

Disclosures by Councillors and Designated Persons

Return of Interests

Submitted under Clause 4.21 of the Burwood Council Code of Conduct

1. The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule 1 of the *Model Code of Conduct for Local Councils in NSW* (the Model Code of Conduct).
2. If this is the first return you have been required to lodge with the general manager after becoming a councillor or designated person, do not complete Parts C, D and I of the return. All other parts of the return should be completed with appropriate information based on your circumstances at the return date, that is, the date on which you became a councillor or designated person.
3. If you have previously lodged a return with the general manager and you are completing this return for the purposes of disclosing a new interest that was not disclosed in the last return you lodged with the general manager, you must complete all parts of the return with appropriate information for the period from 30 June of the previous financial year or the date on which you became a councillor or designated person, (whichever is the later date), to the return date which is the date you became aware of the new interest to be disclosed in your updated return.
4. If you have previously lodged a return with the general manager and are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.
5. This **form must be completed using block letters or typed.**
6. **If there is insufficient space** for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.
7. If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, **the word "NIL"** is to be placed in an appropriate space under that heading.

IMPORTANT INFORMATION

This information is being collected for the purpose of complying with clause 4.21 of the Model Code of Conduct. You must not lodge a return that you know or ought reasonably to know is false or misleading in a material particular (see clause 4.23 of the Model Code of Conduct). Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the council, the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

The information collected on this form will be kept by the general manager in a register of returns. The general manager is required to table all returns at a council meeting.

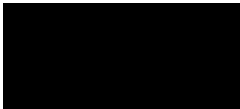
Information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner.

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS

By: ...Karla Castellanos..... As at:25/08/2021.....
(full name of councillor or designated person) (return date)

In respect of the period from:June 30, 2020..... to: ...June 30, 2021.....
(from date) (to date)

Signature:  Date: ...25/08/202.....
(of councillor or designated person) (of completion of return)

A. REAL PROPERTY	
Street address of each parcel of real property in which I had an interest at the return date / at any time since 30 June	Nature of interest
	Place of Residence

B. SOURCES OF INCOME		
<p>1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June</p> <p>Sources of income I received from an occupation at any time since 30 June</p>		
DESCRIPTION OF OCCUPATION	NAME AND ADDRESS OF EMPLOYER OR DESCRIPTION OF OFFICE HELD (IF APPLICABLE)	NAME UNDER WHICH PARTNERSHIP CONDUCTED (IF APPLICABLE)
Employment at BC Group Manager Strategic Planning, heritage & Place Planning	No. 2 Conder Street, Burwood	N/A
Director of Urban Design	Audax Urban Unit 5, 46 Morton St, Wollstonecraft, NSW	Audax Urban Pty Ltd ABN 99 640 800 040
<p>2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June</p> <p>Sources of income I received from an occupation at any time since 30 June</p>		
NAME AND ADDRESS SETTLOR		NAME AND ADDRESS OF TRUSTEE
Nil		N/A
<p>3. Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June</p> <p>Sources of income I received from an occupation at any time since 30 June</p> <p><i>(Include description sufficient to identify the person from whom, or the circumstances in which, that income was received)</i></p>		
Hornsby Council Design Excellence Panel (member) - Hornsby Council 296 Peats Ferry Road, Hornsby NSW 2077		
Wollongong Council Design Excellence Panel (member) - 41 Burelli Street, Wollongong DC NSW, 2500		
Interest from saving accounts		

C. GIFTS	
Description of each gift I received at any time since 30 June	Name and address of donor
Nil	N/A

D. CONTRIBUTIONS TO TRAVEL

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Names of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
Nil	N/A	N/A

E. INTERESTS AND POSITIONS IN CORPORATIONS

Name and address of each corporation in which I had an interest or held a position at the return date / any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) or corporation (except in case of listed company)
Audax Urban Pty Ltd	Family Owned	Director of Urban Design	Provision of Urban Design Services

F. WERE YOU A PROPERTY DEVELOPER OR CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE?

<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
------------------------------	--

G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date / any time since 30 June	Description of position
Nil	

H. DEBTS

Name and address of each person to whom I was liable to pay any debt at the return date / any time since 30 June
Nil

I. DISPOSITIONS OF PROPERTY

1. Particulars of **each disposition of real property by me** (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time

Nil

2. Particulars of **each disposition of property to a person by any other person under arrangements made by me** (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

Nil

J. DISCRETIONARY DISCLOSURES

See attached Appendix titled 2021 08 25 K. Castellanos - List of Discretionary Declarations.

