.



2. That Council approve the rolling road closure from Church Street onto Burwood Road to Burwood Park on Thursday 25 April 2019 commencing at 6.00am.
3. That organisers/marshals be requested to ensure that all participants remain within the confines of the west bound lane of Church Street and northbound lane on Burwood Road.
4. That Council and RMS note that this is a Category 3 event.

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**(ITEM LTC11/19) EASTER IN THE PARK - ROLLING ROAD CLOSURE ON BURWOOD ROAD BURWOOD**

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***Recommendations***

1. That Council approve the annual Easter in the Park Parade along Burwood Road from St Paul's Anglican Parish Church to Burwood Park on Saturday 13 April 2019 commencing at 10.00am.
2. The organisers/marshals are requested to ensure that all participants remain within the confines of the northbound lane of Burwood Road.
3. That the Parade be noted as being a Class 3 Event.

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**(ITEM TIN1/19) GEORGES RIVER ROAD, PORTLAND STREET AND LEES AVENUE CROYDON PARK - RMS TRAFFIC SIGNAL IMPROVEMENTS**

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**No Decision – Information Item Only****Attachments**

- 1 Burwood Local Traffic Committee - March 2019 - Agenda
- 2 Burwood Local Traffic Committee - March 2019 - Minutes



**Burwood Council**  
heritage ▪ progress ▪ pride

## **NOTICE OF BURWOOD LOCAL TRAFFIC COMMITTEE MEETING**

The March 2019 meeting of the Burwood Local Traffic Committee will be held electronically with the Agenda emailed to Members for review. The minutes from the previous meeting have also been emailed to members for confirmation. All comments are requested to be returned to Council by 5.00pm Tuesday 12 March 2019.

Bruce Macdonnell  
**GENERAL MANAGER**

### **Our Mission**

**Burwood Council will create a quality lifestyle for its citizens  
by promoting harmony and excellence in the delivery of its services**

Suite 1, Level 2, 1-17 Elsie Street, Burwood NSW 2134, PO Box 240 Burwood NSW 1805  
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website: [www.burwood.nsw.gov.au](http://www.burwood.nsw.gov.au)

## **AGENDA**

### **APOLOGIES/LEAVE OF ABSENCES**

### **CONFIRMATION OF MINUTES**

#### ***Recommendation***

That the Minutes of the November 2018 Meeting of Burwood Local Traffic Committee as typed and circulated, be confirmed and signed as a true record of the proceedings of that meeting.

### **GENERAL BUSINESS**

(ITEM LTC1/19)	MALVERN AVENUE, CROYDON - INSTALLATION OF A RAISED OFFSET PEDESTRIAN CROSSING .....	3
(ITEM LTC2/19)	PARK ROAD, BURWOOD - NO LEFT TURN RESTRICTIONS EXITING UBER HUB.....	6
(ITEM LTC3/19)	SHAFTESBURY ROAD AND WAIMEA STREET, BURWOOD - INTERSECTION SAFETY IMPROVEMENTS.....	8
(ITEM LTC4/19)	WENTWORTH ROAD AND RAILWAY CRESCENT BURWOOD - NO PARKING RESTRICTIONS.....	12
(ITEM LTC5/19)	WARATAH STREET CROYDON PARK - MEDIAN ISLAND AND TRAFFIC SIGN TREATMENT .....	15
(ITEM LTC6/19)	BOYLE STREET CROYDON PARK - MEDIAN ISLANDS AND TRAFFIC SIGN TREATMENT .....	18
(ITEM LTC7/19)	VICTORIA STREET, BURWOOD - REQUEST FOR NO PARKING RESTRICTIONS.....	21
(ITEM LTC8/19)	ROBINSON STREET CROYDON - REQUEST FOR MOBILITY PARKING SPACE .....	25
(ITEM LTC9/19)	57 WEBB STREET CROYDON - REQUEST FOR MOBILITY PARKING SPACE .....	27
(ITEM LTC10/19)	ANZAC COMMEMORATIVE DAWN SERVICE 2019 - ROAD CLOSURE BURWOOD.....	29
(ITEM LTC11/19)	EASTER IN THE PARK - ROLLING ROAD CLOSURE ON BURWOOD ROAD BURWOOD.....	32

### **INFORMATION ITEMS**

(ITEM TIN1/19)	GEORGES RIVER ROAD, PORTLAND STREET AND LEES AVENUE CROYDON PARK - RMS TRAFFIC SIGNAL IMPROVEMENTS .....	34
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## ITEM NUMBER LTC1/19 - ATTACHMENT 1

## Malvern Avenue, Croydon - Raised Offset Pedestrian Crossing

**(ITEM LTC1/19) MALVERN AVENUE, CROYDON - INSTALLATION OF A  
RAISED OFFSET PEDESTRIAN CROSSING**

File No: 19/8229

REPORT BY ENGINEER TRAFFIC &amp; DESIGN

**Summary**

Concerns were raised by local residents in relation to the pedestrian crossing at Malvern Avenue Croydon. Council Officers have developed a design for the installation of a raised offset pedestrian crossing, in order to improve overall safety and to allow pedestrians to cross Malvern Avenue in two stages. This will also make the crossing compliant with the current Roads & Maritime Services requirements.

**Background**

Malvern Avenue is an unclassified collector road, meaning that it carries a low to moderate vehicle capacity that serves to move traffic from local streets to major roads. At its northern most point Malvern Avenue intersects with The Strand and Thomas Street and is controlled by a roundabout.

The Malvern Avenue leg currently incorporates a 12.9 metre wide at-grade crossing which contains a splitter island and crosses three lanes of traffic. The crossing is heavily used by pedestrians due to the nearby shopping precincts, access to Croydon Train Station and the nearby PLC and Croydon Public Schools.



EXISTING PEDESTRIAN CROSSING ON MALVERN AVENUE

In 2015 concerns were raised by local residents about the pedestrian crossing on Malvern Avenue. An investigation found that there were a number of near misses between motorists and pedestrians which were attributed to vehicle speeds. A report was presented to the Burwood Local Traffic Committee with a proposal to improve safety by incorporating raised thresholds effectively making it a 'wombat' crossing.

**ITEM NUMBER LTC1/19 - ATTACHMENT 1**  
**Malvern Avenue, Croydon - Raised Offset Pedestrian Crossing**

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However, at the time the Roads & Maritime Services (RMS) advised pedestrian crossings were no longer permitted on multi-lane approaches, such as the one on Malvern Avenue, and that Council should investigate options to bring the crossing in line with RMS requirements. The Committee agreed that no upgrades would take place to the Malvern Avenue crossing until further investigations were undertaken.

Council Officers have now developed and finalised a treatment plan for the crossing that will improve overall safety and also adhere to the current Australian Standards and RMS requirements.

**Proposal**

Council proposes to convert the existing pedestrian crossing into a raised offset crossing. This new crossing is known as the 'Danish Offset' and is designed to specifically allow pedestrians to cross the street in a staged configuration, thus removing issues associated with the multi-lane approach. The design includes a pedestrian refuge that protects pedestrians from traffic whilst also providing pedestrians a better view of traffic.

The design will also retain the two lanes (northbound) and one lane (southbound) configuration in Malvern Avenue, as northbound traffic volumes in the morning (AM) peak require two lanes to operate efficiently. Refer to the attached plan.

It should be noted that the new offset crossing has been designed in accordance with the Australian Standard AS1742 - *Manual of Uniform Traffic Control Devices*, AS1428 - *Design for Access & Mobility as well as Austroads Guide to Road Design 2011*.

**Consultation**

The proposals will not result in the loss of any on-street parking or impact upon access to any adjoining properties. As such no public consultation has been undertaken.

**Financial Implications**

Works include:

- Construction of raised concrete thresholds
- Installation of heel proof grates
- Construction of pedestrian refuge
- Installation of tactile markers
- Modification to existing concrete island
- Removal of existing kerb ramps
- Installation of line marking, signage and raised pavement markers

The approximate cost of the works is \$100,000 and will be funded from the Traffic Facilities Budget 2019/2020.

It should be noted that this treatment has been identified as an 'innovative' treatment by the Safer Roads Program, meaning that the RMS are looking to trial its effectiveness to determine its viability for future use. Therefore, Council will seek funding assistance from the RMS through the NSW Safer Roads Program in 2019.

**Recommendation**

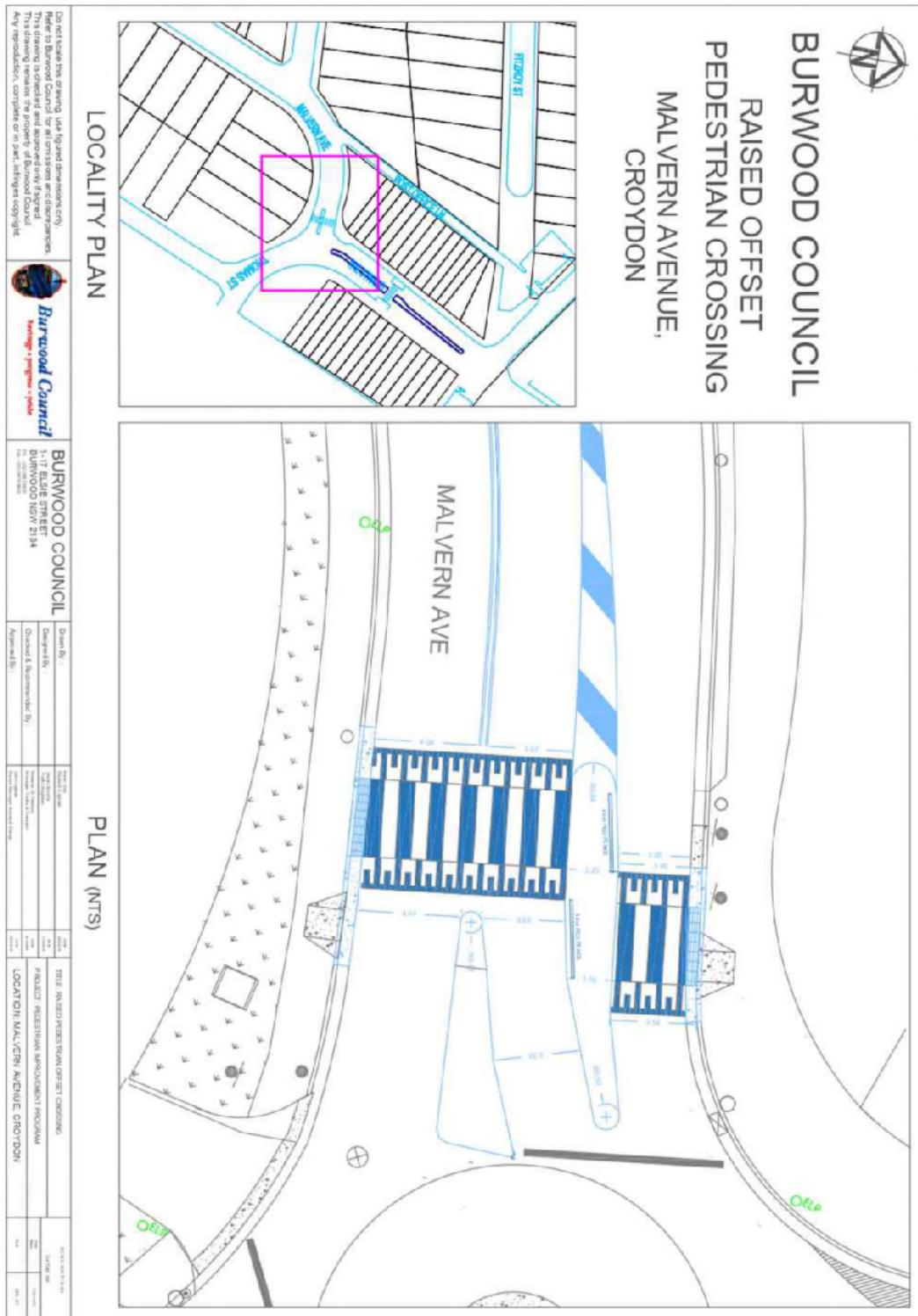
That Council approve the installation of a raised offset pedestrian crossing on Malvern Avenue, Croydon, as per the plan in the report.

