



Burwood Council

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WORKS ON COUNCIL'S ROAD RESERVE ASSETS POLICY

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Foreword

Council has developed this policy to publicise its requirements for any works undertaken that are not within private properties. Many people dealing with Council undertaking works on Councils road reserve are doing so for the first time, therefore this policy provides clear guidance as to what is required before the activity or work commences.

It is becoming increasingly difficult to meet all the needs and expectations of the community as well as the requirements of all relevant legislation, for Council, as the authority responsible in law, for maintaining the safety and integrity of roads. Therefore it is recommended that anyone proposing to undertake any works outside their property and within the Burwood Council area take the time to read this policy so that problems for the person undertaking the works are not caused, and that Council is not obliged to take later action to remedy any problems.

Purpose and Objectives

As the road authority made responsible for all roads (except State roads) under State Government legislation, Council is obliged to maintain roads in a safe state for everybody to use.

This policy is intended to provide a clear statement of requirements and methods relating to any person or organisation carrying out any works or activities that will or could affect road reserve assets or the use of the road reserve. The only persons permitted to obtain any Permits are licensed tradespeople or builders. Proof of licence is required at the time the permit is applied for.

The objectives of this policy are to:

- preserve and protect the amenity and property of existing residents, property owners and the community
- ensure the safety of residents and the Community using the public roads system
- ensure facilities for private use within any roads to be consistent with Council objectives for managing roads

Scope

This Policy will be administered by Council's Senior Manager – Assets and Design and Council's Senior Manager Civil Construction and Operations from the Land, Infrastructure and Environment Division of Council and will be reviewed regularly and revised as appropriate.

This policy applies to all works related to:

- Residential, Commercial, Industrial and Institutional Building Works
 - Service connections (gas, water, sewer, electricity, telephone etc)
 - Subdivisions
 - Drainage works including roof water connections to the kerb
- All other developments and activities within or affecting the road reserve

Legislation

The authority to enforce the requirements of the Policy is available to Council under the following legislation:

- *Local Government Act 1993*
- *Local Government (General) Regulation 2005*
- *Roads Act 1993*
- *Impounding Act 1993*
- *Environment Protection Act 1997*
- *Work Health Safety Act 2011*

The sections of the legislation referenced are indicative only, and Council's powers are not limited to such sections.

Definitions

Road Reserve: The road reserve is the publicly accessible area between the front boundary lines of the properties on both sides of the street. This area includes the nature strip/footway and footpath along with the carriageway/roadway.

Carriageway (Roadway): The paved section of a road used for vehicles to drive on, normally with concrete kerb and gutter along the edge.

Footway (Nature strip): All of the land between the kerb (edge of carriageway) and property boundary including grassed and landscaped areas as well as any paved walkway/path.

Road Pavement: The constructed surface used for cars to drive on or pedestrians to walk on usually made of cement, asphaltic concrete or paving bricks.

Road (Street): All the land between the boundaries of private properties which are for the purpose of public use.

Services: The facilities provided by public utility authorities such as Telstra, AGL, Sydney Water, Energy Australia etc to provide important services to residents and landholders.

Emergency Works: Works which must be done immediately to save lives and to protect property, public health and safety.

Administration

Where Council Requires that Council Carry Out Construction

As the authority responsible for all roads under the *Roads Act 1993*, Council normally requires that all work carried out within the road is to be performed by Council. Certain State and Federal government agencies and specific private companies are exempt from Council controls and have arrangements with Council regarding works. All other parties must comply with Council requirements as contained within this policy, and other relevant acts such as the Traffic Act.

Payments to Council

The charges for road restorations and road openings are calculated on a square metre basis except for kerb and gutter which is charged per linear metre, a minimum of 1 unit applies. The payments to be made are a non-refundable permit fee and a refundable performance bond in accordance with Council's Statement of Revenue Policy incorporating Schedule of Fees and Charges. The bond is to cover any contingencies which may arise from the permit holder's works. Actual charges are also set by Council each year as per Council's Statement of Revenue Policy incorporating Schedule of Fees and Charges, with details given on the application form.