List of Declarations - Karla Castellanos - Updated on 25/08/2021 (First Issue:18 01 2021)

Entity	Point of Contact	Explanatory note: Past Involvement	Date of last Interaction	Conflict of Interest	Potential or Perceived Conflict	How I have/will manage the perceived, potential or existing conflict
--------	------------------	------------------------------------	--------------------------	----------------------	---------------------------------	--

Register of Current/Former Clients who in my knowledge have or have had properties or projects in the Burwood LGA

Anson Group	Tom Hu, Randy Park, Charles Chi,	I provided Urban Design services to the Anson Group while employed at GMU for sites located in St Leonards and in Kensington. From my original involvement in 2010 until 2016 I received on two or three occasions a bottle of wine during Christmas while in the private sector.	1/07/20	No. I have no familial relationships nor personal friendships with any individual at this organisation. My knowledge of these individuals is limited to professional/work collaborations characterised by professional and courteous interactions.	The Housekeeping LEP amendment contained a modification to the extent of the heritage zone applicable to the former Masonic Temple under the ownership of this group. A member of the community may feel that these rezoning is being done to provide less restrictions or to favor the Anson Group.	The decision to rezone this parcel of land was done prior to my arrival to Burwood Council and it only involves a correction to an anomaly generated after the demolition of the rear portion of the heritage building. All interactions have ceased since employment at BC.
Hotel Design/The Bay Group	Michael Isa	I provided Urban Design services to Mr Isa while employed at GMU for sites located in Kogarah.	13/11/18	No. I have no familial relationships nor personal friendships with any individual at this organisation. My knowledge of these individuals is limited to professional/work collaborations characterised by professional and courteous interactions.	A question has been raised by the mayor on the Coronation Club finishes at 84-86 Burwood Road North. This led to an inquiry with the PCA regarding non-compliances with the built project. A member of the community may feel that I did not review the mayor's request rigorously due to Mr. Isa being a former client of GMU.	I have reviewed the finished proposal with other members of the B&D team to make sure that I have captured the extent of the issues accurately and fairly.
Sibin Djuric	Sibin Djuric	I provided Urban Design services to the Mr Djuric while employed at GMU for sites located in the Blue Mountains. He was not aware that I am no longer at GMU when he called me recently and he was hoping for me to assist him on a site located in Burwood.	11/21/2020	No. I have no familial relationships nor personal friendships with any individual at this organisation. My knowledge of these individuals is limited to professional/work collaborations characterised by professional and courteous interactions.	A member of the community may argue that my knowledge of this person could lead to his site in Burwood being benefited in future rezonings.	I promptly advised Mr Djuric that I am now with Burwood Council and that I will not be able to assist him and I made sure that he did not tell me any details of this site. I am not aware where his site is located.

Bowden Homes International	John Ishak/ Antony Metledge	I provided Urban Design Services to Bowden Homes as a freelance Urban Designer prior to commencement of my employment at BC. I investigated a vision for the precinct for the potential rezoning of the land facing the Parramatta corridor . I presented the findings of this work to Mr. Brian Olsen and Ms Noni Rooker at Burwood Council, Group Manger of Strategic Planning at the time. This work happened prior to any notion of an upcoming job offer from Council.	8/08/20	No. I have no familial relationships nor personal friendships with any individual at this organisation. My knowledge of these individuals is limited to professional/work collaborations and are characterised by professional and courteous interactions.	A member of the community may feel that the studies that I conducted on behalf of Bowden Homes, which owned sites along the Parramatta Corridor could influence me while studying the same area as part of the Burwood North Precinct.	The relationship with Bowden Homes was made very clear to the GM and to Mr Peter Brown, then acting Director or City Strategy to make sure that this was not an impediment to start employment at Council. In consultation with the GM, the work and any contact with Bowden Homes was terminated before commencing employment at Burwood Council. All studies for the Burwood North Precinct are being conducted from first principles taking into consideration new studies and information that was not available to me prior to commencing employment at Burwood Council.
----------------------------	-----------------------------	---	---------	--	--	---

Industry Professionals that I have Worked With in the Past and that currently do work or have projects in Burwood