**Attachments**

- 1 Malvern Avenue, Croydon - Raised Offset Pedestrian Crossing

ITEM NUMBER LTC1/19 - ATTACHMENT 1

Malvern Avenue, Croydon - Raised Offset Pedestrian Crossing





**(ITEM LTC2/19) PARK ROAD, BURWOOD - NO LEFT TURN  
RESTRICTIONS EXITING UBER HUB**

File No: 19/7083

REPORT BY TRAFFIC ENGINEERING OFFICER

**Summary**

Council has received representation from residents regarding an increase in traffic and parking related concerns coming from the Uber Hub located on Park Road Burwood. The proposal is to direct all traffic exiting the Uber site back to Parramatta Road, with the aim of reducing traffic congestion within Park Road throughout the day.

**Background**

Park Road is a narrow local road located between Parramatta Road and Rowley Street Burwood. This section of road is six metres wide and currently contains 'No Stopping' restrictions on the eastern side and time restricted parking on the western side. The street consists of predominately residential properties with a private college at the southern end.

Council has received regular complaints from residents of Park Road regarding an increase in traffic congestion caused by vehicles entering and exiting the Uber Hub throughout the day. Traffic congestion is further intensified during the school drop-off and pick-up times as vehicles try to maneuver through the narrow street.

Uber acquired the property on the corner of Parramatta Road and Park Road in 2017 and started operating in early 2018. The site services approximately 2500-3000 face-to-face enquiries on a weekly basis, resulting in approximately 300 patrons per day with an increase over the holiday periods. On average, enquiries can range from 12-30 minutes at a time, based on data provided by Uber. The enquiries also relate to Uber Eats, Uber Ride and Uber motorbike services.

Following on-site meetings with residents, an investigation was carried out by Council Officers over a period of three weeks to observe the daily operations of the Uber Hub. When the Uber Hub is at full capacity, the following observations were found:

- Vehicles parking in 'No Stopping' areas
- Vehicles parking in front of residential properties and blocking private vehicular access
- Vehicles parking within private property
- Vehicles performing three point turns utilising residential driveways, and
- Vehicles mounting the pedestrian footpath to bypass one another.

Council Officers also noted that approximately 50% of vehicles egressing from the Uber Hub turn left onto Park Road and travel southbound to Rowley Street.

**Proposal**

Council proposes to restrict all left turn maneuvers for vehicles egressing from the Uber Hub site. The proposed restriction will dramatically reduce the number of vehicles travelling southbound on Park Road.

The proposed restrictions will only affect customers attending the Uber Hub with all vehicle egress onto Park Road to be directed back to Parramatta Road. Residents will not be affected by the proposal.



### **Consultation**

Consultation was conducted on 24 January 2019 with the Uber management team regarding the proposal to introduce two 'No Left Turn' restrictions at the egress to their property on Park Road Burwood. The management team at Uber was supportive of Council's proposal.

The introduction of 'No Left Turn' restrictions out of the Uber Hub will not impact the residents along Park Road. For this reason, no further consultation has been undertaken.

### **Financial Implications**

The installation of two new 'No Left Turn' sign is estimated to cost \$700 and will be funded from the 2018/2019 Traffic Facilities Budget.

### **Recommendation**

That Council approve the installation of two 'No Left Turn' restrictions directly opposite the two driveways of the Uber Hub onto Park Road Burwood.

### **Attachments**

There are no attachments for this report.



**(ITEM LTC3/19) SHAFTESBURY ROAD AND WAIMEA STREET,  
BURWOOD - INTERSECTION SAFETY IMPROVEMENTS**

File No: 19/7178

REPORT BY TEMP TRAFFIC ENGINEER

**Summary**

Concerns have been raised in relation to pedestrian and traffic safety at the intersection of Shaftesbury Road and Waimea Street, which is a 'Give Way' controlled cross junction. A review of the intersection has been undertaken to identify safety improvements which can be implemented quickly with minimal disruption to traffic.

**Background**

Concerns have been raised in relation to pedestrian and traffic safety at the abovementioned intersection, in particular regarding pedestrian movements crossing Shaftesbury Road.

The intersection currently allows all turning movements from both Shaftesbury Road and Waimea Street. A raised pedestrian (zebra) crossing is provided on the southern leg of Shaftesbury Road across four lanes of traffic (two southbound and two northbound lanes).

In order to assess road safety in and around the intersection, pedestrian desire line observations were undertaken on a weekday morning (AM) between 8.15am and 9.15am, and in the afternoon (PM) peak between 2.45pm and 3.45pm, to determine the pedestrian paths either side of Shaftesbury Road. Similarly, a turning traffic movement count was undertaken between 2.45pm and 3.45pm.

The main findings in relation to the observations and data collection are detailed below:

- A very high proportion of pedestrians who cross Shaftesbury Road between Deane Street and George Street utilise the raised zebra crossing, south of Waimea Street (90% in the AM peak and 95% in the PM peak), as opposed to crossing elsewhere without a pedestrian facility. Hence it can be concluded that the pedestrian crossing is heavily utilised and is located on a significant pedestrian desire line.
- The most prevalent pedestrian desire line is an east-west movement which utilises Waimea Street either side of Shaftesbury Road and crosses at the zebra crossing (approx. 65%).
- There is a higher proportion of pedestrian movements that have an origin or destination to the south of the crossing (approx. 20%) as opposed to the north (approx. 15%), although these movements are much lower than the east-west movements.
- A near miss was observed between a westbound pedestrian, who had crossed three of the four lanes of the pedestrian crossing, and a northbound vehicle in the kerb-side lane. The northbound vehicle had stopped to allow the eastbound pedestrian to cross safely. The vehicle then started to move in conflict with a pedestrian who was crossing in a westbound direction who had not been sighted by the driver.
- Vehicles queuing in Waimea Street (eastern leg) making a left turn into Shaftesbury Road restrict sight lines between westbound pedestrians crossing at the intersection and southbound traffic in Shaftesbury Road.
- There is a very heavy left turn movement from Waimea Street (East) to Shaftesbury Road (South) with 225 movements in the PM peak hour.

**BURWOOD LOCAL TRAFFIC COMMITTEE****7 MARCH 2019**

- Very low traffic movements were observed (Waimea Street east) heading straight through (13 movements in PM peak) and right turn movements from Waimea Street east into Shaftesbury Road north (five movements in the PM peak).
- Moderate traffic movements were observed from Shaftesbury Road north into Waimea Street west (25 movements in the PM peak).

**Proposal**

A number of short term improvements are proposed to increase safety at the Shaftesbury Road/Waimea Street intersection.

Noting the results of the data collection and to reduce conflict points, it is recommended that the following traffic movements be banned:

- Right turn from Shaftesbury Road (north) into Waimea Street (west)
- Right turn from Waimea Street (east) into Shaftesbury Road (north)
- Through movements from Waimea Street (east) into Waimea Street (west)

These turning movements have relatively low volumes, hence it is not expected to have a significant impact when the traffic is redistributed to alternate routes.

The vehicles currently heading straight through or making a right turn from Waimea Street east will be redistributed to Victoria Street, or alternatively can make a left turn out of Waimea Street east, followed by a right turn into Deane Street.

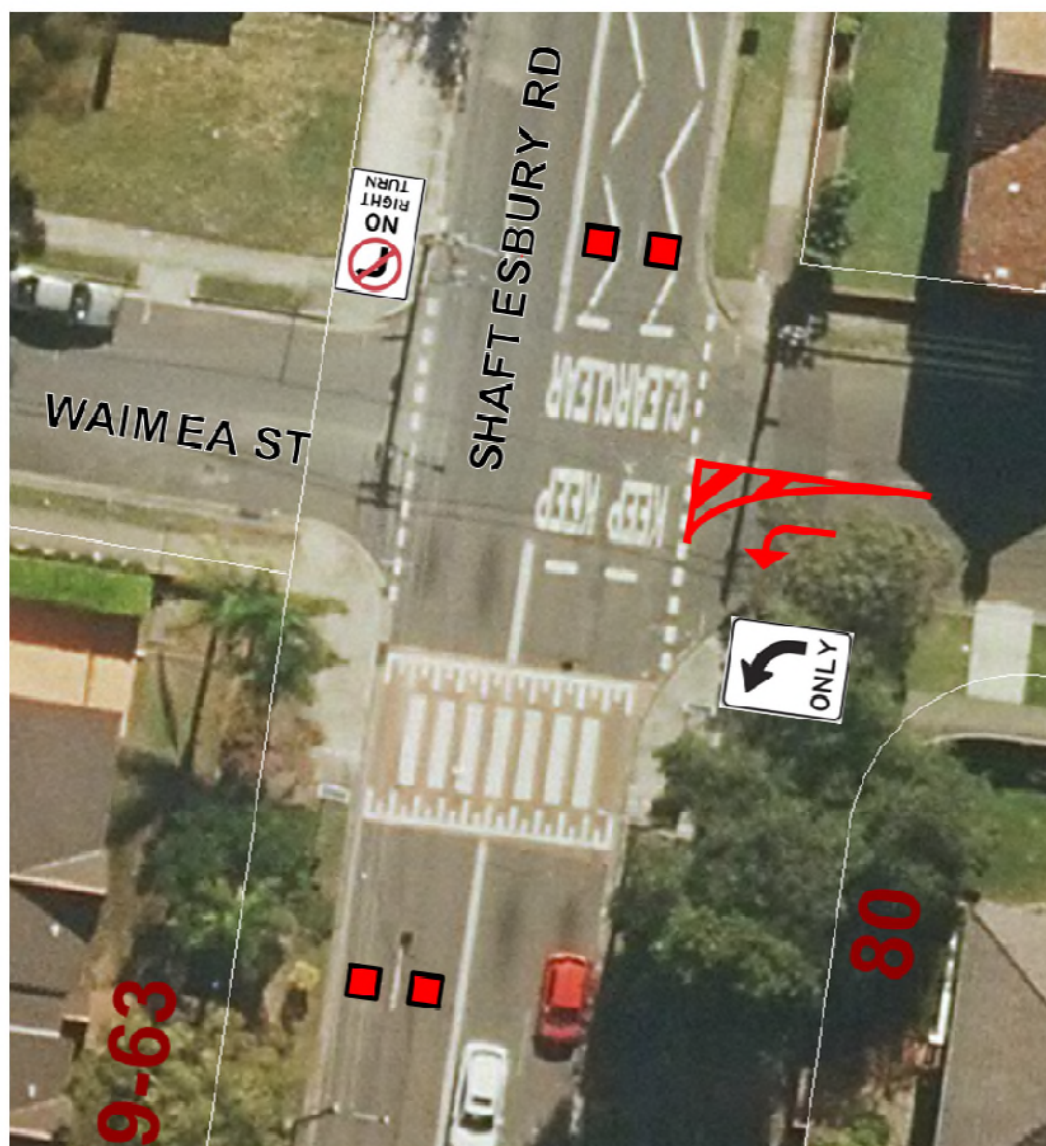
Those vehicles currently making a right turn from Shaftesbury Road (north) into Waimea Street (west) will be redistributed to either Deane Street or Wilga Street.

In order to further reduce approach speeds at the raised pedestrian crossing it is also recommended that speed cushions be installed on all four approach lanes to the crossing (two southbound and two northbound lanes).

In the longer term, the western leg of Waimea Street is to be closed off as part of the proposed Burwood RSL Club development (subject to approval) and the pedestrian (zebra) crossing in Shaftesbury Road will be removed to be replaced with traffic signals at the intersection of Shaftesbury Road and George Street.

This will relocate the pedestrian crossing facility approximately 50 metres north of the existing zebra crossing. The observations indicate that most pedestrians who utilise the zebra crossing approach and depart via Waimea Street. In this regard it is not anticipated that the relocation of the pedestrian crossing facility will result in a significant increase in pedestrians crossing Shaftesbury Road at locations without a pedestrian facility.