Bonds and Performance Guarantees for Development Applications

Where Council permits private contractors to carry out works within the road reserve (other than by a road-opening permit) a security bond will be required. The security bond is to cover Council against any costs that may be incurred for traffic control, securing the site, and failure to complete works on the road reserve. This bond will be released upon completion of the works.

Hours of Operation

All works are to be carried out between 7am to 5pm Monday to Friday inclusive, and from 7am to 1pm Saturdays unless approved otherwise by Council. No construction shall be carried out on Sundays or Public Holidays. Where works would disrupt traffic, approval is required from the relevant roads authority prior to works being carried out.

Inspections and Certification

Where approval has been given for works to be carried out on a public roadway or involve Council owned/operated structures, advance notice and inspections will be required at specified stages during the works to ensure compliance with any requirements or conditions. The developer will be required to pay for inspections in accordance with Council's Fees and Charges.

The specified stages for inspections normally are:

- After excavation
- After installation/construction, prior to backfilling
- After completion

A minimum of one (1) working day's notice shall be given to Council to obtain an inspection. Work is not to proceed until the works or activity covered by the inspection is approved.

Certification and/or 'Works as Executed' plans may be required demonstrating that the works provided are according to the submitted calculations or approved plans. Such certification will be either from an acceptable practitioner or a registered Surveyor, as appropriate.

Permits

A permit is required for any works that are to be undertaken on the road reserve within the Burwood Local Government Area. Any permit granted will be subject to the requirements of Council, as listed below:

Permit holders shall have a Public Liability Insurance of \$20,000,000. A copy of the insurance needs to be provided at application.

The permit shall be produced on demand for inspection by an employee of Council on the site of the opening, at any time during which the work is being performed

All work shall be carried out to the satisfaction of Council's Engineer, and the person to whom the permit is issued shall be liable for the cost of any extra restoration work, in addition to that paid for, to satisfy the conditions specified herein or to restore adjoining or adjacent sections of road asset as a consequence of works for which the permit has been issued

In any case where works are performed in excess of that for which the permit has been issued, the person responsible for the opening shall, not later than on the actual completion of the opening, make a further application for an additional permit in respect of the additional area so opened

The calculation of the area to be restored and the payments to be made shall be in accordance with Council's Statement of Revenue Policy incorporating Schedule of Fees and Charges

An appropriate Traffic Control Plan approved by an accredited Certifier needs to be provided for all works on Councils road reserve. This plan will need to be approved by Council prior to commencement of works

Acceptance by the holder of the permit of the full responsibility for public safety, injury to any person and damage to any property in carrying out or as a consequence of the work under the permit

Not more than one-half of the width of any road pavement shall be opened at any one time

All concrete road openings and all concrete footpath openings shall be sawn along all edges

All excavated material shall be removed from the site immediately on completion of each days work

Backfilling of openings shall be carried out in accordance with Council's Specifications

Council will not accept responsibility for any damage caused by it to any mains or services during restoration of the areas covered by the permit

The permit will be valid for 12 months from the date of issue

Relevant Authorities and Parties

Notification

If driveway access to properties is to be disrupted by works within the road, residents and Council's Manager of Civil Operation and Maintenance or a representative are to be advised in writing a minimum of 24 hours prior to the works. Access is to be restored outside normal working hours.

Conflict with Services

Wherever any public utility service is affected by an activity, it is the responsibility of the person undertaking the activity/works to ensure it complies with the requirements of the relevant authority. All costs associated with any works required are to be borne by the party carrying out the works. The presence of services should be checked by contacting "*Dial Before You Dig*" on 1100 before any excavations are made.

Sydney Water

Applications may be referred to Sydney Water where it is responsible for any channel being connected to downstream of the development. Any requirements of Sydney Water will need to be met before approval can be granted.

