



Burwood Council

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BYO ALCOHOL APPROVAL POLICY FOR BUSINESSES IN THE BURWOOD LGA

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1. PURPOSE

- 1.1 This policy has been introduced to ensure that businesses within the Burwood Local Government Area (LGA) that are approved for BYO alcohol are responsible for the safety of patrons and the general community.

2. GLOSSARY OF TERMS

For the purposes of this Policy the following definitions apply:

- 2.1 BYO: Bring Your Own. An invitation to patrons of an unlicensed establishment that they may bring their own liquor to be consumed at that venue.
- 2.2 Operators: In this policy refers to BYO Alcohol establishments and also to Licensed Hotels, Clubs and Restaurants.
- 2.3 Karaoke: A form of entertainment in pubs, clubs, lounges, etc, in which a customer has a chance to sing along to a backing track.
- 2.4 CPTED - Crime Prevention through Environmental Design: A set of principles used to reduce the opportunity for crime to occur through the effective planning, design and place management of both the built and landscaped environment.

3. OBJECTIVES

This policy has been developed to:

- 3.1 Promote the responsible consumption of alcohol in unlicensed (BYO) premises.
- 3.2 Reduce alcohol related harm and anti-social behaviour in and around unlicensed (BYO) premises.
- 3.3 Enhance safety and security in and around unlicensed (BYO) premises.
- 3.4 Improve the perception of safety and appeal of the Burwood LGA.

4. PRINCIPLES

Burwood Council recognises that:

- 4.1 All patrons have the right to enjoy drinking socially, provided they do not break the law or interfere with the enjoyment and rights of other residents and visitors;
- 4.2. All operators should understand and fulfil their 'duty of care' in relation to the responsible serving and consumption of alcohol by patrons;
- 4.3. All operators have a responsibility to create a safe drinking environment and to actively participate in security measures, benefiting both patrons and staff;

- 4.4 All operators have a responsibility to (a) create an environment which reduces harm for patrons, staff, residents and visitors; and (b) support licensed premises in improving the amenity of the Burwood LGA.

5. APPLYING FOR A BYO ALCOHOL APPROVAL

- 5.1 Operators for all new entertainment venues must include their request for BYO approval as part of the Development Application to Council.
- 5.2 Council will determine the suitability of a BYO approval. Alternatively Council may suggest that a full liquor license is more appropriate and may recommend that it be applied for or may determine a BYO approval not suitable at the location.
- 5.3 Approvals are not transferable.
- 5.4 All successful applicants will be subject to a 12-month trial period. Two months prior to the expiration of this period, applicants must write to Council requesting that the BYO approval be granted. Council will reassess the application and grant approval, extend the trial period or refuse the application and notify the applicant of its determination.

6. CONDITIONS FOR BYO's IN THE BURWOOD LGA

- 6.1 BYO requests will only be approved in venues where food is available for purchase/consumption. (This can include food available from food vending machines.)
- 6.2 Operators must ensure that staff serving on the premises have completed responsible service of alcohol (RSA) training.
- 6.3 Operators must adopt, promote and enforce a house policy that reinforces the responsible service of alcohol practices, especially ensuring that no alcohol is consumed within BYO establishments by anyone under 18 years old.
- 6.4 Operators who do not comply with the requirements of this policy are in breach of their due consent and are subject to penalties under the Environment Planning Assessment Act.

7. PROMOTING THE RESPONSIBLE SERVICE/CONSUMPTION OF ALCOHOL

Operators shall agree to undertake the following strategies:

- 7.1 Restrict activities which encourage misuse of alcohol;
- 7.2 Encourage patrons to drink responsibly or leave the premises;
- 7.3 Make available food and provide non-alcoholic beverages;
- 7.4 Provide drinking water to patrons free of charge;
- 7.5 Abide by Liquor Industry Code of Practice;
- 7.6 Display appropriate signs and posters and the house policy relating to RSA.

8. ENHANCING SAFETY AND SECURITY

Operators shall, where deemed necessary, enhance safety and security by:

- 8.1 Developing a security management plan;
- 8.2 Ensuring that security staff wear prominent identification;
- 8.3 Implementing an effective strategy for checking ages;
- 8.4 Ensuring that security and operational staff cooperate with Police to improve public safety;
- 8.5 Installing sufficient CCTV cameras and lighting within the venue building and at the entrance and surrounds of the building;
- 8.6 Ensuring that the premises and layout are based on the principles of CPTED.

Note: Applications for extended hours of operation are subject to a further application to Council. Council will require demonstration of extra measures taken to provide for the safety of patrons when leaving the premises eg. free telephone cab service.

9. IMPROVING AMENITIES

Operators should:

- 9.1 Encourage the good behaviour of patrons and staff entering and leaving the premises;
- 9.2 Train staff in measures to reduce crowd build-ups outside premises;
- 9.3 Manage the noise of patrons when leaving the premises in consideration of neighbours;
- 9.4 Assist patrons where possible to arrange taxis or other transport from the venue;
- 9.5 Ensure litter, waste and graffiti are promptly removed from property;
- 9.6 Prevent removal of glasses, opened cans and beer from on-licensed premises;
- 9.7 Ensure that no alcohol is consumed outside the premises unless food is being served (eg outdoor eating areas).