A plan of the proposed road safety improvements is detailed below:



■ Proposed speed cushion with relevant signage

### Consultation

Consultation regarding this proposal will be undertaken and included in the preparation of the Traffic Management Plan to be forwarded to the RMS for approval of the banned traffic movements.

### Financial Implications

The estimated cost to install the new 'Left Only' and 'No Right Turn' signs is \$300 and will be funded from the 2018/2019 Traffic Facilities Budget.

The estimated cost to install asphalt speed cushions and associated signage is \$15,000 and will be funded from the 2019/20 Traffic Facilities Budget.

***Recommendations***

1. That Council approve the installation of 'No Right Turn' restrictions from Shaftesbury Road (north) into Waimea Street (west) and 'Left Only' restrictions from Waimea Street (east) into Shaftesbury Road (south).
2. That Council approve the installation of speed cushions in Shaftesbury Road on all approach lanes to the Shaftesbury Road raised pedestrian crossing, including all associated signage, as per the plan in this report.

**Attachments**

There are no attachments for this report.

**(ITEM LTC4/19) WENTWORTH ROAD AND RAILWAY CRESCENT  
BURWOOD - NO PARKING RESTRICTIONS**

File No: 19/7601

REPORT BY TEMP TRAFFIC ENGINEER

**Summary**

Concerns have been received from residents regarding southbound traffic delays in the weekday afternoon (PM) peak along Wentworth Road approaching the signalised intersection of Railway Parade, Morwick Street and Wentworth Road Burwood, due to the lack of southbound lane capacity on approach to the traffic signals. An issue also arises in Railway Crescent immediately east of Wentworth Road in particular during the PM peak, due to a squeeze point.

**Background**

Under current traffic conditions two southbound approach lanes are located in Wentworth Road between Railway Crescent and Railway Parade. Traffic flow is reduced to one southbound lane between Railway Crescent and Gladstone Street due to parking being permitted in the '9P ticket 9.00am - 6.00pm Monday - Saturday and Public Holidays' area on the eastern side of the road.

Traffic congestion occurs, in part, due to the on street parking limiting southbound capacity to one lane. Issues also arise in Railway Crescent immediately east of Wentworth Road in the PM peak as westbound vehicles queue upon approach to Wentworth Road and limit the available traffic width for eastbound vehicles, due to the parking on the northern side of Railway Crescent, between Wentworth Road and Mt Pleasant Avenue.

In order to determine the impact of providing additional southbound lane capacity in Wentworth Road and removing the squeeze point in Railway Crescent, parking occupancy surveys were undertaken on the eastern side of **Wentworth Road, between Gladstone Street and Railway Parade, and the northern side of Railway Parade, between Wentworth Road and Mt Pleasant Avenue**, to determine the on-street parking demand. The below table details the survey results.

Date	Time	Wentworth Road	Railway Parade
		9P ticket 9.00am - 6.00pm Monday to Saturday and Public Holidays	1P 8.00am - 6.00pm Monday to Friday 8.00am - 1.00pm Saturday, Permit Holders Excepted Area 11
Parking Capacity		10	3
		Parking Occupancy	
Thursday 6 December 2018	3.45pm	3	0
	4.00pm	3	0
	5.00pm	2	0
	5.15pm	2	0
Monday 10 December 2018	3.00pm	1	1
	3.15pm	1	1
	4.00pm	1	1
	4.45pm	2	1
Tuesday 11 December 2018	3.15pm	2	2
Wednesday 12 December 2018	3.00pm	5	0
Thursday 13 December	3.45pm	1	0

The parking occupancy data indicates that there was low parking demand in the weekday PM peak in the surveyed section of Wentworth Road with a minimum of one vehicle, a maximum of five vehicles, and an average of two vehicles parked on street. Similarly, in Railway Parade a low parking occupancy was observed with a minimum of zero vehicles, a maximum of two vehicles and an average of one vehicle parked on street.



A review of ticket parking data also shows low usage of parking in this section of Wentworth Road. In the period between January 2019 and February 2019 only 40 vehicles purchased tickets to park in this area, with 75% purchasing all day parking tickets, and the remaining vehicles purchasing a parking ticket ranging in time from 15 minutes to four hours.

Noting the low parking demand, it is considered that the proposal will have negligible impact on surrounding residential properties. This is further reinforced by the fact that 10 of the 14 spaces are currently ticketed parking, with no exemption for a residential parking scheme.

### **Proposal**

It is proposed to install 'No Parking 4.00pm to 7.00pm, Monday to Friday' restrictions on the eastern side Wentworth Road, between Gladstone Street and Railway Parade, and on the northern side of Railway Crescent, between Wentworth Road and Mt Pleasant Avenue, to improve traffic flow and safety.

Given that the proposed 'No Parking' restrictions would remove the ability for vehicles to park all day, it is also proposed to reduce the existing '9P Ticket' parking area to a '4P Ticket 9.00am to 4.00pm Monday to Saturday'.

It is proposed to extend the existing 'S1' separation line marking along Wentworth Road further north up to Gladstone Street, to ensure the southbound lanes are fully utilised. A plan of the proposed parking changes is detailed below:



### **Consultation**

As the proposed part time 'No Parking' restriction will have negligible impact on the adjacent residential properties consultation regarding this proposal has not been undertaken. This is supported by the low parking demand and the fact that 10 of the 14 spaces are ticketed parking spaces with no exemption for resident parking permits. Furthermore the proposal retains the overall on street parking capacity overnight and on weekends when parking demand for residential land uses are at their peak.

**Financial Implications**

The estimated to cost for the installation of new signage is \$300 and will be funded from the 2018/2019 Traffic Facilities Budget.

**Recommendations**

1. That Council approve the installation of 'No Parking 4.00pm - 7.00pm, Monday to Friday' restrictions on the eastern side Wentworth Road, between Gladstone Street and Railway Parade, and on the northern side of Railway Crescent, between Wentworth Road and Mt Pleasant Avenue.
2. That Council approve the modification of the existing '9P Ticket' parking area on the eastern side of Wentworth Road to '4P Ticket 9.00am - 4.00pm Monday to Saturday'.
3. That Council approve the modification of the existing '1P' parking area on the northern side of Railway Crescent to '1P 8.00am - 4.00pm Monday to Friday and 8.00am - 1.00pm Saturday, Permit Holders Excepted Area 11'.

**Attachments**

There are no attachments for this report.

**(ITEM LTC5/19) WARATAH STREET CROYDON PARK - MEDIAN ISLAND  
AND TRAFFIC SIGN TREATMENT**

File No: 19/6421

REPORT BY TRAFFIC ENGINEERING OFFICER

**Summary**

Council has received requests from residents of Waratah Street Croydon Park to install additional traffic facilities in their street to improve the safety of the intersection with Lily Street and ensure motorists comply with the existing intersection controls.

**Background**

Concerned residents have advised Council that vehicles disobeying traffic signage at the intersection of Waratah Street and Lily Street Croydon Park, causing multiple vehicle collisions and near misses at all times of the day.

Waratah Street is located between Lily Street and Kater Place Croydon Park and has a 12.5 metre wide carriageway. The intersection is currently signposted with 'Give Way' controls for northbound traffic in Waratah Street, with dual 'Stop' signs in place on both sides of the intersection. A site inspection was conducted by Council Officers, who observed a medium demand for unrestricted parking on both the eastern and western side of Waratah Street throughout the day.

It was also observed that Waratah Street is highly used during peak periods by daily commuters travelling north, towards Liverpool Road, and south, towards Georges River Road.

**Proposal**



It is proposed to install a new traffic median island on Waratah Street south of Lily Street Croydon Park.

The island will be constructed to physically narrow the carriageway width, to reduce vehicle speeds towards the intersections, as well as increase visibility of the intersection controls currently in place by providing an additional 'Give Way' sign, to be located on the median island.

**Consultation**

The introduction of a median island will not impact upon parking availability for residents. For this reason, no consultation has been undertaken.

**Financial Implications**

The installation of a new median island is estimated to cost a total of \$8,000.00 and will be funded from the 2019/2020 Traffic Facilities Budget.

**Recommendations**

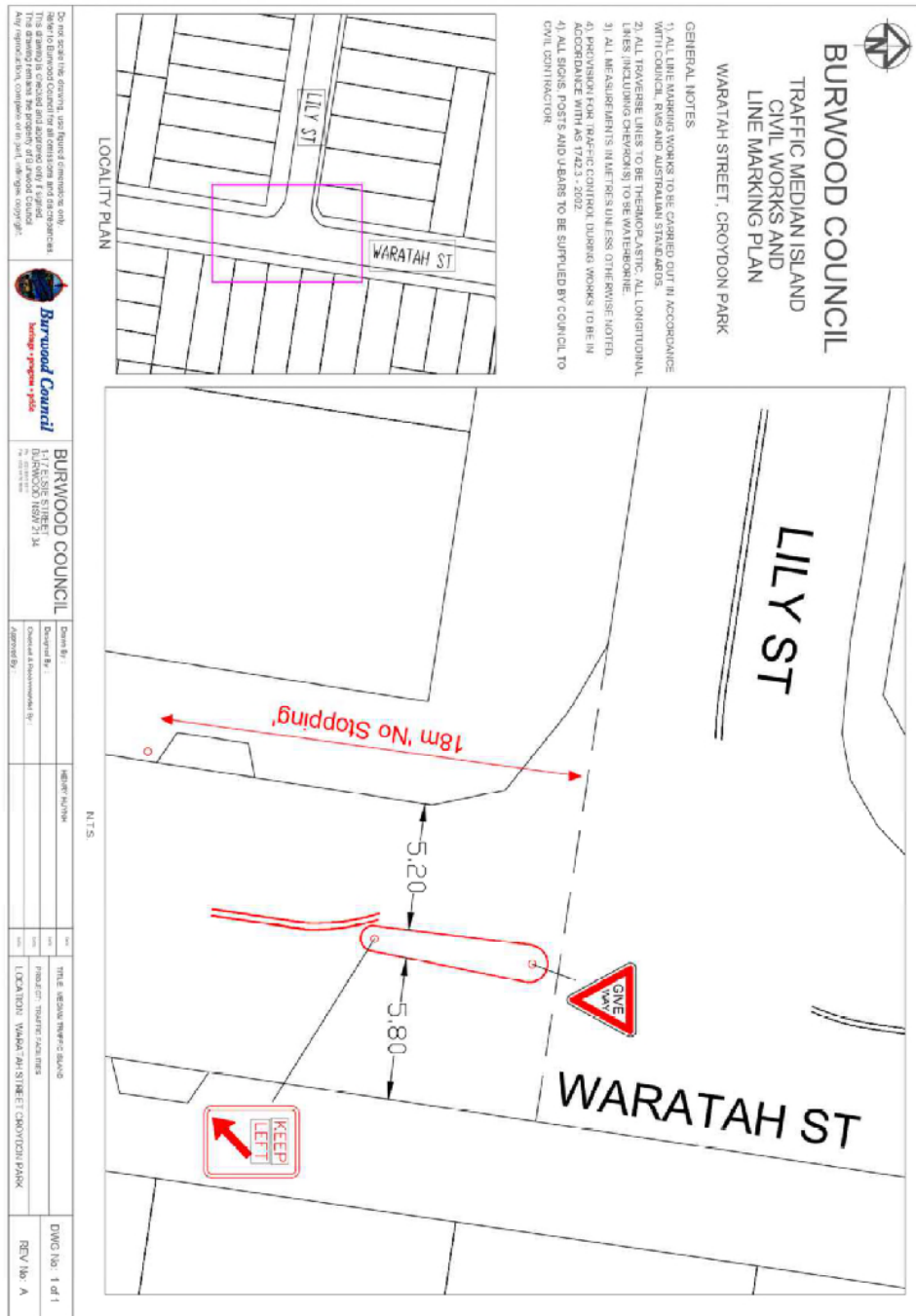
That Council approve the installation of one traffic median island on Waratah Street south of Lily Street, Croydon Park as per the plan in this report.