New South Wales Office of Environment and Heritage (OEH)

All stormwater runoff must comply with the Environmental Penalties and Offences Act, which are administered by the Environment Protection Authority (EPA) of NSW. It is the responsibility of the permit holder to ensure all EPA requirements are met.

Ausgrid

If Ausgrid requires a ground/pad mounted sub-station or similar as part of a development, this is to be located entirely within a private property to ensure no reduction of useability of the road reserve. Any issues such as easements are to be dealt with between the developer and Ausgrid.

Council Enforcement

Council will treat works undertaken without a permit very seriously and will take relevant enforcement action against persons undertaking works that require a permit without a permit.

Restoration and Road Opening

Before any asset on Council's roads reserve is opened for any lawful purpose by a plumber, drainer, builder or any other person, a permit in respect of such openings shall be obtained from Council and the charge for restoration of such in accordance with Council's Statement of Revenue Policy incorporating Schedule of Fees and Charges shall be paid to Council prior to commencement of the works.

In any case where a main traffic route is to be opened, the written approval of the NSW Police Service shall be obtained before a permit is issued by Council. If the main traffic route is proclaimed a State Road, the written approval of the Roads and Maritime Services shall also be obtained before a permit is issued by Council.

Where possible, Council requires that roads be bored horizontally. If any road cannot be so bored, the approval of Council's Manager, Civil Construction and Maintenance or representative is required to make the opening.

Tunnelling under any road will only be permitted on the written consent of Council's Engineer.

The applicant must obtain a Road Opening Permit from Council prior to the commencement of any works. The applicant, or his contractor, must be in possession of a valid builder's licence and Public Liability Insurance of \$20,000,000 and furnish proof of the same to Council. The processing and damage bond fee for the permit is prescribed in Council's Schedule of Fees and Charges.

The following minimum quantities are applicable:

- Asphalt Roadways: 1sqm
- Asphalt Road trench width: 600mm
- Asphalt with Concrete Road Pavement Base: 1.5m x 1.5m
- Granite or Concrete Paved Footpath: 1sqm
- Concrete Vehicular Crossing Apron is full slab joint to joint (1.2m x 3m in footpath and 1mx3m in areas other than footpath)
- Vehicular crossing layback 3.0m (minimum width of layback)
- Kerb and Gutter, kerb only and/or gutter only – 1 lineal metre
- Footpath minimum is the full slab joint to joint 1.2m x 1.2m
- Line marking 1.0 lineal meter

Concrete Roads

The area of concrete road pavement to be restored shall include (in addition to the actual area opened) any concrete road pavement adjoining such opening which is within 750mm of:

- Any edge of concrete slab in which the opening is made
- Any edge of a previous restoration
- Cutting of reinforcement in any concrete pavement is prohibited. If reinforcement is cut, Council will remove and restore 300mm of the concrete slab on each side of the opening and this additional area shall be added to the original area for the purpose of calculating the restoration charge
- Subject to prior arrangement, saw cutting will be carried out as part of the restoration, subject to payment of charges to be assessed by the Engineer
- Restoration of a full slab may be adopted as a cheaper alternative to saw cutting
- Should the footpath be considered by the applicant to be in such poor condition as to place in doubt the area chargeable to the applicant, the applicant should contact Council's Restorations Supervisor in order to organise an on-site inspection to resolve any doubt prior to the work commencing

Carriageway and footpath surfaces

Removal of the carriageway and footpath surfaces in sections for excavation for connections to services and the like damages the integrity of road and footpath pavements. As Council is responsible for the maintenance and safety of roads, it is insisted that Council carry out the final restoration work, for which fees will be charged. Approval for opening the road is not automatic, and Council will generally not give approval where under-boring is a reasonable alternative.

Prior to excavation it is important to ensure that underground pipes and/or cables will not be damaged. This can be checked by calling the "Dial Before You Dig" Service. This is a free call on Phone No. 1100. Every inquiry to "Dial Before You Dig" generates a unique identification number. This number is required by Council prior to issuing a Road Opening Permit.

