



Burwood Council

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BUILDING CERTIFICATE APPLICATION
ENVIRONMENTAL PLANNING & ASSESSMENT ACT 1979 –
SECTION 149b (2) BUILDING CERTIFICATE

PROPERTY DETAILS

UNIT/SHOP/SUITE NO/S: _____ STREET NO/S: _____ STREET: _____

SUBURB: _____ LOT NO: _____ DP NO: _____ SP NO: _____

DESCRIPTION OF WHOLE/PART OF BUILDING(S): _____

FLOOR AREA OF BUILDING OR PART: _____ ZONING: _____

APPLICANT'S DETAILS

NAME: _____

POSTAL ADDRESS: _____ POSTCODE: _____

PHONE (HOME): _____ PHONE (WORK): _____ FAX: _____

(MOBILE): _____ (EMAIL): _____

OWNERS' DETAILS

NAME: _____

POSTAL ADDRESS: _____ POSTCODE: _____

PHONE (HOME): _____ PHONE (WORK): _____ FAX: _____

(MOBILE): _____ (EMAIL): _____

PURPOSE OF APPLICATION

SALE OF PROPERTY UNAUTHORISED OR ILLEGAL WORKS

WHOLE OF BUILDING PART (PLEASE SPECIFY)

BUILDING CLASSIFICATION: _____

ESTIMATED COST OF WORKS: _____

FOR UNAUTHORISED OR ILLEGAL WORKS ADDITIONAL INFORMATION IS TO BE LODGED INCLUDING:

- I. WORKS AS EXECUTED PLANS & ELEVATIONS SHOWING CHANGES FROM THE ORIGINAL APPROVED OR ILLEGAL WORKS HIGHLIGHTED AND A CORRESPONDING SCHEDULE OF CHANGES HAS BEEN PROVIDED.**
- II. A4 SET OF PLANS FOR NOTIFICATION PURPOSES**
- III. OTHER SUPPORTING DOCUMENTATION INCLUDING COVERING LETTER EXPLAINING REASON FOR APPLICATION**
- IV. NOTIFICATION FEE HAS BEEN PAID FOR ILLEGAL OR UNAUTHORISED WORKS REQUIREING NOTIFICATION**

SURVEY PLAN

A COPY OF A CURRENT SURVEY CERTIFICATE MUST ACCOMPANY THIS APPLICATION WHICH SHOWS THE BUILDING OR PART, SUBJECT OF THE APPLICATION. NOTE: THE SURVEY MUST BE PREPARED BY A SURVEYOR REGISTERED UNDER THE SURVEYORS ACT 1929.

ACCESS TO PROPERTY CAN BE OBTAINED BY CONTACTING: _____

SIGNATURE OF APPLICANT/S

NAME: _____ SIGNATURE: _____ DATE: _____

SIGNATURE OF OWNER/S

NAME: _____ SIGNATURE: _____ DATE: _____

Declaration under *Privacy & Personal Information Act 1998*

The personal details requested on this form are required under the *Environmental Planning and Assessment Act 1979* and will only be used in connection with the requirements of this legislation. If you are applying for consent as an individual, you may be providing Council with personal information (such as your name and address) within the meaning of the *Privacy and Personal Information Protection Act 1998*.

You are obliged by law to provide your name and address. If you do not provide the personal information requested Council may be unable to process your application. Council is collecting this personal information from you in order to identify and process your application.

You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from being made publicly available. Council will consider any such application in accordance with the relevant legislation.

Enquiries concerning this matter can be addressed to Council's Public Officer.

STAFF NAME: _____

RECEIPT (T7): _____

DATE: _____

AMOUNT: _____