**Attachments**

- 1 Traffic Island Design - Waratah Street Croydon Park

## ITEM NUMBER LTC5/19 - ATTACHMENT 1

## Traffic Island Design - Waratah Street Croydon Park



BURWOOD LOCAL TRAFFIC COMMITTEE

7 MARCH 2019

**(ITEM LTC6/19) BOYLE STREET CROYDON PARK - MEDIAN ISLANDS  
AND TRAFFIC SIGN TREATMENT**

File No: 19/7433

REPORT BY TRAFFIC ENGINEERING OFFICER

**Summary**

Council has received requests from residents of Boyle Street Croydon Park to install additional traffic facilities in their street to improve the safety of the intersection with Kater Place and ensure motorists comply with the existing intersection controls.

**Background**

Concerned residents have advised Council that vehicles are disobeying traffic signage at the intersection of Boyle Street and Kater Place Croydon Park causing multiple vehicle collisions and near misses at all times of the day.

Boyle Street is located between Georges River Road and Arthur Street Croydon Park and has a 9.6 metre wide carriageway. The intersection is currently signposted with 'Stop' controls for northbound and southbound traffic in Boyle Street, with dual 'Stop' signs in place on both sides of the intersection. A site inspection was conducted by Council Officers who observed a high demand for unrestricted parking on Boyle Street south of Kater Place throughout the day.

It was also observed that Boyle Street is highly used during peak periods by daily commuters travelling north, towards Liverpool Road and south, towards Georges River Road.

**Proposal**

It is proposed to install two new traffic median islands on the northern and southern end of Boyle Street, adjacent to Kater Place Croydon Park.

The islands will be constructed to physically narrow the carriageway widths to reduce vehicle speeds towards the intersections, as well as increase visibility of the intersection controls currently in place by providing additional 'Stop' signage, to be located on the median island.

**Consultation**

The introduction of median islands will not impact upon parking availability for residents. For this reason, no consultation has been undertaken.

**Financial Implications**

The estimated to cost for the installation of two new median islands is \$18,000.00 and will be funded from the 2019/2020 Traffic Facilities Budget.

***Recommendation(s)***

That Council approve the installation of two traffic islands on Boyle Street adjacent to Kater Place, Croydon Park and all associated signage as per the plan in this report.

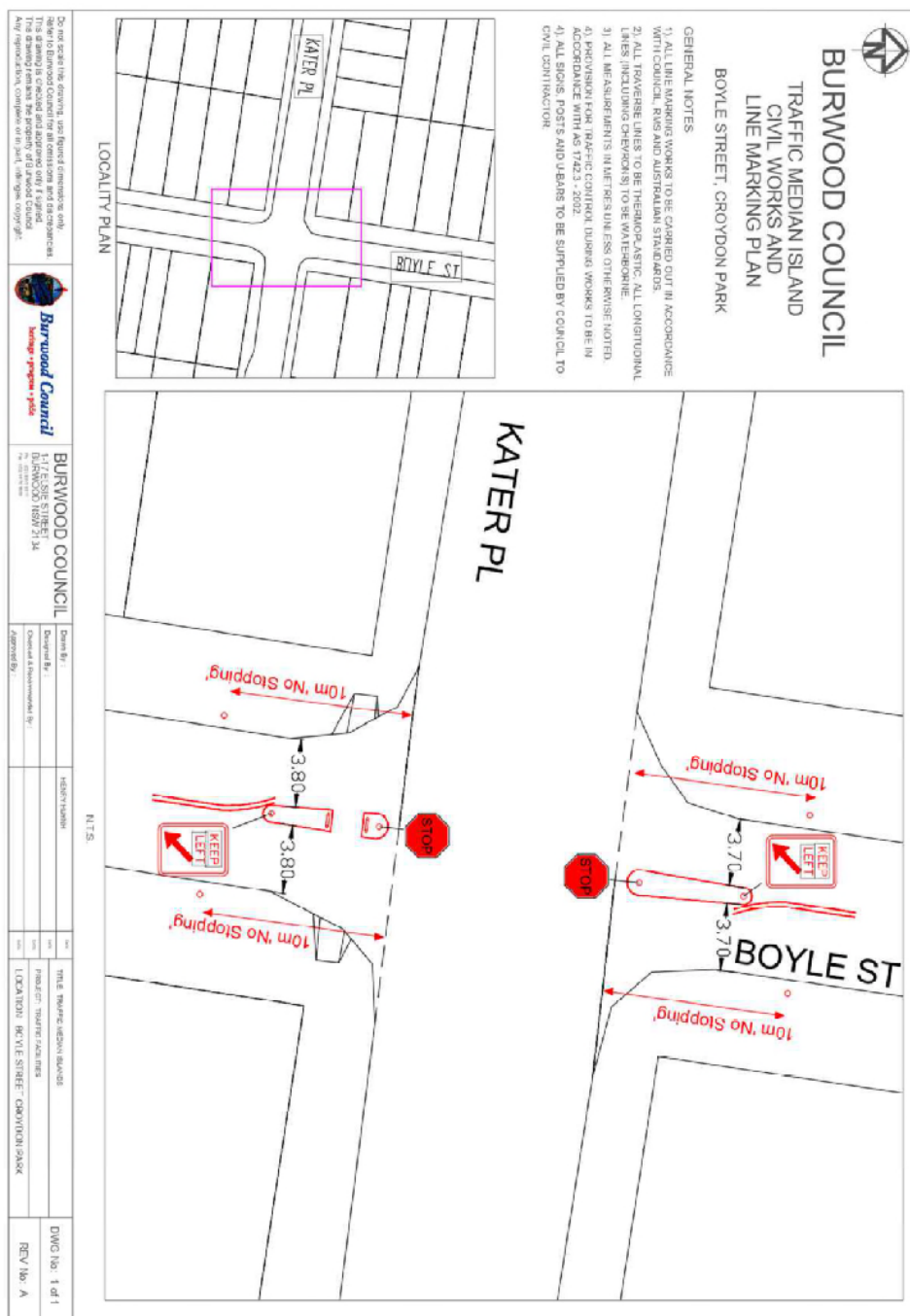
**Attachments**

1 Traffic Island Design - Boyle Street Croydon Park

## Burwood Local Traffic Committee - March 2019 - Agenda

**ITEM NUMBER LTC6/19 - ATTACHMENT 1**

**Traffic Island Design - Boyle Street Croydon Park**



**(ITEM LTC7/19) VICTORIA STREET, BURWOOD - REQUEST FOR NO PARKING RESTRICTIONS**

File No: 19/7844

REPORT BY ENGINEER TRAFFIC & DESIGN

**Summary**

Council has received a request for the implementation of a 'No Parking' area in Victoria Street Burwood, just west of Shaftesbury Road. This 'No Parking' area would provide motorists with a legal area to drop-off and pick-up customers visiting Westfield Burwood.

**Background**

Victoria Street runs in an east-west direction and is an unclassified collector road, meaning that it carries a low to moderate vehicle capacity that serves to move traffic from local streets to major roads. The existing parking restrictions within the street are as follows:

**Northern Side**

- No Parking (18 metres) Adjacent to the pedestrian entry to Westfield
- Bus Zone (90 metres) Mid Block
- No Stopping - All other areas

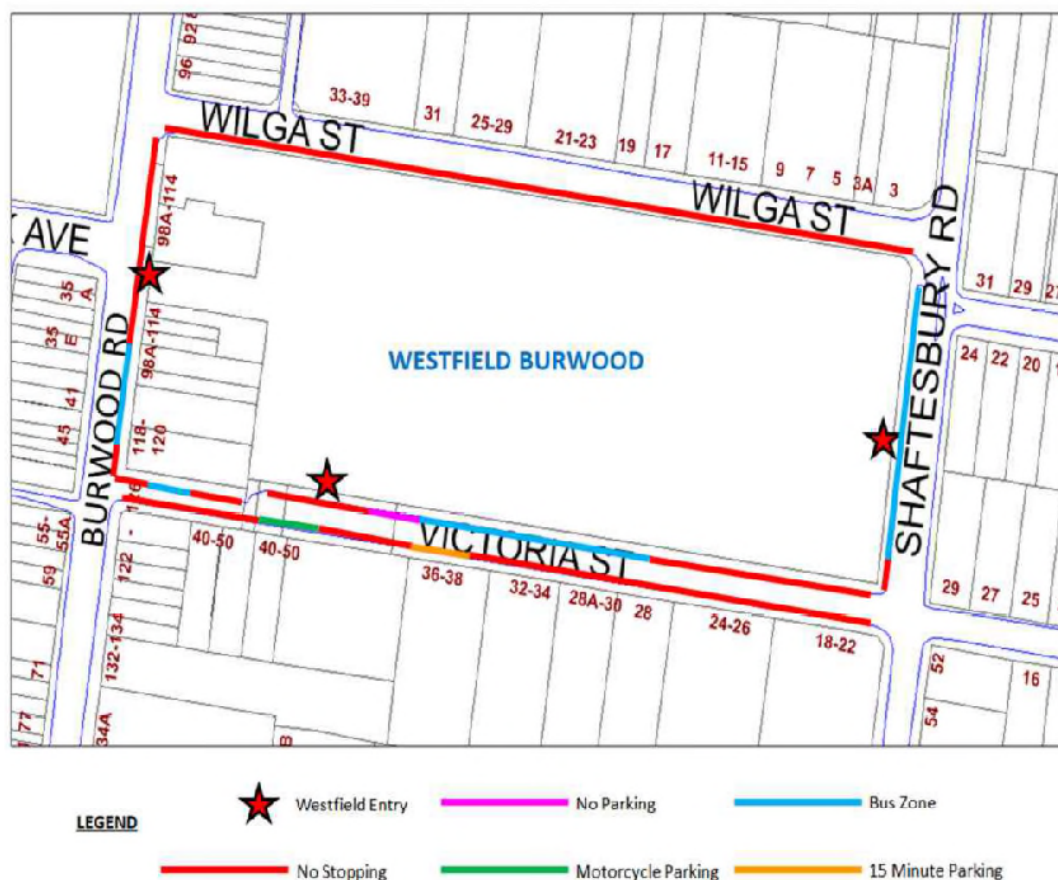
**Southern Side**

- Motorcycle Parking (18 metres) outside Westfield entry
- 15 Minute Parking (6 metres) outside Victoria Towers
- No Stopping - All other areas

The request for a drop-off and pick-up area in Victoria Street also suggested that it be located as close as possible to the Shaftesbury Road entry to Westfield Shopping Centre.

Westfield Shopping Centre Burwood is entirely bounded by Victoria Street to its south and currently offers three pedestrian entry points into the shopping centre, being Burwood Road, Shaftesbury Road and Victoria Street, as shown in the image below:





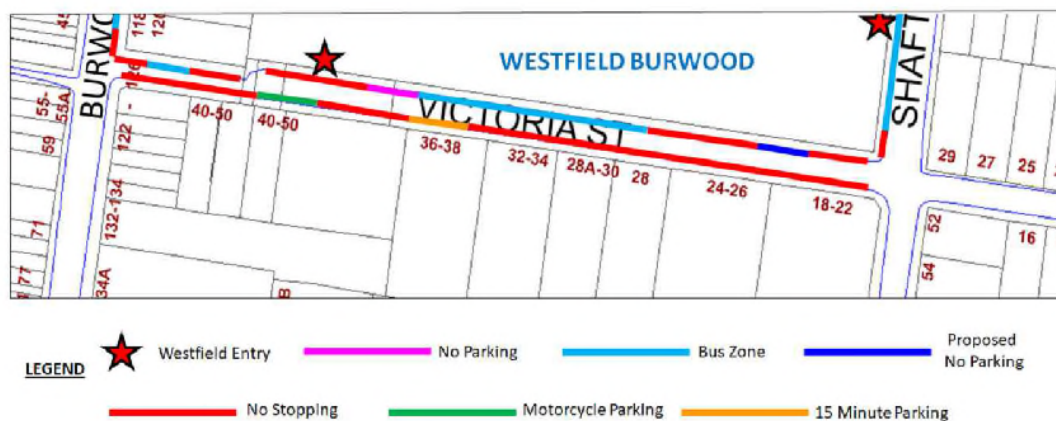
### **Proposal**

Council's Officers investigated the possible and practical areas to implement a drop-off and pick-up area in close proximity to the Shaftesbury Road entry. Site inspections of the surrounding streets identified a 10 metre long section in Victoria Street that can be converted from 'No Stopping' to 'No Parking' and is in close proximity to the Shaftesbury Road entry, being 45 metres away.