A road opening permit and payment of restoration fees is required before any works commence. The permit must be kept on site so that any Council officer can verify works are permitted. The permit holder is responsible for the works and shall have a current Public Liability Insurance Policy (minimum cover \$20,000,000).

The excavation is to be made safe, weather proof, and able to be trafficked at the end of the works. Backfilling of any excavation is to be fully compacted. Council requires the payment of an "up-front" bond to cover contingencies. Should the extent of the restoration required be greater than for which fees have been paid, Council will recover the extra costs from the bond/permit holder.

During works, traffic control in accordance with the Australian Standards is to be provided. Barriers and warning signs are also to be provided, with adequate lighting at night. All works are to be carried out in accordance with Work Cover guidelines and requirements. Should a trafficable lane not be able to be provided during the works (i.e. a temporary road closure is needed), permission from the Police Department must be obtained for the works. In addition, where the road is a proclaimed main road, approval must be obtained from the Roads and Maritime Services (RMS). Approval from these parties must be in writing and produced to obtain a permit. Council may also determine whether Police or RMS approval is required.

Should works not be carried out safely and in accordance with Council's requirements, or any person opening the road not hold a permit, Council will take enforcement action, secure the works site and make it safe, and recover the costs of such.

Where a road opening is required for emergency work a permit is required to be obtained within 24 hours of the work commencing.

Should long term use or access of any part of the road be required, then a lease arrangement will need to be negotiated with Council.

Any restoration and/or damage caused to the road pavement or any other facility within the road reserve (e.g. footpaths) is repaired by Council. Under the *Roads Act*, Council may recover the actual cost of such repairs from the party causing such damage.

Calculation of Areas for Restoration Charges

Concrete footpaths

Concrete surfaces must be restored to provide full panel replacement with no additional joints in the finished surface permitted. All concrete footpath openings shall be sawn along existing joints to the full depth of the concrete. Where restorations require additional saw-cutting, it will be carried out by Council as part of the restoration works and invoiced according to Councils Fees and Charges current at the time of final restoration.

Footpaths paved with brick or concrete unit pavers

Council requires all damaged unit pavers to be replaced including pavers damaged adjoining the opened area

In footpaths which are paved with brick or masonry paving blocks areas will be assessed as actual disturbed area plus an adjacent half a metre to enable the keying in of the pavers to match existing levels and paving pattern

Concrete road pavements

All concrete road openings shall be sawn along all edges to the full depth of the concrete

The area of concrete road pavement to be restored shall include (in addition to the actual area opened) any concrete road pavement adjoining such opening which is within 750mm of:

Any edge of concrete slab in which the opening is made
Any edge of a previous restoration

Restoration of a full road slab may be adopted as a cheaper alternative to saw cutting.

Cutting of reinforcement in any concrete road pavement is subject to special approval. If reinforcement is cut, Council will remove and restore an additional 300mm of the concrete slab to allow attachment of new reinforcement on each side of the opening and this additional area shall be added to the original area for the purpose of calculating the restoration charge.

Where restorations require additional saw-cutting, it will be carried out by Council as part of the restoration works and invoiced according to Councils Fees and Charges current at the time of final restoration.

Asphalt road pavements

All asphalt road openings shall be sawn along all edges to the full depth of the asphalt

No longitudinal edges of restored areas will be permitted in the vicinity of the wheel path of traffic

In addition to the actual area opened, the area of asphalt road pavement to be restored shall be extended as below:

- (i) Any adjoining opening which is within 600mm of - the lip of a concrete gutter
- (ii) Any edge of a previous restoration within 600mm
- (iii) An additional 300mm on each side of the disturbed area for bridging purposes

(d) Where restorations require additional saw-cutting, it will be carried out by Council as part of the restoration works and invoiced according to Councils Fees and Charges current at the time of final restoration.

Specifications and Materials

Normally Council will construct final works or repairs and will determine the appropriate material. Where temporary restorations are needed / provided for wearing surfaces, these are to be in "hot mix" asphaltic concrete, compacted and levelled to match the adjacent surface.