City Plan	Sue Francis	I have collaborated with this firm in a number of projects while employed at GMU.	2019	No. I have no familial relationships nor personal friendships with any individual at this organisation. My knowledge of these individuals is limited to professional/work collaborations and are characterised by professional and courteous interactions.	There could be a perception that because of past collaborations, this firm is being favoured in future tenders for services at Burwood. They were selected recently for a heritage review job with my team.	I have Consulted Director of City Strategy on every appointment and followed procurement policy.
Urbis	Clare Brown	I have collaborated with this firm in a number of projects while employed at GMU. Apart from being against on the same side and against each other in many Land and Environment Court Cases.	2018	No. I have no familial relationships nor personal friendships with any individual at this organisation. My knowledge of these individuals is limited to professional/work collaborations and are characterised by professional and courteous interactions.	No perceived conflict, but I wish to declare any past collaboration. Ms Brown's involvement on the Burwood RSL site has always been for the applicant while my involvement as part of GMU has always been assisting Council. This has been a constant interaction since the Stage 1 DA was lodged with Council. Since my departure from GMU, other members of that firm have taken over this work for Council. I no longer have any involvement with the exception of advice toward the VPA agreement from a strategic planning point of view	No need for any mitigation action.
Gazzi Al Ali Architects	Gazzi Al Ali	I have collaborated with this firm in one project in Leichhardt while employed at GMU.	2020	No. I have no familial relationships nor personal friendships with any individual at this organisation. My knowledge of these individuals is limited to professional/work collaborations and are characterised by professional and courteous interactions.	No perceived conflict, but I wish to declare any past collaboration.	No need for any mitigation action.

Hill PDA	Adrian Hack	I have collaborated with this firm in a number of projects while employed at GMU.	2019	No. I have no familial relationships nor personal friendships with any individual at this organisation. My knowledge of these individuals is limited to professional/work collaborations and are characterised by professional and courteous interactions.	There could be a perception that because of past collaborations, this firm is being favoured in future tenders for services at Burwood. They were selected recently for economic testing for the Housekeeping LEP being conducted by my team.	I followed established procurement policy with all communications trim in CM and approved by Director of City Strategy.
Architectural Projects	Jennifer hill	I have collaborated with this firm in a number of projects while employed at GMU.	2018	No. I have no familial relationships nor personal friendships with any individual at this organisation. My knowledge of these individuals is limited to professional/work collaborations and are characterised by professional and courteous interactions.	There could be a perception that because of past collaborations, this firm is being favoured in future tenders for services at Burwood.	I have followed in that occasion the correct Procurement steps with two quotes sourced. I will follow procurment policy if the need arises in the future to engage this firm again.
GMU	Gabrielle Morrish	I am a former employee of this firm.	2020	No. After 11 and a half years of employment at this firm, my role was made redundant and I have no affiliation with this firm any longer. All matters that I dealt with under this employment on behalf of Burwood Council are governed by confidentiality agreements. I rely only on my experiential/anecdotal knowledge of these works for the benefit of current work at Burwood Council. Any files and or records are held by GMU, should council require any further assistance and council Staff should contact GMU directly or consult records held in Council archives.	There could be a perception that because of past employment, this firm is being favoured in futured tenders for services at Burwood.	My team is not doing any work with this firm and I follow procurment policy if the need arises in the future to engage this firm.
HDO	Tim O'Connor	I have collaborated with this firm in a number of court cases acting on behalf of Burwood Council while employed at GMU.	2020	No. I have no familial relationships nor personal friendships with any individual at this organisation. My knowledge of these individuals is limited to professional/work collaborations and are characterised by professional and courteous interactions.	There could be a perception that because of past employment, this firm is being favoured in future tenders for services at Burwood.	I will follow procurement policy if the need arises in the future to engage this firm.
GML	David Logan	I have collaborated with this firm in a number of projects while employed at GMU.	4-5 years ago	No. I have no familial relationships nor personal friendships with any individual at this organisation. My knowledge of these individuals is limited to professional/work collaborations and are characterised by professional and courteous interactions.	There could be a perception that because of past collaborations, this firm is being favoured in future tenders for services at Burwood. They were selected recently for a job with my team.	I have Consulted Director of City Strategy on every appointment and followed procurment policy.

The above declarations cover any circumstance that I believe needs to be declared from my first day of employment at Burwood Council. The intent is that I will continue to update this form as other instances arise where I feel that it is appropriate to make a declaration. The first issue of this list of discretionary disclosures to the Director of City Strategy was on 18/01 2021. This form has been updated and it is current as of 25/08/2021.