This area already provides a concrete hardstand making a drop-off and pick-up area a simple addition and is the closest location that does not conflict with the current parking restrictions near Westfield shopping centre.

It should be noted that 'No Parking' restrictions will permit motorists to pull up for two minutes provided the driver stays within three metres of their vehicle, but does not allow vehicles to be parked indefinitely.

Given the above, Council proposes to install a 10 metre 'No Parking' area in Victoria Street, 20 metres west of the Shaftesbury Road intersection, as shown in the image below:

**PROPOSED NO PARKING****Consultation**

Given the minor amendment to the existing parking restrictions, no consultation has been undertaken. Council will prepare advice for the residents of Victoria Street and for the management of Westfield shopping centre once a recommendation is reached.

**Financial Implications**

The estimated cost of erecting new 'No Parking' signage is approximately \$300.00 and will be funded from the Traffic Facilities Budget 2018/2019.



***Recommendation***

That Council approve the installation of 'No Parking' restrictions in Victoria Street Burwood, 20 metres west of the Shaftesbury Road intersection, for a length of 10 metres.

**Attachments**

There are no attachments for this report.

**(ITEM LTC8/19) ROBINSON STREET CROYDON - REQUEST FOR MOBILITY PARKING SPACE**

File No: 19/6038

REPORT BY TRAFFIC ENGINEERING OFFICER

**Summary**

Council has received a request from the resident of 39 Kenilworth Street Croydon to install a mobility parking space in Robinson Street, being the closest available parking fronting their property.

**Background**

The resident at 39 Kenilworth Street has requested the installation of a mobility parking space in front of their property to assist with ease of access to their vehicles throughout the day.

The property which fronts Kenilworth Street is located on the northern side of a local road, with its entire frontage signposted as 'No Stopping' due to the proximity to the intersection with Robinson Street. This effectively prevents the resident from parking on the road directly in front of their property at any time. The property currently has no available off-street parking spaces.

A site inspection was conducted by Council Officers and it was found that the proposed mobility parking space would be best suited to the side of the property in the adjoining street, due to the 'No Stopping' restrictions on Kenilworth Street. A high demand for parking around this area has been observed during the day and particularly during school peak times due to the two schools in close vicinity.

**Proposal**

It is proposed to install a mobility parking space on the eastern side of Robinson Street, 10 metres north of Kenilworth Street. Mobility parking spaces are available for use by any motorist with a valid mobility parking permit and are not for the exclusive use of any one user. This mobility parking space will be reviewed within the first 12 months to determine its use.

**Consultation**

The introduction of one on-street mobility parking space will not significantly impact upon parking availability for residents. For this reason, no consultation has been undertaken.

**Financial Implications**

The installation of new 'mobility parking' signage is estimated to cost \$300 and will be funded from the 2018/2019 Traffic Facilities Budget.

**Recommendation**

That Council approve the installation of one on-street mobility parking space on the eastern side of Robinson Street Croydon, 10 metres north of Kenilworth Street.

**Attachments**

There are no attachments for this report.

**(ITEM LTC9/19) 57 WEBB STREET CROYDON - REQUEST FOR MOBILITY PARKING SPACE**

File No: 19/6068

REPORT BY TRAFFIC ENGINEERING OFFICER

**Summary**

Council has received a request from the resident of 57 Webb Street Croydon to install a mobility parking space fronting their property.

**Background**

The resident at 57 Webb Street has requested the installation of a mobility parking space in front of their property to assist with ease of access to their vehicles throughout the day.

The property currently has no available off-street parking spaces. The property is located on the western side of a local road. The road consists of unrestricted parking with the exception of a single '15 Minute' restricted parking space between 7.30am and 10.00am and between 2.30pm – 6.00pm Monday to Friday fronting the adjacent property to the north, which operates as a child care centre, in order to assist parents dropping off and picking up children.

A site inspection by Council Officers found that parking is in high demand along Webb Street throughout the day due to two nearby schools and the Croydon Train Station.

**Proposal**

It is proposed to install a mobility parking space fronting 57 Webb Street Croydon. Mobility parking spaces are available for use by any motorist with a valid mobility parking permit and are not for the exclusive use of any one user. This mobility space will be reviewed within the first 12 months to determine its use.

**Consultation**

The introduction of one on-street mobility parking space will not significantly impact upon parking availability for residents. For this reason, no consultation has been undertaken.

**Financial Implications**

The installation of new 'mobility parking' signage is estimated to cost \$300 and will be funded from the 2018/2019 Traffic Facilities Budget.

**Recommendation**

That Council approve the installation of one on-street mobility parking space fronting 57 Webb Street Croydon.

**Attachments**

There are no attachments for this report.

**(ITEM LTC10/19) ANZAC COMMEMORATIVE DAWN SERVICE 2019 -  
ROAD CLOSURE BURWOOD**

File No: 19/6099

REPORT BY TRAFFIC ENGINEERING OFFICER

**Summary**

Council is organising a parade for the annual ANZAC Commemorative March on Thursday 25 April 2019. To facilitate the parade Council proposes a temporary road closure of the northern side of Church Street Burwood from 5.00am followed by a rolling road closure from Church Street onto Burwood Road from 6.00am, continuing northbound along the western side of Burwood Road before ending in Burwood Park.

**Background**

On Thursday 25 April 2019 Burwood Council will be marking the 103rd year since the Returned Services League was established to support serving and ex-serving personnel and their families during and after the First World War. Council would like to express its gratitude to the RSL for their care, compassion and commitment to the Australian Defence Force and to pay tribute to the brave servicemen and women who fought in the WWI campaign with a Commemorative March down Burwood Road and Dawn Service in Burwood Park.

Recognising that ANZAC Day is an important day to the Burwood Community, Council has organised a Commemorative March that will begin at Church Street Burwood before continuing down Burwood Road to the Memorial Arch in Burwood Park.

**Proposal**

Council proposes a temporary road closure of the northern side of Church Street Burwood on Thursday 25 April 2019 from 5.00am to 6.00am before allowing a rolling road closure to commence from 6.00am from Church Street. The rolling road closure will continue onto the western side of Burwood Road before ending at Burwood Park. The rolling road closure is expected to take approximately 30 minutes.

Burwood Police and SES will organise the traffic management relating to the rolling road closure. All participants are to remain within the confines of the northbound lane to comply with RMS Traffic Control at Worksites Manual.

**Consultation**

Council will conduct a letterbox drop to residents along Church Street and Burwood Road providing a minimum of one weeks' notice. Two VMS boards will be on display prior to the commencement of the event, one in Burwood Park facing Westfield, and one at the round-a-bout on Burwood Road and Nicholson Street, advising of the road closures and possible delays to traffic.

**Financial Implications**

The event will be funded from the 2018/2019 Events Budget.

**Recommendations**

1. That Council approve the temporary road closure on the northern side of Church Street on Thursday 25 April 2019 commencing at 5.00am for the purpose of organising participants.
2. That Council approve the rolling road closure from Church Street onto Burwood Road to

**BURWOOD LOCAL TRAFFIC COMMITTEE**

**7 MARCH 2019**

Burwood Park on Thursday 25 April 2019 commencing at 6.00am.

3. That organisers/marshals be requested to ensure that all participants remain within the confines of the west bound lane of Church Street and northbound lane on Burwood Road.
4. That Council and RMS note that this is a Category 3 event.

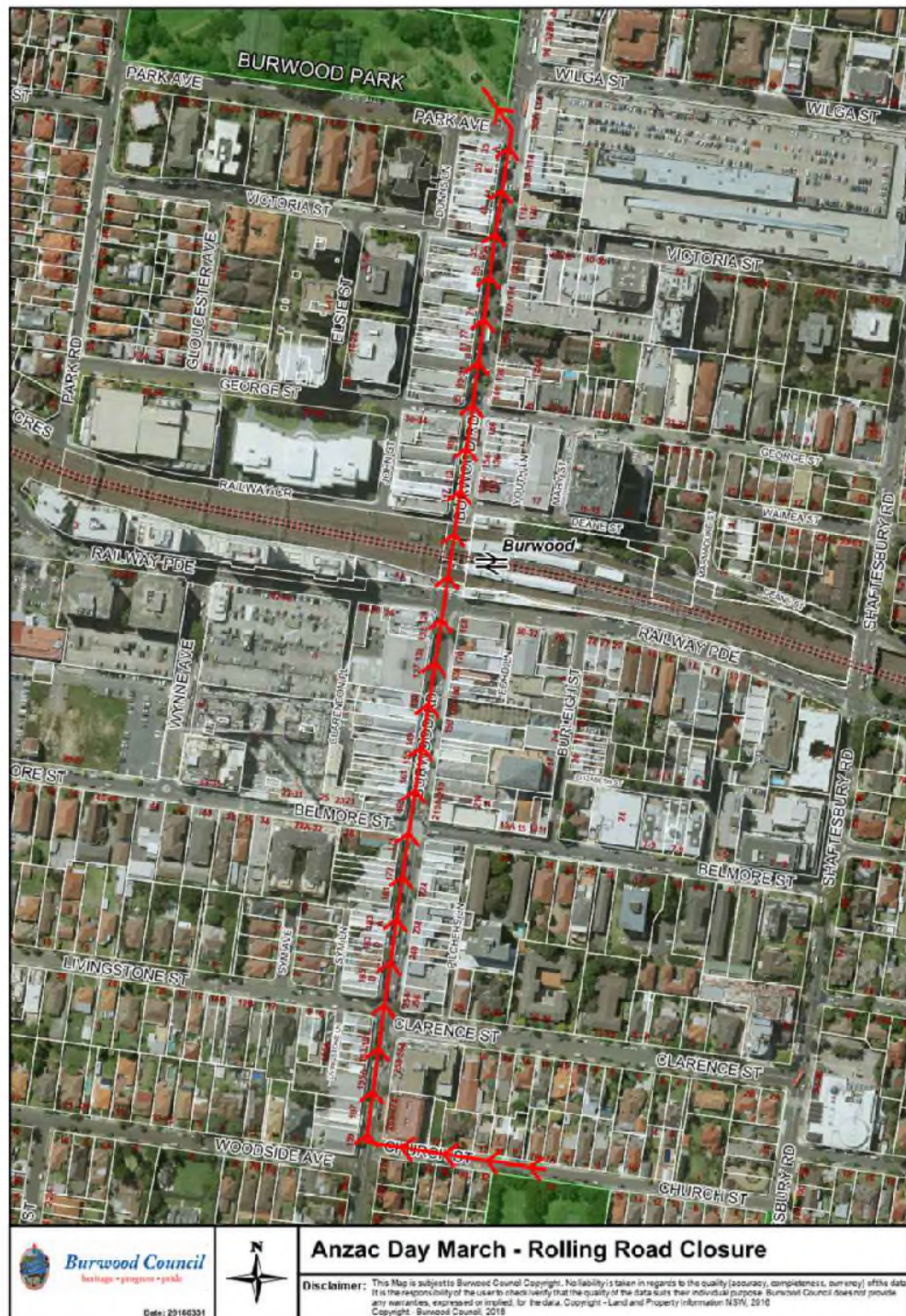
**Attachments**

- 1 Anzac Day March - Rolling Road Closure 2019



ITEM NUMBER LTC10/19 - ATTACHMENT 1

Anzac Day March - Rolling Road Closure 2019



**(ITEM LTC11/19) EASTER IN THE PARK - ROLLING ROAD CLOSURE ON  
BURWOOD ROAD BURWOOD**

File No: 19/6122

REPORT BY TRAFFIC ENGINEERING OFFICER

**Summary**

To seek Council approval for a rolling road closure for the annual Easter Parade. The parade is to be held from 10.00am on Saturday 13 April 2019, along the northbound lane of Burwood Road ending in Burwood Park.