Backfilling Trenches

All excavated material is to be removed from the site

Excavated material is not to be used for backfilling the trench unless it is of a granular type which has been approved by Councils Manager Civil Construction and Maintenance or representative

The sand for backfilling is to be provided by the permit holder and is to be thoroughly damped down to ensure the sand is fully compacted

The road base is to be placed and thoroughly compacted in layers of 100mm

Should the backfilling of the trench not be carried out in accordance with this code, the permit holder will be liable for any extra costs incurred by the Council in rectifying the work

Should the trench subside at a future date due to unsatisfactory backfill, the permit holder will be liable for the cost of the rectification work required

Vehicular Crossings

A vehicle will only be permitted to cross between the road pavement and private property on a properly constructed vehicular crossing approved by Council, and constructed to Council's specifications.

Where vehicles are crossing between the road pavement and private property contrary to this policy, in such a way that gutter blockages are caused, there is a public danger, or the crossing is considered unsatisfactory, a notice will be served on the owner of the property to remove the illegal vehicular crossing and reinstate any damaged Council property.

Vehicular crossings are constructed at the cost of the applicant as set down under Section 218(1) of the *Roads Act 1993*, which states:

"The owner of land adjoining a public road is liable to pay, to the appropriate roads authority, the cost incurred by the roads authority in constructing or repairing any special crossing over a footway in the public road for the traffic of vehicular access across the footway to or from the land"

"The owner of land is responsible for the maintenance of their vehicle crossing and liable for any associated costs. An owner must comply with a notice from Council to repair their vehicle crossing, within the timeframe required in the notice, at the owner's cost."

A situation may arise where a resident requests an alteration to a vehicular crossing or road

shoulder due to a vehicle scraping. Council will only cover the cost of repairs where the access to the vehicular crossing has been recently altered by Council's work activities, or has been damaged by any of Council's assets such as tree roots. This must render the vehicle crossing unsuitable for continued use. The suitability for continued use is determined by ensuring that the passage of vehicles is possible by testing using the ground clearance template adopted in AS 2890.1-1993. Any work to be carried out is at Council's discretion where the serviceability of the driveway is considered.

Within the Burwood Council Local Government Area there are a number of properties that are Heritage listed and/or located within a Heritage Conservation area. In these circumstances, the provision of a new car space, vehicular entrance crossing or car parking structure will require the submission of a Development Application (DA) to Council for consideration in the prescribed manner. It is possible however, that any such vehicle entrance, car space or car parking structure may detrimentally affect the Heritage significance of the premises and will not be permitted.

Council will require that access to the side or rear of a property is utilised before any carport or car stand would be permitted forward of the building line of a property.

In any circumstance, single carports only may be permitted forward of the building line and only where there is considered no detrimental impact upon the streetscape or character of the area. There will be no double width carports or garages forward of the building line.

Council's Policy is to allow one vehicular crossing per allotment. In the case of request for a second vehicular crossing, a DA shall be submitted to Council for consideration.

Council's minimum allowable setback distance between building line and property line for vehicular crossing construction is 5.5 metres. If setback from dwelling to the front boundary is less than 5.5 metres, a vehicular crossing cannot be approved. The proposed driveway must be a minimum of 6 metres from an intersection.

The width for a domestic vehicular crossing may vary from three metres (minimum) to six metres (maximum) wide. When a quote is provided to the applicant, prior to any construction work commencing, it will be necessary for the person to forward the quoted amount to Council.

In any case where a vehicular crossing is required, it must not be in the way of public utilities such as Council stormwater pits, electricity poles, Telstra pits and water mains. Proposed driveways are to be at least two metres clear of Council's street trees; however this distance may vary with certain species that may require a greater distance than two metres.

The cost of any adjustment that might be necessary to be carried out to telephone or power cables, water, sewerage or gas pipes, or any other public utility works is not included in Council's estimate. Upon being notified by the Council that such an adjustment will be required, it will be necessary for the applicant to make arrangements with the Authority concerned for the work to be done, including payment of any cost involved. Council will not commence construction until the necessary adjustment has been made.

