



**FIRE SAFETY STATEMENT**

Date received: ...../...../.....

The owner of a building, or the owner’s agent, needs to provide to the council:

- a final fire safety statement each year where an **essential** fire safety measure applies,
- a supplementary fire safety statement, as often as set out in the current fire safety schedule for the building, where a critical fire safety measure applies.

In either case, you can use this form to do so.

A copy of the Statement also needs to be given to the Commissioner of New South Wales Fire Brigades and displayed in the building in a prominent position. To complete this form, please place a cross in the boxes  and fill out the white sections as appropriate.

**1. Description of the building being certified**

Name of the owner of the building or part of the building

First Name

Family Name



Address of the building

Flat / Street No.

Street Name



Suburb or Town

Postcode



Nearest cross Street

This Statement is for:

- part of the building
- the whole of the building

Description of the building or part of the building

**2. Assessment of fire safety measures**

List of each essential or critical fire safety measure, specified in the Fire Safety Schedule for the building.

Measure

Standard of performance required by the  
 Fire Safety Schedule

Date of Assessment


### 3. Inspection of the building

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Date the building or part of the building was inspected in relation to fire safety notices, fire exits and paths of travel to fire exits.

### 4. Type of Statement

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This is:

- an annual Fire Safety Statement
- a supplementary fire safety statement

Date of this Statement

### 5. Certification

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I  of

being the owner of the building described above, or the agent of the owner, certify that:

- each essential fire safety measure listed above has been assessed by a properly qualified person; and
- each essential fire safety measure was found, when it was assessed:
  - where an essential fire safety measure applies because it is specified in the Fire Safety Schedule for the building, to be capable of performing to at least the standard set out in the schedule, or
  - where an essential fire safety measure applies although it is not specified in a fire Safety Schedule for the building, to be capable of performing to at least the standard for which the measure was originally designed and implemented, and
- a properly qualified person has inspected the building and found, when it was inspected, that no fire safety offences under the *Environmental Planning and Assessment Regulation 2000* in relation to fire safety notices, fire exits and paths of travel to fire exits had been committed, and
- the information contained in this Statement is true and accurate to the best of my knowledge and belief.

### Supplementary Fire Safety Statement

I  of

being the owner of the building described above, or the agent of the owner, certify that:

- each of the critical fire safety measures listed above:
  - has been assessed by a properly qualified person,
  - was found, when it was assessed by that person, to be capable of performing to at least the standard required by the current fire safety schedule for the building
- the information contained in this Statement is true and accurate to the best of my knowledge and belief.

### 6. Information attached to this Statement

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- The current fire safety schedule for the building.

## 7. Signature

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The owner of the building, or the agent's owner, must complete and sign the Statement.

Signature

Name

Address

The capacity in which you are signing if you are not the owner of the building

## 8. Privacy Policy

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You need to provide the information in this statement to the Council and the Commissioner of the New South Wales Fire Brigades under the *Environmental Planning and Assessment Act 1979*. If you do not supply a Fire Safety Statement as required, you will be in breach of the Act and you could be found guilty of an offence and/or required to take action. Please contact the Council if the information you have provided in this Statement is incorrect or changes.