**Background**

Easter is an important period for the local churches in Burwood as well as the local community and retail traders. In the spirit of the annual event Council, in association with local churches, continues to build up its Easter festivities with decorations throughout the Town Centre and family friendly events held in Burwood Park.

As part of Council's support for the local community, it is proposed to approve a rolling road closure along the western side of Burwood Road, commencing outside St Paul's Anglican Parish Church at 205-207 Burwood Road, and ending at Burwood Park. The parade is expected to last no longer than 30 minutes.

**Proposal**

The annual Easter Parade will be held on Saturday 13 April 2019 commencing at 10.00am. As in previous years, it has been requested that the NSW Police handle all traffic issues during the rolling road closure on the northbound lane of Burwood Road. All streets and roads are to be closed and opened as the procession passes.

In compliance with the RMS Traffic Control worksite manual, all Easter Parade participants are to remain within the confines of the northbound lane of Burwood Road.

**Consultation**

All affected businesses, residents and other occupants surrounding the intersection from George Street to Wilga Street Burwood are to be notified of the rolling road closure at least one week prior to the event. Any concerns or requirements raised by affected parties must be resolved or accommodated by the applicant.

**Financial Implications**

Installation and removal of multiple barrier boards in conjunction with the assistance from NSW Police will be funded from Council's Easter budget.

**Recommendations**

1. That Council approve the annual Easter in the Park Parade along Burwood Road from St Paul's Anglican Parish Church to Burwood Park on Saturday 13 April 2019 commencing at 10.00am.
2. The organisers/marshals are requested to ensure that all participants remain within the confines of the northbound lane of Burwood Road.
3. That the Parade be noted as being a Class 3 Event.

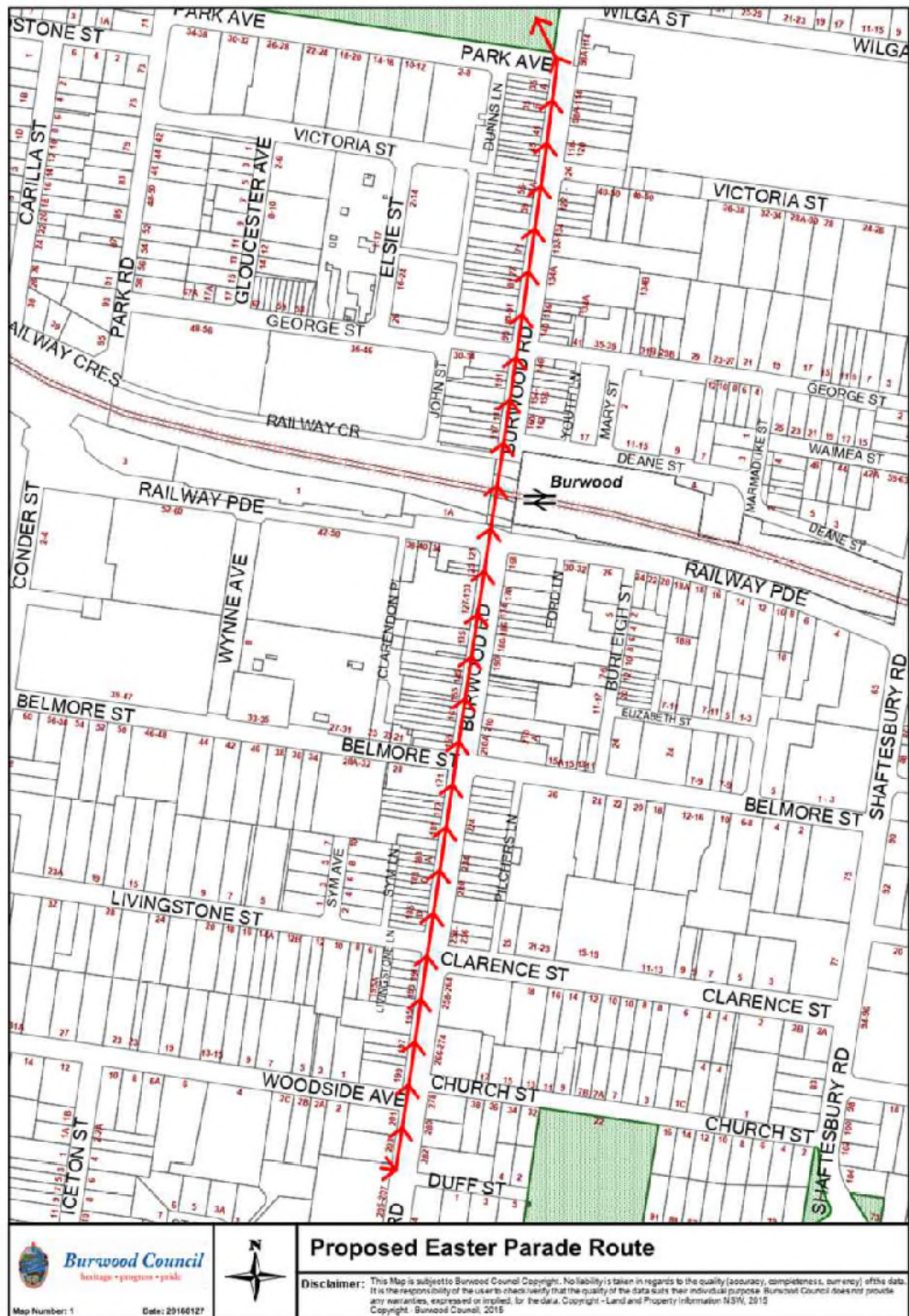
**Attachments**

- 1 Easter in the Park Route 2019 - Rolling Road Closure



ITEM NUMBER LTC11/19 - ATTACHMENT 1

Easter in the Park Route 2019 - Rolling Road Closure



**BURWOOD LOCAL TRAFFIC COMMITTEE**

**7 MARCH 2019**

**(ITEM TIN1/19) GEORGES RIVER ROAD, PORTLAND STREET AND LEES AVENUE CROYDON PARK - RMS TRAFFIC SIGNAL IMPROVEMENTS**

File No: 19/7264

REPORT BY TEMP TRAFFIC ENGINEER

**Summary**

Improvements to the signalised intersection of Georges River Road, Portland Street and Lees Avenue are proposed by the Roads and Maritime Services (RMS) to reduce congestion and improve travel times.

It is recommended that Council receive and note the RMS modifications to the abovementioned intersection, as detailed on the General Arrangement Plan and Road Furniture, Signposting and Linemarking Plan.

**Background**

As part of the NSW Government's \$300 million Urban Roads Pinch Point Program aimed at reducing congestion and improving travel times on Sydney's busiest corridors, improvements to the signalised intersection of Georges River Road, Portland Street and Lees Avenue are proposed by the Roads and Maritime Services.

The key modifications are detailed below;

- Ban the 'Right-Turn' from Portland Street into Georges River Road to assist with traffic flow and improve safety at the intersection.
- Modify lane usage in Portland Street approaching the traffic signals from a 'Left-Through' and 'Through-Right' lane configuration to a 'Left Only' and 'Through Only' lane configuration.
- Remove the 'Left Turn on Red Permitted after Stopping' signage in Portland Street and Lees Avenue approaching Georges River Road.
- Modify lane usage in Lees Avenue approaching the traffic signals from a 'Left Only' And 'Thru-Right' to a 'Left Only', 'Thru Only' and 'Right Only' lane configuration.
- Modify traffic signal phasing to improve efficiency.
- Remove parking in Lees Avenue on both sides of the road (one space on the western side outside 1 Lees Avenue and three spaces on eastern side in front of 424-432 Georges River Road).

The proposed changes will reduce queuing and congestion by allowing more vehicles to travel through the intersection in each traffic signal cycle.

Council Officers raised concerns with RMS regarding the removal of the right turn from Portland Street into Georges River Road. RMS advised that, due to the geometry constraints of the intersection and the need to reduce traffic delays, it was unable to be retained. The RMS have advised that the current volumes of traffic making this right turn are 17 in the morning (AM) peak and 28 in the afternoon (PM) peak which are relatively low.

## BURWOOD LOCAL TRAFFIC COMMITTEE

7 MARCH 2019

**Proposal**

It is proposed to modify the lane configurations and traffic movements at signalised intersection of Georges River Road, Portland Street and Lees Avenue to improve traffic flow and safety.

The following plans are attached to this report:

- General Arrangement Plan
- Road Furniture, Signposting and Linemarking Plan.

**Consultation**

Consultation regarding the proposal was undertaken by the RMS. Directly impacted residents were included in a door knock and the wider area was consulted in the form of a mail out to over 900 residents in the area detailed in the map below.



Feedback was received from a total of 17 residents, with 11 supporting the proposal, five objecting to the proposal and two did not state a preference.

Key concerns raised during consultation including objecting to the restriction of the 'Right Turn' movement from Portland Street into Georges River Road, pedestrian safety concerns associated with the existing 'Left Turn on Red Permitted after Stopping' signposting and loss of on street parking.

As a result of the consultation RMS have adjusted their design by removing the 'Left Turn on Red Permitted after Stopping' signposting and installing red left holding arrows to improve pedestrian protection.

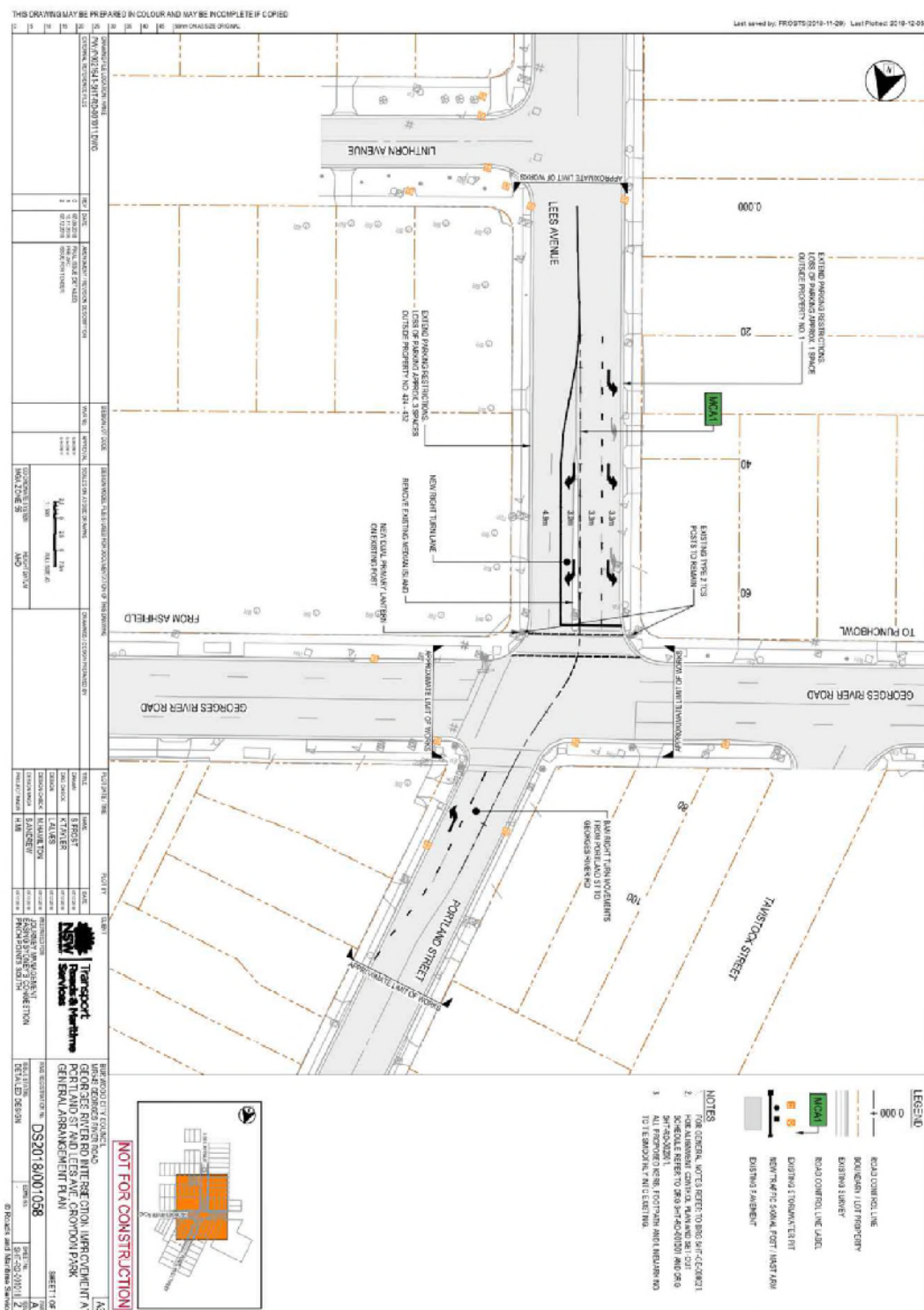
**No Decision – Information Item Only**

**Attachments**

- 1 Georges River Road, Portland Street and Lees Avenue - General Arrangement Plan and Road Furniture, Signposting and Linemarking Plan