During the course of construction should it be necessary to make any unforeseen additional adjustments to Council's property, such as to stormwater pits or pipes, footpaths etc, the applicant will be required to pay to the Council the actual cost of the adjustment.

In the case of multi-unit high density residential or commercial property development, the location and design of the proposed vehicular crossing/crossings is to comply with the provisions of AS 2890.1- 2004 "Parking Facilities Off-Street Car Parking".

Where the applicant or their contractor wish to carry out works in Council's roadway, the following standard conditions will apply:

- (a) Applicant/contractor is to pay the relevant fee for alignment levels and compliance inspections, as prescribed in Council's Schedule of Fees and Charges. Inspections are required:
- i) After preparation of base, reinforcement and formwork
 - ii) On completion of concrete pouring

The applicant/contractor must provide Council with a copy of the concrete delivery docket.

The geometric/cross section design of the driveway/footpath is to be submitted to Council for approval (1:25 scale). The design shall be checked with a standard template (provided by Council) prior to submission. The design shall extend from the centre line of the road and finish at least 5.5 metres into private property.

The applicant/contractor shall comply with Council's specifications for the construction of driveway/footpaths.

The depth and location of all services must be confirmed by the applicant / contractor within the area of the works. [Where a public utility service is located within the area of the works, the utility authority must consent in writing that they have no objection to the works proceeding.] The applicant, at the applicant's expense, will arrange any necessary adjustments.

The contractor shall provide relevant traffic control plans by an accredited person and make all arrangements to ensure safe passage for pedestrian and vehicular traffic on footpaths and public roads through the site and shall install and maintain warning signs and safety devices in accordance with the AS 1742.3-2009.

All provisions of the *Work Health and Safety Act 2011* shall be observed at all times during the course of the work.

The Contractor shall undertake suitable sediment control measures to the satisfaction of Council. If the applicant/contractor does not comply with Council's specification and/or requirements Council will assume control of the work and shall recover any associated costs from the applicant.

Driveway crossings are the paving from the property boundary to the carriageway kerb, including the section of kerb flattened for access (layback) used to gain vehicular entry across the nature strip to private property. As crossings are not required by law to be provided for any property (i.e. they are optional), it is the responsibility of any property owner desiring such a crossing to pay for the construction.

The location of all driveway crossings is subject to Council approval, and includes such requirements as:

- Minimum setback between building line and property line to be 5.5 metres
- Not interfering with any utility authority's facilities. Any adjustments or relocation that may be desired, or any costs arising from any unforeseen repairs / modifications will be charged to the property owner
- Being at least 2m clear of any street tree and 1m clear of any pole
- A minimum of 6m from the property line at an intersection
- A limit of one per property. Where an additional dwelling is created (e.g. subdivision, dual occupancy), a new driveway may be permitted subject to consideration of loss of street parking, access safety and traffic flow

The maximum width for crossings is 6m, with a minimum width of 3m. The crossing levels will be set to suit footpath level requirements. Any adjustments required internally within the property to match the crossing are the property owner's responsibility.

Constructing Drainage Connections to Council Drains

These works are to be in accordance with Council's Stormwater Management Code and the requirement for a road openings permit also applies. Where roof water connections for residential properties are to connect to the kerb, such connections are to be within the frontage of the property. These works are to be carried out by a licensed plumber or builder only.

Council's Stormwater Management Code can be found on Councils website under: Development > Codes and Guidelines

Undergrounding of Electricity and Street Lighting

In situations where a development involves the replacing of aerial electricity cables with an underground service, the cost of such is to be met by the developer.

With street lighting, Council is charged by Energy Australia for all capital, maintenance and electricity consumption charges. Where additional or upgraded street lighting is to be provided as part of a development, or in response to a specific request benefiting a private property, all capital and ten (10) years' worth of the maintenance and electricity consumption costs are to be paid by the owner/developer to Council.