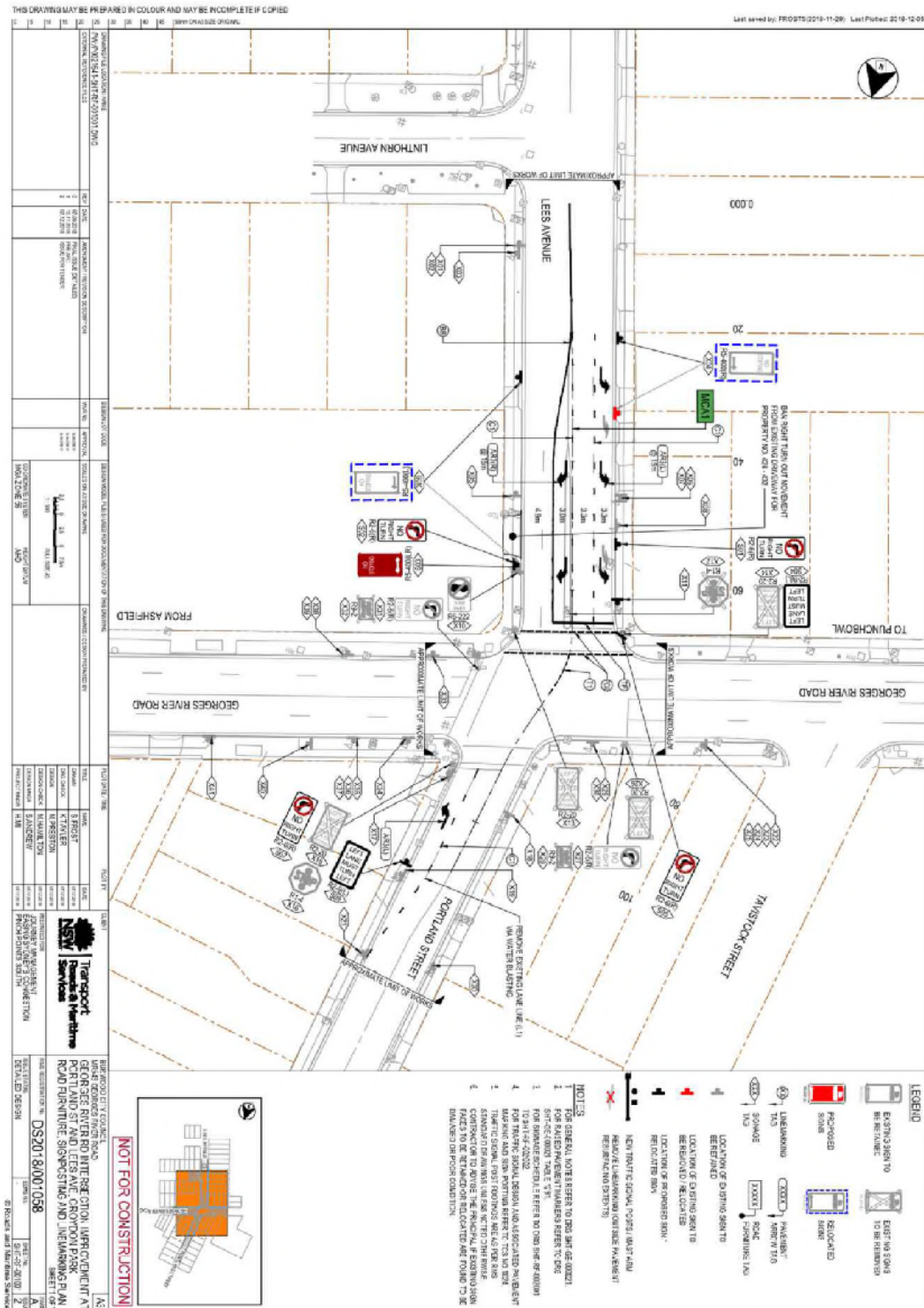
**ITEM NUMBER TIN1/19 - ATTACHMENT 1**  
**Georges River Road, Portland Street and Lees Avenue - General Arrangement Plan and Road Furniture, Signposting and Linemarking Plan**





## ITEM NUMBER TIN1/19 - ATTACHMENT 1

## Georges River Road, Portland Street and Lees Avenue - General Arrangement Plan and Road Furniture, Signposting and Linemarking Plan





**Burwood Council**  
heritage ■ progress ■ pride

## BURWOOD LOCAL TRAFFIC COMMITTEE MEETING

MINUTES OF THE MEETING OF THE BURWOOD LOCAL TRAFFIC COMMITTEE held at the Council Chamber, Suite 1, Level 2, 1-17 Elsie Street, Burwood on Thursday 7 March 2019 commencing at 9.30am.

### ATTENDANCE

Cr John Faker (Mayor) Chairperson  
Sgt Trudy Crowther, NSW Police Service  
Mr Kristian Calcagno, Roads and Maritime Services  
Ms Jodi McKay, State Member for Strathfield  
Mr Rabih Bekdache, Transit Systems  
Mr Doug Sutherland AM, JP, Burwood Chamber of Commerce

Mr Bruce Macdonnell, General Manager  
Mr John Inglese, Acting Director Engineering & Operational Services  
Mr Roberto Di Federico, Manager Traffic and Transport  
Mr Robert Ristevski, Engineer – Traffic and Design  
Mr Henry Huynh, Traffic Engineering Officer  
Ms Megan Pigram, Road Safety Officer

### APOLOGIES

That there were no apologies.

### CONFIRMATION OF MINUTES

That the minutes of the Burwood Local Traffic Committee of Burwood held on Thursday 7 February 2019, as circulated, be confirmed and signed as a true record of the proceeding of the meeting.

MINUTES OF BURWOOD LOCAL TRAFFIC COMMITTEE MEETING      7 MARCH 2019

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## **GENERAL BUSINESS**

### **(ITEM LTC1/19) MALVERN AVENUE, CROYDON - INSTALLATION OF A RAISED OFFSET PEDESTRIAN CROSSING**

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#### **Summary**

Concerns were raised by local residents in relation to the pedestrian crossing at Malvern Avenue Croydon. Council Officers have developed a design for the installation of a raised offset pedestrian crossing, in order to improve overall safety and to allow pedestrians to cross Malvern Avenue in two stages. This will also make the crossing compliant with the current Roads & Maritime Services requirements.

#### ***Recommendation***

That Council approve the installation of a raised offset pedestrian crossing on Malvern Avenue, Croydon, as per the plan in the report.

### **(ITEM LTC2/19) PARK ROAD, BURWOOD - NO LEFT TURN RESTRICTIONS EXITING UBER HUB**

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#### **Summary**

Council has received representation from residents regarding an increase in traffic and parking related concerns coming from the Uber Hub located on Park Road Burwood. The proposal is to direct all traffic exiting the Uber site back to Parramatta Road, with the aim of reducing traffic congestion within Park Road throughout the day.

#### ***Recommendation***

That Council approve the installation of two 'No Left Turn' restrictions directly opposite the two driveways of the Uber Hub onto Park Road Burwood.

### **(ITEM LTC3/19) SHAFTESBURY ROAD AND WAIMEA STREET, BURWOOD - INTERSECTION SAFETY IMPROVEMENTS**

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#### **Summary**

Concerns have been raised in relation to pedestrian and traffic safety at the intersection of Shaftesbury Road and Waimea Street, which is a 'Give Way' controlled cross junction. A review of the intersection has been undertaken to identify safety improvements which can be implemented quickly with minimal disruption to traffic.

#### **Comments received from members**

Cr John Faker suggested an amendment to the proposed restrictions to the movements out of Waimea Street east to allow motorist to drive straight through to Waimea Street west outside of peak hours and to remove the No Right Turn for southbound traffic on Shaftesbury Road into Waimea Street west. Cr Faker also suggested another speed cushion be placed in Waimea Street east for west bound traffic.

#### ***Recommendations***

1. That Council approve the installation of speed cushions in Shaftesbury Road on all approach lanes to the Shaftesbury Road raised pedestrian crossing, and in Waimea Street east for

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This is page 2 of the Minutes of the Burwood Local Traffic Committee  
held on 7 March 2019

**MINUTES OF BURWOOD LOCAL TRAFFIC COMMITTEE MEETING      7 MARCH 2019**

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- westbound traffic, including all associated signage, as per the plan in this report.
2. That Council defer the installation of 'No Right Turn' restrictions from Shaftesbury Road (north) into Waimea Street (west) and 'Left Only' restrictions from Waimea Street (east) into Shaftesbury Road (south) with a review of the operations of the intersection to be undertaken following the speed cushion installation, and subject to TMP being submitted to and approved by RMS.

**(ITEM LTC4/19) WENTWORTH ROAD AND RAILWAY CRESCENT BURWOOD - NO PARKING RESTRICTIONS**

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**Summary**

Concerns have been received from residents regarding southbound traffic delays in the weekday afternoon (PM) peak along Wentworth Road approaching the signalised intersection of Railway Parade, Morwick Street and Wentworth Road Burwood, due to the lack of southbound lane capacity on approach to the traffic signals. An issue also arises in Railway Crescent immediately east of Wentworth Road in particular during the PM peak, due to a squeeze point.

**Recommendations**

1. That Council approve the installation of 'No Parking 4.00pm - 7.00pm, Monday to Friday' restrictions on the eastern side Wentworth Road, between Gladstone Street and Railway Parade, and on the northern side of Railway Crescent, between Wentworth Road and Mt Pleasant Avenue.
2. That Council approve the modification of the existing '9P Ticket' parking area on the eastern side of Wentworth Road to '4P Ticket 9.00am - 4.00pm Monday to Saturday'.
3. That Council approve the modification of the existing '1P' parking area on the northern side of Railway Crescent to '1P 8.00am - 4.00pm Monday to Friday and 8.00am - 1.00pm Saturday, Permit Holders Excepted Area 11'.

**(ITEM LTC5/19) WARATAH STREET CROYDON PARK - MEDIAN ISLAND AND TRAFFIC SIGN TREATMENT**

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**Summary**

Council has received requests from residents of Waratah Street Croydon Park to install additional traffic facilities in their street to improve the safety of the intersection with Lily Street and ensure motorists comply with the existing intersection controls.

**Recommendations**

That Council approve the installation of one traffic median island on Waratah Street south of Lily Street, Croydon Park as per the plan in this report.

**(ITEM LTC6/19) BOYLE STREET CROYDON PARK - MEDIAN ISLANDS AND TRAFFIC SIGN TREATMENT**

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**Summary**

Council has received requests from residents of Boyle Street Croydon Park to install additional traffic facilities in their street to improve the safety of the intersection with Kater Place and ensure motorists



**MINUTES OF BURWOOD LOCAL TRAFFIC COMMITTEE MEETING      7 MARCH 2019**

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comply with the existing intersection controls.

***Recommendation(s)***

That Council approve the installation of two traffic islands on Boyle Street adjacent to Kater Place, Croydon Park and all associated signage as per the plan in this report.

**(ITEM LTC7/19) VICTORIA STREET, BURWOOD - REQUEST FOR NO PARKING RESTRICTIONS**

**Summary**

Council has received a request for the implementation of a 'No Parking' area in Victoria Street Burwood, just west of Shaftesbury Road. This 'No Parking' area would provide motorists with a legal area to drop-off and pick-up customers visiting Westfield Burwood.

**Comments received from members**

Cr John Faker advised that the 'No Parking' restrictions would best be placed on the western side of Shaftesbury Road directly north of the statutory 'No Stopping' restrictions at the intersection with Victoria Street.

This area is currently forms part of the existing 'Bus Zone' and was considered as part of the investigation. Transit Systems who operate the buses who use this zone advised that a reduction in the zone would not be possible due to the impacts on bus services and safety for passengers if a bus could not pull in parallel to the kerb in the zone due to a vehicle in this vicinity.

Ms Jodi McKay raised concerns regarding the proposed 'No Parking' area in Victoria Street with regards to the impact on vehicles exiting Westfield's car park as well as to buses turning left into Shaftesbury Road. Ms McKay requested an all-encompassing review of traffic arrangements in the street noting cars regularly speeding and daily safety breaches near the entrance to Westfield, taxi, kiss and ride area where vehicles are required to undertake U-turns.

Mr Kristian Calgacno also raised concerns with regards to the proposal due to the impact on the operation of the traffic signals as well as the weaving of traffic around any vehicle in the 'No parking Zone'.

***Recommendation***

That Council further investigate options for a No Parking zone along Shaftesbury Road in the vicinity of the entrances to the Burwood Westfield shopping centre.

**(ITEM LTC8/19) ROBINSON STREET CROYDON - REQUEST FOR MOBILITY PARKING SPACE**

**Summary**

Council has received a request from the resident of 39 Kenilworth Street Croydon to install a mobility parking space in Robinson Street, being the closest available parking fronting their property.

***Recommendation***

That Council approve the installation of one on-street mobility parking space on the eastern side of Robinson Street Croydon, 10 metres north of Kenilworth Street.

**MINUTES OF BURWOOD LOCAL TRAFFIC COMMITTEE MEETING      7 MARCH 2019**

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**(ITEM LTC9/19) 57 WEBB STREET CROYDON - REQUEST FOR MOBILITY PARKING SPACE**

**Summary**

Council has received a request from the resident of 57 Webb Street Croydon to install a mobility parking space fronting their property.

***Recommendation***

That Council approve the installation of one on-street mobility parking space fronting 57 Webb Street Croydon.

**(ITEM LTC10/19) ANZAC COMMEMORATIVE DAWN SERVICE 2019 - ROAD CLOSURE BURWOOD**

**Summary**

Council is organising a parade for the annual ANZAC Commemorative March on Thursday 25 April 2019. To facilitate the parade Council proposes a temporary road closure of the northern side of Church Street Burwood from 5.00am followed by a rolling road closure from Church Street onto Burwood Road from 6.00am, continuing northbound along the western side of Burwood Road before ending in Burwood Park.

***Recommendations***

1. That Council approve the temporary road closure on the northern side of Church Street on Thursday 25 April 2019 commencing at 5.00am for the purpose of organising participants.
2. That Council approve the rolling road closure from Church Street onto Burwood Road to Burwood Park on Thursday 25 April 2019 commencing at 6.00am.
3. That organisers/marshals be requested to ensure that all participants remain within the confines of the west bound lane of Church Street and northbound lane on Burwood Road.
4. That Council and RMS note that this is a Category 3 event.

**(ITEM LTC11/19) EASTER IN THE PARK - ROLLING ROAD CLOSURE ON BURWOOD ROAD BURWOOD**

**Summary**

To seek Council approval for a rolling road closure for the annual Easter Parade. The parade is to be held from 10.00am on Saturday 13 April 2019, along the northbound lane of Burwood Road ending in Burwood Park.

***Recommendations***

1. That Council approve the annual Easter in the Park Parade along Burwood Road from St Paul's Anglican Parish Church to Burwood Park on Saturday 13 April 2019 commencing at 10.00am.
  - 1.
2. The organisers/marshals are requested to ensure that all participants remain within the confines of the northbound lane of Burwood Road.
  - 2.
3. That the Parade be noted as being a Class 3 Event.

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This is page 5 of the Minutes of the Burwood Local Traffic Committee  
held on 7 March 2019

MINUTES OF BURWOOD LOCAL TRAFFIC COMMITTEE MEETING      7 MARCH 2019

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**INFORMATION ITEMS**

**(ITEM TIN1/19) GEORGES RIVER ROAD, PORTLAND STREET AND LEES AVENUE CROYDON PARK - RMS TRAFFIC SIGNAL IMPROVEMENTS**

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**Summary**

Improvements to the signalised intersection of Georges River Road, Portland Street and Lees Avenue are proposed by the Roads and Maritime Services (RMS) to reduce congestion and improve travel times.

It is recommended that Council receive and note the RMS modifications to the abovementioned intersection, as detailed on the General Arrangement Plan and Road Furniture, Signposting and Linemarking Plan.

**No Decision – Information Item Only**

This concluded the business of the meeting.



**(ITEM IN9/19) PETITIONS**

File No: 19/12518

REPORT BY DEPUTY GENERAL MANAGER CORPORATE, GOVERNANCE &amp; COMMUNITY

**Summary**

Petitions received are reported to Council on a monthly basis. Council has received two Petitions since the March 2019 Council Meeting.

**Operational Plan Objective**

2.1.1 Provide opportunities for discussions and report decisions back to the community

**Background**

<b>Date Received</b>	<b>Petition Subject</b>	<b>No. of Households and Businesses within the LGA</b>	<b>No. of Households outside the LGA</b>	<b>Responsible Council Division</b>
26 February 2019	Petition received from residents in the Malvern Hill Estate and surrounding districts in relation to Heritage Preservation.	17	5	Land, Infrastructure and Environment
18 March 2019	Residents objecting to Council's letter to 10 Clarence Street Burwood, preventing the use of their premises for inviting members of the community for meditation.	57	0	Land, Infrastructure and Environment

**Comments**

That Council notes that the Petitions have been referred to the appropriate Council Officers for attention.

**No Decision – Information Item Only****Attachments**

There are no attachments for this report.

## **(ITEM IN10/19) MAYORAL DISCRETIONARY GRANTS - SMALL DONATIONS MADE FOR THE PERIOD ENDING 31 MARCH 2019**

File No: 19/13772

REPORT BY DEPUTY GENERAL MANAGER CORPORATE, GOVERNANCE & COMMUNITY

### **Summary**

The Discretionary Grants – Small Donations Policy was reviewed by Council and adopted on 5 February 2019. As part of the Policy requirements a list of donations made is to be reported to Council on a quarterly basis. The attached table details the Discretionary Grants for the quarter ending 31 March 2019.

### **Background**

The Mayor receives an annual budget of \$15,000 to provide civic leadership by supporting, through the allocation of small donations on behalf of Council, organisations or individuals for:

1. Personal development and achievements of individual community members representing NSW or higher in their chosen fields, including sporting, academic, cultural and artistic endeavours who require financial assistance to attend events or activities or compete in their chosen field.
2. Relief and other emergency organisations.
3. Charitable organisations (registered) which provide benefits to the Burwood Local Government Area.
4. Locally based groups and organisations located in the Burwood Local Government Area that have not applied under the community grants program and are established as not-for-profit, community based which includes P and C associations.
5. Mayor's discretion for requests of a humanitarian nature.
6. Mayor's discretion, when invited to an event that occurs for charity purposes, to make a donation whether it be a gift hamper or monetary (made via cheque to the charity) donation.

Financial assistance for all categories is capped at \$1,000.

### **Proposal**

That Council notes this report as per the requirements of the Discretionary Grants – Small Donations Policy.

### **Financial Implications**

Within the approved budget allocation of \$15,000.

### **No Decision – Information Item Only**

### **Attachments**

- 1 Discretionary Grants - Small Donations Policy - 31 March 2019

## Discretionary Grants - Small Donations Policy - 31 March 2019

[illegible]

## (ITEM IN11/19) ANSWERS TO QUESTIONS WITHOUT NOTICE - COUNCIL MEETING OF 26 MARCH 2019

File No: 19/14120

REPORT BY DEPUTY GENERAL MANAGER CORPORATE, GOVERNANCE &amp; COMMUNITY

### Summary

At the Council Meeting of 26 March 2019 the following Questions Without Notice (QWN) were submitted by Councillors. Council Officers responded to the QWN and Councillors were notified on 8 April 2019 of the outcome of the QWN.

### **Operational Plan Objective**

2.1.3 Ensure transparency and accountability in decision making.

These are now submitted as part of the Council Agenda for Public Notification:

<b>QUESTIONS WITHOUT NOTICE – COUNCIL MEETING OF 26 MARCH 2019</b>	
<b>Question</b>	<b>Response</b>
<p><b><u>Councillor Lesley Furneaux-Cook</u></b></p> <p><b>Question 1:</b></p> <p>Does Council investigate (audit) resident bins and put stickers indicating if they are a recycling problem? Do staff have a list available of what can and can't be recycled for their information and that can be emailed to residents? Does Council communicate the recycling program in community languages?</p>	<p><b><u>Group Manager Environment &amp; Health</u></b></p> <p>We conduct random visual bin inspections across the LGA. Education material is provided to residents, body corporate committees and strata managers in the form of free bin bay signage, information pamphlets and recycling bins are delivered with stickers on the lid advising what can / cannot be placed in them. The bin stickers and bin bay signage are the same to ensure consistent messaging. The recycling information is not provided in different languages as the materials are photo /picture based with ticks and crosses, to limit them being 'too wordy' and the education messages become lost.</p>
<p><b><u>Councillor Lesley Furneaux-Cook</u></b></p> <p><b>Question 2:</b></p> <p>What are the protocols for investigating alleged boarding houses that are raised by residents in objections to developments including those considered by Burwood Local Planning Panel?</p>	<p><b><u>Group Manager Building &amp; Development</u></b></p> <p>Complaints of this nature are referred to the Group Manager Compliance for further investigation, inspection of the property and further action if required.</p>
<p><b><u>Councillor Lesley Furneaux-Cook</u></b></p> <p><b>Question 3:</b></p> <p>Can Compliance Officers investigate the Kiddie Kapers signage on Burwood Girls fencing and in The Strand, which has not been</p>	<p><b><u>Group Manager Compliance</u></b></p> <p>Compliance Officers have inspected both locations. As of 3/4/19, no 'Kiddie Kapers' signs were sighted at either location. Officers will</p>

QUESTIONS WITHOUT NOTICE – COUNCIL MEETING OF 26 MARCH 2019	
removed?	monitor and remove any signage if they reappear.
<b><u>Councillor Heather Crichton</u></b>  <b>Question 1:</b>  How do our residents find their way to our “Waste App”, and where is it advertised? Is it referenced on Council’s website?	<b><u>Group Manager Environment &amp; Health</u></b>  The Burwood WasteInfo App featured in a Mayoral Column, across Council’s social media channels and also on Council’s website. Customer Services’ promote the App to residents, if appropriate ie they use smart phones. The App information is located on the website <a href="http://www.burwood.nsw.gov.au/environment/clean_up_services/clean_up_service">http://www.burwood.nsw.gov.au/environment/clean_up_services/clean_up_service</a>
<b><u>Councillor Heather Crichton</u></b>  <b>Question 2:</b>  Enfield Pool – please clarify if a Senior’s Card is accepted as a concession to entry given that neighbouring Councils do? i.e Inner West/Canterbury.	<b><u>Group Manager Environment &amp; Health</u></b>  Valid NSW Seniors Card and/or Centrelink issued Aged and Disability Pension cards are accepted for Pensioner Concession admission to the Enfield Aquatic Centre (EAC).

#### **No Decision – Information Item Only**

#### **Attachments**

There are no attachments for this report.