Retaining Walls and Works Adjacent to Roads

Where earthworks will alter ground levels of a property adjacent to the road reserve, approval will be required from Council to ensure that support for the road is not undermined or a risk of collapse onto the road of any embankment. Generally a retaining wall will be required if a change in ground level is approved. Details of such structures will be subject to a building application.

For information regarding works adjacent to roads refer to Councils Works Zone Policy located on Councils website under Council > Council Policies.

Planting and Removing Street Trees

Trees in the road are the property of Council and contribute to the landscaping and character of streets. They are not to be removed or lopped except by Council. Trees and shrubs are not to be planted in the road unless approved by Council and in locations and species agreed to by Council. Generally Council plants and maintains street trees.

New driveway crossings are to be located so that there is no conflict with street trees. Council will not remove trees for the construction of a driveway, unless the Council determines the tree is inappropriate for the location and the cost of removal and replacement is borne by the applicant.

For more information on trees within the Burwood Local Government Area please refer to the Councils DCP (Development Control Plan).

Advertisements and Structures Overhanging the Road

All advertisements and structures that abut or overhang the road require a development application for approval. Similarly, any part of a structure that overhangs the road such as shop awnings, balconies etc also require a development application for approval. Fees apply for advertising and structure applications and approvals. Movable advertising signboards (e.g. A-Frames) require an application and are subject to conditions and fees.

The A-Frame application form can be found on Councils website under Business > A-Frame Signs.

Safety and Using the Road for Works

Waste Containers on the Road (Not Within the Property)

Known as rubbish skips or bulk waste containers, not including normal domestic waste containers collected as part of Council's regular waste collection service.

Please refer to Councils policy on rubbish skips located on Councils website under Council Policies for more details.

Pedestrian and Traffic Control

Where works are undertaken on public roads, adequate traffic control and directions to motorists and pedestrians is required. Where such measures are not satisfactorily provided, Council may provide such and recover the costs. Traffic control is to be in accordance with Australian Standard 1742.3 - Traffic Control Devices for Works on Roads, or any directions issued by Council's Manager Civil Construction and Maintenance during the works.

The RMS must be notified and provide consent prior to any work being undertaken within 90.0m of a set of traffic signals or if any works a being undertaken on the following Roads:-

- Parramatta Road
- Liverpool Road
- Georges River Road
- Coronation Pde
- The Boulevarde

A copy of the consent is to be provided to Council prior to the issue of a Permit.

Disruption to road users is to be kept to a minimum, and if the activity is considered to be or becomes too disruptive then Council may direct that the activity / works be carried out in a different manner or at different times. Council's directions on these matters are to be followed at all times.

Safety, Securing the Site, Pollution Prevention, Noise Pollution

All works are to be carried out in accordance with Work Cover requirements and in a safe manner. Work sites are to be secured when the site is not attended to ensure public safety. Council may secure the site and recover the costs where such measures are not satisfactory provided.

Council will use its delegated authority to issue on the spot fines for breaches of the *Environmental Offences and Penalties Act*. The release of stormwater contaminated with sediment is considered a pollution offence.

All requirements of various environmental protection acts are to be complied with, including such restrictions as no burning of materials, covering of loads of vehicles transporting material to and from the site etc.

Related Information

This policy assists in the operation of the following:

Council's Rubbish Skip Policy
Council's Merchandise, A Frame and Other Articles Policy
Council's Work Zone Policy
Council's Development Control Plans (DCP)

Local Government Act 1993
Local Government (General) Regulation 2005
Roads Act 1993
Impounding Act 1993
Environment Protection Act 1997
Work Health Safety Act 2011

Contact/Responsibility

The Senior Manager Assets and Design and Senior Manager Civil Construction and Operations are responsible for implementing this policy.

All staff associated with approving and enforcing the provisions of this policy is responsible for complying with the terms.

Review

This policy is to be reviewed every four years or earlier if changes are made legislation or practices.